

***Santa Ana Unified School District
Board of Education***

Board Meeting Agenda

**Tuesday, September 27, 2016
6:00 p.m.**

**Board Room
1601 E. Chestnut Avenue
Santa Ana**



**Rob Richardson
Vice President**

**John Palacio
President**

**Stefanie P. Phillips, Ed.D.
Secretary /
Superintendent**

**José Alfredo Hernández, J.D.
Member**

**Valerie Amezcua
Clerk**

**Cecilia "Ceci" Iglesias
Member**

If special assistance is needed to participate in the Board meeting, please contact Board Recording Secretary, at (714) 558-5515. Please call prior to the meeting to allow for reasonable arrangements to ensure accessibility to this meeting, per the Americans with Disabilities Act, Title II.

Mission Statement

***We assure well-rounded learning experiences, which prepare our students for success in college and career.
We engage, inspire, and challenge all of our students to become productive citizens, ethical leaders, and
positive contributors to our community, country and a global society.***

BOARD OF EDUCATION MEETING INFORMATION

Role of the Board

The Governing Board is elected by the community to provide leadership and citizen oversight of the District's schools. The Board works with the Superintendent to fulfill its major role, including:

1. Setting a direction for the District.
2. Providing a basic organizational structure for the SAUSD by establishing policies.
3. Ensuring accountability.
4. Providing community leadership on behalf of the District and public education.

Agenda Items provided to the Board of Education that include the description of items of business to be considered by the Board for approval at Board Meetings. These items contain recommendations; the Board may exercise action they believe is best for the SAUSD.

Board Meeting Documentation

Any and all supporting materials are made available to the public by the Public Communication Office. They may be reached from 8:00 a.m. – 4:30 p.m. at (714) 558-5555.

Public Comments at Board Meetings

The agenda shall provide members of the public the opportunity to address the Board regarding agenda items before or during the Board's consideration of the item. The agenda also provides members of the public an opportunity to testify at regular meetings on matters which are not on the agenda but which are within the subject matter jurisdiction of the Board.

Individual speakers are allowed three minutes to address the Board on agenda or nonagenda items. The Board may limit the total time for public input on each item to 20 minutes. With the Board's consent, the Board President may increase or decrease the time allowed for public presentation, depending on the topic and the number of persons wishing to be heard. The Board President may take a poll of speakers for or against a particular issue and may ask that additional persons speak only if they have something new to add.

The Board urges that complaints and derogatory remarks against a District employee be made in writing on forms available in the Office of the Superintendent. This allows the District and the Board to examine more carefully the complaint and to initiate the appropriate investigation.

Persons wishing to address the Board on an item on the agenda or an item of business in the Board's jurisdiction are requested to complete a card. This card is to be submitted to the Recording Secretary. The *Request to Address the Board of Education* cards are located on the table in the foyer.

Televised Meeting Schedule

The Regular Board of Education meetings are broadcast live on the second and fourth Tuesdays of each month on Channel 31. The meeting is replayed on Tuesdays at 6:00 p.m. and Saturdays at 3:00 p.m., following the Board of Education meeting.

Agenda and Minutes on District Website at <http://www.sausd.us>

BOARD OF EDUCATION
REGULAR MEETING

SANTA ANA UNIFIED SCHOOL DISTRICT
1601 EAST CHESTNUT AVENUE
SANTA ANA, CA 92701

TUESDAY
SEPTEMBER 27, 2016

AGENDA

CALL TO ORDER

5:00 P.M. RECESS TO CLOSED SESSION

- See Closed Session Agenda below for matters to be considered at this time.

- A. With respect to every item of business to be discussed in Closed Session pursuant to Government Code Section 54957:

PUBLIC EMPLOYMENT: Deputy Superintendent, Operations, Chief Business Official

- B. With respect to every item of business to be discussed in Closed Session pursuant to Government Code Section 54957.6:

CONFERENCE WITH LABOR NEGOTIATOR:

SAEA, CSEA, SASPOA, CWA
Bargaining Units
Mark A. McKinney,
District Negotiator

- C. With respect to every item of business to be discussed in Closed Session pursuant to Government Code Section 54956.9 Section C - (b) (1):

CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION: Two potential cases

The Board may exercise discretion to adjourn to Closed Session at any time during this meeting to instruct its representatives regarding negotiations with represented and unrepresented employees.

RECONVENE REGULAR MEETING AND REPORT ACTION TAKEN IN CLOSED SESSION THAT IS REQUIRED TO BE REPORTED OUT AT THIS MEETING.

RECONVENE REGULAR MEETING

6:00 P.M. MEETING

PLEDGE OF ALLEGIANCE

HIGH SCHOOL STUDENT AMBASSADORS

Individual High School Ambassadors are allowed three-minutes to address the Board on school reports.

- Century – Nelly Perez; Godinez Fundamental – Teddy Moreno; Lorin Grisette Academy – Lidia Garcia; Middle College – Alberto Cruz; Santa Ana – Cesar Baranda

RECOGNITIONS / ACKNOWLEDGMENTS

- Recognition of UCI Fabrication Camp Students and Leyla Riley, Director, School of Engineering at UCI
- Certificated Employee of the Month for September 2016, David Lofink
- Classified Employee of the Month for September 2016, Roselia Rodriguez

SUPERINTENDENT'S REPORT

PUBLIC PRESENTATIONS (Pursuant to Government Code 54954.3)

- Individuals or groups may make presentations or bring matters to the Board's attention that is within the Board's subject matter jurisdiction. Individual speakers are allowed three minutes to address the Board on agenda or non-agenda items.

1.0 APPROVAL OF CONSENT CALENDAR

- 1.1 Approval of Regular Board Meeting Minutes - September 13, 2016
- 1.2 Acceptance of Gifts in Accordance with Board Policy 3290 – Gifts, Grants, and Bequests
- 1.3 Approval of Extended Field Trip(s) in Accordance with Board Policy (BP) 6153 – School-Sponsored Trips and Administrative Regulation (AR) 6153.1 – Extended School-Sponsored Trips
- 1.4 Approval of Head Start Period Two Monitoring Corrective Action Plan for 2016-17 Program Year
- 1.5 Approval of Head Start Certification of Governance, Leadership, and Oversight Capacity Screener
- 1.6 Approval of Payment and Reimbursement of Costs Incurred for Related Services for Students with Disabilities for 2016-17 School Year

- 1.7 Approval of Master Contracts and/or Individual Service Agreements with Nonpublic Schools and Agencies for Students with Disabilities for 2016-17 School Year
- 1.8 Approval of Secondary Courses for 2016-17 School Year
 - 1.8.1 Approval of Advanced Culinary and Restaurant Management Course for High School Students
 - 1.8.2 Approval of Application of Business Technology Course for High School Students
 - 1.8.3 Approval of Auto Maintenance and Light Repair II Course for High School Students
 - 1.8.4 Approval of Auto Maintenance Light and Repair III Course for High School Students
 - 1.8.5 Approval of Culinary Arts Course for High School Students
 - 1.8.6 Approval of Culinary and Restaurant Management I Course for High School Students
 - 1.8.7 Approval of Digital Electronics – Engineering Project Lead the Way Course for High School Students
- 1.9 Approval of Agreement between Disciplina Positiva and Valley High School for September 29, 2016 through March 2, 2017
- 1.10 Approval of Agreement between Neutral Ground and Chavez High School for 2016-17 School Year
- 1.11 Approval of Agreement with BrightBytes, Inc. for 2016-18 School Years
- 1.12 Approval of Agreement with Orange County Department of Education Inside the Outdoors Field Program for 2016-17 School Year
- 1.13 Approval of Agreement with Padres Unidos for Period of September 28, 2016 through June 30, 2017
- 1.14 Approval of Agreement with Silicon Valley Math Initiative, LLC for Period of October 1, 2016 through June 30, 2017
- 1.15 Ratification of Purchase Order Summary and Listing of all Purchase Orders, for the Period of August 24, 2016 through September 13, 2016
- 1.16 Ratification of Expenditure Summary and Warrants Issued Over \$25,000 for the Period of August 24, 2016 through September 13, 2016
- 1.17 Approval of Deductive Change Order No. 1 for Bid Package No. 2905 – Phase 1 Underground Conduit at McFadden Intermediate School Under Emergency Repair Program

- 1.18 Acceptance of Completion of Contract for Bid Package No. 2905 – Phase 1 Underground Conduit at McFadden Intermediate School Under Emergency Repair Program
- 1.19 Acceptance of Completion of Contract for Bid Package No. 509 – Buildings G and H at Saddleback High School Under Emergency Repair Program
- 1.20 Approval of Personnel Calendar Including the Transition of Specific Staff Members with such Topics as: Hiring, Promotions, Transfers, Resignations, Retirements, and Leaves

Items removed from Consent Calendar for discussion and separate action:

PRESENTATIONS

- Enrollment and Attendance
- Summer Enrichment Program Update

REGULAR AGENDA - ACTION ITEMS

- 2.0 Appointment of SAUSD Deputy Superintendent, Operations, Chief Business Official and Approval of Employment Agreement
- 3.0 Authorization to Award a Contract for Bid Package No. 1907 – Phase 2 Classroom Building Replacement and Addition at Remington Elementary School Under Emergency Repair Program
- 4.0 Authorization to Award a Contract for Bid Package No. 2905 – Phase 2 Classroom Building Replacement and Addition at McFadden Intermediate School Under Emergency Repair Program
- 5.0 Authorization to Award a Contract for Bid Package No. 1 – 5K LED Lighting Phase 1 at Chavez, Godinez, Lorin Griseta, Saddleback, and Segerstrom High Schools

BOARD REPORTS

ADJOURNMENT

FUTURE MEETING - The next Regular Meeting of the Board of Education will be held on Tuesday, October 11, 2016, at 6:00 p.m.

AGENDA ITEM BACKUP SHEET

September 27, 2016

Board Meeting

TITLE: Recognition of UCI Fabrication Camp Students and Leyla Riley,
Director, School of Engineering at UCI

ITEM: Recognition

SUBMITTED BY: Valerie Amezcua, Clerk, Board of Education

BACKGROUND INFORMATION:

The purpose of this agenda item is to recognize UCI FABCamp students from Spurgeon Intermediate and Leyla Riley, Director of Academic Innovation & Partnerships from Henry Samueli School of Engineering at University of California, Irvine.

RATIONALE:

Students from Spurgeon Intermediate had an opportunity to participate in the UCI FABcamp over three weeks during the summer. They were exposed to the innovative and fast growing fields of engineering and computer science.

Nine Spurgeon students learned groundbreaking discoveries in biomedical engineering, they visited different unique labs where they engaged with university professors and engineers. Students completed challenges in building structures, cars, airplanes, hover crafts, RC cars, heart valve demonstrations, prosthetic hands and creating thumb castings using alginate and urethane chemicals.

Participating students, listed below:

Angeles Alborez- 7 th	Allan Arcos- 8 th
Stephanie Garcia- 7 th	David Flores- 8 th
Magnifica Carillo- 7 th	Marissa Pinon- 8 th
Ivonne Lopez- 8 th	Amy Nieto- 8 th
Jose Munoz- 8 th	

FUNDING:

Not Applicable

RECOMMENDATION:

Recognize nine Spurgeon Intermediate students and Leyla Riley, Director of Academic Innovation & Partnerships from Henry Samueli School of Engineering, University of California, Irvine.

AGENDA ITEM BACKUP SHEET

September 27, 2016

Board Meeting

TITLE: **Certificated Employee of the Month for September 2016, David Lofink**

ITEM: **Recognition**

SUBMITTED BY: **Mark A. McKinney, Associate Superintendent, Human Resources**

PREPARED BY: **Mark A. McKinney, Associate Superintendent, Human Resources**

BACKGROUND INFORMATION:

The purpose of this agenda item is to recognize the Certificated Employee of the Month for September 2016.

RATIONALE:

A selection committee, consisting of certificated employees, has reviewed nominees and selected the Certificated Employee of the Month for September 2016. The members have selected David Lofink, Curriculum Specialist, Learning Innovation with Technology.

FUNDING:

Not Applicable

RECOMMENDATION:

Recognize David Lofink as Certificated Employee of the Month for September 2016.



MAM:nr:da

AGENDA ITEM BACKUP SHEET
September 27, 2016

Board Meeting

TITLE: Classified Employee of the Month for September 2016, Roselia Rodriguez

ITEM: Recognition

SUBMITTED BY: Mark A. McKinney, Associate Superintendent, Human Resources

PREPARED BY: Mark A. McKinney, Associate Superintendent, Human Resources

BACKGROUND INFORMATION:

The purpose of this agenda item is to recognize the Classified Employee of the Month for September 2016.

RATIONALE:

A selection committee, consisting of classified employees, has reviewed nominees and selected the Classified Employee of the Month for September 2016. The members have selected Roselia Rodriguez, Department Specialist, Teacher Induction and Professional Support.

FUNDING:

Not Applicable

RECOMMENDATION:

Recognize Roselia Rodriguez as Classified Employee of the Month for September 2016.


MAM:nr:ea

Santa Ana Unified School District
1601 E. Chestnut Avenue
Santa Ana, California 92701

MINUTES

REGULAR MEETING
SANTA ANA BOARD OF EDUCATION

September 13, 2016

CALL TO ORDER

The meeting was called to order at 5:12 p.m. by Board President Palacio. Other members in attendance were Mr. Richardson, Ms. Amezcua, and Ms. Iglesias.

CLOSED SESSION PRESENTATIONS

Mr. Palacio asked those wishing to address the Board in matters pertaining to Closed Session to step to the lectern.

There were no individuals wishing to address the Board.

RECESS TO CLOSED SESSION

The Regular Board meeting was immediately recessed at 5:12 p.m. to consider anticipated litigation, public employment, and negotiations.

Mr. Hernández arrived at 5:14 p.m.

RECONVENE OPEN MEETING

The Regular Board meeting reconvened at 6:28 p.m.

Cabinet members present were Dr. Phillips, Dr. Haglund, Mr. McKinney, Ms. Lohnes, Ms. Pueblos, Ms. Douglas, and Mr. Williams.

PLEDGE OF ALLEGIANCE

The meeting was opened with the Pledge of Allegiance led by Edith Alvarez, Lathrop Intermediate student.

REPORT OF ACTION TAKEN IN CLOSED SESSION

By a vote of 4-1, the Board took action to approve the Workers' Compensation Stipulated Award for former classified employee, as named in Closed Session - Claim No. SUSD-004583, in the amount of \$30,130.

Moved: Palacio _____ Richardson _____ Amezcua X Hernández _____ Iglesias _____
 Seconded: Palacio _____ Richardson X Amezcua _____ Hernández _____ Iglesias _____
 Ayes: Palacio X Richardson X Amezcua X Hernández _____ Iglesias X
 Noes: Palacio _____ Richardson _____ Amezcua _____ Hernández X Iglesias _____
 Final Vote: Ayes 4 Noes 1 Abstain _____ Absent _____

By a vote of 5-0, the Board took action to approve the Workers' Compensation Stipulated Award for former classified employee, as named in Closed Session - Claim No. SUSJ-008031, in the amount of \$58,290.

Moved: Palacio _____ Richardson X Amezcua _____ Hernández _____ Iglesias _____
 Seconded: Palacio _____ Richardson _____ Amezcua X Hernández _____ Iglesias _____
 Ayes: Palacio X Richardson X Amezcua X Hernández X Iglesias X
 Noes: Palacio _____ Richardson _____ Amezcua _____ Hernández _____ Iglesias _____
 Final Vote: Ayes 5 Noes 0 Abstain _____ Absent _____

By a vote of 4-1, the Board took action to appoint Julie Laguna-Caturegli to the position of Assistant Principal at Sierra Preparatory Academy.

Moved: Palacio _____ Richardson X Amezcua _____ Hernández _____ Iglesias _____
 Seconded: Palacio _____ Richardson _____ Amezcua _____ Hernández _____ Iglesias X
 Ayes: Palacio X Richardson X Amezcua X Hernández _____ Iglesias X
 Noes: Palacio _____ Richardson _____ Amezcua _____ Hernández X Iglesias _____
 Final Vote: Ayes 4 Noes 1 Abstain _____ Absent _____

RECOGNITIONS / ACKNOWLEDGMENTS**Recognition of Simon Family Foundation Scholars Class of 2018**

Stephanie Barajas, Eric Lopez, Celine Oezkan, Sayelly Olivo, Fatima Orozco, Anh-Vy Phan, Sergio Santoyo, Angel Torres, Emmanuel Velazquez, Amisadai Garcia, Diego Garcia, Octavio Landin, Eva Martinez, Esthela Tapia, Nga Truong, and Destiny Vallejo were recognized as the Simon Family Foundation Scholars Class of 2018.

Recognition of Santa Ana Community Member Robert Flournoy

Robert Flournoy, Executive Director for Loaves and Fishes x10, was recognized for providing food to over 400 SAUSD families from Kennedy, Madison, Roosevelt, and Walker elementary schools.

SUPERINTENDENT'S REPORT

Dr. Phillips opened her report by mentioning her school-site visits. She also mentioned concerns from community members related to the planned increase in facility use fees; an administrative task force is being assembled to address concerns. Superintendent Phillips attended the Wheelchair Tennis event sponsored by the Kiwanis Club of Santa Ana, in conjunction with First Serve Santa Ana and the United States Tennis Association. She also participated in the City of Santa Ana's Fiesta Patrias parade with Board Clerk Amezcua and Board Member Iglesias. Superintendent Phillips concluded her report by stating that she contacted the City Manager regarding the homeless issue that is facing Santa Ana, and specifically requested that SAUSD participate in discussions and recommendations to ensure student safety.

PUBLIC PRESENTATIONS

Eddie Leon, Barbara Pearson, and Rigo Rodriguez addressed the Board related to campaign contribution limits. Rick Niedermayer and Jorge Rodriguez addressed the Board related to Facilities Usage Fees. David DeLeon addressed the Board related to the SAUSD PTA and Kiwanis Club.

1.0 APPROVAL OF CONSENT CALENDAR

The following items were removed from the Consent Calendar for discussion and separate action:

1.6 Approval of Three High School CTE Courses

1.6.1 Approval of Dental Assistant Course for High School Students

1.6.2 Approval of Medical Core Course for High School Students

1.6.3 Approval of Medical Assistant - Clinical Course for High School Students

1.9 Approval of Agreement with Catapult Learning West LLC for Period of September 14, 2016 through June 16, 2017

1.15 Approval of Agreement with Kid Healthy/OneOC for Padres en Acción Program for Period of September 14, 2016 through June 30, 2017

1.16 Approval of Agreement with The Learning Together Company for 2016-17 School Year

- 1.17 Approval of Agreement with The Learning Together STRENGTHS Academy Program for 2016-17 School Year
- 1.20 Approval of Memorandum of Understanding with Boys & Girls Club of Santa Ana for Period of September 14, 2016 through June 30, 2019
- 1.21 Approval of Memorandum of Understanding with Parent Institute for Quality Education for Period of September 20 through November 15, 2016

It was moved by Ms. Amezcua, seconded by Mr. Richardson, and carried 5-0, to approve the remaining items on the Consent Calendar as follows:

- 1.1 Approval of Regular Board Meeting Minutes - August 9, 2016 and Approval of Special Board Meeting / Board Workshop Minutes - August 23, 2016
- 1.2 Orange County Department of Education Fourth Quarterly Report on Williams Settlement Legislation for Fiscal Year 2015-16
- 1.3 Approval of Extended Field Trip(s) in Accordance with Board Policy (BP) 6153 - School- Sponsored Trips and Administrative Regulation (AR) 6153.1 - Extended School-Sponsored Trips
- 1.4 Approval of Payment and Reimbursement of Costs Incurred for Related Services for Students with Disabilities for 2016-17 School Year
- 1.5 Approval of Acceptance of Specialized Secondary Programs: Cohort 2 Year 2 Implementation Grant for 2016-17 School Year
- 1.7 Approval of After School Education and Safety Grant Award for Period of July 1, 2016 through June 30, 2017
- 1.8 Approval of Agreement for Mental Health Counseling Services for 2016-17 School Year
- 1.10 Approval of Agreement with Childcare Careers for 2016-17 School Year
- 1.11 Approval of Agreement with Coast 2 Coast Coaching for Period of September 14, 2016 through June 9, 2017
- 1.12 Approval of Agreement with Houghton Mifflin Harcourt for Period of September 14, 2016 through June 30, 2017
- 1.13 Approval of Agreement with Meet the Masters Inc. for Period of September 14, 2016 through June 24, 2017
- 1.14 Approval of Agreement with Agile Mind for Period of September 14, 2016 through June 30, 2017
- 1.18 Approval of Program Partner Agreement with Jumpstart for Period of October 1, 2016 through June 30, 2017

- 1.19 Authorization to Amend the Agreement with School Services of California
- 1.22 Approve the Services Agreement with Serve the People Community Health Center (Healthy Smiles for Kids of Orange County)
- 1.23 Ratification of Consultant Agreement with RMC Education Consultant
- 1.24 Ratification of Consultant Agreement with Maria G. Ott, Ph.D.
- 1.25 Ratification to Amend the Agreement with Fiscal Crisis and Management Assistance Team for 2015-16
- 1.26 Ratification of Purchase Order Summary and Listing of all Purchase Orders, for the Period of July 27, 2016 through August 23, 2016
- 1.27 Ratification of Expenditure Summary and Warrants Issued Over \$25,000 for the Period of July 27, 2016 through August 23, 2016
- 1.28 Approval of Rejection of Government Code §910 and §910.2 Claims Against Santa Ana Unified School District - File Numbers: LBI 1602520 RV and LPD 1602570 AB
- 1.29 Approval of Disposal of Used Vehicles
- 1.30 Approval and Ratification of Disposal of Obsolete Unrepairable Computer Equipment, Miscellaneous Furniture, Equipment, Library Books and/or Textbooks
- 1.31 Adoption of Resolution No. 16/17-3133 - Authorization of District Appropriations Limits for Fiscal Years 2015-16 and 2016-17
- 1.32 Adoption of Resolution No. 16/17-3134 - General Liability Coverage for Volunteer Medical Team Doctors for District High School Events
- 1.33 Adoption of Resolution No. 16/17-3136 Authorization of Amendment No. 01 to California State Preschool Contract CSPP-6334 for 2016-17 Program Year
- 1.34 Adoption of Resolution No. 16/17-3137 Authorization of Amendment No. 02 to California State Preschool Contract CSPP-6334 for 2016-17 Program Year
- 1.35 Authorization to Utilize the California Participating Addendum No. 7-14-99-20.01 with IDSC Holdings LLC dba Snap-On Industrial for the Purchase of Auto Shop Tools
- 1.36 Approval of Declaration of Need for Fully Qualified Educators for 2016-17 School Year
- 1.37 Approval of Personnel Calendar Including the Transition of Specific Staff Members with such Topics as: Hiring, Promotions, Transfers, Resignations, Retirements, and Leaves

Items removed from Consent Calendar for discussion and separate action:

1.6 Approval of Three High School CTE Courses

It was moved by Ms. Amezcua, seconded by Ms. Iglesias, and carried 4-0, Mr. Richardson not present, to approve three high school CTE courses.

1.6.1 Approval of Dental Assistant Course for High School Students

1.6.2 Approval of Medical Core Course for High School Students

1.6.3 Approval of Medical Assistant - Clinical Course for High School Students

1.9 Approval of Agreement with Catapult Learning West LLC for Period of September 14, 2016 through June 16, 2017

It was moved by Ms. Amezcua, seconded by Ms. Iglesias, and carried 4-0, Mr. Richardson not present, to approve the agreement with Catapult Learning West LLC for the period of September 14, 2016 through June 16, 2017.

1.15 Approval of Agreement with Kid Healthy/OneOC for Padres en Acción Program for Period of September 14, 2016 through June 30, 2017

It was moved by Ms. Amezcua, seconded by Ms. Iglesias, and carried 4-0, Mr. Richardson not present, to approve the agreement with Kid Healthy/One OC for the Padres en Acción Program for the period of September 14, 2016 through June 30, 2017.

1.16 Approval of Agreement with The Learning Together Company for 2016-17 School Year

It was moved by Ms. Iglesias, seconded by Ms. Amezcua, and carried 4-0, Mr. Richardson not present, to approve the agreement with The Learning Together Company for the 2016-17 school.

1.17 Approval of Agreement with The Learning Together STRENGTHS Academy Program for 2016-17 School Year

It was moved by Ms. Iglesias, seconded by Ms. Amezcua, and carried 4-0, Mr. Richardson not present, to approve the agreement with The Learning Together STRENGTHS Academy Program for the 2016-17 school year.

1.20 Approval of Memorandum of Understanding with Boys & Girls Club of Santa Ana for Period of September 14, 2016 through June 30, 2019

It was moved by Ms. Iglesias, seconded by Ms. Amezcua, and carried 3-0-1, Mr. Hernández not present, and Mr. Richardson abstained, to approve the Memorandum of Understanding with Boys & Girls Club of Santa Ana for the period of September 14, 2016 through June 30, 2019.

1.21 Approval of Memorandum of Understanding with Parent Institute for Quality Education for Period of September 20 through November 15, 2016

It was moved by Ms. Iglesias, seconded by Ms. Amezcua, and carried 4-0, Mr. Hernández not present, to approve the memorandum of understanding with the Parent Institute for Quality Education for the period of September 20 through November 15, 2016.

REGULAR AGENDA - ACTION ITEMS

2.0 APPROVAL OF DISTRICT'S UNAUDITED ACTUALS FOR 2015-16 SCHOOL YEAR

It was moved by Ms. Amezcua, seconded by Mr. Richardson, and carried 4-0, Mr. Palacio not present, to approve the District's Unaudited Actuals for 2015-16 school year.

3.0 APPROVAL OF CONTRACT FOR HEAD START FUNDING FOR 2016-17 PROGRAM YEAR

It was moved by Ms. Iglesias, seconded by Ms. Amezcua, and carried 4-0, Mr. Palacio not present, to approve the contract for Head Start funding for the 2016-17 program year.

4.0 APPROVAL OF PAYMENT OF ADVANCED PLACEMENT TEST FEES TO COLLEGE BOARD FOR 2016-17 SCHOOL YEAR

It was moved by Ms. Amezcua, seconded by Mr. Richardson, and carried 5-0, to approve the payment of the Advanced Placement test fees to the College Board for the 2016-17 school year.

5.0 APPROVAL OF AGREEMENT WITH BUCK INSTITUTE OF EDUCATION FOR 2016-17 SCHOOL YEAR

It was moved by Mr. Palacio, seconded by Mr. Richardson, and carried 5-0, to approve the agreement with Buck Institute of Education for the 2016-17 school year.

6.0 APPROVAL OF FIRST AMENDMENT TO LEASE BETWEEN SANTA ANA UNIFIED SCHOOL DISTRICT AND CITY OF SANTA ANA FOR THE WATER TOWER AT DAVIS ELEMENTARY SCHOOL CAMPUS

It was moved by Ms. Amezcua, seconded by Mr. Palacio, and carried 4-1, Mr. Hernández dissenting, to approve the first amendment to the lease between the Santa Ana Unified School District and the City of Santa Ana for a water tank located at Davis Elementary School campus.

7.0 AUTHORIZATION TO AWARD A CONTRACT TO HMC ARCHITECTS, LENTZ MORRISSEY ARCHITECTURE, AND SVA ARCHITECTS FOR ARCHITECTURAL SERVICES FOR VARIOUS DISTRICT MODERNIZATION PROJECTS

It was moved by Ms. Amezcua, seconded by Mr. Richardson, and carried 5-0, to authorize staff to award a contract to HMC Architects, Lentz Morrissey Architecture, and SVA Architects for architectural services for various District modernization projects.

8.0 ADOPTION OF RESOLUTION NO. 16/17-3126 - INTENT TO GRANT EASEMENT TO THE ORANGE COUNTY WATER DISTRICT FOR CONSTRUCTION OF A GROUNDWATER MONITORING WELL

It was moved by Mr. Richardson, seconded by Ms. Iglesias, and carried 5-0, to adopt Resolution No. 16/17-3126 to declare intent to grant an easement to the Orange County Water District for construction of a groundwater monitoring well.

9.0 ADOPTION OF RESOLUTION NO. 16/17-3127 - INTENT TO GRANT EASEMENT TO THE CITY OF SANTA ANA FOR USE OF RECYCLED WATER AT THE SANTA ANA PUBLIC SCHOOLS SPORTS COMPLEX

It was moved by Mr. Richardson, seconded by Ms. Amezcua, and carried 5-0, to adopt Resolution No. 16/17-3127 to declare intent to grant an easement to the City of Santa Ana for the use of recycled water at the Santa Ana Public Schools Sports Complex.

10.0 ADOPTION OF RESOLUTION NO. 16/17-3132 - PROCLAIMING SEPTEMBER 15 THROUGH OCTOBER 15, 2016 AS NATIONAL HISPANIC HERITAGE MONTH

It was moved by Ms. Iglesias, seconded by Ms. Amezcua, and carried 5-0, to adopt Resolution No. 16/17-3132 proclaiming September 15 through October 15, 2016 as Santa Ana Unified School District's National Hispanic Heritage Month.

REVISION OF EXISTING BOARD POLICIES

Board Policy (BP) 1312.3 - Uniform Complaint Procedures (UCP) (Revised: For Adoption)

It was moved by Mr. Richardson, seconded by Mr. Palacio, and carried 5-0, to adopt the revised Board Policy (BP) 1312.3 - Uniform Complaint Procedures.

NEW BOARD POLICIES

Board Policy (BP) 4351 - Management, Supervisory, and Confidential Personnel - Salary Guides (For Adoption)

It was moved by Mr. Palacio, seconded by Ms. Amezcua, and carried 5-0, to adopt the new Board Policy (BP) 4351 - Management, Supervisory, and Confidential Personnel - Salary Guides.

Board Policy (BP) 5131.1 - Bus Conduct (For Adoption)

It was moved by Mr. Richardson, seconded by Ms. Amezcua, and carried 5-0, to adopt the new Board Policy (BP) 5131.1 - Bus Conduct.

BOARD AND STAFF REPORTS/ACTIVITIES

Mr. Richardson

- Pleased with the established 2016-17 schedule with Kids Vision for Life.

Ms. Amezcua

- Announced the upcoming City of Santa Ana International Older Adults Fair at Birch Park.

Ms. Iglesias

- Participated in the City of Santa Ana Fiestas Patrias Parade.

ADJOURNMENT

There being no further business to come before the Board, the Board meeting was adjourned in memory of Luis Antonio Torres and Concepcion Manibusan, at 8:33 p.m. by Board President Palacio.

The next Regular Meeting will be held on Tuesday, September 27, 2016, at 6:00 p.m.

ATTEST:

Stefanie P. Phillips, Ed.D.
Secretary
Santa Ana Board of Education

RESOLUTION NO. 16/17-3133

BOARD OF EDUCATION

SANTA ANA UNIFIED SCHOOL DISTRICT

ORANGE COUNTY, CALIFORNIA

Appropriations Limits for Fiscal Years 2015-16 and 2016-17

WHEREAS, Article XIII B of the California Constitution provides certain limitations and controls on the total annual appropriations of any school district; and,

WHEREAS, Division 9, (commencing with Section 7900) of Title 1 of the Government Code provides for the implementation of Article XIII B; and,

WHEREAS, Education Code Section 42132 provides that the governing body of each school district shall annually adopt a resolution to identify the estimated appropriations limit for the district for the current fiscal year and the actual appropriations limit for the district for the preceding fiscal year on or before September 15 of each year; and,

WHEREAS, the documentation used in determining the appropriations limits for fiscal years 2015-16 and 2016-17 is available for public inspection in the Office of the Deputy Superintendent, Operations.

NOW, THEREFORE, BE IT RESOLVED: That the Board of Education hereby declares as follows:

1. The actual appropriations limit for 2015-16 was \$330,437,658.94, and the appropriations in the 2015-16 budget did not exceed the limitations imposed by Article XIII B of the California Constitution.

2. The appropriations limit for 2016-17 is estimated to be \$336,726,968.12, and the appropriations in the 2016-17 budget do not exceed the limitations imposed by Article XIII B of the California Constitution.

///

Upon motion of Member Amezcu and duly seconded, the foregoing Resolution was adopted by the following vote:

AYES: John Palacio, Rob Richardson, Valerie Amezcu, Jose A. Hernandez,
and Cecilia Iglesias

NOES:

ABSENT

STATE OF CALIFORNIA)

) SS:

COUNTY OF ORANGE)

I, Valerie Amezcu, Clerk of the Board of Education of the Santa Ana Unified School District of Orange County, California, hereby certify that the above and foregoing Resolution was duly adopted by the said Board at a regular meeting thereof held on the 13th day of September, 2016, and passed by a vote of 5-0 of said Board.

IN WITNESS WHEREOF, I have hereunto set my hand this 13th day of September, 2016.


Valerie Amezcu,

Clerk of the Board of Education
Santa Ana Unified School District

RESOLUTION NO. 16/17-3134

BOARD OF EDUCATION

SANTA ANA UNIFIED SCHOOL DISTRICT

ORANGE COUNTY, CALIFORNIA

GENERAL LIABILITY COVERAGE FOR VOLUNTEER
MEDICAL TEAM DOCTORS-DISTRICT HIGH SCHOOLS

WHEREAS, Santa Ana Unified School District recognizes the need for and the benefit derived from individuals and groups providing volunteer services to the District; and

WHEREAS, the Santa Ana Unified School District desires to provide General Liability coverage for individuals in their capacity as volunteers to the District while they are performing services for the District in accordance with District regulations and policy; and

WHEREAS, that for the purposes of extending this coverage to official volunteers of the District, particularly medical doctors, who directly volunteer to provide medical services to the District's athletic teams during football season.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Education of the Santa Ana Unified School District that the following persons whose volunteer services are accepted in accordance with District regulations and policy shall be covered by the District's Liability insurance program. The type of approved volunteer service shall be on file in the appropriate District or local site office prior to commencing volunteer services.

- Dr. Kyle Case
- Dr. Jonathan Santana
- Dr. Erol Sosa
- Dr. David Kruse, MD
- Dr. William Woo
- Dr. Chris Chroner, MD
- Dr. Margarita Sanchez-Padilla

PASSED AND ADOPTED, by the Governing Board on September 13, 2016, by the following vote:

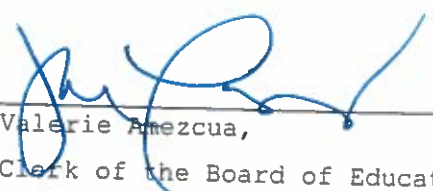
AYES: John Palacio, Rob Richardson, Valerie Amezcua, Jose A. Hernandez, and

NOES: Cecilia Iglesias

ABSENT:

I, Valerie Amezcua, Clerk of the Governing Board, do hereby certify that the foregoing is a true and correct copy of Resolution No. 16/17-3134, which was duly adopted by the Board of Education of the Santa Ana Unified School District at meeting thereof held on said date

WITNESSED my hand this 13th day of September, 2016.



Valerie Amezcua,
Clerk of the Board of Education
Santa Ana Unified School District


Board of Education
Minutes
September 13, 2016

This resolution must be adopted in order to certify the approval of the Governing Board to enter into this transaction with the California Department of Education for the purpose of providing child care and development services by adoption of Resolution No. 2016/17-3136 – Authorization of Amendment 01 to California State Preschool Program Contract CSPP-6334 for the 2016-17 program year.

RESOLUTION

BE IT RESOLVED that the Governing Board of Santa Ana Unified School District

authorizes entering into local agreement number/s 16/17-3136 and that the person/s who is/are listed below, is/are authorized to sign the transaction for the Governing Board.

NAME	TITLE	SIGNATURE
Stefanie P. Phillips, Ed.D.	Superintendent	

PASSED AND ADOPTED THIS 13th day of September 2016/17, by the
Governing Board of Santa Ana Unified School District
of Orange County, California.

I, Valerie Amezcua, Clerk of the Governing Board of

Santa Ana Unified School District, of Orange, County,

California, certify that the foregoing is a full, true and correct copy of a resolution adopted by the said board at a regular meeting thereof held at a regular public place of meeting and the resolution is on file in the office of said Board.

(Clerk's signature)

9/13/16

(Date)

This resolution must be adopted in order to certify the approval of the Governing Board to enter into this transaction with the California Department of Education for the purpose of providing child care and development services by adoption of Resolution No. 2016/17-3137 – Authorization of Amendment 02 to California State Preschool Program Contract CSPP-6334 for the 2016-17 program year.

BE IT RESOLVED that the Governing Board of Santa Ana Unified School District

SIGNATURE

Superintendent

California, certify that the foregoing is a full, true and correct copy of a resolution adopted by the said board at a regular meeting thereof held at a regular public place of meeting and the resolution is on file in the office of said Board.

(Date)

CERTIFICATED PERSONNEL CALENDAR

Personnel Calendar

Board Meeting - September 13, 2016

LAST NAME	POSITION	SITE	EFF. DATE	END DATE	COMMENTS
RESIGNATION					
	Assistant Superintendent of Teaching and Learning	K12 Teaching and Learning	August 26, 2016		Accepted another position - 7 years
Rodriguez, Michelle L.					
RESIGNATION CHANGE IN DATE					
			Revised from September 2, 2016 to August 26, 2016		Accepted another position - 21 years
Cole, Dennis	Principal	Mendez			
NEW HIRES/RE-HIRES 2016-17					
Barfield, Lindsey	Teacher	Saddleback	August 23, 2016		New Hire - Temporary 44909
Bird, Valerie	Teacher	Taft	August 23, 2016		New Hire - Intern
Bishop, David	Teacher	Valley	August 23, 2016		New Hire - Temporary 44909
Bruno, Catherine	Teacher	Sierra	August 23, 2016		New Hire - Temporary 44909
Covey, Michael	Teacher	Mendez	August 23, 2016		New Hire - Temporary 44909
Davidson, Justin	Teacher	Saddleback	August 23, 2016		New Hire - Temporary 44909

Mark A. McKinney, Associate Superintendent, Human Resources

CERTIFICATED PERSONNEL CALENDAR

**Personnel Calendar
Board Meeting - September 13, 2016**

LAST NAME	POSITION	SITE	EFF. DATE	END DATE	COMMENTS
NEW HIRES/RE-HIRES 2016-17 (Continued)					
Diosdado, Daniela	Teacher	Romero-Cruz	August 23, 2016		New Hire - Temporary 44909
Doane, Courtney	Teacher	Willard	August 23, 2016		New Hire - Probationary I
Espineli, Tabitha	Teacher	Special Education	August 23, 2016		New Hire - Probationary I
Fernandez, Kim	Teacher	Sierra	August 23, 2016		New Hire - Probationary I
Francis, Craig	Teacher	Saddleback	August 23, 2016		New Hire - Temporary 44909
Goodheart, Brian	Teacher	Carr	August 23, 2016		New Hire - Temporary 44909
Hadley, Jamie	Teacher	Heninger	August 23, 2016		New Hire - Temporary 44909
Hardenbergh, Caroline	Teacher	Human Resources	August 25, 2016		New Hire - Temporary 44909
Hartman, Peter Jr.	Teacher	Lathrop	August 23, 2016		New Hire - Temporary 44909
Hermann, Cynthia J.	Teacher	Santa Ana	August 23, 2016		New Hire - Temporary 44909 (40% of everyday)
Hernandez, Danny	Teacher	Saddleback	August 23, 2016		New Hire - Temporary 44909
Lower, Daniel	Teacher	McFadden	August 23, 2016		New Hire - Probationary I

Mark A. McKinney, Associate Superintendent, Human Resources

CERTIFICATED PERSONNEL CALENDAR

Personnel Calendar

Board Meeting - September 13, 2016

LAST NAME	POSITION	SITE	EFF. DATE	END DATE	COMMENTS
NEW HIRES/RE-HIRES 2016-17 (Continued)					
Marquez, Juan Carlos	Teacher	Spurgeon	August 23, 2016		New Hire - Temporary 44909
Monroe, Scott	Teacher	Saddleback	August 23, 2016		New Hire - Temporary 44909
Mosqueda, Corinne	Teacher	Muir	August 24, 2016		New Hire - Temporary 44909
Nguyen, Brandon	Teacher	Santa Ana	August 23, 2016		New Hire - Temporary 44909
Nguyen, Catherine	Teacher	Carr	August 23, 2016		New Hire - Temporary 44909
Nguyen, Ngoc	Teacher	Pio Pico	August 23, 2016		New Hire - Probationary I
Paquette, Brittany	Teacher	Human Resources	August 25, 2016		New Hire - Temporary 44909
Prado, Crystal	Teacher	Lincoln	August 24, 2016		New Hire - Temporary 44909
Rivas, Claudia	Librarian	Godinez	August 23, 2016		New Hire - Probationary I
Rivas, Ruben	Teacher	Visual and Performing Arts	August 23, 2016		New Hire - Temporary 44909
Schurman, James	Teacher	Segerstrom	August 23, 2016		Rehire - Probationary II
Sfakianakis, George	Teacher	Esqueda	August 23, 2016		New Hire - Temporary 44909

Mark A. McKinney, Associate Superintendent, Human Resources

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Mark A. McKinney, Associate Superintendent, Human Resources

CLASSIFIED PERSONNEL CALENDAR

Personnel Calendar

Board Meeting - September 13, 2016

NAME	POSITION	SITE	EFF. DATE	END DATE	SALARY	COMMENTS
RESIGNATIONS						
Aguilar, Eduardo	After School IP	After School Programs	July 27, 2016			Classified Sub. - 6 months
Avalos, Brenda	After School IP	After School Programs	August 18, 2016			Personal - 8 months
Bird, Valerie	Autism Paraprofessional	Washington	July 25, 2016			To teach at Taft - 1 year, 10 months
Calderon, Aurea	Instr. Asst Provider	Segerstrom	June 9, 2016			Personal - 7 months
Campos de Thaler, Rosa	Licensed Vocational Nurse	PSS	June 16, 2016			Personal - 1 month
Castro, Maranda	Instr. Asst. Provider	Valley	August 11, 2016			Personal - 8 months
Del Campo, Derick	Instr. Asst. Provider	Segerstrom	August 16, 2016			Personal - 9 months
Galeana, Diana	Licensed Vocational Nurse	PSS	August 16, 2016			Personal - 8 months
Gaona, Kelly	After School IP	After School Programs	September 2, 2016			Personal - 9 months
Garcia, Isabel	Fd. Svc. Wkr.	Nutrition Svcs.	August 19, 2016			Personal - 2 months
Garcia, Jocelyn	After School IP	MacArthur	August 23, 2016			Personal - 1 year, 7 months
Gutierrez, Robert	After School IP	Willard	July 27, 2016			Personal - 1 year, 6 months

Mark A. McKinney, Associate Superintendent, Human Resources

CLASSIFIED PERSONNEL CALENDAR

Personnel Calendar

Board Meeting - September 13, 2016

NAME	POSITION	SITE	EFF. DATE	END DATE	SALARY	COMMENTS
RESIGNATIONS (Continuation)						
Hassan Awni, Hiam	Autism Paraprofessional	Mitchell	August 11, 2016			Personal - 2 years, 5 months
Hamze, Gloria	Licensed Vocational Nurse	Health Svcs./Sp. Ed.	August 24, 2016			Other
Isias, Orlando	Instr. Asst. Sev. Dis.	McFadden	June 16, 2016			Personal - 1 year, 7 months
Jaramillo, Javier	After School IP	Hoover	August 30, 2016			Personal - 11 months
Kim, Janet	After School IP	Romero-Cruz	August 19, 2016			Personal - 9 months
Lavine, Mary	Licensed Vocational Nurse	Madison	August 8, 2016			Personal - 2 months
Lopez, Jose	Activity Supervisor	Santigao	June 19, 2016			Personal - 7 months
Lopez, Laura	Activity Supervisor	Godinez	August 19, 2016			Personal - 10 months
Lopez, Michael	After School IP	Lincoln	July 27, 2016			Personal - 5 years, 2 months
Manra, Brenda	Instr. Asst. Provider	Segerstrom	June 9, 2016			Personal - 11 months
Melgarejo, Estela	After School IP	Fremont	June 15, 2016			Personal - 3 months

Mark A. McKinney, Associate Superintendent, Human Resources

CLASSIFIED PERSONNEL CALENDAR

Personnel Calendar

Board Meeting - September 13, 2016

NAME	POSITION	SITE	EFF. DATE	END DATE	SALARY	COMMENTS
RESIGNATIONS (Continuation)						
Mercado, Jaqueline	Licensed Vocational Nurse	Health Svcs./Sp. Ed. After School Programs	August 22, 2016			Personal - 2 years, 8 months
Nguyen, Angelina	After School IP		August 26, 2016			Other
Ojeda, Patricia	Licensed Vocational Nurse	PSS	August 19, 2016			Personal - 1 year, 8 month
Oliva, Jennifer	After School IP	After School Programs	July 27, 2016			Personal - 1 year
Perez, Jessica	Site Clerk	Ed. Services	August 15, 2016			Personal - 5 year, 7 months
Ramirez, Michael	Licensed Vocational Nurse	Health Svcs./Sp. Ed.	August 26, 2016			Personal - 7 months
Rangel, Jannette	Licensed Vocational Nurse	Health Svcs./Sp. Ed.	August 24, 2016			Other
Rivera, Jessica	After School IP	Villa	July 27, 2016			Personal - 1 year, 6 months
Roman, Jose	Licensed Vocational Nurse	Washington	August 24, 2016			Personal - 8 months
Sanchez, Roselia	SSP Sp. Ed.	King	June 16, 2016			Personal - 1 year, 9 months

Mark A. McKinney, Associate Superintendent, Human Resources

CLASSIFIED PERSONNEL CALENDAR

Personnel Calendar

Board Meeting - September 13, 2016

NAME	POSITION	SITE	EFF. DATE	END DATE	SALARY	COMMENTS
RESIGNATIONS (Continuation)						
Sordon, Lakeisha	Licensed Vocational Nurse	Health Svcs./Sp. Ed.				Other
Torres, Genoveva	Activity Supervisor	Fremont	June 16, 2016			Personal - 10 months
Valdez, Cristina	Fd. Svc. Wkr.	Century	June 3, 2016			Personal - 3 years
Vu, Kimmi	After School IP	After School Programs	August 18, 2016			Personal - 1 month
Zamorano, Alejandro	After School IP	Muir	September 5, 2016			Personal - 1 year, 8 months
TERMINATION						
ID# 30088	Teachers Aide	Child Development	August 23, 2016			
NEW HIRES						
Cendana, Meniphae	Licensed Vocational Nurse	Sp. Ed.	August 24, 2016		24/1	Probationary
Escalante, Michelle	Instr. Asst. Sev. Dis.	Fremont	August 24, 2016		20/1	Probationary
Espinoza, Hilda	Activity Supervisor	Godinez	August 24, 2016		10/1	
Gonzalez, Erica	Activity Supervisor	Jefferson	August 29, 2016		10/1	

Mark A. McKinney, Associate Superintendent, Human Resources

CLASSIFIED PERSONNEL CALENDAR

Personnel Calendar

Board Meeting - September 13, 2016

NAME	POSITION	SITE	EFF. DATE	END DATE	SALARY	COMMENTS
NEW HIRES (Continuation)						
Gonzalez de Galvan, Norma	Activity Supervisor	Sierra	August 24, 2016		10/1	
Gaeta, Stephanie	Activity Supervisor	Martin	August 29, 2016		10/1	
Guillen, Olga	Activity Supervisor	Muir	August 24, 2016		10/1	
Hernandez, Bethany	Site Clerk	Fremont	September 14, 2016		24/1	Probationary
Jimenez, Vanessa	Licensed Vocational Nurse	Health Svcs. Sp. Ed.	August 24, 2016		24/1	Probationary
Lesinski, Hanna	Activity Supervisor	Century	August 24, 2016		10/1	
Michel, Edward	Site Clerk	Santa Ana High	September 14, 2016		24/1	Probationary
Parkhouse, Paulette	Instr. Asst. DHH	Taft	August 24, 2016		20/1	Probationary
Ramos, Veronica	Site Clerk	Heninger	September 14, 2016		24/1	Probationary
Rico, Andreana	After School IP	After School Program	August 24, 2016		16/1	Probationary
Rocha Rodriguez, Leonardo	Library Media Tech.	Villa	August 30, 2016		25/1	Probationary
Rodriguez, Maribel	Activity Supervisor	Heninger	August 29, 2016		10/1	
Soria, Lisset	Activity Supervisor	Godinez	August 29, 2016		10/1	
Wells, Lilia	Activity Supervisor	Greenville	August 31, 2016		10/1	
ADDITIONAL ASSIGNMENT						
Maldonado Gomez, Edgar	SSP Sp. Ed.	Willard	August 24, 2016		19/2	

Mark A. McKinney, Associate Superintendent, Human Resources

CLASSIFIED PERSONNEL CALENDAR

Personnel Calendar

Board Meeting - September 13, 2016

NAME	POSITION	SITE	EFF. DATE	END DATE	SALARY	COMMENTS
PROMOTIONAL APPOINTMENTS						
Garcia, Laura	Lead Teacher Preschool	ECE	August 23, 2016		From IIIC to LTC/2	From Preschool Teacher
Maon, Oseni	Instr. Asst. Computer Autism	Edison	September 7, 2016		From 16/2 to 26/1	From After School IP
Monterroso, Ashley	Paraprofessional	Washington	August 24, 2016		From 19/3 to 24/2	From SSP Sp. Ed.
Morales, Cindy	Instr. Asst. Sev. Dis.	Kennedy	September 6, 2016		From 19/3 to 20/4	From SSP Sp. Ed.
Navarrete, Maria	Lead Preschool Teacher	ECE	August 23, 2016		To LT/C/9 From IIIC/1	From Preschool Teacher
Reeves, Claudia	Lead Teacher Preschool	ECE	August 23, 2016		From IIC/1 to LT-C/2	From Preschool Teacher
Roberts, Mark	Autism Paraprofessional	Sp. Ed.	August 24, 2016		From 19/3 to 24/2	From SSP Sp. Ed.
REAPPOINTMENT (Returned from Leave)						
Rios, Sara	SSP Sp. Ed.	Jackson	August 25, 2016		19/4	

Mark A. McKinney, Associate Superintendent, Human Resources

CLASSIFIED PERSONNEL CALENDAR

Personnel Calendar

Board Meeting - September 13, 2016

NAME	POSITION	SITE	EFF. DATE	END DATE	SALARY	COMMENTS
REASSIGNMENTS						
Abarca, Maria	Instr. Asst. Sp. Ed.	Garfield	August 29, 2016		16/6	From Remington
Aboytes, Lorena	After School IP	Advanced Learning Academy	August 24, 2016		16/2	From Itinerant
Avila, Allan	After School IP	Monte Vista	August 24, 2016		16/2	From Itinerant
Bustos, Dody	After School IP	Spurgeon	August 24, 2016		16/1	From Itinerant
Calderon, James	Autism					
	Paraprofessional	Sp. Ed.	August 24, 2016		24/4	From Martin
Delgado, Maria	After School IP	Edison	August 24, 2016		16/1	From Itinerant
Enriquez, William	After School IP	Diamond	August 24, 2016		16/1	From Itinerant
Figuerroa, Alessia	After School IP	Willard	August 24, 2016		16/1	From Itinerant
Ford, Dara	After School IP					
	After School IP	Romero-Cruz	August 24, 2016		16/1	From Itinerant
Frias, Conrad	After School IP	King	August 24, 2016		16/6	From Itinerant
Gomez, Veronica	After School IP	Franklin	August 24, 2016		16/1	From Itinerant
Gutierrez, Christian	After School IP	Adams	August 24, 2016		16/1	From Itinerant
Jaimes, Alexis	After School IP	Lincoln	August 24, 2016		16/1	From Itinerant
Kulp, Caitlyn	Instr. Asst. Sev. Dis.	Santa Ana				
	After School IP	High	August 24, 2016		20/1	From Sierra
Landa Ortuno, Maira	After School IP	Lathrop	August 24, 2016		16/2	From Itinerant
	Autism					
Lopez, Yuvana	Paraprofessional	Roosevelt	August 24, 2016		24/5	From Sp. Ed.
Luisjuan, Maria	After School IP	Franklin	August 24, 2016		16/2	From Itinerant

Mark A. McKinney, Associate Superintendent, Human Resources

CLASSIFIED PERSONNEL CALENDAR

Personnel Calendar

Board Meeting - September 13, 2016

NAME	POSITION	SITE	EFF. DATE	END DATE	SALARY	COMMENTS
REASSIGNMENTS (Continuation)						
Meza, Kristine	SSP Sp. Ed.	Lowell	August 29, 2016		19/1	From Mitchell Child Dev.
Oropeza, Briana	Instr. Asst. Sev. Dis.	Century	August 29, 2016		20/3	From McFadden
Ortiz, Angel	After School IP	Hoover	August 24, 2016		16/1	From Itinerant
Pedroza, Brenda	Autism Paraprofessional	Lincoln	August 24, 2016		24/2	From Pio Pico
Ramirez, Maria Elena	Instr. Asst. Sp. Ed.	Hoover	August 29, 2016		15/6	From Remington
Ramos, Claudia	Activity Supervisor	Heninger	September 6, 2016		10/1	From Fremont
Roman Antunez, Luz	After School IP	Garfield	August 24, 2016		16/2	From Advanced Learning Academy
Seaver, Richard	Autism Paraprofessional	Edison	August 24, 2016		24/6	From Carr
Segundo, Martin	Autism Paraprofessional	Jefferson	August 24, 2016		24/6	From Lincoln
Tavares, Christian	After School IP	Monte Vista	August 24, 2016		16/1	From Itinerant
Tavares, Lydia	After School IP	Roosevelt	August 24, 2016		16/6	From Remington
Vieyra, Kimberly	After School IP	Garfield	August 24, 2016		16/1	From Itinerant
Wakayama, Kyle	Activity Supervisor	Kennedy	August 24, 2016		10/1	From Esqueda
Yamaguchi, Yumi	Library Media Tech.	Jefferson	August 24, 2016		24/4	From Remington

Mark A. McKinney, Associate Superintendent, Human Resources

CLASSIFIED PERSONNEL CALENDAR

Personnel Calendar

Board Meeting - September 13, 2016

NAME	POSITION	SITE	EFF. DATE	END DATE	SALARY	COMMENTS
ADJUSTMENT OF WORKING ASSIGNMENTS						
Gonzalez, Neida	Lead Preschool Teacher	ECE	August 23, 2016		LT-A/16	From 10 months to 12 months
Ramirez, Maria	Preschool Teacher	ECE	August 23, 2016		III C/2	From 10 months to 12 months
Saginario, Alyssa	Site Coordinator	Saddleback	September 6, 2016		\$25	From 4 hours to 8 hours
TEMPORARY ASSIGNMENTS						
Flores, Carolina	Comm. Family Outreach Liaison	After School Program	August 19, 2016	September 16, 2016	36/1	
Maon, Oseni	Site Coordinator	After School Program	August 24, 2016	September 7, 2016	\$25	
Mendoza, Dolores	Sr. Fd. Svc. Wkr.	Nutrition Svcs.	August 24, 2016	October 30, 2016	13/6	
Miller, Brianna	Admin. Secretary School Police Svcs.	School Police	August 23, 2016	October 31, 2016	31/4 + Conf.	
		K12 Teaching & Learning			33/4 + Conf.	
Olivarez, Maritza	Executive Secretary	Nutrition Svcs.	August 22, 2016	September 6, 2016		
Peinado, Maria	Sr. Fd. Svc. Wkr.		August 24, 2016	October 30, 2016	13/6	

Mark A. McKinney, Associate Superintendent, Human Resources

CLASSIFIED PERSONNEL CALENDAR

Personnel Calendar

Board Meeting - September 13, 2016

NAME	POSITION	SITE	EFF. DATE	END DATE	SALARY	COMMENTS
TEMPORARY ASSIGNMENTS (Continuation)						
Plaza, Leonor	Admin. Secretary	Deputy Supts. Office	August 22, 2016	September 6, 2016	30/6	
Roman Antunez, Luz	Site Coordinator	After School Program	August 24, 2016	September 14, 2016	\$25	
Ruiz Gonzalez, Maria	Site Coordinator	After School Program	August 24, 2016	September 14, 2016	\$25	
HOURLY APPOINTMENTS						
Alcaraz, Cesar	Instr. Asst. Provider	Saddleback	August 24, 2016	16/1		
Ayala Ruiz, Sebastian	Instr. Asst. Provider	Valley	August 23, 2016	16/1		
Lopez, Crispin	Instr. Asst. Provider	Middle College	August 23, 2016	16/1		
Quijano, Ruben	Instr. Asst. Provider	Segerstrom	August 23, 2016	16/1		
Ramirez, Priscilla	Instr. Asst. Provider	McFadden	August 23, 2016	16/1		
EXTRA DUTY						
Benz, Michael	Field Training Officer	School Police	June 1, 2015		\$1000	
Benz, Michael	Field Training Officer	School Police	December 1, 2015		\$1000	
Benz, Michael	Field Training Officer	School Police	June 1, 2016		\$1000	

RESOLUTION NO. 16/17-3126

BOARD OF EDUCATION

SANTA ANA UNIFIED SCHOOL DISTRICT

ORANGE COUNTY, CALIFORNIA

RESOLUTION OF THE GOVERNING BOARD OF THE SANTA ANA UNIFIED SCHOOL DISTRICT
DECLARING ITS INTENTION TO GRANT AN EASEMENT TO THE ORANGE COUNTY WATER DISTRICT

WHEREAS, the Santa Ana Unified School District ("District") owns real property located at 3101 W. Harvard Street, Santa Ana, CA 92704 (A.P.N.: 408-021-01), commonly known as the Heritage Museum of Orange County ("District Property"); and

WHEREAS, the Orange County Water District, a political subdivision of the State of California organized under Chapter 924 of the Statutes of 1933, as amended ("OCWD"), has indicated its intention to construct, operate, and maintain a below grade groundwater monitoring well and well system appurtenances, fencing, gates, and locks at the District Property, and has requested that the District grant certain portions over, under and through the District Property and necessary right-of-way thereto, as identified in Exhibit "A" attached hereto, in the form of a non-exclusive permanent easement, temporary construction easement, and maintenance easement (collectively, the "Easement"); and

WHEREAS, the proposed Easement that includes the description and location of the Easement is set forth in Exhibit "A" attached hereto and incorporated herein by this reference; and

WHEREAS, the District does not need the Easement area for classroom buildings or educational purposes; and

WHEREAS, the District may grant the Easement if, after adoption of this Resolution of Intent and publication of notice, the District's Governing Board adopts, in a regular open meeting ("Public Hearing"), by a two-thirds vote of all its members, a resolution authorizing and directing the Superintendent, or Superintendent's designee, to execute and deliver the Easement; and

WHEREAS, notice of the Governing Board's intent to grant the Easement ("Notice") shall be given pursuant to Education Code section 17558 by posting copies of this Resolution of Intent signed by the members of the Governing Board, or majority thereof, in three (3) public places in the District not less than ten (10) days before the date of the Public Hearing, and by publishing the Notice once not less than five (5) days before the date of the Public Hearing in a newspaper of general circulation, published in the District, if there is one, or if there is no such newspaper published in the District, then in an newspaper published in the county in which the District or any part thereof is situated and having a general circulation in the District; and

WHEREAS, the Public Hearing shall be held on October 11, 2016, Board meeting at 6:00 p.m., or as soon thereafter as the matter may be heard in the Santa Ana Unified School District Board Room, located at 1601 E. Chestnut Avenue, Santa Ana, CA 92701.

NOW THEREFORE, BE IT RESOLVED, that the District's Governing Board hereby finds, determines, declares, orders and resolves as follows:

Section 1. The foregoing recitals are true and correct.

Section 2. The real property upon which the Easement is to be located is not needed for school classroom buildings or educational purposes.

Section 3. The District intends to grant and convey the Easement.

Section 4. The Superintendent and Superintendent's designee is hereby authorized to provide public notice as required by Education Code section 17558.

Section 5. The District's Governing Board shall hold a public hearing on October 11, 2016, Board meeting at 6:00 p.m. at its regular place of meeting for a public hearing, or as soon thereafter as the matter may be heard and shall consider authorizing the grant and conveyance of the Easement from the District to OCWD in accordance with the Easement attached hereto as Exhibit "A."

The foregoing resolution was considered, passed, and adopted by this Board at its regular meeting of 13th day of September 2016.

Upon motion of Member Richardson and duly seconded, the foregoing Resolution was adopted by the following vote:

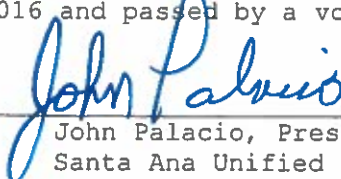
AYES: John Palacio, Rob Richardson, Valerie Amezcua, Jose A. Hernandez, and Cecilia Iglesias

NOES: -0-

ABSENT -0-

STATE OF CALIFORNIA)
) ss:
COUNTY OF ORANGE)

I, John Palacio, President of the Board of Education of the Santa Ana Unified School District of Orange County, California, hereby certify that the above and foregoing Resolution was duly adopted by the said Board at a regular meeting thereof held on the 13th day of September 2016 and passed by a vote of 5-0 of said Board.

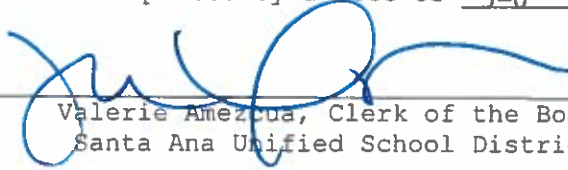

John Palacio, President of the Governing Board for the
Santa Ana Unified School District, State of California

I, Rob Richardson, Vice President of the Board of Education of the Santa Ana Unified School District of Orange County, California, hereby certify that the above and foregoing Resolution was duly adopted by the said Board at a regular meeting thereof held on the 13th day of September 2016 and passed by a vote of 5-0 of said Board.



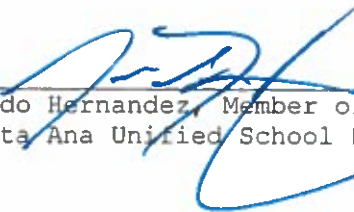
Rob Richardson, Vice President of the Governing Board for the
Santa Ana Unified School District, State of California

I, Valerie Amezcua, Clerk of the Board of Education of the Santa Ana Unified School District of Orange County, California, hereby certify that the above and foregoing Resolution was duly adopted by the said Board at a regular meeting thereof held on the 13th day of September 2016 and passed by a vote of 5-0 of said Board.



Valerie Amezcua, Clerk of the Board of Education of the
Santa Ana Unified School District, State of California

I, Jose Alfredo Hernandez, Member of the Board of Education of the Santa Ana Unified School District of Orange County, California, hereby certify that the above and foregoing Resolution was duly adopted by the said Board at a regular meeting thereof held on the 13th day of September 2016 and passed by a vote of 5-0 of said Board.



Jose Alfredo Hernandez, Member of the Governing Board for the
Santa Ana Unified School District, State of California

I, Cecilia Iglesias, Member of the Board of Education of the Santa Ana Unified School District of Orange County, California, hereby certify that the above and foregoing Resolution was duly adopted by the said Board at a regular meeting thereof held on the 13th day of September 2016 and passed by a vote of 5-0 of said Board.



Cecilia Iglesias, Member of the Governing Board for the
Santa Ana Unified School District, State of California

RESOLUTION NO. 16/17-3127

BOARD OF EDUCATION

SANTA ANA UNIFIED SCHOOL DISTRICT

ORANGE COUNTY, CALIFORNIA

RESOLUTION OF THE GOVERNING BOARD OF THE SANTA ANA UNIFIED SCHOOL DISTRICT

DECLARING ITS INTENTION TO GRANT AN EASEMENT TO THE CITY OF SANTA ANA

AT THE SANTA ANA PUBLIC SCHOOLS SPORTS COMPLEX

WHEREAS, the Santa Ana Unified School District ("District") owns real property located at 1801 S. Greenville Street, Santa Ana, CA 92704 (A.P.N.: 408-301-01), commonly known as the Santa Ana Public Schools Sports Complex ("District Property"); and

WHEREAS, the City of Santa Ana, a Municipal Corporation, as amended ("City"), has indicated its intention to monitor, sample, analyze, and observe onsite facilities at the District Property; maintain the service meter for the purpose of measuring the quantity of recycled water delivered on a monthly basis; and has requested that the District grant certain portions over, under and through the District Property and necessary right-of-way thereto, as identified in Exhibit "A" attached hereto, in the form of a non-exclusive permanent easement, and maintenance easement, (collectively, the "Easement"); and

WHEREAS, the District does not need the Easement area for classroom buildings or educational purposes; and

WHEREAS, the District may grant the Easement if, after adoption of this Resolution of Intent and publication of notice, the District's Governing Board adopts, in a regular open meeting ("Public Hearing"), by a two-thirds vote of all its members, a resolution authorizing and directing the Superintendent, or Superintendent's designee, to execute and deliver the Easement; and

WHEREAS, notice of the Governing Board's intent to grant the Easement ("Notice") shall be given pursuant to Education Code section 17558 by posting copies of this Resolution of Intent signed by the members of the Governing Board, or majority thereof, in three (3) public places in the District not less than ten (10) days before the date of the Public Hearing, and by publishing the Notice once not less than five (5) days before the date of the Public Hearing in a newspaper of general circulation, published in the District, and

WHEREAS, the Public Hearing shall be held on October 11, 2016, Board meeting at 6:00 p.m., or as soon thereafter as the matter may be heard in the Santa Ana Unified School District Board Room, located at 1601 E. Chestnut Avenue, Santa Ana, CA 92701.

NOW THEREFORE, BE IT RESOLVED, that the District's Governing Board hereby finds, determines, declares, orders and resolves as follows:

Section 1. The foregoing recitals are true and correct.

Section 2. The real property upon which the Easement is to be located is not needed for school classroom buildings or educational purposes.

Section 3. The District intends to grant and convey the Easement.

Section 4. The Superintendent and Superintendent's designee is hereby authorized to provide public notice as required by Education Code section 17558.

Section 5. The District's Governing Board shall hold a public hearing on October 11, 2016, Board meeting at 6:00 p.m. at its regular place of meeting for a public hearing, or as soon thereafter as the matter may be heard and shall consider authorizing the grant and conveyance of the Easement from the District to City of Santa Ana in accordance with the Easement.

The foregoing resolution was considered, passed, and adopted by this Board at its regular meeting of 13th day of September 2016.

Upon motion of Member Richardson and duly seconded, the foregoing Resolution was adopted by the following vote:

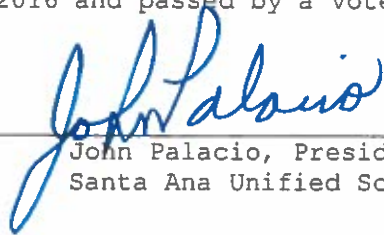
AYES: John Palacio, Rob Richardson, Valerie Amezcua, Jose A. Hernandez, and
and Cecilia Iglesias

NOES: -0-

ABSENT -0-

STATE OF CALIFORNIA)
) ss:
COUNTY OF Orange)

I, John Palacio, President of the Board of Education of the Santa Ana Unified School District of Orange County, California, hereby certify that the above and foregoing Resolution was duly adopted by the said Board at a regular meeting thereof held on the 13th day of September 2016 and passed by a vote of 5-0 of said Board.



John Palacio, President of the Governing Board for the
Santa Ana Unified School District, State of California

I, Rob Richardson, Vice President of the Board of Education of the Santa Ana Unified School District of Orange County, California, hereby certify that the above and foregoing Resolution was duly adopted by the said Board at a regular meeting thereof held on the 13th day of September 2016 and passed by a vote of 5-0 of said Board.



Rob Richardson, Vice President of the Governing Board for the
Santa Ana Unified School District, State of California

I, Valerie Amezcua, Clerk of the Board of Education of the Santa Ana Unified School District of Orange County, California, hereby certify that the above and foregoing Resolution was duly adopted by the said Board at a regular meeting thereof held on the 13th day of September 2016 and passed by a vote of 5-0 of said Board.




Valerie Amezcua, Clerk of the Board of Education of the
Santa Ana Unified School District, State of California

I, Jose Alfredo Hernandez, Member of the Board of Education of the Santa Ana Unified School District of Orange County, California, hereby certify that the above and foregoing Resolution was duly adopted by the said Board at a regular meeting thereof held on the 13th day of September 2016 and passed by a vote of 5-0 of said Board.



Jose Alfredo Hernandez, Member of the Governing Board for the
Santa Ana Unified School District, State of California

I, Cecilia Iglesias, Member of the Board of Education of the Santa Ana Unified School District of Orange County, California, hereby certify that the above and foregoing Resolution was duly adopted by the said Board at a regular meeting thereof held on the 13th day of September 2016 and passed by a vote of 5-0 of said Board.



Cecilia Iglesias, Member of the Governing Board for the
Santa Ana Unified School District, State of California

1 RESOLUTION NO. 16/17-3132

2 BOARD OF EDUCATION

3 SANTA ANA UNIFIED SCHOOL DISTRICT

4 ORANGE COUNTY, CALIFORNIA

5
6 Proclamation Declaring National Hispanic Heritage Month
7 September 15-October 15, 2016
8

9 WHEREAS, September 15 through October 15, 2016, has been declared National
10 Hispanic Heritage Month by the President and the Congress of the United States;
11 and

12 WHEREAS, in 1968 President Lyndon B. Johnson proclaimed the week of
13 September 15, 1968, as the First National Hispanic Heritage Week; and

14
15 WHEREAS, the founding of the United States is intertwined with the
16 historical settlement and development of the Southwest by descendants of Spanish
17 settlers and indigenous peoples; and

18
19 WHEREAS, the Latino population continues to contribute significantly to the
20 political, economic, and social development of the nation; and

21
22 WHEREAS, the Santa Ana Unified School District serves 49,383 Latino students
23 or approximately 96% of the student population within its K-12 educational system;
24 and

25
26 WHEREAS, the Santa Ana Unified School District recognizes the diversity
27 reflected within the city of Santa Ana, as well as its students and staff, and
28 respects the contributions, culture, and heritage of Latinos in the community;
29

NOW, THEREFORE, BE IT RESOLVED, that the Board of Education recognizes September 15 through October 15, 2015 as National Hispanic Heritage Month and encourages teachers, other staff members, students, and the community to use this opportunity to honor the contributions of our Latino population.

Upon motion of Member Iglesias and duly seconded, the foregoing Resolution was adopted by the following vote:

AYES: John Palacio, Rob Richardson, Valerie Amezcua, Jose A. Hernandez, and Cecilia Iglesias

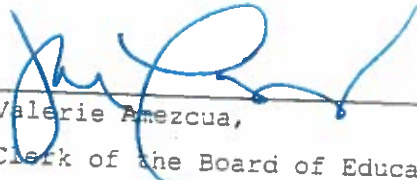
NOES:

ABSENT

STATE OF CALIFORNIA)
) ss.
COUNTY OF ORANGE)

I, Valerie Amezcua, Clerk of the Board of Education of the Santa Ana Unified School District of Orange County, California, hereby certify that the above and foregoing Resolution was duly adopted by the said Board at a regular meeting thereof held on the 13th day of September, 2016, and passed by a vote of 5-0 of said Board.

IN WITNESS WHEREOF, I have hereunto set my hand this 13th day of September, 2016.


Valerie Amezcua,
Clerk of the Board of Education
Santa Ana Unified School District



Santa Ana Unified School District

BOARD POLICY NO: 1312.3

SUBJECT: Community Relations - Uniform Complaint Procedures

CATEGORY: Personnel

EFFECTIVE: 9/13/2016

RESPONSIBLE OFFICE(S): Human Resources Department

REVIEWED: 6/23/2015

SCOPE:

The Board recognizes its primary responsibility is to comply with applicable state and federal law and bring resolutions to complaints when possible and appropriate through the Uniform Complaint Procedure.

POLICY:

The Governing Board recognizes the district is primarily responsible for complying with applicable state and federal laws and regulations governing educational programs. The Board encourages the early, informal resolution of complaints whenever possible and appropriate. To resolve complaints which cannot be resolved through such informal process, the Board shall adopt a uniform system of complaint processes specified in 5 CCR 4600-4670 and the accompanying administrative regulation.

The district's uniform complaint procedures (UCP) shall be used to investigate and resolve the following complaints:

1. Any complaints alleging the district's failure to comply with state and/or federal laws in adult education programs, consolidated categorical aid programs, migrant education, career technical and technical education and training programs, including regional occupational programs, child care and development programs, child nutrition programs, special education programs, (5 CCR 4610)

(cf. 3553 - Free and Reduced Price Meals)
 (cf. 3555 – Nutrition Program Compliance)
 (cf. 4031 - Complaints Concerning Discrimination in Employment)
 (cf. 5141.4 - Child Abuse Prevention and Reporting)
 (cf. 5148 – Child Care and Development)
 (cf. 6159 - Individualized Education Program)
 (cf. 6171 - Title I Programs)
 (cf. 6174 - Education for English Language Learners)
 (cf. 6175 – Migrant Education Program)
 (cf. 6178 - Career Technical Education)
 (cf. 6178.1 – Work-Based Learning)



Santa Ana Unified School District

BOARD POLICY NO: 1312.3
SUBJECT: Community Relations - Uniform Complaint Procedures
CATEGORY: Personnel
EFFECTIVE: 9/13/2016
RESPONSIBLE OFFICE(S): Human Resources Department
REVIEWED: 6/23/2015

2. Any complaint alleging the occurrence of unlawful discrimination (such as discriminatory harassment, intimidation, or bullying) against any person in district programs and activities, including, but not limited to, those programs or activities funded directly by or that receive or benefit from any state financial assistance, based on the person's actual or perceived characteristics of race or ethnicity, color, ancestry, nationality, national origin, ethnic group identification, age, religion, marital or parental status, physical or mental disability, sex, sexual orientation, gender, gender identity, gender expression, or genetic information, or any other characteristic identified in Education Code 200 or 220, Government Code 11135, or Penal Code 422.55, or based on his/her association with a person or group with one or more of these actual or perceived characteristics:

(cf. 0410 - Nondiscrimination in District Programs and Activities)

(cf. 4030 - Nondiscrimination in Employment)

(cf. 5145.3 - Nondiscrimination/Harassment)

(cf. 5145.7 - Sexual Harassment)

3. Any complaint alleging district noncompliance with the requirement to provide reasonable accommodation to a lactating student on school campus to express breast milk, breastfeed an infant child, or address other breastfeeding-related needs of the student (Education Code 222)

(cf. 5146-Married/Pregnant/Parenting Students)

4. Any complaint alleging district non-compliance with the prohibition against requiring students to pay fees, deposits, or other charges for participation in educational activities (5 CCR 4610).

(cf. 3260 - Fees and Charges)

(cf. 3320 - Claims and Actions against the District)

5. Any complaint alleging district noncompliance with legal requirements related to the implementation of the local control and accountability plan (Education Code 52075)

(cf. 0460 - Local Control and Accountability Plan)

6. Any complaint, by or on behalf of any student who is a foster youth, alleging district noncompliance with any legal requirement applicable to the student regarding placement decisions, the responsibilities of the district's educational liaison to the student, the award of credit for coursework satisfactorily completed in another school or district, school transfer, or the grant on an exemption from Board-imposed graduation requirements (Education Code 48853, 48853.5, 49069.5, 51225.1, 51225.2)

(cf. 6173.1 – Education for Foster Youth)

7. Any complaint, by or on behalf of a homeless student as defined in 42 USC 11434a, alleging district noncompliance with any requirement applicable to the student regarding the award of credit for coursework satisfactorily completed in another school or district or the grant of an exemption from Board-imposed graduation requirements (Education Code 51225.1, 51225.2)

(cf. 6173 – Education for Homeless Children)



Santa Ana Unified School District

BOARD POLICY NO: 1312.3
SUBJECT: Community Relations - Uniform Complaint Procedures
CATEGORY: Personnel
EFFECTIVE: 9/13/2016
RESPONSIBLE OFFICE(S): Human Resources Department
REVIEWED: 6/23/2015

8. Any complaint alleging district noncompliance with the requirements of Education Code 51228.1 and 51228.2 that prohibit the assignment of a student to a course without educational content for more than one week in any semester or to a course the student has previously satisfactorily completed, without meeting specified conditions (Education Code 51228.3)

(cf.6152 – Class Assignment)

9. Any complaint alleging district noncompliance with the physical education instructional minutes requirement for students in elementary school (Education Code 51210, 51223)

(cf.6142.7 – Physical Education and Activity)

10. Any complaint alleging retaliation against a complainant or other participant in the complaint process or anyone who has acted to uncover or report a violation subject to this policy

11. Any other complaint as specified in a district policy

The Board recognizes that alternative dispute resolution (ADR) can, depending upon the nature of the allegations, offer a process to reach a resolution to the complaint that is acceptable to all parties. ADR such as mediation may be offered to resolve complaints that involve more than one student and no adult. If the parties agree to mediation, they shall agree in writing to either withdraw the complaint or toll the complaint process timelines pending successful mediation or return to the complaint procedures. However, mediation shall not be offered or used to resolve any complaint involving sexual assault or where there is a reasonable risk that a party to the mediation would feel compelled to participate. The Superintendent or designee shall ensure that the results are consistent with state and federal laws and regulations.

The district shall protect all complainants from retaliation. In investigating complaints, the confidentiality of the parties involved shall be protected as required by law. As appropriate for any complaint alleging retaliation or unlawful discrimination (such as discriminatory harassment, intimidation, or bullying), the Superintendent or designee shall keep confidential the identity of the complainant and/or the subject of the complaint, if he/she is different from the complainant, as long as the integrity of the complaint process is maintained.

cf. 4119.23/4219.23/4319.23 – Unauthorized Release of Confidential/Privileged Information)

cf. 5125 – Student Records)

cf. 9011 – Disclosure of Confidential/Privileged Information)

When an allegation that is not subject to the UCP is included in a UCP complaint, the district shall refer the non-UCP allegation to the appropriate staff or agency and shall investigate and, if appropriate, resolve the UCP-related allegation(s) through the district's UCP.

The Superintendent or designee shall provide training to district staff to ensure awareness and knowledge of current law and related requirements, including the steps and timelines specified in this policy and the accompanying administrative regulation.

(cf.4131 – Staff Development)

(cf.4231 – Staff Development)

(cf.4331 – Staff Development)



Santa Ana Unified School District

BOARD POLICY NO: 1312.3**SUBJECT: Community Relations - Uniform Complaint Procedures****CATEGORY: Personnel****EFFECTIVE: 9/13/2016****RESPONSIBLE OFFICE(S): Human Resources Department****REVIEWED: 6/23/2015**

The Superintendent or designee shall maintain records of all UCP complaints and the investigations of those complaints. All such records shall be destroyed in accordance with applicable state law and district policy.

(cf.3580 – District Records)

Non-UCP Complaints

The following complaints shall not be subject to the district's UCP but shall be referred to the specified agency: (SCCR 4611)

1. Any complaint alleging child abuse or neglect shall be referred to the County Department of Social Services, the County Protective Services Division, and the appropriate law enforcement agency.
2. Any complaint alleging health and safety violations by a child development program shall, for licensed facilities, be referred to the appropriate Child Development regional administrator.
3. Any complaint alleging employment discrimination shall be sent to the California Department of Fair Employment and Housing and the compliance officer shall notify the complainant by first class mail of the transfer.
4. Any complaint alleging fraud shall be referred to the California Department of Education.

In addition, the district's Williams uniform complaint procedures, AR 1312.4, shall be used to investigate and resolve any complaint related to sufficiency of textbooks or instructional materials, emergency or urgent facilities conditions that pose a threat to the health or safety of students or staff, or teacher vacancies and misassignments. (Education Code 35186)

(cf. 1312.4 - Williams Uniform Complaint Procedures)

DESIRED OUTCOME:

Through this policy, the District shall comply with applicable state and federal law and bring resolutions to complaints when possible and appropriate through the Uniform Complaint Procedure.



Santa Ana Unified School District

BOARD POLICY NO: 1312.3
SUBJECT: Community Relations - Uniform Complaint Procedures
CATEGORY: Personnel
EFFECTIVE: 9/13/2016
RESPONSIBLE OFFICE(S): Human Resources Department
REVIEWED: 6/23/2015

IMPLEMENTATION GUIDELINES AND ASSOCIATED DOCUMENTS:

Legal Reference:

Education Code

200-262.4 Prohibition of discrimination

222 Reasonable accommodations; lactating students

8200-8498 Child care and development programs

8500-8538 Adult basic education

18100-18203 School libraries

32289 School safety plan, uniform complaint procedures

35186 Williams uniform complaint procedures

48853-48853.5 Foster youth

48985 Notices in language other than English

49010-49013 Student fees

49060-49079 Student records

49069.5 Rights of parents

49490-49590 Child nutrition programs

51210 Courses of study grades 1-6

51223 Physical Education, elementary schools

51225.1-51225.2 Foster youth and homeless children; course credits; graduation requirements

51228.1-51228.3 Course periods without educational content

52060-52077 Local Control and Accountability Plan

52075 Complaint for lack of compliance with local control and accountability plan requirements

52160-52178 Bilingual education programs

52300-52490 Career-technical education

52500-52616.24 Adult schools

52800-52870 School-based coordinated programs

54400-54425 Compensatory education programs

54440-54445 Migrant education

54460-54529 Compensatory education programs

56000-56867 Special education programs

59000-59300 Special schools and centers

64000-64001 Consolidated application process

GOVERNMENT CODE

11135 Nondiscrimination in programs or activities funded by state

12900-12996 Fair Employment and Housing Act

PENAL CODE

422.55 Hate crime; definition

422.6 Interference with constitutional right or privilege

CODE OF REGULATIONS, TITLE 5

3080 Application of section

4600-4687 Uniform complaint procedures

4900-4965 Nondiscrimination in elementary and secondary education programs



Santa Ana Unified School District

BOARD POLICY NO: 1312.3

SUBJECT: Community Relations - Uniform Complaint Procedures

CATEGORY: Personnel

EFFECTIVE: 9/13/2016

RESPONSIBLE OFFICE(S): Human Resources Department

REVIEWED: 6/23/2015

UNITED STATES CODE, TITLE 20

1221 Application of laws

1232g Family Educational Rights and Privacy Act

1681-1688 Title IX of the Education Amendments of 1972

6301-6577 Title I Basic Programs

6801-6871 Title III, Language instruction for limited English proficient and immigrant students

7101-7184 Safe and Drug-Free Schools and Communities Act

7201-7283g Title V Promoting Informed Parental Choice and Innovative Programs

7301-7372 Title V Rural and Low-Income School Programs

12101-12213 Title II equal opportunity for individuals with disabilities

UNITED STATES CODE, TITLE 29

794 Section 504 of Rehabilitation Act of 1973

UNITED STATES CODE, TITLE 42

2000d-2000e-17 Title VI and Title VII Civil Rights Act of 1964, as amended

2000j-2-2000h-6 Title IX of the Civil Rights Act of 1964

6101-6107 Age Discrimination Act of 1975

CODE OF FEDERAL REGULATIONS, TITLE 28

35.107 Nondiscrimination on basis of disability; complaints

CODE OF FEDERAL REGULATIONS, TITLE 34

99.1-99.67 Family Educational Rights and Privacy Act

100.3 Prohibition of discrimination on basis of race, color or national origin

104.7 Designation of responsible employee for Section 504

106.8 Designation of responsible employee for Title IX

106.9 Notification of nondiscrimination on basis of age

110.25 Notification of nondiscrimination on the basis of age

Management Resources:

U.S. DEPARTMENT OF EDUCATION, OFFICE FOR CIVIL RIGHTS PUBLICATIONS

Dear Colleague Letter: Title IX Coordinators, April 2015

Questions and Answers on Title IX and Sexual Violence, April 2014

Dear Colleague Letter: Bullying of Students with Disabilities, August 2013

Dear Colleague Letter: Sexual Violence, April 2011

Dear Colleague Letter: Harassment and Bullying, October 2010

Revised Sexual Harassment Guidance: Harassment of Students by School Employees, Other Students or Third Parties, January 2001

U.S. DEPARTMENT OF JUSTICE PUBLICATIONS

Guidance to Federal Financial Assistance Recipients Regarding Title VI Prohibition Against National Origin Discrimination Affecting Limited English Proficient Persons, 2002



Santa Ana Unified School District

BOARD POLICY NO: 1312.3

SUBJECT: Community Relations - Uniform Complaint Procedures

CATEGORY: Personnel

EFFECTIVE: 9/13/2016

RESPONSIBLE OFFICE(S): Human Resources Department

REVIEWED: 6/23/2015

WEB SITES:

CSBA: <http://www.csba.org>

California Department of Education: <http://www.cde.ca.gov>

Family Policy Compliance Office: <http://familypolicy.ed.gov>

U.S. Department of Education, Office for Civil Rights: <http://www.ed.gov/about/offices/list/ocr>

U.S. Department of Justice: <http://www.justice.gov>



Santa Ana Unified School District

BOARD POLICY NO: 4351**SUBJECT: Management, Supervisory, and Confidential Personnel - Salary Guides****CATEGORY: Personnel****EFFECTIVE: 9/13/2016****RESPONSIBLE OFFICE(S): Human Resources Department****REVIEWED: 8/9/2016****SCOPE:**

The Board recognizes the importance of an attractive salary schedule and sound salary process in securing and holding competent staff.

POLICY:

The Board of Education is interested in attracting and maintaining a qualified, competent staff to educate their children. The Board recognizes the importance of an attractive salary schedule and sound salary policies in securing and holding a competent staff.

All administrative personnel entering the school District shall be placed on the salary schedule based upon training and experience. There shall be a separate salary schedule for administrators and for teachers.

The salary schedule shall contain a class or position title and a number of steps which provide salary increments for service and professional growth within each class.

For those members of the staff who are a part of a bargaining unit, only the exclusive representative can bargain over salaries.

Salary guides for employees covered by an employee agreement may be found in the current agreement. Salary guides for other personnel are maintained in the Human Resources Department and are available on the District Website.

DESIRED OUTCOME:

Through this policy, the District shall establish a salary schedule that will attract and maintain qualified, and competent staff .

IMPLEMENTATION GUIDELINES AND ASSOCIATED DOCUMENTS:**District Policies and Procedures:**

AR 4351 Management, Supervisory, and Confidential Personnel - Salary Guides

Legal Reference:**Education Code**

45032 Power of governing board to fix salaries

45053 Minimum salaries of persons serving under other than emergency or provisional credentials

45160-45169 Salaries



Santa Ana Unified School District

BOARD POLICY NO: 5131.1

SUBJECT: BUS CONDUCT

CATEGORY: Business and Noninstructional Operations

RESPONSIBLE OFFICE(S): Business Services, Transportation

EFFECTIVE: 09/2016

REVIEWED: 09/13/16

SCOPE:

The Superintendent or designee shall establish regulations related to bus conduct, bus driver authority, and the suspension or riding privileges. The Governing Board shall make these rules available to parents/guardians and students.

POLICY:

In order to help ensure the safety and well-being of students, bus drivers, and others, the Governing Board expects students to exhibit appropriate and orderly conduct at all times when using school transportation. Bus transportation is a privilege extended only to students who display good conduct while preparing to ride, riding or leaving the bus. Students participating in activities away from school grounds, should exhibit appropriate conduct that does not infringe upon the rights of others or interfere with the school program or activity.

Persistent refusal to submit to the authority of the driver shall be sufficient reason for a student to be denied transportation.

DESIRED OUTCOME:

Through this policy, the District shall establish procedures related to bus conduct incurred for the purpose of District safety, with the intent to ensure the well-being of students, bus drivers, and others.

IMPLEMENTATION GUIDELINES AND ASSOCIATED DOCUMENTS:

District Policies and Procedures:

AR 3542	School Bus Drivers
BP 3540	Transportation
BP 5131	Conduct
BP 5144.1	Suspension and Expulsion/Due Process

Legal Reference:

Education Code

35160	Authority of governing boards
38000	Transportation
44808	Duty to supervise conduct of students
48900	Grounds for suspension and expulsion
48918	Expulsion procedures
49060-49079	Student records
49073-49079	Privacy of student records

Code of Regulations, Title 5

14103	Authority of the driver
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Code of Regulations, Title 13

1200-1228	General provisions, school bus regulations
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AGENDA ITEM BACKUP SHEET
September 27, 2016

Board Meeting

TITLE: Acceptance of Gifts in Accordance with Board Policy 3290 – Gifts, Grants, and Bequests

ITEM: Consent

SUBMITTED BY: David Haglund, Ed.D., Deputy Superintendent, CAO, Educational Services

PREPARED BY: David Haglund, Ed.D., Deputy Superintendent, CAO, Educational Services

BACKGROUND INFORMATION:

The purpose of this agenda item is to seek Board acceptance of gifts, grants, and bequests on behalf of school sites and the District. For purposes of determining the estimated value of a gift, the District does not perform an appraisal or other such valuation, rather simply reports the value of the gift as provided by the donor.

ITEM SUMMARY:

If the value of a gift exceeds \$500, the Superintendent shall bring the nature of the gift, with a specific recommendation, to the Board of Education for approval. The gifts under this item are all valued at more than \$500.

RATIONALE:

The Board may accept any bequest or gift of money or property on behalf of the District. While greatly appreciating suitable donations, the Board discourages any gifts which may directly or indirectly impair its commitment to provide equal educational opportunities for all District students. The Board shall carefully evaluate any conditions or restrictions imposed by the donor in light of District philosophy and operations. If the Board believes the District will be unable to fully satisfy the donor's conditions, the gift shall not be accepted. Gift books and instructional materials shall be accepted only if they meet District criteria. At the Superintendent or designee's discretion, a gift may be used at a particular school.

LCAP Goal 3.10: Support the enhancement of school climate through smooth operations and processes.

FUNDING:

Not Applicable

RECOMMENDATION:

Accept gifts in accordance with Board Policy (BP) 3290 – Gifts, Grants, and Bequests.

DH:lr

SANTA ANA UNIFIED SCHOOL DISTRICT
GIFTS RECOMMENDED FOR ACCEPTANCE - September 27, 2016

School:	Gift:	Amount:	Donor:	Used for:
Lincoln Elementary		\$1,500	California Association for Bilingual Education Mrs. Maria Villa Project Coordinator Covina	Instructional supplies
Lowell Elementary		\$1,500	California Association for Bilingual Education Mrs. Maria Villa Project Coordinator Covina	Instructional supplies
Martin Elementary		\$1,500	California Association for Bilingual Education Mrs. Maria Villa Project Coordinator Covina	Instructional supplies
September 27, 2016 donations		\$4,500		
2016 Total donations	\$223,224	\$227,724		

For purposes of determining the estimated value of a gift, the District does not perform an appraisal or other such valuation, rather simply reports the value of the gift as provided by the donor.

DH:lr

AGENDA ITEM BACKUP SHEET
September 27, 2016

Board Meeting

TITLE: **Approval of Extended Field Trip(s) in Accordance with Board Policy (BP) 6153 – School-Sponsored Trips and Administrative Regulation (AR) 6153.1 – Extended School-Sponsored Trips**

ITEM: **Consent**

SUBMITTED BY: **Lucinda N. Pueblos, Assistant Superintendent, K-12 School Performance and Culture**

PREPARED BY: **Lucinda N. Pueblos, Assistant Superintendent, K-12 School Performance and Culture**

BACKGROUND INFORMATION:

The purpose of this agenda item is to seek Board approval of extended field trip(s) for the school(s) listed.

RATIONALE:

The Board recognizes that school-sponsored trips are important components of student development. In addition to supplementing and enriching classroom learning experiences, such trips encourage new interests among students, make them more aware of community resources, and help students relate school experiences to the outside world. The Board believes that careful planning can greatly enhance the value and safety of such trips. All trips involving out-of-state or overnight travel shall require prior approval of the Board. Approval is contingent upon national and international safety and security at the time of the trip.

Board Policy (BP) 6153 and Administrative Regulation (AR) 6153.1 require a parent waiver for school-sponsored trips. Trained staff will be employed by the hosting organization and will provide 24-hour supervision to the students. Parents have given permission for students to attend the trip under this provision. No eligible student will be denied the opportunity to attend.

FUNDING:

Various Funding Sources

RECOMMENDATION:

Approve the extended field trip(s) in accordance with Board Policy (BP) 6153 – School-Sponsored Trips and Administrative Regulation (AR) 6153.1 – Extended School-Sponsored Trips.

SANTA ANA UNIFIED SCHOOL DISTRICT - EXTENDED FIELD TRIPS
RECOMMENDED FOR APPROVAL - September 27, 2016

Date:	Schools/Location:	Funding and Cost:	Student(s):	Staff and Chaperone:
September 30-October 2, 2016 (Friday - Sunday)	Santa Ana High School NJROTC Basic Leadership Training Santa Ana High School Santa Ana, CA	\$30.00 per student (s) (cost paid by NJROTC and Site Discretionary funds)	150	20
October 13-16, 2016 (Thursday - Sunday)	Mendez Fundamental Intermediate School Reach for the Stars National Rocket Competition US Space and Rocket Center Huntsville, AL	\$1,161.00 per student (s) (cost paid by ASB and Site Discretionary funds)	2	3
October 16-17, 2016 (Sunday - Monday)	Carr Intermediate School Lindsay Unified School District Visit Lindsay Unified School District and various Lindsay schools Lindsay, CA	\$1,000.00 per student (s) (cost paid by Site Discretionary funds)	4	25
October 31-November 4, 2016 (Monday - Friday)	Valley High School Automotive Engineer Competition Specialty Equipment Market Association Las Vegas, CA	\$1,248.77 per student (s) (cost paid by CTE, High School, Inc., and Site Discretionary funds)	5	1

Funding and costs for participation in educational activities related to field trips are in compliance with the ACLU settlement.

Agenda Item Backup Sheet

<u>ITEM:</u>	Request of extended field trip for Santa Ana High School NJROTC cadets to participate in the NJROTC Basic Leadership Training at Santa Ana High School in Santa Ana, CA. The trip will be on September 30-October 2, 2016.
<u>OVERVIEW:</u>	Santa Ana High School is requesting their NJROTC cadets to participate in the NJROTC Basic Leadership Training at Santa Ana High School.
<u>RATIONALE:</u>	150 cadets from 6-8 participating high schools will participate in the 3-day Basic Leadership Training. The cadets will gain the experience of teamwork, self-discipline, and personal responsibility. They will also learn the various techniques of water survival.
<u>PARTICIPANTS:</u>	150 students and 20 chaperones (2 certificated and numerous NJROTC instructors).
<u>COSTS:</u>	\$30.00 per student – To include lodging, meals, and travel.
<u>*FUNDING:</u>	Cost paid by NJROTC and Site Discretionary funds.
<u>RECOMMENDATION:</u>	Approve the request for Santa Ana High School NJROTC cadets to participate in the NJROTC Basic Leadership Training at Santa Ana High School in Santa Ana, CA on September 30-October 2, 2016.

Agenda Item Backup Sheet

<u>ITEM:</u>	Request of extended field trip for Mendez Fundamental Intermediate School students to participate in the Reach for the Stars National Rocket Competition at the US Space and Rocket Center in Huntsville, AL. The trip will be on October 13-16, 2016.
<u>OVERVIEW:</u>	Mendez Fundamental Intermediate School is requesting their students to participate in the Reach for the Stars National Rocket Competition at the US Space and Rocket Center.
<u>RATIONALE:</u>	During the Yes! It's Rocket Science Summer Enrichment Program, students participated in the "Reach for the Stars" National Rocket Competition. Students had to design, build, and launch a rocket (powered by an "A" motor) and have it land as close to a target as possible. Our local competition winner was 8 th grader, Jesse Del Carmen. His name and score were sent to the national competition headquarters. Of the over 1,700 students who competed this year, Jesse's score makes him one of the three national winners. Jesse will be traveling to the US Space and Rocket Center in Huntsville, Alabama to receive his prize and to spend a day at Space Camp. 2 nd place winner Marco Alday will also be attending.
<u>PARTICIPANTS:</u>	2 students and 3 chaperones (2 certificated and 1 classified).
<u>COSTS:</u>	\$1,161.00 per student – To include lodging, meals, and travel.
<u>*FUNDING:</u>	Cost paid by ASB and Site Discretionary funds.
<u>RECOMMENDATION:</u>	Approve the request for Mendez Fundamental Intermediate School students to participate in the Reach for the Stars National Rocket Competition at the US Space and Rocket Center in Huntsville, AL on October 13-16, 2016.

Agenda Item Backup Sheet

<u>ITEM:</u>	Request of extended field trip for Carr Intermediate School students to participate in the Lindsay Unified School District Visit at Lindsey Unified School District in Lindsay, CA. The trip will be on October 16-17, 2016.
<u>OVERVIEW:</u>	Carr Intermediate School is requesting their students to participate in the Lindsay Unified School District Visit at Lindsey Unified School District.
<u>RATIONALE:</u>	This trips is to collaborate, observe, and build partnerships with other school Districts. Students and teachers will visit four schools in the Lindsey Unified School District.
<u>PARTICIPANTS:</u>	4 students and 25 chaperones (all 25 certificated).
<u>COSTS:</u>	\$1,000.00 per student – To include lodging, meals, and travel.
<u>*FUNDING:</u>	Cost paid by Site Discretionary funds.
<u>RECOMMENDATION:</u>	Approve the request for Carr Intermediate School students to participate in the Lindsay Unified School District Visit at Lindsey Unified School District in Lindsay, CA on October 16-17, 2016.

Agenda Item Backup Sheet

<u>ITEM:</u>	Request of extended field trip for Valley High School students to participate in the Automotive Engine Competition at the Specialty Equipment Market Association (SEMA) in Las Vegas, Nevada. The trip will be October 31-November 4, 2016.
<u>OVERVIEW:</u>	Valley High School is requesting their students to participate in the Automotive Engine Competition at the Specialty Equipment Market Association.
<u>RATIONALE:</u>	5 students will be participating in an Automotive Engine Competition hosted by Hot Rodders of Tomorrow and SEMA. These students will demonstrate their problem-solving, critical-thinking, and collaborative skills. As the event it-self resembles the tear down between rounds at a drag race. Students must properly disassemble the engine using hand tools only with proper de-torque and disassembly procedure. The cam and crank remain in the block. The team then returns behind their bench and when approved, begin working to reassemble once again with the correct assembly procedure and torque specs, all while behind viewed by judges and spectators. Time added penalties for dropped components, improper disassembly, assembly, sportsman ship, etc. will be added to ensure correct assembly. The engine when reassembled should fire up and run if gas, water, and oil were added. The team with the fastest time including penalty minutes wins.
<u>PARTICIPANTS:</u>	5 students and 1 chaperone (1 certificated)
<u>COSTS:</u>	\$1,248.77 per student – To include, lodging, meals, and travel
<u>*FUNDING:</u>	Cost paid by CTE, High School, Inc., and Site Discretionary funds
<u>RECOMMENDATION:</u>	Approve the request for Valley High School students to participate in the Specialty Equipment Market Association (SEMA) in Las Vegas, Nevada on October 31-November 4, 2016.

AGENDA ITEM BACKUP SHEET
September 27, 2016

Board Meeting

TITLE: **Approval of Head Start Period Two Monitoring Corrective Action Plan for 2016 -2017 Program Year**

ITEM: **Consent**

SUBMITTED BY: **David Haglund, Ed. D., Deputy Superintendent, CAO, Educational Services**

PREPARED BY: **Charlotte Ervin, Coordinator, Head Start**

BACKGROUND INFORMATION:

The purpose of this agenda item is to seek Board approval of the Head Start Period Two Monitoring Corrective Action Plan for the 2016-17 program year, which complies with the federal regulations of the Performance Standards and Head Start Act.

The regulations state the corrective action plan and findings must be approved by the Board of Education. Orange County Head Start grantee reviews all program areas for compliance in the following areas: education, health, safety, nutrition, family and community partnerships, program design and management, and eligibility, recruitment, selection, enrollment, and attendance (ERSEA).

ITEM SUMMARY:

- Head Start Period Two Monitoring Corrective Action Plan
- For Head Start Program

RATIONALE:

This period covers the following months: August through January, in which the Orange County Head Start grantee reviews the District Head Start program and completes a report. A corrective action plan must be developed based on the noncompliances. This review is conducted to ensure the program is in compliance with federal regulations and meeting contract obligations.

LCAP Goal 1.10: Support extended learning opportunities for low-income pupils by providing early childhood education, before and after school program and tutoring, academic summer school programs, and transportation services.

FUNDING:

Not Applicable

RECOMMENDATION:

Approve the Head Start Period Two Monitoring Corrective Action Plan for 2016-17 program year.

DH:CE:mo

CORRECTIVE ACTION PLAN (CAP)

Santa Ana Unified School District

September 27

2016

Program Name

Month/Day

Year

Reason for the CAP (choose one): Self-Assessment Self-Monitoring OCHS Grantee Monitoring (Period 2) Federal Review 48-Hour Health and Safety

HEALTH

Monitoring Question #	HS/EHS Regulation Performance Standard Head Start Act Other Regulation	Non-Compliance	Corrective Action Plan	Person(s) Responsible	Completion Target (Date)	Validation Steps	Validation of Completion (Date)
E33A	1304.20	At two of the Head Start centers Monte Vista and Edison elementary schools, the files were reviewed and had insufficient follow-up.	Staff will conduct a follow-up at a minimum every 30 calendar days. There will be purposeful communication with families and/or medical providers as necessary, to determine the status. The Nurse will work with the family to determine next steps to address the concern. All contacts will be documented in the Child Plus data base system. The case management meetings will occur once a month to address children's health concerns and follow-ups.	<ul style="list-style-type: none"> • Head Start Coordinator • Nurse • Community Workers • Senior Administrative Clerk 	October 30, 2016 On-going	<p>Child Plus data reports will be reviewed by the Coordinator and Nurse on a weekly basis. Identified concerns will be addressed with staff and the families.</p> <p>Site visits and the file reviews will be conducted by the program Nurse and Coordinator.</p>	October 30, 2016 On-going basis.

EDUCATION

Policy Committee Approved – September 13, 2016

Santa Ana unified School District Board of Education Approved September 27, 2016

Monitoring Question #	HS/EHS Regulation	Non-Compliance	Corrective Action Plan	Person(s) Responsible	Completion Target	Validation Steps	Validation of Completion
E33	1304.20	Education/Recordkeeping: 35% (6 of 17) of files were unavailable at the time of the review, so it could not be determined if individualization process was followed	To ensure accuracy and quality of the Child Individualization Notes, all teaching staff will electronically submit notes to be reviewed. The Assistant Coordinator and designated staff will monitor teacher's progress and provide feedback. All information will be stored in a designated binder at the center. Individualization Binders will be located in a locked cabinet labeled in each classroom. The program Coordinator and Assistant Coordinator will review all paperwork monthly.	<ul style="list-style-type: none"> • Assistant Coordinator or of Education • Disabilities Teachers • Lead Teachers 	October 30, 2016 On-going	<p>The Assistant Coordinator of Education and Disabilities will review the Child Individualization Notes and provide written feedback to the staff.</p> <p>The Coordinator Site Checklist will include a review of the Individualization Binder. The binders at the site will be reviewed by the Head Start Coordinator to ensure the corrective action plan is complete.</p>	October 30, 2016 On-going

Monitoring Question #	HS/EHS Regulation	Non-Compliance	Corrective Action Plan	Person(s) Responsible	Completion Target	Validation Steps	Validation of Completion
SS38	1304.40	FPA Goal Setting: 50% (6 of 12) of files reviewed had concerns with follow-up and documentation on goal setting	On a monthly basis, the area supervisor will review the Family Partnership Agreements (FPA) and goals. A Child Plus report will be generated weekly to review family notes and follow-ups from the FPA. Case management meetings will occur once a month. The service area manager will monitor progress by reviewing reports and meetings with staff.	<ul style="list-style-type: none"> • Coordinator • Supervisors • Community Workers 	November 30, 2016	The coordinator will review Child Plus family notes and reports and reports to ensure that FPA goals are completed, and they are individualized to meet the needs of the family. The coordinator will review the timelines for follow-up.	November 30, 2016 On-going

Monitoring Question #	HS/EHS Regulation	Non-Compliance	Corrective Action Plan	Person(s) Responsible	Completion Target (Date)	Validation Steps	Validation of Completion
Class Assessment Scores	1304.20	<p>CLASS (Classroom Assessment Scoring System) Scores <u>Classroom Organization:</u> 5.81 The score is above the national average, but below the contract requirement: CLASS <u>Instructional Support:</u> 2.40 The score was below the national average and below the contract requirement.</p>	<p>To increase the agency CLASS scores the following steps will be taken:</p> <p>A CLASS consultant and designated staff will provide mentoring and intensive support to classroom teaching staff with low CLASS scores.</p> <p>Each month at the all staff and Lead Teacher meetings, there will be training on the CLASS assessment.</p> <p>Twice a month the Assistant Coordinator will conduct group trainings on the CLASS Tool in Instructional Support.</p>	<ul style="list-style-type: none"> Assistant Coordinator or of Educational and Disabilities Teaching Staff 	December 16, 2016	The Coordinator and Assistant Coordinator will conduct classroom observations and provide feedback. Coordinators will review training agendas, sign-in sheets, and the CLASS checklist to ensure compliance.	December 16, 2016

AGENDA ITEM BACKUP SHEET
September 27, 2016

Board Meeting

TITLE: **Approval of Head Start Certification of Governance, Leadership, and Oversight Capacity Screener**

ITEM: **Consent**

SUBMITTED BY: **David Haglund, Ed. D., Deputy Superintendent, CAO, Educational Services**

PREPARED BY: **Charlotte Ervin, Coordinator, Head Start**

BACKGROUND INFORMATION:

The purpose of this agenda item is to seek Board approval of Head Start Certification of Governance, Leadership, and Oversight Capacity Screener.

RATIONALE:

The main purpose of the improved oversight is to assure the quality of the program services, the effectiveness of the management systems, and the achievement of outcomes for children, families, and communities. The Office of Head Start (OHS) has moved from indefinite grant project periods to five-year project periods for all Head Start grantees. This requires changes in OHS funding practices and oversight of Head Start programs. Changes in oversight include improved communication between federal staff and grantees, as well as ongoing analysis of data to determine the type of support needed by grantees.

The governing body, which includes the Policy Committee and the District Board of Education, must certify that the governance and leadership capacity screening was conducted and a corrective action plan was developed. The governing body must submit the signed certification of compliance to the grantee Orange County Head Start.

ITEM SUMMARY:

- Certification of Governance, Leadership, and Oversight Capacity Screener
- Changes include improved communication with staff and ongoing analysis of data to determine support needed
- For Head Start Program

FUNDING:

Not Applicable

RECOMMENDATION:

Approve the Head Start Certification of Governance, Leadership, and Oversight Capacity Screener.

DH:mo



Governance, Leadership, and Oversight Capacity Screener

Introduction

Organizations that accept federal funds to operate a Head Start and/or Early Head Start program must have strong governance systems in place to safeguard federal dollars and provide oversight and direction to the Head Start program.

This screener organizes the Head Start requirements to help organizations to identify where they need to make changes and build capacity to fulfill their Head Start governance responsibilities.

Suggestions for Use

1. Print a copy of this screener.
2. Have your organization's governing body or Tribal Council chair, Policy Council chair, executive director, and Head Start program director work together to review the table beginning on page 3 and to identify (with a check mark or "X") the following items:
 - Required Head Start governance practices that your organization currently has in place
 - Required Head Start governance practices that your organization will implement within the first three months of funding
 - Required Head Start governance practices that your organization needs help understanding and implementing
3. At the top of page 10, list the governance practices and regulations that your organization needs assistance in understanding and implementing.
4. Enter any questions or concerns you have in the Comments Section on page 10.
5. Share this screener and your findings with your full governing body or Tribal Council, Policy Council, and Head Start program leadership. Assign people to begin implementation of the governance practices you have identified as not currently in place.

6. You can explore the [governance](#) page of the Program Management and Fiscal Operations (PMFO) section on Early Childhood Learning and Knowledge Center (ECLKC) to access other resources that can assist you as you move your governance system and practices forward.
7. At your next meeting with Regional Office staff, discuss those governance practices and regulations where your organization may benefit from technical assistance.

Head Start Governance, Leadership, and Oversight Capacity Screener

Head Start Governance Practices and Related Regulations	Practice is currently in place	Practice will be fully implemented within first three months of funding	Our organization needs assistance in understanding and implementing this regulation
1. The governing body (or Tribal Council) has the required composition. ¹ Head Start Act Sec. 642(c)(1)(B) (i-iv)			
<ul style="list-style-type: none"> At least one member has fiscal/accounting background and expertise. 			
<ul style="list-style-type: none"> At least one member has early childhood education and development background and expertise. 			
<ul style="list-style-type: none"> At least one member is a licensed attorney. 			
<ul style="list-style-type: none"> Members reflect the community served and include parents of children who are currently, or were formerly, enrolled in Head Start programs. 			
2. The Policy Council has the required composition. Head Start Act Sec. 642(c)(2)(B)(i) Sec. 642(c)(2)(B)(ii)(I-II)			
<ul style="list-style-type: none"> At least 51 percent of Policy Council members are parents of children who are currently enrolled in the Head Start program (including delegate agencies). 			
<ul style="list-style-type: none"> The Policy Council includes at least one member of the at-large community served by the program or any delegate agency. 			
<ul style="list-style-type: none"> Members are elected by parents of children currently enrolled in the program. 			

¹ If the composition of the governing body does not include individuals with the required qualifications, the governing body must use consultants or other individuals with relevant expertise and qualifications to meet the composition requirements [Head Start Act Sec. 642(c)(1)(B)(vi)].

Head Start Governance Practices and Related Regulations	Practice is currently in place	Practice will be fully implemented within first three months of funding	Our organization needs assistance in understanding and implementing this regulation
<p>3. Members of the governing body (or Tribal Council) receive effective and ongoing training and technical assistance (T/TA) to ensure that they understand the information they receive and are able to provide effective oversight of, make appropriate decisions for, and participate in programs of the Head Start agency.</p> <p>Head Start Act Sec. 642(d)(3)</p>			
<ul style="list-style-type: none"> The agency has a system for identifying the T/TA needs of the governing body (or Tribal Council) and using this information to develop a T/TA plan. 			
<p>4. Members of the Policy Council receive effective and ongoing training and technical assistance (T/TA) to ensure that they understand the information they receive and can provide effective oversight of, make appropriate decisions for, and participate in programs of the Head Start agency.</p> <p>Head Start Act Sec. 642(d)(3)</p>			
<ul style="list-style-type: none"> The agency has a system for identifying the T/TA needs of the Policy Council and using this information to develop a T/TA plan. 			
<p>5. The governing body (or Tribal Council) exercises the following responsibilities:</p> <p>Head Start Act Sec. 642(c)(1)(E)(iv)(I-III) Sec. 642(c)(1)(E)(iv)(VI)</p>			
<ul style="list-style-type: none"> Establishes procedures and criteria for recruiting, selecting, and enrolling children 			
<ul style="list-style-type: none"> Selects delegate agencies, as appropriate 			
<ul style="list-style-type: none"> Develops procedures for selecting Policy Council members 			
<ul style="list-style-type: none"> Reviews applications for funding and amendments to applications for funding 			

Head Start Governance Practices and Related Regulations	Practice is currently in place	Practice will be fully implemented within first three months of funding	Our organization needs assistance in understanding and implementing this regulation
6. The governing body (or Tribal Council) assumes responsibility for the following: Head Start Act Sec. 642(c)(1)(E)(iv)(VII)(aa)-(dd)			
• All major financial expenditures of the agency			
• The operating budget of the agency			
• The selection (except when a financial auditor is assigned by the state under state law or is assigned under local law) of independent financial auditors to report all critical accounting policies and practices to the governing body (or Tribal Council)			
• The financial audit			
• The agency's progress in carrying out the programmatic and fiscal provisions in the agency's grant application, including implementation of corrective actions			
• Monitoring of the agency's actions to correct any audit findings and other actions necessary to comply with applicable laws (including regulations) governing financial statement and accounting practices			
7. The governing body (or Tribal Council) is engaged in reviewing and approving each of the following: Head Start Act Sec. 642(c)(1)(E)(iv)(V)(aa-cc) Sec. 642(c)(1)(E)(iv)(IX)			
• The Self-Assessment			
• Personnel policies of the agency regarding the hiring, evaluation, termination, and compensation of agency employees			
• Results from monitoring conducted under section 641A(c), including appropriate follow-up activities			

Head Start Governance Practices and Related Regulations	Practice is currently in place	Practice will be fully implemented within first three months of funding	Our organization needs assistance in understanding and implementing this regulation
<ul style="list-style-type: none"> Personnel policies and procedures, including those regarding the hiring, evaluation, compensation, and termination of the Executive Director, Head Start Director, Director of Human Resources, Chief Fiscal Officer, and any other person in an equivalent position with the agency 			
<p>8. The Policy Council engages in the oversight of program operations in each of the following decision-making areas:</p> <p style="text-align: right;">Head Start Act Sec. 642(c)(2)(D)(i-viii) Sec. 642(c)(2)(A)</p>			
<ul style="list-style-type: none"> Activities to support the active engagement of families in the program 			
<ul style="list-style-type: none"> Program recruitment, selection, and enrollment priorities 			
<ul style="list-style-type: none"> Applications for funding and amendments to applications for funding 			
<ul style="list-style-type: none"> Budget planning for program expenditures, including policies for reimbursement related to participation in Policy Council activities 			
<ul style="list-style-type: none"> Bylaws for the operation of the Policy Council 			
<ul style="list-style-type: none"> Program personnel policies and decisions regarding the employment of program staff, consistent with 642(c)(1)(E)(iv)(IX), including standards of conduct for program staff, contractors, and volunteers and criteria for the employment and dismissal of program staff 			
<ul style="list-style-type: none"> Developing procedures for how members of the Policy Council of the Head Start program are elected 			
<ul style="list-style-type: none"> Recommendations on the selection of delegate agencies and the service areas for such agencies 			
<ul style="list-style-type: none"> Program design and operation 			
<ul style="list-style-type: none"> Planning program goals and objectives 			

Head Start Governance Practices and Related Regulations	Practice is currently in place	Practice will be fully implemented within first three months of funding	Our organization needs assistance in understanding and implementing this regulation
9. The following reports are received by the Policy Council and members find them useful: Head Start Act Sec. 642(d)(2)(A-I)			
Annual reports:			
• The financial audit			
• The Self-Assessment, including any findings related to such assessment			
• Program Information Reports (PIRs)			
Monthly reports:			
• Financial statements, including credit card expenditures (if the program uses credit cards)			
• Program information summaries			
• Program enrollment reports, including attendance reports for children whose care is partially subsidized by another public agency			
• Reports of meals and snacks provided through programs of the U.S. Department of Agriculture (USDA)			
Additional reports:			
• Community Assessment, completed every three years with annual updates			
• The strategic plan, including program goals, school readiness goals, and short-term programmatic and financial objectives			
• Applicable and current updates from the Secretary (e.g., Program Instructions, Information Memorandums, etc.)			

Head Start Governance Practices and Related Regulations	Practice is currently in place	Practice will be fully implemented within first three months of funding	Our organization needs assistance in understanding and implementing this regulation
10. The following reports are received by the governing body (or Tribal Council) and members find them useful: Head Start Act Sec. 642(d)(2)(A-I)			
Annual reports:			
• The financial audit			
• The Self-Assessment, including any findings related to such assessment			
• Program Information Reports (PIRs)			
Monthly reports:			
• Financial statements, including credit card expenditures (if the program uses credit cards)			
• Program information summaries			
• Program enrollment reports, including attendance reports for children whose care is partially subsidized by another public agency			
• Reports of meals and snacks provided through programs of the U.S. Department of Agriculture (USDA)			
Additional reports:			
• Community Assessment, completed every three years with annual updates			
• The strategic plan, including program goals, school readiness goals, and short term programmatic and financial objectives			
• Applicable and current updates from the Secretary (e.g., Program Instructions, Information Memorandums, etc.)			

Head Start Governance Practices and Related Regulations	Practice is currently in place	Practice will be fully implemented within first three months of funding	Our organization needs assistance in understanding and implementing this regulation
<p>1. The Head Start agency works with the governing body (or Tribal Council) and Policy Council to make available to the public a report published at least once each year that discloses the following information from the most recently concluded fiscal year:</p> <p style="text-align: right;">Head Start Act Sec. 644 (a)(2)(A-H)</p>			
<ul style="list-style-type: none"> The total amount of public and private funds received and the amount from each source 			
<ul style="list-style-type: none"> An explanation of budgetary expenditures and proposed budget for the fiscal year 			
<ul style="list-style-type: none"> The total number of children and families served, the average monthly enrollment (as a percentage of funded enrollment), and the percentage of eligible children served 			
<ul style="list-style-type: none"> The results of the most recent review by the Secretary and the financial audit 			
<ul style="list-style-type: none"> The percentage of enrolled children that received medical and dental exams 			
<ul style="list-style-type: none"> Information about family engagement activities 			
<ul style="list-style-type: none"> The agency's efforts to prepare children for kindergarten 			
<ul style="list-style-type: none"> Any other information required by the Secretary 			

Our Organization Needs Assistance in Understanding and Implementing the Following Governance Regulations:

Additional Comments, Questions, or Concerns:

AGENDA ITEM BACKUP SHEET
September 27, 2016

Board Meeting

TITLE: **Approval of Payment and Reimbursement of Costs Incurred for Related Services for Students with Disabilities for 2016-17 School Year**

ITEM: **Consent**

SUBMITTED BY: **Doreen Lohnes, Assistant Superintendent, Support Services**

PREPARED BY: **Doreen Lohnes, Assistant Superintendent, Support Services**

BACKGROUND INFORMATION:

The purpose of this agenda item is to seek Board approval of payment and reimbursement of costs incurred by parents for related services for students with disabilities.

ITEM SUMMARY:
<ul style="list-style-type: none"> • <u>1</u> Attorney fee per settlement agreement. • <u>1</u> Parent reimbursement for educational services per settlement agreement.

RATIONALE:

In accordance with the students' Individualized Education Program (IEP) the parties on the attached list require reimbursement for related services or participated in a resolution session, settlement conference and/or mediation following the filing of a due process hearing and agreed to resolve the dispute by reimbursing those applicable for costs incurred.

LCAP Goal 2.2: Support learning opportunities for current special education students as provided in their Individualized Education Programs (IEPs).

LCAP GOAL 1.14: In addition to services provided to low income students, students receiving special education services will receive services such as, but not limited to, services and supports as listed in Individualized Education Programs (IEPs) for additional students above 2013-14 baseline numbers.

FUNDING:

Special Education: Not to Exceed \$5,000

RECOMMENDATION:

Approve the payment and reimbursement of costs incurred for related services for students with disabilities for the 2016-17 school year.

**Payment and Reimbursement of Costs Incurred for Related Services for Students with
Disabilities for 2016-17 School Year**

Board Meeting: September 27, 2016

Student ID#:	Amount:	Expenditure:	Law office of:
CS 033003	\$3,500	Attorney Fees	Economou Law Group

Student ID#:	Amount:	Expenditure:	Parent of:
CS 033003	\$1,500	Education Services	CS 033003

DL:cvl

AGENDA ITEM BACKUP SHEET
September 27, 2016

Board Meeting

TITLE: **Approval of Master Contracts and/or Individual Service Agreements with Nonpublic Schools and Agencies for Students with Disabilities for 2016-17 School Year**

ITEM: **Consent**

SUBMITTED BY: **Doreen Lohnes, Assistant Superintendent, Support Services**

PREPARED BY: **Darek Jaroneczyk, Director, Special Education**

BACKGROUND INFORMATION:

The purpose of this agenda item is to seek Board approval of Individualized Education Programs (IEP) services for three students with disabilities. These students require services that address academic, social-emotional, and other unique needs as identified in their IEPs. The respective IEP teams recommended placement at nonpublic schools for services as necessary, pursuant to an IEP.

For student ID 324915, the increase of \$600 represents a 2.76% rate increase by the vendor. For student ID 367981, the cost reflects a placement transition from a residential treatment center in Copper Hills, Utah to a local board and care facility and a non-public special education day school, which provides better opportunities for family counseling and transition to District placement. For student ID 354818, the cost reflects a daily rate increase from \$200 to \$225 - a total increase of \$5,294 from the original June 7, 2016 Board approved master contract.

ITEM SUMMARY:

- Agreements Start: Between July 1, 2016 and September 1, 2016
- Agreements End: June 30, 2017
- Renewable according to students' IEP
- 3 students with disabilities will be served
- Vendors are certified nonpublic schools which serve students with disabilities per the students' IEPs.
- Required to comply with students' IEP

RATIONALE:

The District is required to provide appropriate education, at no cost to parents, for all students with disabilities who reside within the District in accordance with their IEPs. If a program is not available, necessary contract services are required through a private provider.

LCAP Goal 2.2: Support learning opportunities for current special education students as provided in their Individualized Education Programs (IEPs).

LCAP GOAL 1.14: In addition to services provided to low income students, students receiving special education services will receive services such as, but not limited to, services and supports

as listed in Individualized Education Programs (IEPs) for additional students above 2013-14 baseline numbers.

FUNDING:

Special Education: Not to exceed \$ 141,511

RECOMMENDATION:

Approve the master contracts and/or individual service agreements with nonpublic schools and agencies for students with disabilities for the 2016-17 school year.

DL:kq:cvl

**Master Contracts and/or Individual Service Agreements with Nonpublic Schools and
Agencies for Students with Disabilities for 2016-17 School Year**

Board Meeting: September 27, 2016

Student ID#	Amount	Master Contract and Individual Service Agreement for Nonpublic School/Agency
324915	Increase of \$600	New Haven Youth and Family Services
367981	\$91,820 \$43,797	Boys Town (Room and Board) Ocean View (Education)
354818	Increase of \$5,294	Kids Institute for Development and Advancement

AGENDA ITEM BACKUP SHEET
September 27, 2016

Board Meeting

TITLE: **Approval of Secondary Courses for 2016-17 School Year**

ITEM: **Consent**

SUBMITTED BY: **Lucinda N. Pueblos, Assistant Superintendent, K-12 School Performance and Culture**

PREPARED BY: **Don Isbell, Director, Career Technical Education**

BACKGROUND INFORMATION:

The purpose of this agenda item is to seek Board approval of the secondary courses for the 2016-17 school year.

ITEM SUMMARY:

All new courses are UC “g” which will give high school students access to rigorous instructional programs.

RATIONALE:

The following new courses will give students access to rigorous instructional programs:

- Advanced Culinary Restaurant and Management
- Application of Business Technology
- Auto Maintenance and Light Repair (MLR) II
- Auto Maintenance and Light Repair (MLR) III
- Culinary Arts
- Culinary Restaurant and Management I
- Digital Electronics – Engineering Project Lead the Way (PLTW)

LCAP goal 2.3: “Increase resources to schools to support extracurricular programs for students, instructional materials, and other programs and supplies to enhance student outcomes.”

FUNDING:

Not Applicable

RECOMMENDATION:

Approve the Secondary Courses for the 2016-17 school year.

AGENDA ITEM BACKUP SHEET

September 27, 2016

Board Meeting

TITLE: Approval of Advanced Culinary and Restaurant Management Course for High School Students

ITEM: Consent

SUBMITTED BY: Lucinda N. Pueblos, Assistant Superintendent, K-12 School Performance and Culture

PREPARED BY: Don Isbell, Director, Career Technical Education

BACKGROUND INFORMATION:

The purpose of this agenda item is to seek Board approval for the Advanced Culinary and Restaurant Management course for high school students. This third course, in a four-course sequence, is a UC “g” course for students grades 10 through 12 that prepares them for the hospitality, tourism, and recreation industry sector and Food Service and Hospitality pathway.

RATIONALE:

The classroom instruction for Advanced Culinary and Restaurant Management is designed to be implemented as a yearlong course. Students will be exposed to a career pathway in Food Service and Hospitality and to gain a better understanding of the industry sector requirements. Students will comprehend, practice, and apply the business management and culinary skills needed for a career in the restaurant and food service industry. This course also prepares students for the Prostart National Restaurant Association exam, which students may test for after completing each level of the industry driven courses.

LCAP goal 1.1: “Provide equitable access to rigorous, standards-based instructional programs that includes, but is not limited to high quality instruction, instructional materials, academic support and technology-based resources.”

LCAP goal 1.8: “Increase availability of Career Technical Education (CTE) and Regional Occupational Program (ROP) courses and academies.”

FUNDING:

Not Applicable

ITEM SUMMARY:

- Course Description: Students will use critical and innovative thinking to solve pertinent problems that restaurants encounter.
- After completion of this course students will be eligible to earn a national certificate of achievement which qualifies them to begin work in the restaurant and food service industry.
- This is a UC “g” course.
- Course will be at: Valley High School.

RECOMMENDATION:

Approve the Advanced Culinary and Restaurant Management course for high school students.

LP:DL:sz

Santa Ana Unified School District

COURSE OUTLINE

Course Title:	Advanced Culinary and Restaurant Management – UC “g”	District Course #:
Department:	CTE	Grade Level: 10-12
Course Length:	180 Hours	
Prerequisites:	Culinary Arts – UC “g” Culinary and Restaurant Management I – UC “g”	

Course Description:

This is the third course in the Food Service and Hospitality Pathway where students will experience all aspects of operating and managing a foodservice establishment. Through hands-on learning, they will understand safe food handling and practices, basic food preparation, accounting and cost control, sanitation and workplace safety. In this third-year course, students will continue their “on-the-job” training experience. Upon successful completion of this course which includes certification exams and the completion of 400 hours of internship experience, students qualify for testing of the ProStart National Restaurant Association exam.

Santa Ana Unified School District

COMPETENCIES

SECTION I – INTRODUCTION AND ORIENTATION

- A.** Observe District rules, regulations and policies
- B.** Explain class requirements and student expectations.
- C.** Demonstrate emergency preparedness.

SECTION II – CONTENT AREA SKILLS

A. BREAKFAST FOOD AND SANDWICHES

1. List the characteristics of milk and identify ways to keep it safe.
2. Identify the different forms of cream and their fat contents.
3. Differentiate between butter and butter substitutes and recognize the characteristics of each.
4. Identify the different types of cheese and give examples of each.
5. List the characteristics of eggs and identify ways to keep them safe.
6. Prepare and serve eggs using a variety of cooking methods.
7. Prepare pancakes, crêpes, waffles, and French toast.
8. Prepare ham, hash, grits, cold cereals, oatmeal, and sausage.
9. Prepare coffee, tea, and cocoa.
10. Give examples of different types of sandwiches, including simple hot, open-faced, hors d'oeuvres, grilled, deep-fried, and simple cold.
11. Explain the roles of the three components of a sandwich: bread, spread, and filling.
12. Prepare common sandwich spreads and fillings.
13. List the necessary tools and equipment to make sandwiches at a sandwich station.
14. Demonstrate preparation of several types of sandwiches.

B. NUTRITION

1. Explain why nutrition is important to the foodservice industry.
2. List the six basic types of nutrients found in food.
3. Describe how phytochemicals and fiber function in the body.
4. Name the types of carbohydrates and fats and describe their function in the body.
5. Identify food sources of carbohydrates and fats.
6. Describe cholesterol and identify its food sources.
7. Describe the makeup of proteins and their function in the body.
8. Identify food sources of proteins.
9. Describe the three major vegetarian diets.
10. List the functions of vitamins, minerals, and water in the body.
11. Identify food sources of vitamins, minerals, and water.
12. Explain what food additives are and how they function in food.
13. Explain the role of digestion in nutrition and health.

14. List and describe techniques for food preparation that preserve nutrients.
15. Suggest ways to make menus and recipes more healthful.
16. Suggest healthful substitutes for high-fat items.
17. List and define recent developments in food production that may affect nutrition.

C. COST CONTROL

1. Identify the types of costs incurred by a foodservice business and give examples of each.
2. Explain the purposes of a budget.
3. Explain the purpose of a profit-and-loss report.
4. Identify methods for analyzing profit-and-loss reports.
5. Explain the purpose of invoices in a foodservice business.
6. Identify tools to help control costs.
7. Define and calculate food cost and food cost percentage.
8. Given a problem, calculate as purchased (AP) and edible portion (EP) amounts.
9. Calculate the total cost and portion costs of a standardized recipe.
10. Develop a recipe cost card for a standardized recipe.
11. Explain the importance of portion control to food cost.
12. Give examples of portion-control devices used in foodservice operations.
13. List the steps in the process to control food costs.
14. Forecast sales by analyzing and evaluating sales histories, popularity indices, and production sheets.
15. Calculate a recipe's yield and the number of portions it will produce.
16. Use a conversion factor to calculate a new yield for an existing recipe.
17. Explain the importance of standards for controlling production volume.
18. List and describe standard procedures used for controlling production volume.
19. List and explain the various methods for menu pricing.
20. Explain the importance of standard labor costs to a business's success.
21. List factors that affect labor costs.
22. Describe the relationship between sales volume and labor costs.
23. Explain the difference between a master schedule and a crew schedule.
24. Describe the components and factors to consider when developing labor schedules.
25. List and describe purchasing, receiving, and storage procedures that help to preserve quality and control costs.
26. List ways to evaluate a finished product for quality.
27. Describe the process for identifying quality problems in the kitchen.
28. Determine the dollar value of inventory.
29. List and explain the various methods of inventory pricing.

D. SALADS AND GARNISHING

1. Identify and describe the various ingredients used to make salads.
2. List the four parts of a salad and explain the role of each.
3. Identify various types of salad and explain how to prepare them.
4. Explain the roles of salads on the menu.
5. Design attractive salads.

6. Identify proper procedures for cleaning salad greens.
7. Identify proper procedures for storing salads.
8. Differentiate among various oils and vinegars.
9. Prepare vinaigrettes and other emulsions.
10. Match dressings to salad ingredients.
11. Give examples of ingredients used to make dips.
12. Prepare several dips.
13. Give examples of garnishes.
14. Describe and prepare ingredients commonly used as garnishes.
15. Garnish various items, including plates, desserts, and soups.

E. PURCHASING AND INVENTORY

1. Define the terms purchasing, selection, and procurement.
2. Outline the objectives of the purchasing function in a foodservice operation.
3. Explain the relationship between primary and intermediary sources and retailers.
4. Explain the differences between formal and informal buying and the formal bidding process.
5. List the types of goods and service that a foodservice operation might buy.
6. Describe the buyer's role in a foodservice operation and explain the importance of ethical behavior to a buyer.
7. List the factors that help to determine an operation's quality standards.
8. Identify ways to communicate quality standards and give examples of standards a foodservice operation might use.
9. Describe buyer considerations when conducting a make-or-buy analysis.
10. Outline the process for procuring products and services.
11. Identify production records used to calculate buying needs.
12. Write purchase orders for items to be purchased.
13. List ways to verify that supplier services meet an operation's needs.
14. List factors that affect food prices.
15. List proper procedures for receiving deliveries.
16. List proper procedures for storing food and supplies.
17. Describe perpetual inventory and physical inventory systems.
18. Explain the difference between perishable and nonperishable food items.

F. MEAT, POULTRY, AND SEAFOOD

1. Outline the federal grading systems for meat.
2. Describe the various kinds of meat.
3. Identify the proper purchasing and storing procedures for meat.
4. List factors that affect purchasing decisions for meat.
5. Outline basic techniques for cooking meat.
6. Match various cooking methods with different forms of meat.
7. Outline the federal grading systems for poultry.
8. Describe the various kinds of poultry.
9. Identify the proper purchasing and storing procedures for poultry.
10. List factors that affect purchasing decisions for poultry.
11. Outline basic techniques for cooking poultry.

12. Match various cooking methods with different forms of poultry.
13. Outline the federal grading systems for seafood.
14. Describe the various kinds of seafood.
15. Identify the proper purchasing and storing procedures for seafood.
16. List factors that affect purchasing decisions for seafood.
17. Outline basic techniques for cooking seafood.
18. Match various cooking methods with different forms of seafood.
19. Identify and describe different types of charcuterie.
20. Explain Garde manger and how it relates to charcuterie.

G. MARKETING

1. Define marketing, and list the steps in the marketing process.
2. Explain the role that marketing plays in determining products and services.
3. List factors that affect a market environment.
4. Define target market, and explain why it is important to a business.
5. Identify the parts of a SWOT analysis.
6. List ways to attract and keep customers.
7. List reasons why promotions are important.
8. Identify the steps in developing a promotion mix and a promotion plan.
9. Explain the importance of training to promotions.
10. Recognize different types of sales promotions.
11. List the benefits of public relations.
12. Identify opportunities for public relations.
13. Explain the importance of the menu to a foodservice operation.
14. Describe à la carte, table d'hôte, California, limited, du jour, and cycle menus.
15. Organize the information on a menu.
16. Explain principles of menu layout and design.
17. Identify ways to test new menu items.
18. Explain the purposes of a menu sales mix analysis.
19. Define profitability and target margin.
20. Classify menu items according to their popularity.
21. List and compare basic pricing methods.

H. DESERTS AND BAKED GOODS

1. Identify and use common ingredients in baking.
2. Calculate ingredient weights using baker's percentages.
3. Convert baking recipes to a new yield.
4. Differentiate between lean doughs, rich doughs, sponge doughs, and sourdoughs, and give examples.
5. Mix yeast dough using the straight-mix method.
6. Proof bake shop items.
7. Prepare yeast breads.
8. Prepare different types of quick breads and cake batters.
9. Identify the functions of icings and determine which are best suited for different baked goods.
10. Describe and prepare steamed puddings and dessert soufflés.

11. Prepare pie dough using the 3-2-1 method.
12. Describe the procedure for baking blind.
13. Describe roll-in dough, phyllo dough, and pâte à choux.
14. Prepare cookies using various makeup methods.
15. Explain how chocolate is made, including chocolate liquor, cocoa butter, and cocoa powder.
16. Demonstrate how to store chocolate properly.
17. Explain how chocolate is tempered.
18. Explain how crème anglaise, pastry creams, and Bavarian creams are made, and how they are used in desserts.
19. List the characteristics of ice cream and give examples of other frozen desserts.
20. List the steps for preparing poached fruits and tortes.
21. List guidelines for plating and presenting desserts.

I. SUSTAINABILITY IN THE RESTAURANT AND FOODSERVICE INDUSTRY

1. Define the terms sustainability and conservation.
2. Explain why water conservation is important.
3. List ways in which a restaurant or foodservice operation can improve the efficiency of its water usage.
4. Explain the differences between renewable and nonrenewable energy sources.
5. Explain why using energy efficiently is important.
6. List ways in which a restaurant or foodservice operation can improve the efficiency of its energy usage.
7. List ways in which a restaurant or foodservice operation can build or make structural improvements to its facility in a sustainable way.
8. Identify ways to reduce the total amount of waste in a restaurant or foodservice operation.
9. List items that a restaurant or foodservice operation can reuse.
10. List items that a restaurant or foodservice operation can recycle.
11. Define the term local sourcing.
12. Identify the steps a restaurant or foodservice operation should take to purchase and then promote the use of sustainable food products.
13. Identify the issues surrounding the global production of seafood, coffee, animals, and organic food.

J. GLOBAL CUISINE 1: THE AMERICAS

1. Identify the major influences, ingredients, flavors, and cooking techniques of Northeastern American cuisine.
2. Identify the major influences, ingredients, flavors, and cooking techniques of Midwestern American cuisine.
3. Identify the major influences, ingredients, flavors, and cooking techniques of Southern American cuisine.
4. Identify the major influences, ingredients, flavors, and cooking techniques of Southwestern American cuisine.
5. Identify the major influences, ingredients, flavors, and cooking techniques of Pacific Coast/Rim cuisine.

6. Identify the major influences, ingredients, flavors, and cooking techniques of Mexican cuisine.
7. Identify the major influences, ingredients, flavors, and cooking techniques of Central American cuisine.
8. Identify the major influences, ingredients, flavors, and cooking techniques of Caribbean cuisine.
9. Identify the major influences, ingredients, flavors, and cooking techniques of Brazilian cuisine.
10. Identify the major influences, ingredients, flavors, and cooking techniques of Bolivian cuisine.

K. GLOBAL CUISINE 21 EUROPE, THE MEDITERRANEAN, THE MIDDLE EAST

1. Identify the major influences, ingredients, flavors, and cooking techniques of French cuisine.
2. Identify the major influences, ingredients, flavors, and cooking techniques of Italian cuisine.
3. Identify the major influences, ingredients, flavors, and cooking techniques of Spanish cuisine.
4. Identify the major influences, ingredients, flavors, and cooking techniques of Moroccan cuisine.
5. Identify the major influences, ingredients, flavors, and cooking techniques of Greek cuisine.
6. Identify the major influences, ingredients, flavors, and cooking techniques of Tunisian cuisine.
7. Identify the major influences, ingredients, flavors, and cooking techniques of Egyptian cuisine.
8. Identify the major influences, ingredients, flavors, and cooking techniques of Iranian cuisine.
9. Identify the major influences, ingredients, flavors, and cooking techniques of Saudi Arabian cuisine.
10. Identify the major influences, ingredients, flavors, and cooking techniques of Chinese cuisine.
11. Identify the major influences, ingredients, flavors, and cooking techniques of Japanese cuisine.
12. Identify the major influences, ingredients, flavors, and cooking techniques of Indian cuisine.

SECTION III – CAREER PREPARATION/ALL ASPECTS OF INDUSTRY (AAOI)/ANCHOR STANDARDS

ALL ASPECTS OF INDUSTRY (AAOI)

1. **Planning** – strategic planning; goals/objectives; assessment of needs
2. **Management** – organizational structure; corporate culture; mission statement
3. **Finance** – capital acquisitions; financial operations

4. **Technical & Production Skills** – basic academic skills; team player skills; specific production skills
5. **Principles of Technology** – technology in the workplace; continued professional training
6. **Labor Issues** – job descriptions; employees’ rights and responsibilities; role of labor organizations
7. **Community Issues** – community activities and issues; organization involvement in the community
8. **Health, Safety, and Environment** – regulatory issues; workplace safety

Anchor Standard 1: Academics (AAOI 3, 4)

Analyze and apply appropriate academic standards required for successful industry sector pathway completion leading to postsecondary education and employment. Refer to the industry sector alignment matrix for standard identification.

Anchor Standard 2: Communications (AAOI 4, 7)

Language Standard: Acquire and use accurately general academic and domain-specific words and phrases, sufficient for reading, writing, speaking, and listening at the (career and college) readiness level, demonstrate independence in gathering vocabulary knowledge when considering a word or phrase important to comprehension or expression.

Anchor Standard 3: Career Planning and Management

Speaking and Listening Standard: Integrate multiple sources of information presented in diverse formats and media (e.g., visually, quantitatively, orally) in order to make informed decisions, and solve problems, evaluating the credibility and accuracy of each source and noting any discrepancies among the data.

Anchor Standard 4: Technology (AAOI 4, 5)

Writing Standard: Use technology, including the Internet, to produce, publish, and update individual or shared writing products in response to ongoing feedback including new arguments and information.

Anchor Standard 5: Problem Solving and Critical Thinking (AAOI 2)

Writing Standard: Conduct short as well as more sustained research projects to answer a question (including a self-generated question) or solve a problem, narrow or broaden the inquiry when appropriate, synthesize multiple sources on the subject, demonstrating understanding of the subject under investigation.

Anchor Standard 6: Health and Safety (AAOI 8)

Reading Standards for Science and Technical Subjects: Determine the meaning of symbols, key words, and other domain-specific words and phrases as they are used in a specific scientific or technical context.

Anchor Standard 7: Responsibility and Flexibility (AAOI 7)

Speaking and Listening Standard: Initiate and participate effectively in a range of collaborative discussions (one-on-one, in groups, and teacher-led) with diverse partners, building on others ideas and expressing their own clearly and persuasively.

Anchor Standard 8: Ethics and Legal Responsibilities (AAOI 2, 6)

Speaking and Listening Standard: Respond thoughtfully to diverse perspectives, synthesize comments, claims and evidence made on all sides of an issue, resolve contradictions when possible, and determine what additional information or research is required to deepen the investigation or complete the work.

Anchor Standard 9: Leadership and Teamwork (AAOI 2, 6)

Speaking and Listening Standard: Work with peers to promote civil, democratic discussions and decision-making, set clear goals and deadlines, and establish individual roles as needed.

Anchor Standard 10: Technical Knowledge and Skills (AAOI 4, 5)

Writing Standard: Use technology, including the Internet, to produce, publish, and update individual or shared writing products in response to ongoing feedback including new arguments and information.

Anchor Standard 11: Demonstration and Application 9AAOI 1)

Demonstrate and apply the knowledge and skills contained in the industry sector anchor standards, pathway standards, and performance indicators in classroom, laboratory, and workplace settings, and the career technical student organization.

REQUIRED TEXT:

Foundations of Restaurant Management & Culinary Arts – Level Two
National Restaurant Association, Prentice Hall, 2011

COURSE OVERVIEW

Advanced Culinary and Restaurant Management is a capstone course in a Food Service and Hospitality Pathway. In this course, students will acquire the management and culinary skills needed for a career in the restaurant and foodservice industry. Students will use critical and innovative thinking to solve pertinent problems that restaurants face, they will prepare multiple standard and original recipes, and they will practice these skills through projects and key assignments that prepare them for application in a culminating multicultural luncheon. After completing this course, students will be eligible to earn a national certificate of achievement which qualifies them to begin work in the restaurant and food service industry.

UNIT 1: BREAKFAST FOOD AND SANDWICHES

In Unit 1, students will learn about storing, preparing, and serving milk and other dairy products, including eggs. They will practice preparing breakfast foods such as pancakes and crepes, breakfast sandwiches, and hot breakfast beverages. Students will learn to make sauces that

compliment traditional breakfast foods. By the end of the unit, students will critically examine the challenges of a restaurant offering a brunch menu.

Key Assignment:

Teacher provides a case study where the manager of an established restaurant would like to start offering brunch. The Chef is skeptical, because it has been years since she made breakfast foods. She is worried about the quality of the food and the startup costs. (*FOUNDATIONS...page 3.*) Students work in small groups to answer questions like the following:

- What can a the restaurant do to make sure the menu till has a healthful nutritious look and appeal even though some breakfast item selections will necessarily present challenges toward that end?
- What are the biggest obstacles and concerns in putting together a brunch menu?
- What steps should be taken to keep costs down?
- Before they even open their doors for brunch, what practical steps can they take to increase their chances of getting off to a fast start?

After discussing these questions, students create a presentation in which they design a menu and a time line for preparing the menu. Included in the presentation should be the cost and the plan to get the brunch off to a fast start. After presenting to the class, students discuss the ideas that seem most appealing, logical, and practical.

UNIT 2: NUTRITION

In Unit 2, students learn to create nutritious menus. They will learn the basics of nutrition, including nutrients, the digestive system, and the problems associated with a poor diet. They will prepare healthy menus with reduced excessive fats and with types of produce (from a grower's point of view).

Key Assignment:

Students learn to monitor fat intake after determining their daily calorie requirements (at www.MyPyramid.gov) and then determining the proportion of those calories that should be from fat. Using math, students determine the number of grams of fat in a student-designed luncheon menu. (Option: Use the school lunch menu.) Students do the following:

- Determine the menu and recipes.
- Research and total the number of calories in the entire menu
- Research and total the number of fat grams of the entire menu.
- Consider that the menu should provide no more than 15 percent of calories from fat and modify the menu to meet this goal.

UNIT 3: COST CONTROL

In Unit 3, students learn how cost is incurred by restaurant and foodservice operations as well as some common tools used to track and control these expenses. They will correctly determine food costs and menu pricing, and they will research a national chain to further their understanding of organization, budgets and the importance of location.

Key Assignment 1:

Students choose a national restaurant or foodservice operation and write a report covering the following:

- The organization's mission
- The type of food it serves
- The service style it employs
- Its budget for labor
- Its budget for food
- The locations it generally seeks out.

Key Assignment 2:

Knowing the difference between AP (as-purchased) and EP (edible-portion) is important to understanding food costs. Students look at here ingredients in both AP and EP versions. They then write one paragraph on each variation, explaining how the finished dishes could differ, based on the AP or EP ingredient. Here are three suggested ingredients and their uses:

1. 10 pounds white onion versus 10 pounds diced white onion—for a chili recipe
2. 8 pounds watermelon versus 8 pounds watermelon balls—for a fruit salad.
3. 4 pounds apples versus 4 pounds apple puree—for a cake

In the paragraphs, students not only write about how the dishes could differ, but also provide research on how cost is affected by each.

UNIT 4: SALADS AND GARNISHING

Students learn the ingredients and types of salads, as well as how to clean serve, and store them. In addition, students learn how to make various dressings and dips and how to top it all off with garnishes.

Key Assignment:

Students create menu section for main-course salads. The salads must be lower-fat, lower-calorie alternatives to traditional main course meals, but taste is paramount. The menu section must have three main-course salads that are a meal in themselves. Students detail all aspects of these new menu options, including main ingredients, dressing, garnish, base, and plate. Students present their recipes and explain why they chose the main ingredients and what gives the salad its good flavor. (Optional: Industry experts could come in and judge the salads for a contest.)

UNIT 5: PURCHASING AND INVENTORY

Unit 5 follows from the material addressed in Unit 3, focusing on purchasing and inventory management as a means of controlling costs. The Students learn basic purchasing concepts, such

as distribution, and how operation determines what it needs to provide a certain level of service. Students learn the processes of receiving, storing, and inventory practices.

Key Assignment:

Students decide whether it is good to buy or make Caesar dressing based on the following:

- The restaurant is famous for its Caesar salads
- The recipe takes about 15 minutes to prepare
- The cook who makes the salad is paid \$12.00/hour.
- The restaurant is losing money because of a slump in the economy.
- Prepared Caesar dressing is of similar quality as the handmade dressing
- Cost for handmade ingredients 1.5 quart is \$11.52
- Vendor dressing is \$32.00 per gallon.

After jotting down the pros and cons of each dressing, students write a short essay (or review) saying why the dressing they choose is the one that should be used in the restaurant. Their opinions should be well-supported and thoughtful.

UNIT 6: MEAT, POULTRY, AND SEAFOOD

Students learn the grades and cuts of meat, as well as purchasing, storing, and cooking meat. In addition, the students learn the grades and forms of poultry and seafood.

Key Assignment 1:

Students figure profit margins by researching the cost for fresh lobster and other cuts of meat. They then research how much a restaurant will typically charge for a menu item with lobster, chicken, or other meat (or fish).

Based on their findings, students create the best possible menu item with the highest possible profit margin (remember it has to taste good!). Students share their recipes and profit projections with the class.

Key Assignment 2:

Students read the case study “Let’s Be Different” (*on page 349 of FOUNDATIONS...*) After learning about profit margins and the types and grades of meat and poultry, students apply what they learned to the question: What are the major points a restaurant should consider as they decide which specialty will be their focus? Students role-play as owner, chef, and consultant to come to a conclusion about the best specialty for the restaurant. Students write a recipe for that specialty dish.

UNIT 7: MARKETING

Building on skills learned in Restaurant Management I and previous units, students will analyze markets, build an identity, and communicate that identity to the community. They will build a marketing plan.

Key Assignment 1:

Students create a restaurant and decide on the types of food they want to serve. They establish an atmosphere, target clientele, menu, menu design, and all the other aspects of marketing learned in this unit. Students will make a mock-up of their menu and discuss how their menu reflects the type of food and the atmosphere of the restaurant. Students need to think about the furniture, color scheme of the dining room, and types of dishes the food will be served on.

Key Assignment 2:

Students make a menu item and present it to the class (can be virtual) along with the proposal for the new restaurant. The students need to sell their idea to the class (or to industry experts) making the food and the proposal both very appealing. The student communicates the restaurant design and menu with vivid language and clear images, as though presenting to a chef or an investor.

UNIT 8: DESSERTS AND BAKED GOODS

Unit 8 introduces the principles and skills needed to successfully produce quality desserts and baked goods for guest. Students learn basic baker's ingredients and measurements, make bread, bake pies, and produce specialty desserts.

Key Assignment 1:

People can be very particular about their pie crusts, so students practice making pie crusts following different methods. Students write reviews about their peers' crusts and describe the crusts with vivid language that gives the reader a picture of the texture and flavor of the crust.

Once they've found the crust they like best, student groups make pies that can be used in a school event, administration or staff meeting. (Option: The pies could be part of a contest with industry experts as the judges.)

Key Assignment 2:

Students research the role of bread in different cultures and prepare a presentation of the bread and its significance in that culture. Students will bake a loaf of the bread as part of their presentation.

UNIT 9: SUSTAINABILITY IN THE RESTAURANT AND FOODSERVICE INDUSTRY

Students research an average water, electricity, or garbage removal bill at the school or local restaurant. They will choose one way to reduce the cost of the monthly bill and prepare a digital presentation/chart that mathematically describes the reduction to the cost of the monthly bill. If appropriate, students share their ideas with the restaurant manager or school maintenance manager.

Key Assignment:

Students choose between the following 3 options and write an essay on their topic. The students must research the topic and have support for their conclusions:

1. Research a local, regional, or national restaurant or foodservice company that has a reputation for being “green.” What sustainable practices does this company use, and how are these practices promoted? What effect does this activity have on current and potential consumers? Could the company take other steps to become more “green?” Discuss in a two-page essay.
2. What is a “plastic island” or “floating garbage patch?” Research this topic and discuss ways that the restaurant or foodservice industry can work toward preventing the spread of marine litter. Write a two-page report on your findings.
3. Moving to more sustainable methodology can lead to cost savings in both the short term and the long run, but not always. And, installing sustainable technologies can be expensive. What is the trade-off between making a profit and practicing sustainability? Is there a trade-off at all? Must businesses always sacrifice one or the other? Explain your thoughts in a two-page essay.

UNIT 10: GLOBAL CUISINE 1: THE AMERICAS

In this unit, students will explore the vast varieties of foods that can be found in North and South America. They will learn of the cuisines of the regions in the United States and Mexico. They will also learn about the cultures and cuisines of Central America, South America, and the Caribbean.

Key Assignment:

Students choose one region discussed in this unit and design a one-page, digital promotional brochure for it. On the brochure, students will discuss the geography, the people, the cultural influences, and the cuisine. The details should be framed in a way that will sound appealing to potential visitors. (Optional: Students make a traditional dish to accompany the presentation of the brochure.)

UNIT 11: GLOBAL CUISINE 2: EUROPE, THE MEDITERRANEAN, THE MIDDLE EAST, AND ASIA

Students are introduced to the cultures and cuisines of four major regions. They will study the ways that their food reflects their culture and plan a multi-cultural luncheon for faculty, peers, or parents.

Key Assignment 1:

Student groups choose a country they want to represent in the multicultural event that their culinary classes are hosting. The set up planning committees and organize decorations, table settings, and clean-up. Each group thoroughly researches the region/culture they are representing, and they choose and prepare the food(s) that best represents that culture. As much as possible, students should display their food in the way it would be served in that culture. (Students may want to have music from all the represented cultures playing during the event.) (Optional: This event could be the capstone of a multicultural assembly/day at school. The culinary classes could collaborate with the ASB or other student organizations to plan a day where students dance, sing, and tell stories, etc. from cultures around the world. Some may want to share their own cultural heritage, while others may want to explore cultures they are interested in knowing more about. At the end of the assembly, the performers (and ASB volunteers) could share in the food the students have prepared.)

Key Assignment 2:


Students write a reflection of what they have learned through this culinary exploration of the world. They might want to include discussions on such things as:

- How natural resources affect food choices
- How food is used throughout each culture
- What they've observed about the people themselves



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Career Technical Education Pathways

High School	Hospitality, Tourism & Recreation: Food Service & Hospitality			
	Course 1	Course 2	Course 3	Course 4
	Culinary Arts UC “g” approved Articulated – OCC/SAC SERVSAFE® Food Handlers Card Certification	Culinary and Restaurant Management I UC “g” approved ProStart National Restaurant Certification	Advanced Culinary and Restaurant Management UC “g” approved ProStart National Restaurant Certification	Professional Internship 860T

AGENDA ITEM BACKUP SHEET

September 27, 2016

Board Meeting

TITLE: Approval of Application of Business Technology Course for High School Students

ITEM: Consent

SUBMITTED BY: Lucinda N. Pueblos, Assistant Superintendent, K-12 School Performance and Culture

PREPARED BY: Don Isbell, Director, Career Technical Education

BACKGROUND INFORMATION:

The purpose of this agenda item is to seek Board approval of the Application of Business Technology course for high school students. This first course, in a three-course sequence, is a UC “g” course for students grades 9 through 12 that prepares them for entry level into the Software & Systems Development and the Business Management Pathway.

RATIONALE:

This foundational course for both Software & Systems Development and Business and Management pathways will prepare students for readiness for the Microsoft Office Software (MOS) industry certification (Word, Excel, and PowerPoint) by having students research, analyze, and compile data. They will create surveys and gather and format data in Excel. Students will produce written reports to prepare and present PowerPoint presentations. In addition to becoming proficient in MOS, students will explore the theories behind managing a business, the characteristics of an entrepreneur, and some of the different philosophies behind encouraging job growth in their own communities.

LCAP goal 1.1: “Provide equitable access to rigorous, standards-based instructional programs that includes, but is not limited to high quality instruction, instructional materials, academic support and technology-based resources.”

LCAP goal 1.8: “Increase availability of Career Technical Education (CTE) and Regional Occupational Program (ROP) courses and academies.”

FUNDING:

Not Applicable

ITEM SUMMARY:

- Course Description: Builds on skills using Microsoft Office Software applications.
- Serves as a foundational course that allows students to expand their potential in career opportunities in both Software & Systems Development and Business Management pathway.
- This is a UC “g” course.
- Courses will be at: Century, Chavez, Godinez Fund., Lorin Griset, Saddleback, and Valley High Schools.

RECOMMENDATION:

Approve the Application of Business Technology course for high school students.

LP:DL:sz

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COURSE OUTLINE

Course Title:	Application of Business Technology – UC “g”	District Course #:
Department:	CTE	Grade Level: 9-12
Course Length:	180 hours	
Prerequisites:	None	

Course Description:

In this course students will develop expertise in Microsoft Office applications. As students learn the different tasks involved in the daily operation of a business and use the appropriate software and systems to complete these tasks they also learn business theories that deal with management, entrepreneurship, and job creation. Application of Business Technology is UC “g” approved elective which provides students with opportunities to develop 21st century skills for college and career readiness.

Application of Business Technology concentrates on Microsoft Office PowerPoint, Excel, and Word. Instruction includes those areas and skills included on the Microsoft Office Specialist (MOS) Certification exam.

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COMPETENCIES

SECTION I – INTRODUCTION AND ORIENTATION

- A. Observe district rules, regulations and policies.
- B. Explain class requirements and student expectations.
- C. Demonstrate emergency preparedness.

SECTION II – CONTENT AREA SKILLS

A. Technology in Business

- 1. Understand the types of information and communications systems used in the business industry.
- 2. Describe the impact and importance of technology and information systems in various organizations.

B. Computer Technology Fundamentals

- 1. Understand, define and use computer terminology.
- 2. Differentiate between computer hardware and software.
- 3. List the components of a basic computer system and describe their functions.
- 4. Identify different types of computers, peripherals and mobile devices and describe their uses and applications in business.
- 5. Know criteria for computer selection and purchase.

C. Operating Systems

- 1. Explain the function, features, and uses of the Windows Operating System.
- 2. Demonstrate the ability to perform basic windows operations including correct use of:
 - a) Menus
 - b) Toolbars
 - c) Task Bar
 - d) Sizing and managing windows
 - e) Dialog Boxes
 - f) My Computer/Explorer
 - g) Control Panel
 - h) Personalization
 - i) Search/Help
 - j) Options

D. Introduction to File Management

- 1. Describe and demonstrate an understanding of the elements of data storage including:
 - a) Internal and external storage devices
 - b) Drives

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- c) Types of files and extensions
- 2. Explain the structure of a hierarchical file system, define the terms:
 - a) Folder
 - b) Directory
 - c) Parent/Child Directory
 - d) Root Directory
- 3. Accurately write the full path location of a specified file.
- 4. Create a new folder in a specified directory.
- 5. Copy and move files.
- 6. Delete and rename files and folders.
- 7. Identify and explain file extensions.

E. Computer Ethics and Security

- 1. Identify and describe the ethical issues related to computer usage in the school lab and in business.
- 2. Understand the importance of network security.
- 3. Identify how to protect against computer viruses.

F. Microsoft Word and Management Theories

- 1. Outline the fundamentals of a new business.
- 2. Analyze management theories.
- 3. Develop personal management skills.
- 4. Determine best management types for diverse businesses.
- 5. Explain the organizational structure of business environments.
- 6. Describe management's role in demonstrating leadership and motivating employees.
- 7. Summarize techniques for managing human resources to maximize operational effectiveness.

Microsoft Word MODULE 1:

- a) Use appropriate tools and features to create and save new and existing documents.
- b) Prepare, configure and print documents.
- c) Demonstrate the ability to select and apply a variety of formats to enhance document text, including:
 - i. Fonts
 - ii. Styles
- d) Use Paragraph Formatting to place and arrange text for impact and clarity:
 - i. Tabs
 - ii. Indent
 - iii. Line Spacing
- e) Apply Page Formatting features to organize and identify pages and sections in multi-paged documents:
 - i. Head Footer

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- ii. Numbering
 - iii. Watermark
- f) Use the Spelling and Grammar features to review and check documents for accuracy and appropriate language.
- g) Identify editing needs, and select and use Copy, Cut and Paste features efficiently.
- h) Locate and change selected text and formatting using the Find and Replace tools.
- i) Enhance business documents by inserting, formatting and applying effects to a variety of graphics and media including:
 - i. Clip Art
 - ii. Images
 - iii. Shapes
 - iv. WordArt

Microsoft Word MODULE 2:

- a) Demonstrate the ability to create, edit, and format tables.
- b) Use Columns to organize and place text in a document.
- c) Apply, edit, and customize content in numbered and bulleted lists.
- d) Enhance visual impact of information by selecting and applying borders and shading.
- e) Create quick access to internal and external information and text by creating hyperlinks and bookmarks.
- f) Analyze and determine text organization needs and apply content grouping features appropriately including:
 - i. Page breaks
 - ii. Section breaks
 - iii. Windows and Orphans

Microsoft Word MODULE 3:

- a) References
 - i. Endnotes, footnotes, and citations
 - ii. Bibliography
 - iii. Table of contents
- b) Captions
 - i. Textboxes and Smart Art insert and format shapes and SmartArt
 - ii. Inserting simple shapes, inserting SmartArt, modifying SmartArt properties (color, size, shape), wrapping text around shapes, positioning shapes
- c) Quick Parts/Building Blocks
 - i. Insert and format building blocks
 - ii. Inserting quick parts, inserting textboxes, utilizing building blocks organizer, customizing building blocks
- d) Page Views
 - i. Multiple Documents
- e) Reviewing Documents
 - i. Track Changes

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- ii. Comments

Microsoft Word MODULE 4:

- a) Document Management
 - i. Options
 - ii. Protection
 - iii. Comparing
 - iv. Locate and open non-native files
 - v. Save with backward compatibility
- b) Mailing
 - i. Mail merge
 - ii. Envelopes/labels
- c) Templates
- d) Integration

G. Microsoft PowerPoint/Entrepreneurship and the Fundamentals of Developing a Business

- 1. Explain entrepreneurship.
- 2. Recognize personal traits and leadership styles of entrepreneurs and business leaders.
- 3. Define and provide examples of Specific, Measurable, Achievable, Realistic, and Time-bound (SMART) goals.
- 4. Demonstrate an understanding of purpose for SMART goals.
- 5. Identify factors in production needed to create wealth.
- 6. Define and explain the importance of risk management.
- 7. Describe the concept and process of risk management.
- 8. Describe Logistics Management systems.
- 9. Illustrate the management of the complete flow of materials and activities to customers.

Microsoft PowerPoint MODULE 1:

- a) Effectively plan and develop new presentations using automated tools and templates including:
 - i. Slide layout
 - ii. Importing files, objects, and Word outlines
 - iii. Adding slides
 - iv. Reusing slides
- b) Distinguish the appropriate tools to format slides, including backgrounds, layout and page setup, applying design templates, animation and slide transitions, and customizing templates.
- c) Demonstrate the ability to format and alter a presentation using Master Slides.
- d) Insert and edit text using the spelling, grammar and Thesaurus tools, and importing text from other sources.
- e) Modify text within a textbox.

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- f) Enhance PowerPoint presentations by inserting, formatting, and applying effects to a variety of graphics and media including:
 - i. Clip Art
 - ii. Shapes
 - iii. Images
 - iv. WordArt
 - v. Videos
 - vi. Sounds
- g) Choose effective animations to apply to slide content and media to enhance the PowerPoint presentation.
- h) Demonstrate the ability to customize options and views to edit, navigate, create, and present slide shows.

Microsoft PowerPoint MODULE 2:

- a) Use columns to organize and place text in a presentation.
- b) Demonstrate the ability to create, edit, import, and format tables.
- c) Apply, edit, and customize content in numbered and bulleted lists
- d) Select appropriate tools and features to create, format, and customize charts in a presentation including:
 - i. Adding legends to chart
 - ii. Modifying chart data and parameters
 - iii. Importing charts from external sources

Microsoft PowerPoint MODULE 3:

- a) Demonstrate the ability to create and modify organizational charts using SmartArt.
- b) Understand the importance of hierarchy when converting list to SmartArt.
- c) Create quick access to internal and external information and text by creating hyperlinks in the presentation.
- d) Format hyperlinks by modifying themes.
- e) Employ various ways to collaborate with work groups when creating a presentation such as:
 - i. Setting up and modifying options for Tracing Changes
 - ii. Adding, editing, and managing comments
 - iii. Comparing and merging presentations
 - iv. Adding annotation marks to a slide

Microsoft PowerPoint MODULE 4:

- a) Use appropriate tools to effectively manage various aspects of presentations.
- b) Presentation properties and security.
- c) PowerPoint options
 - i. Embedding fonts
 - ii. Removing presentation metadata
- d) Publishing options

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- i. Package presentation for CD
 - ii. Copy presentation to folder
 - iii. Compress media
- e) Check for compatibility and accessibility issues.
- f) Saving presentations as web page.
- g) Determine the appropriate Print Settings when printing a PowerPoint presentation such as:
 - i. Slides
 - ii. Outlines
 - iii. Handouts
 - iv. Speaker notes
 - v. Grayscale
- h) Evaluate and use the appropriate tools to configure and present slideshows in PowerPoint including:
 - i. Transitions
 - ii. Animations
 - iii. Custom slideshows
 - iv. Rehearse timings

H. Microsoft Excel and Bringing Business to the Community

1. Identify factors of production needed to create wealth.
2. Recognize the determinants of supply and demand and their impact on pricing.
3. Show the relationship between economic conditions and financial markets.
4. Utilize information and technology tools to conduct business effectively and efficiently.
5. Explore how products and services are conceived, developed, maintained, and improved in response to market opportunities.
6. Conduct market analysis.
7. Differentiate the components of a promotional plan.
8. Apply appropriate software used in business.

Microsoft Excel MODULE 1:

- a) Discuss the advantages of electronic spreadsheets.
- b) Create a basic worksheet by entering text, values, and formulas.
- c) Create formulas by using some of Excel's built-in functions.
- d) Move and copy data by using shortcut menus, drag-and-drop editing, and toolbar buttons.
- e) Change the appearance of worksheet data by using a variety of formatting techniques.

Microsoft Excel MODULE 2:

- a) Prepare a document for printing by using a variety of printing options.
- b) Identify some of the more complex Excel functions such as:
 - i. Conditional formatting

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- ii. Data validation
- iii. Hierarchical sorting
- iv. Average
- v. Concatenate
- vi. Lower and upper
- c) Use intermediate data management tools such as sort, filters, and advanced filters.

Microsoft Excel MODULE 3:

- a) Prepare decision-making structure by using IF...THEN...ELSE statements.
- b) Use the three-dimensional aspect of the Excel workbook environment by creating formulas that refer to cells on multiple worksheets.
- c) Construct custom rules for conditional formatting.
- d) Use range names to identify data.

Microsoft Excel MODULE 4:

- a) Organize worksheets and worksheet tabs.
- b) Differentiation ways to save the Excel workbook by understanding the different files types, and when to use them such as:
 - i. Webpage
 - ii. PDF
 - iii. CSV
 - iv. XLS
 - v. XLSX
 - vi. Create
- c) Create hyperlinks to websites and files.
- d) Analyze data using a number of tools such as a subtotal report and a pivot table.
- e) Create and modify charts and SmartArt.

I. Integrated Projects and the Power of Presentation (Optional)

- 1. Create documents that analyze business competition and include charts/graphs.
- 2. Prepare management reports and presentations that include tables, charts, and graphs.
- 3. Create a variety of promotional and public relations materials that support marketing objectives.
- 4. Utilize information and technology tools to conduct business effectively.
- 5. Apply appropriate software used in business to communicate important data and information.
- 6. Examine technological trends.
- 7. Explore how products and services are conceived, developed, maintained, and improved in response to market opportunities.
- 8. Conduct market analysis and assess the business organization's position within their industry.
- 9. Differentiate the components of promotional plans used by local businesses.

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SECTION III – CAREER PREPARATION/ALL ASPECTS OF INDUSTRY/ANCHOR STANDARDS

ALL ASPECTS OF INDUSTRY (AAOI)

1. **Planning** - strategic planning; goals/objectives; assessment of needs
2. **Management** - organizational structure; corporate culture; mission statement
3. **Finance** - capital acquisitions; financial operations
4. **Technical & Production Skills** - basic academic skills; team player skills; specific production skills
5. **Principles of Technology** - technology in the workplace; continued professional training
6. **Labor Issues** - job descriptions; employees' rights and responsibilities; role of labor organizations
7. **Community Issues** - community activities and issues; organization involvement in the community
8. **Health, Safety, and Environment** - regulatory issues; workplace safety

Anchor Standard 1: Academics (AAOI 3, 4)

Analyze and apply appropriate academic standards required for successful industry sector pathway completion leading to postsecondary education and employment. Refer to the Sector academic alignment matrix for identification of standards.

Anchor Standard 2: Communications (AAOI 4, 7)

Acquire and accurately use Sector terminology and protocols at the career and college readiness level for communicating effectively in oral, written, and multimedia formats. (Direct alignment with LS 9-10, 11-12.6)

Anchor Standard 3: Career Planning and Management

Integrate multiple sources of career information from diverse formats to make informed career decisions, solve problems, and manage personal career plans. (Direct alignment with SLS 11-12.2)

Anchor Standard 4: Technology (AAOI 4, 5)

Use existing and emerging technology to investigate, research, and produce products and services, including new information, as required in the Sector workplace environment. (Direct alignment with WS 11-12.6)

Anchor Standard 5: Problem Solving and Critical Thinking (AAOI 2)

Conduct short as well as more sustained research to create alternative solutions to answer a question or solve a problem unique to the Sector, using critical and creative thinking, logical reasoning, analysis, inquiry, and problem-solving techniques. (Direct alignment with WS 11-12.7).

Anchor Standard 6: Health and Safety (AAOI 8)

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Demonstrate health and safety procedures, regulations, and personal health practices and determine the meaning of symbols, key terms, and domain-specific words and phrases as related to the Sector workplace environment. (Direct alignment with RSTS 9-10, 11-12.4)

Anchor Standard 7: Responsibility and Flexibility (AAOI 7)

Initiate, and participate in, a range of collaborations demonstrating behaviors that reflect personal and professional responsibility, flexibility, and respect in the Sector workplace environment and community settings. (Direct alignment with SLS 9-10, 11-12.1)

Anchor Standard 8: Ethics and Legal Responsibilities (AAOI 2, 6)

Practice professional, ethical, and legal behavior, responding thoughtfully to diverse perspectives and resolving contradictions when possible, consistent with applicable laws, regulations, and organizational norms. (Direct alignment with SLS 11-12.1d)

Anchor Standard 9: Leadership and Teamwork (AAOI 2, 6)

Work with peers to promote divergent and creative perspectives, effective leadership, group dynamics, team and individual decision making, benefits of workforce diversity, and conflict resolution as practiced in the Sector career technical student organization. (Direct alignment with SLS 11-12.1b)

Anchor Standard 10: Technical Knowledge and Skills (AAOI 4, 5)

Apply essential technical knowledge and skills common to all pathways in the Sector, following procedures when carrying out experiments or performing technical tasks. (Direct alignment with WS 11-12.6)

Anchor Standard 11: Demonstration and Application (AAOI 1)

Demonstrate and apply the knowledge and skills contained in the Sector anchor standards, pathway standards, and performance indicators in classroom, laboratory, and workplace settings, and through the Sector career technical student organization.

Required Texts

No text has been assigned to this course as MOS certifications are frequently updated.

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COURSE OVERVIEW

(Note: This course is made up of three main units that cover three Information Worker tools. The teacher will offer many step-by-step exercises that are necessary to prepare students for certifications. Although these exercises are not mentioned in this course outline, it is understood that students are being prepared for nationally recognized certifications.)

As students learn to use PowerPoint, Word, and Excel, they discover the fundamental tools used in nearly every business. In addition to becoming proficient in each of these three tools, students will explore the theories behind managing a business, the characteristics of an entrepreneur, and some of the different philosophies behind encouraging job growth in their own communities.

By the end of this course, students will be able to use Information Worker tools (Microsoft Office) to collect, collaborate, analyze and present business insights to management. In addition, students will be eligible to test for nationally recognized certifications as Microsoft Office Specialists in Word, Excel, and PowerPoint.

KEY ASSIGNMENTS

Unit 1: Management Theories

After learning and practicing both fundamental and advanced Word manipulation, students are ready to apply their skills to an argumentative essay. For this assignment, students research two of six popular management theories. For example:

- Scientific Theory by Frederick W. Taylor
- Administrative Theory by Henri Fayol
- Bureaucratic Theory by Max Weber
- Human Relations Theory by Elton Mayo
- Systems Theory by Ludwig von Bertalanffy
- X & Y Theory by Douglas McGregor

Key Assignment: Management Theories

Students research two management theories. Once they have a good understanding of the theory, they will write an argumentative essay in MLA style. Students will argue why or when one management theory is more effective than another and supports their arguments with research and observation. The student should use credible sources and should cite sources using MLA format. The paper should include the following:

- A chart/graph
- Direct quotes
- Text box
- Image
- Footnotes

When the student has edited and revised the paper, student will share the paper to a teacher-designated file (OneDrive, Blog Post, etc.) and mark the document as final, so no other changes can be made.

Unit 2: Entrepreneurship and the Fundamentals of Developing a Business

Students learn how to manage the PowerPoint environment, format slides and text boxes, and insert images, headers, and/or footers. They will learn and practice adding and creating animations,

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word art/shapes, and photo albums. In short, students will learn to be proficient users of all aspects of PowerPoint. In addition, students will apply what they have learned by creating a PowerPoint presentation about the skills and personality traits of a successful entrepreneur.

Key Assignment: Entrepreneurship and the Fundamentals of Developing a Business

Student groups of four research entrepreneurship and the fundamentals of developing a new business. They then create a PowerPoint presentation which includes the following:

- Personal traits and leadership style of entrepreneurs
- Discussion on and examples of SMART goals (Specific, Measurable, Achievable, Realistic, and Time-bound)
- Explanation of risk management
- Explanation of Logistics Management systems

Each student in the group chooses one of the prompts above and creates a PowerPoint presentation that contains the following elements:

- Animation
- Clip Art
- Word Art
- Uploads from a photo album
- Table/Chart
- Video (can be from YouTube, etc or original)
- Transitions

The students coordinate and combine their slides to create the final presentation. The PowerPoint should show evidence of having been proofread and edited (this will be graded according to a teacher-created rubric). In addition to technical skills, students will show competency by being well-prepared and not simply reading every slide, but rather using the slides to help stress key points/ideas.

Unit 3: Bringing Business to the Community

At the end of this unit, after many step-by-step exercises, students will show proficiency in using Excel. Students will further demonstrate understanding of Information Worker tools and readiness for certification by researching, compiling data in excel, producing a written report on the data, and presenting a PowerPoint on findings from their research.

Key Assignment 1: Bringing Business to the Community

Students conduct research into how to bring new businesses into their communities. Their research will include the following:

1. Write a statement of the problem (students consider the following: not enough jobs; not enough skilled workers; too many regulations; poverty in the community; not enough educational opportunities; mismanagement of resources; etc.).
2. Research data that indicates the problem exists and to give research some context.
3. Make a hypothesis about the answers to the problem.
4. Research to find answers.

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5. Conduct a survey with 7 – 8 options looking for opinions of others and/or for proven methods of promoting job growth (Students should ask a diverse group of 25 people: peers; local business owners/managers; teachers; parents).
6. Organize data into a spreadsheet using Excel.
7. Use a formula or function to get the sum of the responses from the survey.
8. Format to create an attractive spreadsheet and to make the question and the answer stand out.

Key Assignment 2: Presenting Solutions

Students will analyze the collected data and create a report for a mock management team. The students will demonstrate proficiency in Word, PowerPoint, and Excel by using their research and the spreadsheet (created in Key Assignment 1) to do the following:

1. Create an appropriate chart to represent data.
2. Format to create an attractive chart, and to make the results of student research/investigation stand out.
3. Create a report on Word that includes the chart and a summary of the research findings. This report should be professional quality to be handed out at a business meeting.
4. Prepare a PowerPoint presentation to accompany the report.
5. Present findings to a mock management team. (OPTIONAL: Students with the best presentations could present their findings to a local Chamber of Commerce).

Unit 4: The Power of Presentation (OPTIONAL)

In this unit, students will explore different methods of presentation, and they will decide which method is most appropriate for a specific audience.

Key Assignment 1: The Presentation

Student groups prepare to give a report on the growth of a company that has been in their community for the past 5 – 10 years. They will not only report on data such as number of employees, salaries, taxes paid, etc., but they will also report on what has made this company grow or remain steady in the community. Students will present the information in two different methods that are not Microsoft tools (examples: Prezi and infographic; poster board and google slides). Student groups share their presentations with other student groups, revise the presentations, and help each group choose the best presentation for a professional audience or mock board of directors.

Key Assignment 2: The Reflection


Students write an essay in which they reflect on all the different ways information has been gathered and presented throughout the year. They will focus on which tools were most effective and why, and they will discuss how these tools will be helpful to them in their academic and future professional lives.




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Career Technical Education Pathways

CENTURY HIGH SCHOOL

High School	Information & Communication Technologies: Software & Systems Development		
	Course 1	Course 2	Course 3
	Application of Business Technology UC “g” approved	Exploring Computer Science UC “g” approved 459TF	AP Computer Science Principles UC “g” approved 482A


CÉSAR CHÁVEZ HIGH SCHOOL

High School	Information & Communication Technologies: Software & Systems Development		
	Course 1	Course 2	Course 3
	Application of Business Technology UC “g” approved	A+ Certification 841TF	Professional Internships 860T <i>(Extended Learning)</i>




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GODINEZ FUNDAMENTAL HIGH SCHOOL

High School	Information & Communication Technologies: Software & Systems Development		
	Course 1	Course 2	Course 3
	Application of Business Technology UC “g” approved	Exploring Computer Science UC “g” approved 459TF	AP Computer Science Principles UC “g” approved 482A


LORIN GRISET ACADEMY HIGH SCHOOL

High School	Information & Communication Technologies: Software & Systems Development	
	Course 1	Course 2
	Application of Business Technology UC “g” approved	Professional Internships 860T <i>(Extended Learning)</i>




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SADDLEBACK HIGH SCHOOL

High School	Business & Finance: Business Management	
	Course 1	Course 2
	Application of Business Technology UC “g” approved	Professional Internships 860T <i>(Extended Learning)</i>

VALLEY HIGH SCHOOL

High School	Business & Finance: Financial Services Global Business Academy ~ California Partnership Academy			
	Course 1	Course 2	Course 3	Course 4
	Application of Business Technology UC “g” approved	Accounting with QuickBooks UC “g” approved Articulated - SCC 871T	Business Economics & Finance UC “g” approved 858T	Professional Internship 860T <i>(Extended Learning)</i>

AGENDA ITEM BACKUP SHEET
September 27, 2016

Board Meeting

TITLE: **Approval of Auto Maintenance and Light Repair II Course for High School Students**

ITEM: **Consent**

SUBMITTED BY: **Lucinda N. Pueblos, Assistant Superintendent, K-12 School Performance and Culture**

PREPARED BY: **Don Isbell, Director, Career Technical Education**

BACKGROUND INFORMATION:

The purpose of this agenda item is to seek Board approval for the Auto Maintenance and Light Repair (MLR) II course for high school students. This second course, in a four-course sequence, is a UC “g” course for students grades 10 through 12 that prepares them for the Transportation Industry Sector and Systems Diagnostics and Service Pathway.

ITEM SUMMARY:

- Course Description: Builds on basic principles of automotive repair concentrating on Maintenance and Light Repair curriculum.
- This course allows students to envision their potential in career opportunities in automotive service technician job areas.
- This is a UC “g” course.
- Courses will be at: Santa Ana and Valley High Schools.

RATIONALE:

This course prepares students for the Automotive Service Excellence (ASE) certification test. Students will demonstrate mastery of more complex tasks and build upon knowledge previously learned. Students will be prepared for an entry level position in today’s automotive services industry and will have completed the National Automotive Technicians Education Foundation (NATEF) curriculum. Students will be prepared by the end of the course to begin internships in Auto MLR III.

LCAP goal 1.1: “Provide equitable access to rigorous, standards-based instructional programs that includes, but is not limited to high quality instruction, instructional materials, academic support and technology-based resources.”

LCAP goal 1.8: “Increase availability of Career Technical Education (CTE) and Regional Occupational Program (ROP) courses and academies.”

FUNDING:

Not Applicable

RECOMMENDATION:

Approve the Auto Maintenance and Light Repair II course for high school students.

LP:DL:sz

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COURSE OUTLINE

Course Title:	Auto Maintenance and Light Repair II - UC “g”	District Course #:
Department:	CTE	Grade Level: 10-12
Course Length:	180 hours	
Prerequisites:	Auto Maintenance and Light Repair I – UC “g”	

Course Description:

This course is designed as the second of a four course sequence that continues instruction in automobile service and repair, shop safety, engine repair, automatic transmissions and transaxles, manual drive train and axles, suspension and steering, brakes, electrical and electronic systems, heating and air conditioning, and engine performance. Students will be prepared for an entry level position in today’s automotive services industry. Students may begin testing for the Automotive Service Excellence (ASE) certification, and will have completed the National Automotive Technicians Education Foundation (NATEF) Maintenance and Light Repair (MLR) curriculum.

This course will also provide students with the opportunity to apply and extend concepts studied in their math and science classes (related to algebra, basic arithmetic, physics, and electrical, computer, and chemical sciences) to the automotive technology industry.

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COMPETENCIES

SECTION I – INTRODUCTION AND ORIENTATION

- A. Observe district rules, regulations and policies.
- B. Explain class requirements and student expectations.
- C. Demonstrate emergency preparedness.

SECTION II – CONTENT AREA SKILLS

MODULE 1 – ENGINE REPAIR (ER)

- A. General
 - 1. Research applicable vehicle and service information, vehicle service history, service precautions, and technical service bulletins.
 - 2. Explain the basic principles of engine mechanical testing.
 - 3. Describe the various types and causes of fluid leaks in engines.
 - 4. Inspect engine assembly for fuel, oil, coolant, and other leaks to determine necessary action.
 - 5. Install engine covers using gaskets, seals, and sealers as required.
 - 6. Describe how consumption of oil or coolant not located due to visual leaks may be determined by the color of the exhaust.
 - 7. Remove, replace timing belt, and verify correct camshaft timing.
 - 8. Perform common fastener and thread repair to include: removal of broken bolt, restore internal and external threads, and repair internal threads with thread insert.
 - 9. Identify hybrid vehicle internal combustion engine service precautions.
 - 10. Review and comply with personal, shop and environmental safety practices related to engine repair.
- B. Cylinder Head and Valve Train
 - 1. Adjust valves (mechanical or hydraulic lifters).
- C. Lubrication and Cooling Systems
 - 1. Inspect and test coolant, drain and recover coolant, flush and refill cooling system with recommended coolant and blend air as required.

MODULE 2 – AUTOMATIC TRANSMISSION AND TRANSAXLE (AT)

- A. General
 - 1. Research applicable vehicle and service information, fluid type, vehicle service history, service precautions, and technical service bulletins.
 - 2. Explain the process involved in diagnosing fluid loss and condition concerns.
 - 3. Check transmission fluid condition and check for leaks.
 - 4. Review and comply with personal, shop and environmental safety practices related to working with automatic transmissions and transaxles.
- B. In-Vehicle Transmission/Transaxle
 - 1. Inspect, adjust, and replace external manual valve shift linkage, transmission range sensor/switch, and park/neutral position switch.
 - 2. Inspect for leakage at external seals, gaskets, and bushings.

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3. Inspect, replace and align power train mounts.
- C. Off-Vehicle Transmission and Transaxle
 1. Describe the operational Characteristics of a continuously Variable Transmission (CVT).
 2. Describe the operational characteristics of a hybrid vehicle drive train.

MODULE 3 – MANUAL DRIVE TRAIN AND AXLES (MD)

- A. Clutch
 1. Check and adjust clutch master cylinder fluid level.
 2. Check for system leaks
- B. Transmission/Transaxle
 1. Describe the operational characteristics of an electronically controlled manual transmission/transaxle.
- C. Drive Shaft, Half Shafts, Universal and Constant-Velocity (CV) Joints
 1. Inspect, remove, and replace Front Wheel Drive (FWD) bearings, hubs, and seals.
- D. Four-wheel Drive/All-wheel Drive
 1. Inspect front-wheel bearings and locking hubs.

MODULE 4 – SUSPENSION AND STEERING (SS)

- A. General
 1. Disable and enable Supplemental Restraint System (SRS).
 2. Review and comply with personal, shop and environmental safety practices related to working with suspension and steering.
- B. Related Suspension and Steering Service
 1. Describe the types of steering boxes, including the rack and pinion gearbox and the worm gearbox, and how they function.
 2. Inspect rack and pinion steering gear inner tie rod ends (sockets) and bellows boots.
 3. Explain the various tools and their uses in proper diagnostics of steering systems.
 4. Describe the maintenance and repair of a steering system.
 5. Flush, fill, and bleed power steering system.
 6. Inspect and replace power steering hoses and fittings.
 7. Inspect and replace rebound and jounce bumpers.
 8. Inspect track bar, strut rods/radius arms, and related mounts and bushings.
 9. Inspect and replace front stabilizer bar (sway bar) bushings, brackets, and links.
 10. Inspect electric power-assisted steering.
 11. Identify hybrid vehicle power steering system electrical circuits and safety precautions.

MODULE 5 – BRAKES (BR)

- A. General
 1. Research applicable vehicle and service information, vehicle service history, service precautions, and technical service bulletins.

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2. Describe procedure for performing a road test to check brake system operation, including an Anti-Lock Brake System (ABS).
 3. Review and comply with personal, shop, and environmental safety practices related to working with brakes.
- B. Hydraulic System
1. Measure brake pedal height, travel, and free play (as applicable) to determine necessary action.
 2. Bleed and/or flush brake system.
 3. Test brake fluid for contamination.
- C. Disc Brakes
1. Refinish rotor on vehicle, measure final rotor thickness and compare with specifications.
- D. Power Assist Units
1. Describe the types of power boosters.
 2. Describe how a vacuum booster operates.
 3. Check brake pedal travel with, and without, engine running to verify proper power booster operation.
 4. Check vacuum supply (manifold and auxiliary pump) to vacuum type power booster.
- E. Miscellaneous (Wheel Bearings, Parking Brakes, Electrical, etc.)
1. Check parking brake operation and parking brake indicator light system operation to determine necessary action.
 2. Replace wheel bearing and race.
 3. Inspect and replace wheel studs.
- F. Electronic Brakes, Traction, and Stability Control Systems
1. Identify traction control/vehicle stability control system components.
 2. Describe the operation of a regenerative braking system.

MODULE 6 – ELECTRICAL/ELECTRONIC SYSTEMS (EE)

- A. General
1. Research applicable vehicle and service information, vehicle service history, service precautions, and technical service bulletins.
 2. Demonstrate knowledge of electrical/electronic series, parallel, and series-parallel circuits using principles of electricity (Ohm's Law).
 3. Use wiring diagrams to trace electrical/electronic circuits.
 4. Demonstrate proper use of a Digital Multimeter (DMM) when measuring source voltage, voltage drop (including grounds), current flow, and resistance.
 5. Demonstrate knowledge of the causes and effects from shorts, grounds, opens, and resistance problems in electrical/electronic circuits.
 6. Check operation of electrical circuits with fused jumper wires.
 7. Measure key-off battery drain (parasitic draw).
 8. Inspect and test fusible links, circuit breakers, and fuses to determine necessary action.
 9. Perform solder repair of electrical wiring.
 10. Replace electrical connectors and terminal ends.
 11. Review and comply with personal, shop and environmental safety practices related to working with electrical/electronic systems.

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B. Battery Service

1. Maintain or restore electronic memory functions.
2. Identify hybrid vehicle auxiliary (12v) battery service, repair, and test procedures.

C. Starting System

1. Explain the operation of the starting system and its components.
2. Perform starter current draw test to determine necessary action.
3. Perform starter circuit voltage drop tests to determine necessary action.
4. Inspect and test starter relays and solenoids to determine necessary action.
5. Remove and install starter in a vehicle.
6. Inspect and test switches, connectors, and wires of starter control circuits; determine necessary action.

D. Charging System

1. Perform charging system output test to determine necessary action.
2. Remove, inspect, and re-install generator (alternator).
3. Perform charging circuit voltage drop tests to determine necessary action.

E. Lighting Systems

1. Describe different types of lighting found on a vehicle and the function of each type.
2. Explain the operation and benefits of various lighting systems.
3. Inspect interior and exterior lamps and sockets including headlights and auxiliary lights (fog lights/driving lights) and replace as needed.
4. Aim headlights.
5. Identify system voltage and safety precautions associated with high- intensity discharge headlights.

F. Accessories

1. Disable and enable airbag system for vehicle service and verify indicator lamp operation.
2. Remove and install door panel.
3. Describe the operation of keyless entry/remote-start systems.
4. Verify operation of instrument panel gauges and warning/indicator lights and reset maintenance indicators.
5. Verify windshield wiper and washer operation to replace wiper blades.

MODULE 7 – HEATING AND AIR CONDITIONING (AC)

A. General

1. Research applicable vehicle and service information, vehicle service history, service precautions, and technical service bulletins.
2. Review and comply with personal, shop and environmental safety practices related to working with heating and air conditioning.

B. Refrigeration System Components

1. Explain the licensure requirements for working on an air- conditioning system.
2. Explain the principles of Heating, Ventilation, and Air-Conditioning (HVAC) system.
3. Explain the three methods of heat transfer.
4. Explain how a fixed orifice tube air-conditioning system operates.
5. Explain the difference between an accumulator and a receiver/filter/drier.

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6. Describe the heating system components and controls.
 7. Describe the principles of the air-conditioning process.
 8. Inspect and replace A/C compressor drive belts, pulleys, and tensioners to determine necessary action.
 9. Identify hybrid vehicle A/C system electrical circuits and the service/safety precautions.
 10. Inspect A/C condenser for airflow restrictions; determine necessary action.
- C. Operating Systems and Related Controls
1. Inspect A/C heater ducts, doors, hoses, cabin filters, and outlets; perform necessary action.
 2. Identify the source of A/C system odors.

MODULE 8 – ENGINE PERFORMANCE (EP)

A. General

1. Research applicable vehicle and service information, vehicle service history, service precautions, and technical service bulletins.
2. Explain how vacuum testing can be used to determine the engine's general condition.
3. Perform engine absolute (vacuum/boost) manifold pressure tests to determine necessary action.
4. Describe a cylinder power balance test.
5. Perform cylinder power balance test to determine necessary action.
6. List the factors involved in cranking and running compression tests.
7. Perform cylinder cranking and running compression tests to determine necessary action.
8. Explain the factors involved in a cylinder leakage test.
9. Perform cylinder leakage tests to determine necessary action.
10. Verify engine operating temperature.
11. Remove and replace spark plugs and inspect secondary ignition components for wear and damage.
12. Review and comply with personal, shop and environmental safety practices related to working with engine performance.

B. Computerized Controls

1. List the various sensors of the electronic fuel injection system.
2. Explain the causes of engine knock.
3. Explain the origins and purpose of (On-Board Diagnostics) OBDI and OBDII systems.
4. Retrieve and record diagnostic trouble codes, OBD monitor status, and freeze frame data; clear codes when applicable.
5. Describe the importance of operating all OBD11 monitors for repair verification.

C. Fuel, Air Induction, and Exhaust Systems

1. Explain the principles of the gasoline fuel system.
2. Describe the characteristics of gasoline fuel.
3. Explain stoichiometric ratio and how it applies to engine fuel.
4. Discuss the components of the fuel supply system.
5. Explain the principles and components of EFI fuel supply system.

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6. Replace fuel filter(s).
 7. Inspect, service, or replace air filters, filter housings, and intake duct work.
 8. Inspect integrity of the exhaust manifold, exhaust pipes, muffler(s), catalytic converter(s), resonator(s), tail pipe(s) and heat shields; determine necessary action.
 9. Inspect condition of exhaust system hangers, brackets, clamps, and heat shields; repair or replace as needed.
 10. Check and refill Diesel Exhaust Fluid (DEF).
- D. Emissions Control Systems
1. Describe the types of exhaust emission released from the internal combustion engine.
 2. Discuss how emissions can be reduced.
 3. List the types of emission control devices used.
 4. Inspect, test, and service Positive Crankcase Ventilation (PCV) filter/breather cap, valve, tubes, orifices, and hoses to perform necessary action.

SECTION III – CAREER PREPARATION

ALL ASPECTS OF INDUSTRY (AAOI)/ANCHOR STANDARDS

ALL ASPECTS OF INDUSTRY (AAOI)

1. **Planning** -- strategic planning; goals/objectives; assessment of needs
2. **Management** -- organizational structure; corporate culture; mission statement
3. **Finance** – capital acquisitions; financial operations
4. **Technical & Production Skills** – basic academic skills; team player skills; specific production skills
5. **Principles of Technology** – technology in the workplace; continued professional training
6. **Labor Issues** – job descriptions; employees’ rights and responsibilities; role of labor organizations
7. **Community Issues** – community activities and issues; organization involvement in the community
8. **Health, Safety, and Environment** – regulatory issues; workplace safety

Anchor Standard 1: Academics (AAOI 3.4)

Analyze and apply appropriate academic standards required for successful industry sector pathway completion leading to postsecondary education and employment.

Common Core State Standards

Reading Standards for Literacy in Science and Technical Subjects RST

- 11-12.3 Follow precisely a complex multistep procedure when carrying out experiments, taking measurements, or performing technical tasks; analyze the specific results based on explanations in the text.
- 11-12.4 Determine the meaning of symbols, key terms, and other domain-specific words and phrases as they are used in a specific scientific or technical context relevant to grades 11-12 texts and topics.

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- 11-12.7 Integrate and evaluate multiple sources of information presented in diverse formats and media (e.g., quantitative data, video, multimedia) in order to address a question or solve a problem.
- 11-12.9 Synthesize information from a range of sources (e.g., texts, experiments, simulations) into a coherent understanding of a process, phenomenon, or concept, resolving conflicting information when possible.

Writing Standards History/Social Sciences & Technical Subjects WHST

- 11-12.4 Produce clear and coherent writing in which the development, organization, and style are appropriate to task, purpose, and audience.
- 11-12.8 Gather relevant information from multiple authoritative print and digital sources, using advanced searches effectively; assess the strengths and limitations of each source in terms of the specific task, purpose, and audience; integrate information into the text selectively to maintain the flow of ideas, avoiding plagiarism and overreliance on any one source and following a standard format for citation.

Mathematics

Creating Equations A-CED

Rearrange formulas to highlight a quantity of interest, using the same reasoning as in solving equations. For example, rearrange Ohm's law $V = IR$ to highlight resistance R .

Reasoning with Equations and Inequalities A-REI

Solve linear equations and inequalities in one variable, including equations with coefficients represented by letters.

Linear, Quadratic, and Exponential Models F-LE

Interpret the parameters in a linear or exponential function in terms of a context.

Anchor Standard 2: Communications (AAOI 4, 7)

Language Standard: Acquire and use accurately general academic and domain-specific words and phrases, sufficient for reading, writing, speaking, and listening at the (career and college) readiness level, demonstrate independence in gathering vocabulary knowledge when considering a word or phrase important to comprehension or expression.

Anchor Standard 3: Career Planning and Management

Speaking and Listening Standard: Integrate multiple sources of information presented in diverse formats and media (e.g., visually, quantitatively, orally) in order to make informed decisions, and solve problems, evaluating the credibility and accuracy of each source and noting any discrepancies among the data.

Anchor Standard 4: Technology (AAOI 4, 5)

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Writing Standard: Use technology, including the Internet, to produce, publish, and update individual or shared writing products in response to ongoing feedback including new arguments and information.

Anchor Standard 5: Problem Solving and Critical Thinking (AAOI 2)

Writing Standard: Conduct short as well as more sustained research projects to answer a question (including a self-generated question) or solve a problem, narrow or broaden the inquiry when appropriate, synthesize multiple sources on the subject, demonstrating understanding of the subject under investigation.

Anchor Standard 6: Health and Safety (AAOI 8)

Reading Standards for Science and Technical Subjects: Determine the meaning of symbols, key words, and other domain-specific words and phrases as they are used in a specific scientific or technical context.

Anchor Standard 7: Responsibility and Flexibility (AAOI 7)

Speaking and Listening Standard: Initiate and participate effectively in a range of collaborative discussions (one-on-one, in groups, and teacher-led) with diverse partners, building on others ideas and expressing their own clearly and persuasively.

Anchor Standard 8: Ethics and Legal Responsibilities (AAOI 2, 6)

Speaking and Listening Standard: Respond thoughtfully to diverse perspectives, synthesize comments, claims and evidence made on all sides of an issue, resolve contradictions when possible, and determine what additional information or research is required to deepen the investigation or complete the work.

Anchor Standard 9: Leadership and Teamwork (AAOI 2, 6)

Speaking and Listening Standard: Work with peers to promote civil, democratic discussions and decision-making, set clear goals and deadlines, and establish individual roles as needed.

Anchor Standard 10: Technical Knowledge and Skills (AAOI 4, 5)

Writing Standard: Use technology, including the Internet, to produce, publish, and update individual or shared writing products in response to ongoing feedback including new arguments and information.

Anchor Standard 11: Demonstration and Application (AAOI 1)

Demonstrate and apply the knowledge and skills contained in the industry sector anchor standards, pathway standards, and performance indicators in classroom, laboratory, and workplace settings, and the career technical student organization.

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Title: Automotive Maintenance and Light Repair

Author: Rob Thompson

Publisher: Cengage Learning/Delmar

Year/Edition: 2014

Title: Fundamentals of Automotive Technology: Principles and Practice

Author: Kirk T. VanGelder

Publisher: Jones and Bartlett Learning/CDX Automotive

Year/Edition: 2014

WEBSITES:

Title: ProDemand

Affiliated Institution/Organization: Snap-On-Tool Subsidiary

<https://www.prodemand.com/>

Title: CDX Automotive

Affiliated Institution/Organization: CDX Automotive www.cdxauto.com

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COURSE OVERVIEW

Auto MLR (Maintenance and Light Repair) II is designed as the second of a two course sequence that continues instruction in automobile service and repair, shop safety, engine repair, automatic transmissions and transaxles, manual drive train and axles, suspension and steering, brakes, electrical and electronic systems, heating and air conditioning, and engine performance. After completion of this course, students will be prepared for an entry level position in today's automotive services industry, beginning ASE (Automotive Service Excellence) certification, and will have completed the NATEF (National Automotive Technicians Education Foundation) MLR curriculum.

This course will also provide students with the opportunity to apply and extend concepts studied in their math and science classes (related to algebra, basic arithmetic, physics, and electrical, computer, and chemical sciences) to the automotive technology industry.

Prerequisites:

Auto MLR I (Required)

COURSE CONTENT

Engine Performance (A8)

General Engine Diagnosis

- Engine absolute (vacuum/boost) manifold pressure tests
- Cylinder power balance test
- Cylinder cranking and running compression tests
- Cylinder leakage test
- Spark plugs

Computerized Engine Controls Diagnosis and Repair

- Diagnostic trouble codes
- OBDII (On-Board Diagnostics) monitors

Fuel, Air Induction, and Exhaust Diagnosis and Repair

- Fuel filter
- Exhaust manifold
- Catalytic converter
- Diesel Exhausts Fluid (DEF)

Emissions Control Systems Diagnosis and Repair

- Positive Crankcase Ventilation (PCV)

Key Assignments

In this unit, students will practice general engine diagnosis by researching applicable vehicle and service information (including the use of Technical Service Bulletins (TSB), campaigns, and recalls), vehicle service history, and service precautions.

Students will perform engine absolute (vacuum/boost) manifold pressure tests and determine necessary action; perform cylinder power balance test and determining necessary action; perform

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cylinder cranking and running compression tests and determine necessary action; perform cylinder leakage test and determining necessary action; and inspect secondary ignition components for wear and damage.

In this unit, students will practice computerized engine controls diagnosis by describing the importance of running all OBDII (On-Board Diagnostics) monitors for repair verification; retrieving and recording diagnostic trouble codes; and clearing codes when applicable.

In this unit, students will practice fuel, air induction, and exhaust diagnosis by replacing fuel filters; repair or replacing exhaust system hangers, brackets, clamps, and heat shield; and checking Diesel Exhausts Fluid (DEF).

In this unit, students will practice emissions control systems diagnosis by inspecting and testing Positive Crankcase Ventilation (PVC) filter/breather cap, valve, tubes, orifices, and hoses and identify necessary action.

Students will demonstrate in the lab/shop their knowledge of engine performance by successfully completing the NATEF (National Automotive Technicians Education Foundation) related tasks.

Heating and Air Conditioning (A7)

- Refrigeration System Component Diagnosis and Repair

 - Hybrid vehicle air conditioning system

 - Air conditioning condenser

- Operating Systems and Related Controls Diagnosis and Repair

 - Air conditioning/heater components

 - Air conditioning odors

Key Assignments

In this unit, students will practice refrigeration system component diagnosis by researching applicable vehicle and service information including the use of Technical Service Bulletins (TSB), campaigns, and recalls, vehicle service history, and service precautions.

Students will identify hybrid vehicle A/C system electrical circuits and service/safety precautions; and inspect A/C condenser for airflow restrictions and identify necessary action.

In this unit, students practice operating systems and related controls diagnosis by inspecting A/C-heater ducts, doors, hoses, cabin filters, and outlets and identify necessary action.

Students will demonstrate in the lab/shop their knowledge of heating and air conditioning by successfully completing the NATEF (National Automotive Technicians Education Foundation) related tasks.

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Electrical/Electronic Systems (A6)

- General Electrical System Diagnosis
 - Wiring diagrams
 - Fused jumper wires
 - Parasitic draw
- Battery Diagnosis and Service
 - Electronic memory functions
 - Accessory re-initialization
- Starting System Diagnosis and Repair
 - Starter current draw test
 - Starter current voltage drop tests
 - Starter relays and solenoids
 - Starter control circuits
- Charging System Diagnosis and Repair
 - Generator (alternator)
 - Charging circuit voltage drop test
- Lighting System Diagnosis and Repair
 - Headlights
 - High-intensity discharge headlights
- Accessories Diagnosis and Repair
 - Door panel
 - Keyless entry
 - Remote-start

Key Assignments

In this unit, students will practice general electrical system diagnosis by researching applicable vehicle and service information(including the use of technical service bulletins (TSB), campaigns, and recall), vehicle service history, and service precautions.

Students will use wiring diagrams to trace electrical/electronic circuits; check the operation of electrical circuits with fused jumper wires; and measure key-off battery drain (parasitic draw).

In this unit students will practice battery diagnosis by maintaining or restoring electronic memory functions and identifying electronic systems and other accessories that require re-initialization or code entry after battery reconnection.

In this unit students will practice starting system diagnosis by performing starter current draw tests and determine necessary action; performing starter circuit voltage drop tests and determining necessary action; inspecting and testing starter relays/solenoids and determining necessary action; and inspecting and testing switches, connectors, and wires of starter control and circuits and determining necessary action.

In this unit students will practice charging system diagnosis by removing and inspecting the generator (alternator) and performing charging circuit voltage drop tests and determining the necessary action.

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In this unit students will practice lighting system diagnosis by identifying system voltage and safety precautions associated with high-intensity discharge headlights.

In this unit students will practice accessories diagnosis by removing and reinstalling a door panel and describing the operation of keyless entry/remote- start systems.

Students will demonstrate in the lab/shop their knowledge of electrical and electronic systems by successfully completing the NATEF (National Automotive Technicians Education Foundation) related tasks.

Brake Systems (A5)

- Hydraulic System Diagnosis and Repair

 - Brake pedal height, travel, and free play

 - Brake system bleed and/or flush

 - Brake fluid contamination

 - Disc Brake Diagnosis and Repair

 - On-vehicle rotor refinishes

- Miscellaneous (Wheel Bearings, Parking Brakes, Electrical, etc.) Diagnosis and Repair

 - Wheel bearing and race

 - Wheel studs

 - Electronic Brake, Traction and Stability Control System Diagnosis and Repair

 - Traction control/vehicle stability control system

 - Regenerative braking system

Key Assignments

In this unit students will practice hydraulic system diagnosis by researching applicable vehicle and service information including the use of Technical Service Bulletins (TSB), campaigns, and recalls, vehicle service history, and service precautions.

Students will measure brake pedal height, travel, and free play to determine necessary action; and test brake fluid for contamination.

In this unit students will practice disc brake diagnosis by refinishing rotor on vehicle and comparing to specifications.

In this unit students will practice miscellaneous (wheel bearing, parking brakes, electrical, etc.) diagnosis by replacing wheel bearing and race, and inspecting and replacing wheel studs.

In this unit students will practice electronic brake diagnosis by identifying traction control/vehicle stability control system components and describing the operation of a regenerative braking system.

Students will demonstrate in the lab/shop their knowledge of brake systems by successfully completing the NATEF (National Automotive Technicians Education Foundation) related tasks.

Suspension and Steering (A4)

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Steering Systems Diagnosis and Repair

- Power steering fluid

- Power steering hoses and fittings

- Hybrid vehicle power steering system electrical circuits and safety precautions

- Electric power-assisted steering

Suspension Systems Diagnosis and Repair

- Front stabilizer bar (sway bar) bushings, brackets, and links

- Related Suspension and Steering Service

- Shock absorbers, mounts, and bushings

- Wheel Alignment Diagnosis, Adjustment, and Repair

- Prealignment inspection

- Wheels and Tire Diagnosis and Repair

- Wheel equipped with tire pressure monitoring system sensor

- Tire pressure monitoring system

Key Assignments

In this unit students will practice steering system diagnosis by researching applicable vehicle and service information including the use of Technical Service Bulletins (TSB's), campaigns, and recalls, vehicle service history, and service precautions.

Students will flush, fill, and bleed the power steering system, and inspect hybrid vehicle power steering system electrical circuits and safety precautions.

In this unit students will practice suspension system diagnosis by inspecting front stabilizer bar, bushings, brackets and links.

In this unit students will practice wheel alignment diagnosis by performing prealignment inspection and measurements.

In this unit students will practice wheels and tires diagnosis by inspecting tire and wheel assembly for air loss, identifying and testing tire pressure monitoring system, calibrate system and verify operation of instrument panel lamps; and demonstrate knowledge of sensors in the tire pressure monitoring system.

Students will demonstrate in the lab/shop their knowledge of suspension and steering by successfully completing the NATEF (National Automotive Technicians Education Foundation) related tasks.

Manual Drive Train and Axles (A3)

Transmission/Transaxle Diagnosis and Repair

- Electronically-controlled

- Drive Shaft and Half Shaft, Universal and Constant-Velocity (CV) Joint Diagnosis and Repair

- Front wheel drive (FWD) bearing, hubs, and seals

- Shafts, yokes, boots, and universal/CV joints

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Drive Axle Diagnosis and Repair/Drive Axles

Wheel studs

Four-Wheel Drive/All-Wheel Drive Component Diagnosis and Repair

Front-wheel bearings and locking hubs

Drive assembly seals and vents

Lube level

Key Assignments

In this unit students will practice general drive train diagnosis by researching applicable vehicle and service information including the use of Technical Service Bulletins (TSB), campaigns, and recalls, vehicle service history, and service precautions.

Students will check transmission fluid condition and leaks; describe the operational characteristics of an electronically-controlled manual transmission/transaxle, practice drive shaft and constant-velocity (CV) joint diagnosis by inspecting and replacing front wheel drive bearings, hubs and seals along with shafts, yokes, boots, and universal/CV joints.

Students will practice four-wheel drive/all-wheel drive component diagnosis by inspecting front-wheel bearings, locking hubs, and drive assembly seals.

Students will demonstrate in the lab/shop their knowledge of manual drive train and axles by successfully completing the NATEF (National Automotive Technicians Education Foundation) related tasks.

Automatic Transmission and Transaxle (A2)

General Transmission and Transaxle Diagnosis

Fluid condition

Fluid leaks

Off-Vehicle Transmission/Transaxle Maintenance and Repair

Continuously variable transmission

Hybrid vehicle drive train

Key Assignments

In this unit students will practice general automatic transmission and transaxle diagnosis by researching applicable vehicle and service information including the use of Technical Service Bulletins (TSB), campaigns, and recalls, vehicle service history, and service precautions.

Students will check transmission fluid condition and leaks and describe off-vehicle transmission/transaxle maintenance of a Continuously Variable Transmission (CVT) and hybrid vehicle drive train.

Students will demonstrate in the lab/shop their knowledge of automatic transmission and transaxle by successfully completing the NATEF (National Automotive Technicians Education Foundation) related tasks.

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Engine Repair (A1)

General Engine Diagnosis, Removal, and Reinstallation
Hybrid vehicles
Cylinder Head and Valve Train Diagnosis and Repair
Valves (mechanical and hydraulic lifters)

Key Assignments

In this unit, students will practice general engine diagnosis by researching applicable vehicle and service information including the use of Technical Service Bulletins (TSB's), campaigns, and recalls, vehicle service history, and service precautions.

Students will identify hybrid vehicle internal combustion engine service precautions practice valve train adjustment with both mechanical and hydraulic lifters.

Students will demonstrate in the lab/shop their knowledge of engine repair by successfully completing the NATEF (National Automotive Technicians Education Foundation) related tasks.

Career

Workplace Employability Skills-Personal Standards

Punctual
Receptive to directions
Motivated
Appropriate dress
Appropriate personal hygiene
Employment eligibility criteria
Honesty
Integrity
Reliability

Workplace Employability Skills-Work Habits/Ethics

Workplace policies/laws compliance
Team work
Negotiates solutions
Contributes ideas
Follows directions
Communicates effectively
Reads and interprets workplace documents
Writes clearly and concisely
Analyzes and resolves problems
Organizes a productive work plan
Uses scientific, technical, engineering, and mathematics principles and reasoning to accomplish tasks
Courteous and knowledgeable customer service
Employment in the automotive profession

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- Resume
- Job application
- Interview techniques
- Portfolio of work

Key Assessments

In this unit students will practice appropriate workplace employability standards via their personal standards, work habits, and ethics in the lab/shop.

Students will demonstrate in the lab/shop their knowledge of workplace employability standards by successfully completing the NATEF (National Automotive Technicians Education Foundation) related tasks.

Students will demonstrate their knowledge of the employment process by preparing a resume, a job application, and a portfolio of work; and obtaining and successfully completing the CTE internship/community classroom placement with a community business partner in a local automotive repair facility.

Tools and Equipment

- Tool identification
 - Automotive usage of tools
 - Standard and metric tools
 - Tool safety
 - Use of appropriate tools
 - Storage and maintenance of tools and equipment
 - Usage of precision measuring tools

Key Assignments

In this unit students will demonstrate, through a written quiz, their knowledge of common automotive hand tools including precision measuring tools.

In the lab/shop, students will practice appropriate selection, use, and storage of both tools and equipment.

Students will demonstrate in the lab/shop their knowledge of tool and equipment use, maintenance, and storage by successfully completing the NATEF (National Automotive Technicians Education Foundation) related tasks.

General Shop Safety: Shop Rules and Procedures

- Tools and equipment safety procedures
 - Floor jacks and jack stands safety procedures
 - Safe lift operation procedures

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- Ventilation safety procedures
- Marked safety areas
- Fire safety equipment
- Eye wash station procedures
- Evacuation procedures
- Personal safety devices and procedures
- Vehicle safety procedures
- Material Safety Data Sheets (MSDS)

Key Assignments

In this unit students will demonstrate, through a safety test, their knowledge of shop rules and procedures, tools and equipment safety, and personal safety procedures.

In the lab/shop, students will practice safe handling and storage of chemicals and hazardous waste in accordance with MSDS (Material Safety Data Sheets) and the requirements of local, state, and federal regulatory agencies.

Students will demonstrate in the lab/shop their knowledge of shop and personal safety by successfully completing the NATEF (National Automotive Technicians Education Foundation) related tasks.

Introduction: Automotive Pathway and Careers

ASE (Automotive Service Excellence) Certification

- The automotive business
- Basic shop operation
- Preparing a vehicle for service
- Vehicle identification
- Three C's (Concern, Cause, Correction)
- Vehicle service history
- Work order
- Vehicle prep for service
- Preparing a vehicle for the customer
- Return process

Key Assignments

In this unit students will demonstrate their knowledge of automotive careers through a research project beginning with an interview of a management professional currently employed at their CTE training/work site. The written research project will include an explanation of the ASE (National Institute for Automotive Service Excellence) certification process required for the interviewed professional. In addition to an interview, students will use reference materials, technical service bulletins, and other related documents as part of their research.

Students will demonstrate their knowledge of basic shop operation by observing professional practices while in the lab/shop, which include proper vehicle preparation for both service and

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return to the customer and by successfully completing the NATEF (National Automotive Technicians Education Foundation) related tasks.



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Career Technical Education Pathway Offerings ~ Choose Your Future
Providing Career & College Readiness for Santa Ana Students

Career Technical Education Pathways

Santa Ana High School and Valley High School

High School	Transportation: Systems Diagnostics & Service			
	Course 1	Course 2	Course 3	Course 4
	Auto MLR I UC “g” approved Articulated – SAC ASE-NATEF Certification 845T	Auto MLR II UC “g” approved Articulated - SAC ASE-NATEF Certification 846T	Auto MLR III UC “g” approved ASE-NATEF Certification	Professional Internship 860T

AGENDA ITEM BACKUP SHEET

September 27, 2016

Board Meeting

TITLE: Approval of Auto Maintenance Light and Repair III Course for High School Students

ITEM: Consent

SUBMITTED BY: Lucinda N. Pueblos, Assistant Superintendent, K-12 School Performance and Culture

PREPARED BY: Don Isbell, Director, Career Technical Education

BACKGROUND INFORMATION:

The purpose of this agenda item is to seek Board approval for the Auto Maintenance Light and Repair (MLR) III course for high school students. This third course, in a four-course sequence, is a UC “g” course for students grades 10 through 12 that prepares them to meet the National Automotive Technicians Education Foundation (NATEF) certification.

RATIONALE:

Classroom instruction will be combined with an internship at a local repair facility. Students will be able to problem solve, identify, and research auto repair and demonstrate competencies learned in the auto repair industry. This internship will give students hands-on opportunities to inspect, test, evaluate, and service automotive parts as a requirement for the Automotive Service Excellence (ASE) certification. After completion of this course, students will be prepared for an entry-level position in the automotive services industry and be prepared to take the ASE certification.

LCAP goal 1.1: “Provide equitable access to rigorous, standards-based instructional programs that includes, but is not limited to high quality instruction, instructional materials, academic support and technology-based resources.”

LCAP goal 1.8: “Increase availability of Career Technical Education (CTE) and Regional Occupational Program (ROP) courses and academies.”

FUNDING:

Not Applicable

ITEM SUMMARY:

- Course Description: Prepares student for the Automotive Service Excellence certification required in the automotive repair industry.
- This course requires students to intern in a work-based learning opportunity within the automotive service industry to prepare them for entry-level positions.
- This is a UC “g” course.
- Courses will be at: Santa Ana and Valley High Schools.

RECOMMENDATION:

Approve the Auto Maintenance Light and Repair III course for high school students.

LP:DL:sz

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COURSE OUTLINE

Course Title:	Automotive Maintenance and District Light Repair (MLR) III – UC “g”	Course #:
Department:	CTE	Grade Level: 10-12
Course Length:	180 hours	
Prerequisites:	Auto Maintenance and Light Repair (MLR) I- UC “g” Auto Maintenance and Light Repair (MLR) II- UC “g”	

Course Description:

This is the third course in the four course sequence that continues to prepare students for the Automotive Service Excellence (ASE) student certification test. Classroom instruction will be combined with an internship at a local repair facility. Students will be able to problem solve, identify and research auto repair and demonstrate competencies learned in the auto repair industry. The internship will provide students with the required hands-on hours for the ASE certification and the experience to seek employment in the automotive industry or to seek post-secondary automotive education.

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COMPETENCIES

SECTION I – INTRODUCTION AND ORIENTATION

- A. Observe district rules, regulations, and policies.
- B. Explain class requirements and student expectations.
- C. Demonstrate emergency preparedness.

SECTION II – CONTENT AREA SKILLS

MODULE 1 – ENGINE REPAIR (ER)

- A. General
 - 1. Research applicable vehicle and service information, vehicle service history, service precautions, and technical service bulletins.
 - 2. Verify operation of the instrument panel engine warning indicators.
 - 3. Inspect engine assembly for fuel, oil, coolant, and other leaks to determine necessary action.
 - 4. Install engine covers using gaskets, seals, and sealers as required.
 - 5. Remove and replace timing belt and verify correct camshaft timing.
 - 6. Perform common fastener and thread repair to include removal of broken bolt, restore internal and external threads, and repair internal threads with thread insert.
 - 7. Identify hybrid vehicle internal combustion engine service precautions.
 - 8. Review and comply with personal, shop, and environmental safety practices related to engine repair.
- B. Cylinder Head and Valve Train
 - 1. Adjust valves (mechanical or hydraulic lifters).
- C. Lubrication and Cooling Systems
 - 1. Perform cooling system pressure and dye tests to identify leaks, check coolant condition and level, inspect and test radiator, pressure cap, coolant recovery tank, and heater core and gallery plugs to determine necessary action.
 - 2. Inspect and test coolant, drain and recover coolant, flush and refill cooling system with recommended coolant and blend air as required.
 - 3. Remove, inspect, replace thermostat, and gasket/seal.
 - 4. Perform engine oil and filter change.

MODULE 2 – AUTOMATIC TRANSMISSION AND TRANSAXLE (AT)

- A. General
 - 1. Research applicable vehicle and service information, fluid type, vehicle service history, service precautions, and technical service bulletins.
 - 2. Check transmission fluid condition and check for leaks.
 - 3. Check fluid level in a transmission or a transaxle equipped with a dip-stick.
 - 4. Check fluid level in a transmission or a transaxle not equipped with a dip-stick.
 - 5. Review and comply with personal, shop, and environmental safety practices related to working with automatic transmissions and transaxles.

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B. In-Vehicle Transmission/Transaxle

1. Inspect, adjust, and replace external manual valve shift linkage, transmission range sensor/switch, and park/neutral position switch.
2. Inspect for leakage at external seals, gaskets, and bushings.
3. Inspect, replace and align power train mounts.
4. Drain and replace fluid and filter(s).

C. Off-Vehicle Transmission and Transaxle

1. Describe the operational characteristics of a Continuously Variable Transmission (CVT).
2. Describe the operational characteristics of a hybrid vehicle drive train.

MODULE 3 – MANUAL DRIVE TRAIN AND AXLES (MD)

A. General

1. Research applicable vehicle and service information, fluid type, vehicle service history, service precautions, and technical service bulletins.
2. Drain and refill manual transmission/transaxle and final drive unit.
3. Check fluid condition and check for leaks.
4. Review and comply with personal, shop, and environmental safety practices related to working with manual drive train and axles.

B. Drive Shaft, Half Shafts, Universal and Constant-Velocity (CV) Joints

1. Inspect, remove, and replace front wheel drive (FWD) bearings, hubs, and seals.
2. Inspect, service, and replace shafts, yokes, boots, and universal/CV joints.

C. Differential Case Assembly and Drive Axles

1. Clean and inspect differential housing, check for leaks and inspect housing vent.
2. Check and adjust differential housing fluid level.
3. Drain and refill differential housing.
4. Inspect and replace drive axle wheel studs.

D. Clutch

1. Check and adjust clutch master cylinder fluid level.
2. Check for system leaks.

E. Transmission/Transaxle

1. Describe the operational characteristics of an electronically-controlled manual transmission/transaxle.

F. Four-wheel Drive/All-wheel Drive

1. Inspect front-wheel bearings and locking hubs.
2. Check for leaks at drive assembly seals, check vents, and check lube level.

MODULE 4 – SUSPENSION AND STEERING (SS)

A. General

1. Research applicable vehicle and service information, vehicle service history, service precautions, and technical service bulletins.
2. Disable and enable Supplemental Restraint System (SRS).
3. Review and comply with personal, shop, and environmental safety practices related to working with suspension and steering.

B. Related Suspension and Steering Service

1. Inspect rack and pinion steering gear inner tie rod ends (sockets) and bellows boots.

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2. Determine proper power steering fluid type, inspect fluid level and condition.
3. Flush, fill, and bleed power steering system.
4. Inspect for power steering fluid leakage; determine necessary action.
5. Remove, inspect, replace, and adjust power steering pump drive belt.
6. Inspect and replace power steering hoses and fittings.
7. Inspect pitman arm, relay (center link/intermediate) rod, idler arm and mountings, and steering linkage damper.
8. Inspect tie rod ends (sockets), tie rod sleeves, and clamps.
9. Inspect upper and lower control arms, bushings, and shafts.
10. Inspect and replace rebound and jounce bumpers.
11. Inspect track bar, strut rods/radius arms, and related mounts and bushings.
12. Inspect upper and lower ball joints (with or without wear indicators).
13. Inspect suspension system coil springs and spring insulators (silencers).
14. Inspect suspension system torsion bars and mounts.
15. Inspect and replace front stabilizer bar (sway bar) bushings, brackets, and links.
16. Inspect strut cartridge or assembly.
17. Inspect front strut bearing and mount.
18. Inspect rear suspension system lateral links/arms (track bars), control (trailing) arms.
19. Inspect rear suspension system leaf spring(s), spring insulators, (silencers), shackles, brackets, bushings, center pins/bolts, and mounts.
20. Inspect, remove, and replace shock absorbers, inspect mounts and bushings.
21. Inspect electric power-assisted steering.
22. Identify hybrid vehicle power steering system electrical circuits and safety precautions.
23. Describe the function of the power steering pressure switch.

C. Wheel Alignment

1. Perform pre-alignment inspection and measure vehicle ride height and determine necessary action.

D. Wheels and Tires

1. Inspect tire condition, identify tire wear patterns, check for correct size and application (load and speed ratings) and adjust air pressure to determine necessary action.
2. Rotate tires accordingly to manufacturer's recommendations.
3. Dismount, inspect, remount tire on wheel, balance wheel and tire assembly (static and dynamic).
4. Dismount, inspect, and remount tire on wheel equipped with tire pressure monitoring system sensor.
5. Inspect tire and wheel assembly for air loss to perform necessary action.
6. Repair tire using internal patch.
7. Identify and test tire pressure monitoring systems (indirect and direct) for operation, and verify operation of instrument panel lamps.
8. Demonstrate knowledge of steps required to remove and replace sensors in a tire pressure monitoring system.

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MODULE 5 – BRAKES (BR)

A. General

1. Research applicable vehicle and service information, vehicle service history, service precautions, and technical service bulletins.
2. Describe procedure for performing a road test to check brake system operation, including an Anti-lock Brake System (ABS).
3. Review and comply with personal, shop, and environmental safety practices related to working with brakes.

B. Hydraulic System

1. Measure brake pedal height, travel, and free play (as applicable) to determine necessary action.
2. Check master cylinder for external leaks and proper operation.
3. Inspect brake lines, flexible hoses, and fittings for leaks, dents, kinks, rust, cracks, bulging, wear, loose fillings, and supports to determine necessary action.
4. Select, handle, store, and fill brake fluids to proper level.
5. Identify components of brake warning light system.
6. Bleed and/or flush brake system.
7. Test brake fluid for contamination.

C. Drum Brakes

1. Remove, clean, inspect, and measure brake drum diameter to determine necessary action.
2. Refinish brake drum and measure final drum diameter to compare with specifications.
3. Remove, clean, and inspect brake shoes, springs, pins, clips, levers, adjusters/self-adjusters, other related brake hardware, and backing support plates, lubricate and reassemble.
4. Inspect wheel cylinders for leaks and proper operation, remove and replace as needed.
5. Pre-adjust brake shoes and parking brake, install brake drums or drum/hub assemblies and wheel bearings to make final checks and adjustments.

D. Disc Brakes

1. Remove and clean caliper assembly; inspect for leaks and damage/wear to caliper housing to; determine necessary action.
2. Clean and inspect caliper mounting and slides/pins for proper operation, wear, and damage to determine necessary action.
3. Remove, inspect, and replace pads and retaining hardware and determine necessary action.
4. Lubricate and reinstall caliper, pads, and related hardware, seat pads and inspect for leaks.
5. Clean and inspect rotor, measure rotor thickness, thickness variation, and lateral runout to determine necessary action.
6. Remove and reinstall rotor.
7. Refinish rotor on vehicle, measure final rotor thickness and compare with specifications.
8. Refinish rotor off vehicle; measure final rotor thickness and compare with specifications.

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9. Retract and re-adjust caliper piston on an integral parking brake system.
 10. Check brake pad wear indicator to determine necessary action.
 11. Describe importance of operating vehicle to burnish/break-in replacement brake pads according to manufacturer's recommendations.
- E. Power-Assist Units
1. Check brake pedal travel with, and without, engine running to verify proper power booster operation.
 2. Check vacuum supply (manifold and auxiliary pump) to vacuum type power booster.
 3. Identify alternative power assist units.
- F. Miscellaneous (Wheel Bearings, Parking Brakes, Electrical, etc.)
1. Remove, clean, inspect, repack, and install wheel bearings, replace seals, install hub and adjust bearings.
 2. Check parking brake cables and components for wear, binding, and corrosion, clean, lubricate, adjust or replace as needed.
 3. Check parking brake operation and parking brake indicator light system operation to determine necessary action.
 4. Check operation of brake stop light system.
 5. Replace wheel bearing and race.
 6. Inspect and replace wheel studs.
- G. Electronic Brakes, and Traction and Stability Control Systems
1. Identify traction control/vehicle stability control system components.
 2. Describe the operation of a regenerative braking system.

MODULE 6 – ELECTRICAL/ELECTRONIC SYSTEMS (EE)

A. General

1. Research applicable vehicle and service information, vehicle service history, service precautions, and technical service bulletins.
2. Demonstrate knowledge of electrical/electronic series, parallel, and series-parallel circuits using principles of electricity (Ohm's Law).
3. Use wiring diagrams to trace electrical/electronic circuits.
4. Demonstrate proper use of a Digital MultiMeter (DMM) when measuring source voltage, voltage drop (including grounds), current flow, and resistance.
5. Demonstrate knowledge of the causes and effects from shorts, grounds, opens, and resistance problems in electrical/electronic circuits.
6. Check operation of electrical circuits with a test light.
7. Check operation of electrical circuits with fused jumper wires.
8. Measure key-off battery drain (parasitic draw).
9. Inspect and test fusible links, circuit breakers, and fuses to determine necessary action.
10. Perform solder repair of electrical wiring.
11. Replace electrical connectors and terminal ends.
12. Review and comply with personal, shop, and environmental safety practices related to working with electrical/electronic systems.

B. Battery Service

1. Perform battery state-of-charge test to determine necessary action.

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2. Confirm proper battery capacity for vehicle application, perform battery capacity test to determine necessary action
3. Inspect and clean battery, fill battery cells, check battery cables, connectors, clamps, and hold downs.
4. Perform slow/fast battery charge according to manufacturer's recommendations.
5. Jump-start vehicle using jumper cables and a booster battery or an auxiliary power supply.
6. Identify high-voltage circuits of electric or hybrid electric vehicle and related safety precautions.
7. Identify electronic modules, security systems, radios, and other accessories that require re-initialization or code entry after reconnecting vehicle battery.
8. Maintain or restore electronic memory functions.
9. Identify hybrid vehicle auxiliary (12v) battery service, repair, and test procedures.

C. Starting System

1. Perform starter current draw test to determine necessary action.
2. Perform starter circuit voltage drop tests to determine necessary action.
3. Inspect and test starter relays and solenoids to determine necessary action.
4. Remove and install starter in a vehicle.
5. Inspect and test switches, connectors, and wires of starter control circuits to determine necessary action.

D. Charging System

1. Perform charging system output test to determine necessary action.
2. Inspect, adjust, or replace generator (alternator) drive belts, check pulleys and tensioners for wear, check pulley and belt alignment.
3. Remove, inspect, and re-install generator (alternator).
4. Perform charging circuit voltage drop tests to determine necessary action.

E. Lighting Systems

1. Inspect interior and exterior lamps and sockets including headlights and auxiliary lights (fog lights/driving lights) and replace as needed.
2. Aim headlights.
3. Identify system voltage and safety precautions associated with high intensity discharge headlights.

F. Accessories

1. Disable and enable airbag system for vehicle service and verify indicator lamp operation.
2. Remove and install door panel.
3. Describe the operation of keyless entry/remote-start systems.
4. Verify operation of instrument panel gauges, warning/indicator lights, and reset maintenance indicators.
5. Verify windshield wiper, washer operation and replace wiper blades.

MODULE 7 – HEATING AND AIR CONDITIONING (AC)

A. General

1. Research applicable vehicle and service information, vehicle service history, service precautions, and technical service bulletins.

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2. Identify A/C components on a vehicle.
 3. Review and comply with personal, shop, and environmental safety practices related to working with heating and air conditioning.
- B. Refrigeration System Components
1. Inspect and replace A/C compressor drive belts, pulleys, and tensioners to determine necessary action.
 2. Identify hybrid vehicle A/C system electrical circuits and the service/safety precautions.
 3. Inspect A/C condenser for airflow restrictions to determine necessary action.
- C. Heating, Ventilation, and Engine Cooling Systems
1. Inspect engine cooling and heater systems hoses to perform necessary action.
 2. Review and comply with personal, shop and environmental safety practices related to working with heating and air conditioning.
- D. Operating Systems and Related Controls
1. Inspect A/C heater ducts, doors, hoses, cabin filters, and outlets; perform necessary action.
 2. Identify the source of A/C system odors.

MODULE 8 – ENGINE PERFORMANCE (EP)

- A. General
1. Research applicable vehicle and service information, vehicle service history, service precautions, and technical service bulletins.
 2. Perform engine absolute (vacuum/boost) manifold pressure tests to determine necessary action.
 3. Perform cylinder power balance test to determine necessary action.
 4. Perform cylinder cranking and running compression tests to determine necessary action.
 5. Perform cylinder leakage tests to determine necessary action.
 6. Verify engine operating temperature.
 7. Remove and replace spark plugs; inspect secondary ignition components for wear and damage.
 8. Review and comply with personal, shop, and environmental safety practices related to working with engine performance.
- B. Computerized Controls
1. Retrieve and record diagnostic trouble codes, On-Board Diagnostic (OBD) monitor status, and freeze frame data, and clear codes when applicable.
 2. Describe the importance of operating all On-Board Diagnostic II (OBD II) monitors for repair verification.
- C. Fuel, Air Induction, and Exhaust Systems
1. Replace fuel filter(s).
 2. Inspect, service, or replace air filters, filter housings, and intake duct work.
 3. Inspect integrity of the exhaust manifold, exhaust pipes, muffler(s), catalytic converter(s), resonator(s), tail pipe(s), and heat shields to determine necessary action.
 4. Inspect condition of exhaust system hangers, brackets, clamps, and heat shields, and repair or replace as needed.
 5. Check and refill Diesel Exhaust Fluid (DEF).

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D. Emissions Control Systems

1. Inspect, test, and service Positive Crankcase Ventilation (PCV) filter/breather cap, valve, tubes, orifices, and hoses to perform necessary action.

SECTION III – CAREER PREPARATION/ALL ASPECTS OF INDUSTRY/ANCHOR STANDARDS

ALL ASPECTS OF INDUSTRY (AAOI)

1. **Planning** – strategic planning; goals/objectives; assessment of needs
2. **Management** – organizational structure; corporate culture; mission statement
3. **Finance** – capital acquisitions; financial operations
4. **Technical & Production Skills** – basic academic skills; team player skills; specific production skills
5. **Principles of Technology** – technology in the workplace; continued professional training
6. **Labor Issues** – job descriptions; employees’ rights and responsibilities; role of labor organizations
7. **Community Issues** – community activities and issues; organization involvement in the community
8. **Health, Safety, and Environment** – regulatory issues; workplace safety

Anchor Standard 1: Academics (AAOI 3.4)

Analyze and apply appropriate academic standards required for successful industry sector pathway completion leading to postsecondary education and employment.

Common Core State Standards

Reading Standards for Literacy in Science and Technical Subjects RST

- 11-12.3 Follow precisely a complex multistep procedure when carrying out experiments, taking measurements, or performing technical tasks; analyze the specific results based on explanations in the text.
- 11-12.4 Determine the meaning of symbols, key terms, and other domain-specific words and phrases as they are used in a specific scientific or technical context relevant to grades 11-12 texts and topics.
- 11-12.7 Integrate and evaluate multiple sources of information presented in diverse formats and media (e.g., quantitative data, video, multimedia) in order to address a question or solve a problem.
- 11-12.9 Synthesize information from a range of sources (e.g., texts, experiments, simulations) into a coherent understanding of a process, phenomenon, or concept, resolving conflicting information when possible.

Writing Standards History/Social Sciences & Technical Subjects WHST

- 11-12.4 Produce clear and coherent writing in which the development, organization, and style are appropriate to task, purpose, and audience.
- 11-12.8 Gather relevant information from multiple authoritative print and digital sources, using advanced searches effectively; assess the strengths, and limitations of each source in terms of the specific task, purpose, and audience; integrate information into the text selectively

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to maintain the flow of ideas, avoiding plagiarism, and overreliance on any one source and following a standard format for citation.

Mathematics

Creating Equations A-CED

Rearrange formulas to highlight a quantity of interest, using the same reasoning as in solving equations. For example, rearrange Ohm's law $V = IR$ to highlight resistance R .

Reasoning with Equations and Inequalities A-REI

Solve linear equations and inequalities in one variable, including equations with coefficients represented by letters.

Linear, Quadratic, and Exponential Models F-LE

Interpret the parameters in a linear or exponential function in terms of a context.

Anchor Standard 2: Communications (AAOI 4, 7)

Language Standard: Acquire and use accurately general academic and domain-specific words and phrases, sufficient for reading, writing, speaking, and listening at the (career and college) readiness level, demonstrate independence in gathering vocabulary knowledge when considering a word or phrase important to comprehension or expression.

Anchor Standard 3: Career Planning and Management

Speaking and Listening Standard: Integrate multiple sources of information presented in diverse formats and media (e.g., visually, quantitatively, orally) in order to make informed decisions, and solve problems, evaluating the credibility and accuracy of each source and noting any discrepancies among the data.

Anchor Standard 4: Technology (AAOI 4, 5)

Writing Standard: Use technology, including the Internet, to produce, publish, and update individual or shared writing products in response to ongoing feedback including new arguments and information.

Anchor Standard 5: Problem Solving and Critical Thinking (AAOI 2)

Writing Standard: Conduct short as well as more sustained research projects to answer a question (including a self-generated question) or solve a problem, narrow or broaden the inquiry when appropriate, synthesize multiple sources on the subject, demonstrating understanding of the subject under investigation.

Anchor Standard 6: Health and Safety (AAOI 8)

Reading Standards for Science and Technical Subjects: Determine the meaning of symbols, key words, and other domain-specific words and phrases as they are used in a specific scientific or technical context.

Anchor Standard 7: Responsibility and Flexibility (AAOI 7)

Speaking and Listening Standard: Initiate and participate effectively in a range of collaborative discussions (one-on-one, in groups, and teacher-led) with diverse partners, building on others ideas, and expressing their own clearly and persuasively.

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Anchor Standard 8: Ethics and Legal Responsibilities (AAOI 2, 6)

Speaking and Listening Standard: Respond thoughtfully to diverse perspectives, synthesize comments, claims, and evidence made on all sides of an issue, resolve contradictions when possible, and determine what additional information or research is required to deepen the investigation or complete the work.

Anchor Standard 9: Leadership and Teamwork (AAOI 2, 6)

Speaking and Listening Standard: Work with peers to promote civil, democratic discussions, and decision-making, set clear goals, and deadlines, and establish individual roles as needed.

Anchor Standard 10: Technical Knowledge and Skills (AAOI 4, 5)

Writing Standard: Use technology, including the Internet, to produce, publish, and update individual or shared writing products in response to ongoing feedback including new arguments and information.

Anchor Standard 11: Demonstration and Application (AAOI 1)

Demonstrate and apply the knowledge and skills contained in the industry sector anchor standards, pathway standards, and performance indicators in classroom, laboratory, and workplace settings, and the career technical student organization.

Required Text(s)

Title: Automotive Maintenance and Light Repair

Author: Rob Thompson

Publisher: Cengage Learning/Delmar

Year/Edition: 2014

Title: Fundamentals of Automotive Technology: Principles and Practice

Author: Kirk T. VanGelder

Publisher: Jones and Bartlett Learning/CDX Automotive

Year/Edition: 2014

WEBSITES:

Title: ProDemand

Snap-on Tool

www.prodemand.com

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COURSE CONTENT and KEY ASSIGNMENTS

Unit 1: Engine Repair (ER)

Students will be given the assignment to repair different types of cars. They will research and use hands-on operations in order to test and diagnose possible malfunctions of a car.

Key Assignments: General practice

Students will:

1. Research applicable vehicle and service information, vehicle service history, service precautions, and technical service bulletins.
2. Verify operation of the instrument panel engine warning indicators.
3. Inspect engine assembly for fuel, oil coolant, and other leaks; determine necessary action.
4. Install engine covers using gaskets, seals, and sealers as required.
5. Remove and replace timing belt; verify correct camshaft timing.
6. Perform common fastener and thread repair, to include: remove broken bolt, restore internal and external threads, and repair internal threads with thread insert.
7. Identify hybrid vehicle internal combustion engine service precautions.
8. View and comply with personal shop and environmental safety practices related to engine repair.

Unit 2: Cylinder Head and Valve Train

Students learn to adjust valves in order to enhance car performance and prevent engine damage. Since this is a critically measured job, students practice several different leaks and seals, and will learn the difference between hydraulic and mechanical lifters.

Key Assignment 1: Adjusting Valves

Students check the clearances, adjust if necessary, and reset the clearances whenever the cylinder head has been removed. Students note that hydraulic tappets are self-adjusting and do not need checking. Students check the engine to see if it is a pushed OverHead Valve (OHV) or OverHead Camshaft (OHC) and adjust the valves accordingly. Students practice using a micrometer, learn the firing order of the engine, and locate cylinder 1. Students adjust valves appropriately when they should be “hot” or “cold.”

Key Assignment 2: Alternative Sequences

Students adjust valves on the following engines:

- an in-line-four-cylinder engine (following the “rule of nine”)
- an overhead-cam engine with finger-type cam followers
- an indirect-acting overhead-camshaft engine

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Key Assignment 3: Lubrication and Cooling System

Students practice the following:

- Perform cooling system pressure and dye tests to identify leaks, check coolant condition and level, inspect and test radiator pressure cap, coolant recovery tank, and heater core and gallery plugs to determine necessary action.
- Inspect and test coolant; drain and recover coolant, flush and refill cooling system with recommended coolant, and blend air as required.
- Remove, inspect, and replace thermostat and gasket/seal.
- Perform engine oil and filter change.

Unit 3: Automatic Transmission and Transaxle (AT)

Students work through the requisite steps before beginning work on automatic transmissions and transaxles. They will then practice working on in-vehicle transmissions and transaxles.

Key Assignment 1: General Practice

Students will perform the following:

- Research applicable vehicle and service information, fluid type, vehicle service history, service precautions, and technical service bulletins.
- Check transmission fluid condition and check for leaks.
- Check fluid level in a transmission or a transaxle equipped with a dip-stick.
- Check fluid level in a transmission or a transaxle not equipped with a dip-stick.
- Review and comply with personal, shop, and environmental safety practices related to working with automatic transmissions and transaxles.

Key Assignment 2: In-Vehicle Transmission/Transaxle

Students will practice in classroom and workplace settings the following:

- Inspect, adjust, and replace external manual valve shift linkage, transmission range sensor/switch, and park/neutral position switch.
- Inspect for leakage at external seals, gaskets, and bushings.
- Inspect, replace, and align power train mounts.
- Drain and replace fluid and filter(s).

In addition, students will describe the operational characteristics of a Continuously Variable Transmission (CVT), and they will describe the operational characteristics of a hybrid vehicle drive train.

Unit 4: Manual Drive Train and Axles (MD)

Key Assignment 1: General

Students will practice in classroom and workplace settings the following:

- Research applicable vehicle and service information, fluid type vehicle service history, service precautions, and technical service bulletins.

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- Drain and refill manual transmission/transaxle and final drive unit.
- Check fluid condition, check for leaks.
- Review and comply with personal, shop, and environmental safety practices related to working with annual drive train and axles.

Key Assignment 2: Drive Shaft, Half Shaft, Universal and Constant-Velocity (CV)

Students perform the following:

- Inspect, remove, and replace Front Wheel Drive (FWD) bearings, hubs, and seals.
- Inspect, service, and replace shafts, yokes, boots, and universal/CV joints.

Key Assignment 3: Differential Case Assembly and Drive Axles

Students will practice in classroom and workplace settings the following:

- Clean and inspect differential housing, check for leaks, and inspect housing vent.
- Check and adjust differential housing fluid level.
- Drain and refill differential housing
- Inspect and replace drive axle wheel studs.

Key Assignment 4: Clutch

Students will practice in classroom and workplace settings the following:

- Check and adjust clutch master cylinder fluid level.
- Check for system leaks.

Key Assignment 5: Transmission/Transaxle

In a classroom and/or workplace setting, students will describe the operational characteristics of an electronically-controlled manual transmission/transaxle.

Key Assignment 6: Four-wheel Drive/All-wheel Drive

Students will practice in classroom and workplace settings the following:

- Inspect front-wheel bearings and locking hubs.
- Check for leaks at drive assembly seals, check vents, and check lube level.

Unit 5: Suspension and Steering (SS)

In this unit students will continue practicing personal and shop safety as they work on the suspension and steering of cars.

Key Assignment 1: General

Students will practice in classroom and workplace settings the following:

- Research applicable vehicle and service information, vehicle service history, service precautions, and technical service bulletins.
- Disable and enable Supplemental Restraint System (SRS).

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- Review and comply with personal, shop, and environmental safety practices related to working with suspension and steering.

Key Assignment 2: Related Suspension and Steering Service

Students will practice in classroom and workplace settings the following:

- Inspect rack and pinion steering gear inner tie rod ends (sockets) and bellows boots.
- Determine proper power steering fluid type, inspect fluid level, and condition.
- Flush, fill, and bleed power steering system.
- Inspect for power steering fluid leakage to determine necessary action.
- Remove, inspect, replace, and adjust power steering pump drive belt.
- Inspect and replace power steering hoses and fittings.
- Inspect pitman arm, relay (center link/intermediate) rod, idler arm and mountings, and steering linkage damper.
- Inspect tie rod ends (sockets), tie rod sleeves, and clamps.
- Inspect upper and lower control arms, bushings, and shafts.
- Inspect and replace rebound and jounce bumpers.
- Inspect track bar, strut rods/radius arms, and related mounts and bushings.
- Inspect upper and lower ball joints (with or without wear indicators).
- Inspect suspension system coil springs and spring insulators (silencers).
- Inspect suspension system torsion bars and mounts.
- Inspect and replace front stabilizer bar (sway bar) bushings, brackets, and links.
- Inspect strut cartridge or assembly.
- Inspect front strut bearing and mount.
- Inspect rear suspension system lateral links/arms (track bars) and control (trailing) arms.
- Inspect rear suspension system leaf spring(s), spring insulators (silencers), shackles, brackets, bushings, center pins/bolts, and mounts.
- Inspect, remove, and replace shock absorbers, inspect mounts and bushings.
- Inspect electric power-assisted steering.
- Identify hybrid vehicle power steering system electrical circuits, and safety precautions.
- Describe the function of the power steering pressure switch.

Key Assignment 3: Wheel Alignment

Students will perform pre-alignment inspection and measure vehicle ride height and determine necessary action.

Key Assignment 4: Wheels and Tires

Students will practice in classroom and workplace settings the following:

- Inspect tire condition, identify tire wear patterns, check for correct size and application (load and speed ratings), and adjust air pressure to determine necessary action.

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- Rotate tires accordingly to manufacturer's recommendations.
- Dismount, inspect, and remount tire on wheel, balance wheel and tire assembly (static and dynamic).
- Dismount, inspect, and remount tire on wheel equipped with tire pressure monitoring system sensor.
- Inspect tire and wheel assembly for air loss, and perform necessary action.
- Repair tire using internal patch.
- Identify and test tire pressure monitoring systems (indirect and direct) for operation; verify operation of instrument panel lamps.
- Demonstrate knowledge of steps required to remove and replace sensors in a tire pressure monitoring system.

Unit 6: Brakes (BR)

In this unit students will continue practicing personal and shop safety as they work on car breaks.

Key Assignment 1: General

Students will practice in classroom and workplace settings the following:

- Research applicable vehicle and service information, vehicle service history, service precautions, and technical service bulletins.
- Describe procedure for performing a road test to check brake system operation, including an Anti-lock Brake System (ABS),
- Review and comply with personal, shop, and environmental safety practices related to working with brakes.

Key Assignment 2: Hydraulic System

Students will practice in classroom and workplace settings the following:

- Measure brake pedal height, travel, and free play (as applicable to determine necessary action).
- Check master cylinder for external leaks and proper operation.
- Inspect brake lines, flexible hoses, and fittings for leaks, dents, kinks, rust, cracks, bulging, wear, loose fillings, and supports to determine necessary action.
- Select, handle, store, and fill brake fluids to proper level.
- Identify components of brake warning light system.
- Bleed and/or flush brake system.
- Test brake fluid for contamination.

Key Assignment 3: Drum Brakes

Students will practice in classroom and workplace settings the following:

- Remove, clean, inspect, and measure brake drum diameter to determine necessary action.
- Refinish brake drum, measure final drum diameter and compare with specification.

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- Remove, clean, and inspect brake shoes, springs, pins, clips, levers, adjuster/self-adjuster, other related brake hardware, and backing support plates, lubricate and reassemble.
- Inspect wheel cylinders for leaks and proper operation and remove and replace as needed.
- Pre-adjust brake shoes and parking brake, install brake drums or drum/hub assemblies and wheel bearings, make final checks and adjustments.

Key Assignment 4: Disc Brakes

Students will practice in classroom and workplace settings the following:

- Remove and clean caliper assembly, inspect for leaks and damage/wear to caliper housing to determine necessary action.
- Clean and inspect caliper mounting and slides/pins for proper operation, wear, and damage to determine necessary action.
- Remove, inspect, and replace pads, and retaining hardware and determine necessary action.
- Lubricate and reinstall caliper, pads, and related hardware, seat pads and inspect for leaks.
- Clean and inspect rotor, measure rotor thickness, thickness variation, and lateral runout to determine necessary action.
- Remove and reinstall rotor.
- Refinish rotor on vehicle, measure final rotor thickness and compare with specifications.
- Refinish rotor off vehicle, measure final rotor thickness and compare with specifications.
- Retract and re-adjust caliper piston on an integral parking brake system.
- Check brake pad wear indicator to determine necessary action.
- Describe importance of operating vehicle to burnish/brake-in replacement brake pads according to manufacturer's recommendations.

Key Assignment 5: Power-Assist Units

Students will practice in classroom and workplace settings the following:

- Check brake pedal travel with and without, engine running to verify proper power booster operation.
- Check vacuum supply (manifold and auxiliary pump) to vacuum-type power booster.
- Identify alternative power assist units

Key Assignment 6: Miscellaneous (Wheel Bearings, Parking Brakes, Electrical, etc.)

Students will practice in classroom and workplace settings the following:

- Remove, clean, inspect, repack, and install wheel bearings, replace seals, install hub and adjust bearings.
- Check parking brake cables and components for wear, binding, and corrosion, clean, lubricate, adjust or replace as needed.

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- Check parking brake operation and parking brake indicator light system operation to determine necessary action.
- Check operation of brake stop light system.
- Replace wheel bearing and race.
- Inspect and replace wheel studs.

Key Assignment 7: Electronic Brakes, Traction and Stability Control Systems

Students will practice in classroom and workplace settings the following:

- Identify traction control/vehicle stability control system components.
- Describe the operation of a regenerative braking system.

Unit 7: Electrical/Electronic Systems

Key Assignment 1: General

Students will practice in classroom and workplace settings the following:

- Research applicable vehicle and service information, vehicle service history, service precautions, and technical service bulletins.
- Demonstrate knowledge of electrical/electronic series, parallel, and series-parallel circuits using principles of electricity (Ohm's Law).
- Use wiring diagrams to trace electrical/electronic circuits.
- Demonstrate proper use of a Digital MultiMeter (DMM) when measuring source voltage, voltage drop (including grounds), current flow, and resistance.
- Demonstrate knowledge of the causes and effects from shorts, grounds, opens, and resistance problems in electrical/electronic circuits.
- Check operation of electrical circuits with a test light.
- Check operation of electrical circuits with fused jumper wires.
- Measure key-off battery drain (parasitic draw).
- Inspect and test fusible links, circuit breakers, and fuses to determine necessary action.
- Perform solder repair of electrical wiring.
- Replace electrical connectors and terminal ends.
- Review and comply with personal, shop, and environmental safety practices related to working with electrical/electronic systems.

Key Assignment 2: Battery Service

Students will practice in classroom and workplace settings the following:

- Perform battery state-of-charge test to determine necessary action.
- Confirm proper battery capacity for vehicle application, perform battery capacity test to determine necessary action.
- Inspect and clean battery, fill battery cells, check battery cables, connectors, clamps, and hold downs.
- Perform slow/fast battery charge according to manufacturer's recommendations.

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- Jump-start vehicle using jumper cables and a booster battery or an auxiliary power supply.
- Identify high-voltage circuits of electric or hybrid electric vehicle and related safety precautions.
- Identify electronic modules, security systems, radios, and other accessories that require re-initialization or code entry after reconnecting vehicle battery.
- Maintain or restore electronic memory functions.
- Identify hybrid vehicle auxiliary (12v) battery service, repair, and test procedures.

Key Assignment 3: Starting System

Students will practice in classroom and workplace settings the following:

- Perform starter current draw test to determine necessary action.
- Perform starter circuit voltage drop tests to determine necessary action.
- Inspect and test starter relays and solenoids to determine necessary action.
- Remove and install starter in a vehicle.
- Inspect and test switches, connectors, wires of starter control circuits to determine necessary action.

Key Assignment 4: Charging System

Students will practice in classroom and workplace settings the following:

- Perform charging system output test to determine necessary action.
- Inspect, adjust, or replace generator (alternator) drive belts; check pulleys and tensioners for wear, check pulley and belt alignment.
- Remove, inspect, and re-install generator (alternator).
- Perform charging circuit voltage drop tests to determine necessary action.

Key Assignment 5: Lighting Systems

Students will practice in classroom and workplace settings the following:

- Inspect interior and exterior lamps and sockets including headlights and auxiliary lights (fog lights/driving lights) and replace as needed.
- Aim headlights.
- Identify system voltage and safety precautions associated with high-intensity discharge headlights.

Key Assignment 6: Accessories

Students will practice in classroom and workplace settings the following:

- Disable and enable airbag system for vehicle service and verify indicator lamp operation.
- Remove and install door panel.
- Describe the operation of keyless entry/remote-start systems.

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- Verify operation of instrument panel gauges and warning/indicator lights and reset maintenance indicators.
- Verify windshield wiper and washer operation and replace wiper blades.

Unit 8: Heating and Air Conditioning (AC)

In this unit students will continue practicing personal and workplace safety as they learn to repair heating and air conditioning units in cars.

Key Assignment 1: General

Students will practice in classroom and workplace settings the following:

- Research applicable vehicle and service information, vehicle service history, service precautions, and technical service bulletins.
- Identify A/C components on a vehicle.
- Review and comply with personal, shop, and environmental safety practices related to working with heating and air conditioning.

Key Assignment 2: Refrigeration System Components

Students will practice in classroom and workplace settings the following:

- Inspect and replace A/C compressor drive belts, pulleys, and tensioners to determine necessary action.
- Identify hybrid vehicle A/C system electrical circuits and the service/safety precautions.
- Inspect A/C condenser for airflow restrictions to determine necessary action.

Key Assignment 3: Heating, Ventilation, and Engine Cooling Systems

Students will practice in classroom and workplace settings the following:

- Inspect engine cooling and heater systems hoses to perform necessary action.
- Review and comply with personal, shop, and environmental safety practices related to working with heating and air conditioning.

Unit 9: Engine Performance (EP)

In this unit students will continue practicing personal and workplace safety as they learn to improve engine performance.

Key Assignment 1: General

- Research applicable vehicle and service information, vehicle service history, service precautions, and technical service bulletins.
- Perform engine absolute (vacuum/boost) manifold pressure tests to determine necessary action.
- Perform cylinder power balance test to determine necessary action.
- Perform cylinder cranking and running compression tests to determine necessary action.
- Perform cylinder leakage tests to determine necessary action.

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- Verify engine operating temperature.
- Remove and replace spark plugs and inspect secondary ignition components for wear and damage.
- Review and comply with personal, shop, and environmental safety practices related to working with engine performance.

Key Assignment 2: Computerized Controls

Students will retrieve and record diagnostic trouble codes, On-Board Diagnostic (OBD) monitor status, and freeze frame data; clear codes when applicable. In addition, students will describe the importance of operating all On-Board Diagnostic II (OBD II) monitors for repair verification.

Key Assignment 3: Fuel, Air Induction, and Exhaust Systems

Students will practice in classroom and workplace settings the following:

- Replace fuel filter(s).
- Inspect, service, or replace air filters, filter housings, and intake duct work.
- Inspect integrity of the exhaust manifold, exhaust pipes, muffler(s), catalytic converter(s), resonator(s), tail pipe(s) and heat shields; determine necessary action.
- Inspect condition of exhaust system hangers, brackets, clamps, and heat shields; repair or replace as needed.
- Check and refill diesel exhaust fluid (DEF).

Key Assignment 4: Emissions Control Systems


Students inspect, test, and service Positive Crankcase Ventilation (PCV) filter/breather cap, valve, tubes, orifices, and hoses to perform necessary action.



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Providing Career & College Readiness for Santa Ana Students

Career Technical Education Pathways

Santa Ana High School and Valley High School

High School	Transportation: Systems Diagnostics & Service			
	Course 1	Course 2	Course 3	Course 4
	Auto MLR I UC “g” approved Articulated – SAC ASE-NATEF Certification 845T	Auto MLR II UC “g” approved Articulated - SAC ASE-NATEF Certification 846T	Auto MLR III UC “g” approved ASE-NATEF Certification	Professional Internship 860T

AGENDA ITEM BACKUP SHEET
September 27, 2016

Board Meeting

TITLE: Approval of Culinary Arts Course for High School Students

ITEM: Consent

SUBMITTED BY: Lucinda N. Pueblos, Assistant Superintendent, K-12 School Performance and Culture

PREPARED BY: Don Isbell, Director, Career Technical Education

BACKGROUND INFORMATION:

The purpose of this agenda item is to seek Board approval of the Culinary Arts course for high school students. This first course, in a four-course sequence, is a UC “g” course for students grades 9 through 12 that prepares them for entry level into the hospitality, tourism, and recreation industry sector and the Food Service and Hospitality pathway.

RATIONALE:

The classroom instruction for this foundational Culinary Arts course is designed for students interested in understanding the principles of food, nutrition, and maintaining a healthy life. The study and application of food preparation, planning, and service are taught in this course. Safety and sanitation are discussed and applied in a classroom laboratory setting. Additional course topics include purchasing food, preparation techniques, meal service, etiquette, and the use of technology. Students will develop the ability to research, collect data, analyze information, identify report findings, and evaluate food products through reading expository and non-fiction articles. This course meets the CTE Model Curriculum standards in the area of the Hospitality, Tourism and Recreation (HTR) Industry Sector and will train students to earn the SERVSAFE® Food Handler certification.

LCAP goal 1.1: “Provide equitable access to rigorous, standards-based instructional programs that includes, but is not limited to high quality instruction, instructional materials, academic support and technology-based resources.”

LCAP goal 1.8: “Increase availability of Career Technical Education (CTE) and Regional Occupational Program (ROP) courses and academies.”

FUNDING:

Not Applicable

ITEM SUMMARY:

- Course Description: covers the basic principles of culinary arts, terminology and the vocabulary needed to work in the food industry.
- Will serve as a foundational course that allows students to envision their potential in career opportunities in food, hospitality and tourism industries.
- This is a UC “g” course.
- Course will be at: Valley High School.

RECOMMENDATION:

Approve the Culinary Arts Course for high school students.

LP:DL:sz

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COURSE OUTLINE

Course Title:	CULINARY ARTS – UC “g”	District Course #:
Department:	CTE	Grade Level: 9-12
Course Length:	180 hours	
Prerequisites:	None	

Course Description:

Culinary Arts is the introductory course in the Food Service and Hospitality pathway. It is designed for students who are interested in understanding the principles of food and nutrition and maintaining a healthy life. The study and application of food preparation, planning, service, and nutrition is addressed in this course. Students use small and large equipment, supplies, products, and procedures in an interdisciplinary approach. Safety and sanitation are paramount and applied in a classroom laboratory setting. The course will also focus on food purchasing, preparation techniques, meal service, etiquette, cultures, and technology. Through reading expository and non-fiction articles, writing, listening, and speaking students will develop the ability to research, collect data, analyze information, report findings, and evaluate food products.

This course meets common core academic standards along with the standards in the area of Hospitality, Tourism and Recreation (HTR) Industry Sector per the California Department of Education (CDE) in Consumer and Family Studies established for Food and Nutrition.

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COMPETENCIES

SECTION I – INTRODUCTION AND ORIENTATION

- A. Observe district rules, regulations and policies.
- B. Explain class requirements and student expectations.
- C. Demonstrate emergency preparedness.

SECTION II – CONTENT AREA SKILLS

A. INDUSTRY FOCUS –FOOD SERVICE AND HOSPITALITY

- 1. Research career opportunities and trends in the Food Service and Hospitality industry and identify options for entering and progressing in the field.
- 2. Identify the skills and educational requirements for different careers in the industry.
- 3. Explain the role of various local, districts, state, and federal government regulatory agencies in the food service industry.
- 4. Describe the roles and responsibilities of various food service positions:
 - a) Chef
 - b) Cook
 - c) Food Server
 - d) Guest Services
 - e) Restaurateur
- 5. Demonstrate knowledge and appropriate use of industry terminology.
- 6. Discuss the pros and cons of working in the food service industry.

B. SAFETY PROCESSES AND PROCEDURES

- 1. Explain the importance of having procedures for emergency situations.
- 2. Describe basic rules for safety of guests and employees.
- 3. Identify issues of facility security and describe methods and practices for minimizing risk.
- 4. Discuss the types and typical causes of employee accidents.
- 5. Describe ways and methods of accident prevention.
- 6. Explain the role of Cal Occupational Safety and Health Administration (OSHA) and the types of regulations they enforce.
- 7. Explain the importance of Material Safety Data Sheets (MSDS) and their use.
- 8. Demonstrate safe and appropriate ways to handle hot and cold foods.
- 9. Demonstrate when and how to clean and sanitize spills on floors.
- 10. Hold, use and maintain knives correctly.

C. SANITATION AND SAFE FOOD HANDLING

- 1. Explain sanitation regulations and demonstrate personal hygiene as it relates to safe food handling.
- 2. Identify the types of conditions that promote the growth of microorganisms.
- 3. List the most common types of food-borne illnesses and the microorganisms that cause them.

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4. Explain what is meant by cross-contamination and give examples.
5. Demonstrate proper rotation and storage procedures for foods.
6. Describe the conditions and identify the temperature requirements for the safe storing, preparing, holding, and transporting of potentially hazardous foods.
7. Identify the food preparation guidelines, policies, and procedures recommended by programs such as ServSafe and Hazard Analysis Control Point (HACCP).
8. Demonstrate the correct method for labeling food in accordance with ServSafe standards.
9. Describe the steps that can be taken to prevent cross-contamination during food preparation.

D. EQUIPMENT, UTENSILS, TOOLS AND SUPPLIES

1. Understand correct procedures for the proper maintenance and care of facilities.
2. Demonstrate proper procedures for the use, care, and maintenance of utensils, tools, appliances, and equipment.
3. Explain the types and functions of a variety of restaurant equipment.
4. Identify, select, and use utensils for specific tasks.

E. PRINCIPLES OF NUTRITION

1. Define the basic scientific principles of nutrition.
2. List the six food groups and recommended daily servings from each group established by the USDA Food Guide.
3. Evaluate recipes in terms of the recommended dietary allowances and understand daily references intakes.
4. Discuss the importance of food preparation techniques and the use of alternative ingredients in maintaining nutrients and promoting health.
5. Create meal plans that meet specified nutritional and lifestyle needs.
6. Relate modern theories and practices regarding natural health nutrition and nutritional therapy.

F. CULINARY FOUNDATIONS

1. Identify the qualities, properties, and use of a variety of food items and ingredients.
2. Demonstrate the ability to correctly interpret and follow the directions in a recipe or formula.
3. Correctly use, define, and spell culinary arts terminology.
4. Identify spices and herbs, describe their importance and use in culinary preparation.
5. Understand the use of *mise en place* in the preparation of food.
6. Demonstrate the ability to accurately plan, measure, and prepare ingredients for recipes and menus.
7. Successfully complete recipe conversions and portioning.
8. Explain different food preparation methods and discuss their uses and applications.
9. Discuss the importance of presentation in food preparation.
10. Explain the importance of planning, organization, and timing in food preparation.

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G. FOOD PREPARATION- BASIC COOKING

1. Prepare food using a variety of basic cooking methods.
2. Use correct procedures and techniques to create dishes according to recipe specifications.
3. Identify and produce foods using a variety of cutting techniques.
4. Correctly set up and organize food preparation stations.
5. Set up and break down a cooking station.
6. Apply correct plating techniques.
7. Identify appropriate accompaniments for various hot and cold foods.
8. Demonstrate various cooking techniques including broiling, grilling, roasting, baking, and sautéing.
9. Critique and evaluate dishes prepared in class.

H. FOOD PREPARATION-BAKING, PASTRY AND DESSERT

1. Describe the foods and ingredients used for baking.
2. Discuss and analyze a variety of baking methods, including oven, microwave, and convection.
3. Describe industry expectations and standards with respect to specific baked products.
4. Demonstrate “precision ingredient mixing.”
5. Apply proper combinations of flours and grains in preparing baked goods.
6. Describe and demonstrate a variety of finishing techniques.
7. Produce a variety of baked goods using correct techniques and in accordance with recipe specifications.
8. Prepare appropriate dessert sauces for baked products.
9. Critique and evaluate baked goods prepared in class.

I. GARDE-MANGER/COLD KITCHENS/SALADS

1. Define and describe various types of appetizers and hors d’ oeuvres and their presentation.
2. Identify and discuss safety and utilization of tools associated with Garde Manger.
3. Prepare a variety of terrines, pates, hot hors d’oeuvres, and cold canapés.
4. Demonstrate precision cutting techniques to prepare plate garnishes.
5. Identify greens and vegetables.
6. Prepare appetizer salads, main course salads, international salads, and warm salads.

J. STOCK, SOUPS, AND SAUCES

1. Prepare a variety of stocks using correct ingredients, ratios, and preparation techniques.
2. Identify liquid and thickening agents for all leading sauces.
3. Describe mother and modern sauces and their uses.
4. Classify soups by categories: national, clear, and cream.
5. Describe the appropriate uses of mother sauce making in today’s food service industry.

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K. MEAT, POULTRY, AND FISH CUTTING AND IDENTIFICATION

1. Explain various methods of fabricating meat and poultry.
2. Identify the tools specific to meat and poultry cutting and boning.
3. Describe the process for cleaning and de-boning various fish.
4. Demonstrate appropriate methods of storing various meats, fish, and poultry.
5. Select proper cooking methods for various cuts of meat.

L. RESTAURANT BEVERAGES

1. Distinguish various types of beverages, both alcoholic and non-alcoholic, by type, form, or family.
2. Identify all local, state, and federal laws relating to beverages.
3. Explain the practice and elements of responsible alcohol service.

M. CULINARY MATH

1. Apply basic mathematical applications/computations.
2. Use and convert metric, standard weights, and measurements.
3. Understand and use kitchen rations.
4. Describe the purpose of budgeting and cost control.
5. Calculate costs for products and services.
6. Know and apply institutional measurements.

N. MENUS AND COST ANALYSIS

1. Create nutritious, creative, and profitable menus.
2. Discuss how to prepare a cost analysis as a basis for price setting.
3. Devise a budget and menu for a 3-course meal.
4. Purchase, prepare, serve, and clean up a nutritionally sound 3-course meal.

O. FOOD PRESENTATION

1. Discuss modern and traditional trends in food presentation.
2. Identify and select appropriate serving pieces.
3. Use appropriate plating techniques and garnishes.

P. DINING ROOM SERVICE, GUEST RELATIONS

1. Explain the elements and principles of customer service as they relate to the food service industry.
2. Demonstrate proper customer service techniques.
3. Discuss methods of resolving customer complaints.
4. Demonstrate the rules of dining room and service area set up.
5. Describe the communication methods employed in guest service.
6. Demonstrate the process of greeting and seating guests.
7. Describe the roles of all personnel in the dining room.
8. Demonstrate appropriate methods to close a dining room and service station.

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SECTION III – CAREER PREPARATION/ALL ASPECTS OF INDUSTRY/ANCHOR STANDARDS

ALL ASPECTS OF INDUSTRY (AAOI)

1. **Planning** – strategic planning; goals/objectives; assessment of needs
2. **Management** – organizational structure; corporate culture; mission statement
3. **Finance** – capital acquisitions; financial operations
4. **Technical & Production Skills** – basic academic skills; team player skills; specific production skills
5. **Principles of Technology** – technology in the workplace; continued professional training
6. **Labor Issues** – job descriptions; employees’ rights and responsibilities; role of labor organizations
7. **Community Issues** – community activities and issues; organization involvement in the community
8. **Health, Safety, and Environment** – regulatory issues; workplace safety

Anchor Standard 1: Academics

Analyze and apply appropriate academic standards required for successful industry sector pathway completion leading to postsecondary education and employment. Refer to the industry sector alignment matrix for standard identification.

Anchor Standard 2: Communications

Language Standard: Acquire and use accurately general academic and domain-specific words and phrases, sufficient for reading, writing, speaking, and listening at the (career and college) readiness level, demonstrate independence in gathering vocabulary knowledge when considering a word or phrase important to comprehension or expression.

Anchor Standard 3: Career Planning and Management

Speaking and Listening Standard: Integrate multiple sources of information presented in diverse formats and media (e.g., visually, quantitatively, orally) in order to make informed decisions, and solve problems, evaluating the credibility, and accuracy of each source and noting any discrepancies among the data.

Anchor Standard 4: Technology

Writing Standard: Use technology, including the Internet, to produce, publish, and update individual, or shared writing products in response to ongoing feedback including new arguments and information.

Anchor Standard 5: Problem Solving and Critical Thinking

Writing Standard: Conduct short as well as more sustained research projects to answer a question (including a self-generated question) or solve a problem, narrow or broaden the inquiry when appropriate, synthesize multiple sources on the subject, demonstrating understanding of the subject under investigation.

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Anchor Standard 6: Health and Safety

Reading Standards for Science and Technical Subjects: Determine the meaning of symbols, key words, and other domain-specific words and phrases as they are used in a specific scientific or technical context.

Anchor Standard 7: Responsibility and Flexibility

Speaking and Listening Standard: Initiate and participate effectively in a range of collaborative discussions (one-on-one, in groups, and teacher-led) with diverse partners, building on others' ideas and expressing their own clearly and persuasively.

Anchor Standard 8: Ethics and Legal Responsibilities

Speaking and Listening Standard: Respond thoughtfully to diverse perspectives, synthesize comments, claims, and evidence made on all sides of an issue, resolve contradictions when possible, and determine what additional information or research is required to deepen the investigation or complete the work.

Anchor Standard 9: Leadership and Teamwork

Speaking and Listening Standard: Work with peers to promote civil, democratic discussions, and decision-making, set clear goals and deadlines, and establish individual roles as needed.

Anchor Standard 10: Technical Knowledge and Skills

Writing Standard: Use technology, including the Internet, to produce, publish, and update individual, or shared writing products in response to ongoing feedback including new arguments and information.

Anchor Standard 11: Demonstration and Application

Demonstrate and apply the knowledge and skills contained in the industry sector anchor standards, pathway standards, and performance indicators in classroom, laboratory, and workplace settings, and the career technical student organization.

Required Text(s)

Title: *Introduction to Culinary Arts*

Author: The Culinary

Institute of America

Publisher: Pearson

Prentice Hall

Year/Edition: 2007

Title: *Servsafe Manager*

Author: ServSafe National Restaurant Association

Publisher: National Restaurant Association Educational Foundation

Year/Edition: 6th edition

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COURSE OVERVIEW

Culinary Arts is the introductory course in the Food Service and Hospitality pathway. It is designed for students who are interested in understanding the principles of food and nutrition and maintaining a healthy life. The study and application of food preparation, planning, service and nutrition is addressed in this course. Students use small and large equipment, supplies, products, and procedures in an interdisciplinary approach. Safety and sanitation are paramount and applied in a classroom laboratory setting.

The course will also focus on food purchasing, preparation techniques, meal service, etiquette, cultures, and technology. Through reading expository and non-fiction articles, writing, listening, and speaking students will develop the ability to research, collect data, analyze information, report findings, and evaluate food products.

This course meets common core academic standards along with the standards in the area of Hospitality, Tourism and Recreation (HTR) Industry Sector per the California Department of Education (CDE) in Consumer and Family Studies established for Food and Nutrition.

KEY ASSIGNMENTS

Unit 1: Nutrition and Health

Overview:

Students gain an understanding of the role nutrients play in the body as well as in the food they eat. The base knowledge they gain in unit one will help them understand what nutrients are in the foods they prepare as well as eat. Students will evaluate and draw conclusions for their own nutritional needs using the USDA ChooseMyPlate.gov website. Students investigate and report on the role of the nutrients in the body including toxicity, deficiency, sources, and functions. Students then create an informational malnutrition brochure. Students need to understand how to use the scientific method in order to complete labs throughout the course. Students will use the scientific method when completing the digestive process lab report. A grasp of all these are necessary before the students are able to plan and evaluate meals for themselves as well as others.

Assignment:

Students investigate and report on the role of a specific nutrient in the body including toxicity, deficiency, sources, and functions. Students write a 2-4 page informative/explanatory paper as well as give a 2-3 minute oral report that presents the information and findings using a multimedia platform.

Unit 2: Food Safety and Sanitation

Overview:

Students will identify organisms that cause food spoilage, contamination, and conditions for growth. They will also identify common types of food borne illnesses and translate the information into a chart. Students will learn to employ sanitary practices before, during, and after food preparation and service throughout the course. Students will learn to select proper techniques for storage and preparation of food. Lastly, students will describe the agencies that determine food

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safety and nutrition regulations and verbally argue their effectiveness while supporting their claims.

Assignments:

- 1) Complete and pass a food safety and sanitation test based on Universal Food Code and Safety before food handling is permitted in the course.
- 2) Complete a pamphlet on a specific food borne illness and describe the illness, its causes, and its prevention. Students should then complete a peer evaluation on other classmates' pamphlets as well. These pamphlets, once edited and revised, can be placed in appropriate public places.

Unit 3: Meal Management and Food Preparation

Overview:

Students will identify ways to manage time, energy, and resources when planning and preparing meals. Students will learn to apply the basic principles of science to food production. They will cite specific textual evidence when writing to compare and analyze food label information on food products. Students will also compare local food outlets for marketing strategies, unit pricing, and product placement, and prepare and the cost difference between commercially and home prepared food products. Lastly, students will evaluate the impact of current and emerging food technologies on quality, availability, and cost.

Assignments:

- 1) In pairs, students demonstrate menu planning skills by developing a lunch or dinner menu on a specified theme for two people. They will create a menu that includes recipes, nutritional analysis, and budget and food cost analysis. A table display is also required.
- 2) Students will prepare the food on their menu in a Rachel Ray-type of presentation. While preparing the food, students will define food preparation terminology, interpret standardized recipes, illustrate the properties, and functions of ingredients and their substitutes, employ the appropriate equipment and techniques for dry and liquid measurements, and convert volume and weight measurements to increase and decrease yields of recipes. Students need to rehearse/practice this presentation, so it has smooth delivery and all ingredients, alternate measurements, and equipment are at the ready.

Unit 4: The Science of Food Preparation

Overview:

Students will plan and prepare foods that utilize time, energy conservation, and management techniques. Students will use appropriate equipment and scientific techniques for measurements and convert volume and weight measurements to modify culinary formulas. Students will follow precisely a complex, multi-step procedure when interpreting a standardized formula to construct a food product.

Students will be able to describe the properties and functions of ingredients used to prepare food products and apply scientific inquiry to food preparation techniques. Utilize scientific techniques

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that preserve nutrients and enhance food flavor and appearance and describe physical and chemical processes that occur during food production.

Assignment:

Students research and select an appropriate recipe, prepare a lab plan sheet, market order, equipment and supply list, and a time management schedule. Each demonstration must interpret the standardized recipe, use proper measuring equipment and techniques, and explain the food preparation techniques and skills used in the demonstration. Each work sample must include a one page write-up describing the project and explaining which standards for the course were addressed giving explicit rationale.

Food Preparation Lab: Students need to understand and apply scientific concepts when they are involved in food preparation. Students follow the scientific method and utilize healthy techniques as they prepare new and unique dishes. Students observe, draw a hypothesis, perform experimental labs, and report their findings (health of food, palate, etc.). Food Preparation labs will be graded on teacher observation, self-evaluation, preparation techniques, following directions, and safety and sanitation.

Unit 5: Facilities and Equipment

Overview:

Students will utilize critical thinking to procure ingredients and equipment. Students will identify tools, uses, safety, and storage for tools and equipment. Students demonstrate proper tools and equipment use through daily labs. Students record on lab report forms using peer and teacher observation and self-assessment. Students analyze and critique kitchen layouts based on work-flow scenarios.

Assignment:

1) Students prepare, serve, and clean up a meal while they demonstrate the use and care of a minimum of ten teacher-identified pieces of equipment and tools used as students prepare food in the laboratory. Students need to complete and pass a culminating teacher prepared exam on equipment and tool use, care and storage.

Utilizing school and community resources, students will identify, define, and demonstrate the safe use and care of facilities and equipment. Students illustrate how to use the facilities and equipment properly when they are participating in the food preparation labs. Students will identify and assess the possible safety hazards commonly occurring in the laboratory facilities. Through teacher observations, students are evaluated on the proper use, care, and storage of equipment.

2) Students take a laboratory safety test which includes the safety hazards and emergency procedures specific to the class. A percentage of the student's grade is based on proper sanitation of the facilities and equipment.

3) Students read articles written by food critics and note the language each critic uses. Students will pay attention to what is important to the food critic and how the food critic rates the food he/she eats. Students, using the language and focus of professional critics, then write critiques of the food that is produced by their peers throughout the rest of the course.

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Unit 6: Career Awareness and Employability Skills

Overview:

Students will evaluate career options related to food and nutrition. They will be able to define and describe employability skills and professionalism. Students will describe the expectations of employers, job related responsibilities, positive work habits, work ethics, and ethical behavior. They will evaluate dress, grooming, and personal hygiene appropriate for various job situations.

Students will analyze skills needed to work effectively and efficiently as a supervisor or employee and describe and practice behaviors and attitudes that contribute to success in job retention and promotion. Lastly, they will define ways in which employees may have to adapt to changes in the workplace.

Assignment:

Based on focus questions provided by the teacher, the student will investigate two different careers in the Hospitality, Tourism and Recreation Industry and write a 3 - 4 page research paper. Students will draw evidence from informational texts to support analysis of the two careers including labor market projections, education requirements, job responsibilities, salary, benefits, expectations and work environments. All sources and images should be cited.

Unit 7: Leadership, Communication, and Teamwork

Overview:

Students will demonstrate the characteristics of teamwork, leadership, and citizenship in the school, community, and workplace settings. Students organize and structure work individually and in teams for effective performance and the attainment of goals.

Students will apply multiple approaches to conflict resolution and their appropriateness for a variety of situations in the workplace. They will also demonstrate how to interact with others in ways that demonstrate respect for individual and cultural differences and for the attitudes and feelings of others.


Capstone Assignment:

Through peer, self, and teacher evaluations students evaluate their strengths and weakness related to teamwork skills: Students work in groups to serve a healthy meal to teachers, administrators of the school, business partners, or family members. They must plan the menu, settings and presentation of the food, how many people they will be serving, how much food will be needed, and how the food will be served. Each course should be unique, peer- approved, and visually appealing. This could be done in a competition format or each group could choose which course they will prepare. Students need to communicate effectively with group members in order to accomplish the task at hand. Students use problem solving skills when facing a group conflict. Communication skills are some of the most important skills the students learn and use in class as well as the workplace. The skills are assessed through self-reflections and teamwork and collaboration rubrics. The leadership roles in the lab groups change on a weekly basis giving each student an opportunity to be a leader in their individual group. Students evaluate themselves as well as their team mates at the completion of each step of preparation either in the lab or other group assignment.



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Career Technical Education Pathway Offerings ~ Choose Your Future
Providing Career & College Readiness for Santa Ana Students

Career Technical Education Pathways

High School	Hospitality, Tourism & Recreation: Food Service & Hospitality			
	Course 1	Course 2	Course 3	Course 4
	Culinary Arts UC "g" approved Articulated – OCC/SAC SERVSAFE® Food Handlers Card Certification	Culinary and Restaurant Management I UC "g" approved ProStart National Restaurant Certification	Advanced Culinary and Restaurant Management UC "g" approved ProStart National Restaurant Certification	Professional Internship 860T

AGENDA ITEM BACKUP SHEET

September 27, 2016

Board Meeting

TITLE: Approval of Culinary and Restaurant Management I Course for High School Students

ITEM: Consent

SUBMITTED BY: Lucinda N. Pueblos, Assistant Superintendent, K-12 School Performance and Culture

PREPARED BY: Don Isbell, Director, Career Technical Education

BACKGROUND INFORMATION:

The purpose of this agenda item is to seek Board approval of the Culinary and Restaurant Management I course for high school students. This second course, in a three-course sequence, is a UC “g” course for students grades 9 through 12 that prepares them for entry level into the hospitality, tourism, and recreating industry sector and Food Service and Hospitality pathway.

RATIONALE:

The classroom instruction for Culinary and Restaurant Management I is designed to be implemented as a yearlong course. Students will be exposed to career pathway in Food Service and Hospitality and gain more understanding of the industry sector requirements. Students will learn, practice, and apply the management and culinary skills needed for a career in the restaurant and food-service industry. After completing each level of the industry-driven course, students can sit for the National Restaurant Association’s exam for that level and can become eligible to earn a nationally recognized certificate of achievement.

LCAP goal 1.1: “Provide equitable access to rigorous, standards-based instructional programs that includes, but is not limited to high quality instruction, instructional materials, academic support and technology-based resources.”

LCAP goal 1.8: “Increase availability of Career Technical Education (CTE) and Regional Occupational Program (ROP) courses and academies.”

FUNDING:

Not Applicable

ITEM SUMMARY:

- Course Description: Students will experience all aspects of operating and managing a food service establishment.
- This course will provide hands-on learning for students who will understand safe food handling and practices, basic food preparation, accounting and cost control, sanitation and workplace safety.
- This is a UC “g” course.
- Course will be at: Valley High School.

RECOMMENDATION:

Approve the Culinary and Restaurant Management I course for high school students.

LP:DL:sz

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COURSE OUTLINE

Course Title:	Culinary and Restaurant Management I- UC “g”	District Course #:
Department:	CTE	Grade Level: 10-12
Course Length:	180 Hours	
Prerequisites:	Culinary Arts or Food Handler Card	

Course Description:

This is the second course in a Food Service and Hospitality Pathway. Students will experience all aspects of operating and managing a foodservice establishment. Through hands-on learning, they will understand safe food handling and practices, basic food preparation, accounting and cost control, sanitation and workplace safety. Students will prepare for the ServSafe® Manager certification. During the first year of this two-year certification program, students will also begin their “on-the-job” training experience. Upon successful completion of Advanced Culinary and Restaurant Management, which includes two certification exams, and a 400 hour internship experience, students qualify for receipt of the National Restaurant Association sponsored ProStart Certification.

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COMPETENCIES

SECTION I – INTRODUCTION AND ORIENTATION

- A. Observe district rules, regulations and policies
- B. Explain class requirements and student expectations.
- C. Demonstrate emergency preparedness.

SECTION II – CONTENT AREA SKILLS

A. OVERVIEW OF THE RESTAURANT AND FOODSERVICE INDUSTRY

1. Identify two segments of the restaurant and foodservice industry, and give examples of businesses in each of them.
2. Categorize the types of businesses that make up the travel and tourism industry.
3. Outline the growth of the hospitality industry throughout the history of the world, emphasizing growth in the United States.
4. List chefs who have made significant culinary contributions, and note their major accomplishments.
5. List entrepreneurs who have influenced foodservice in the United States.
6. Identify foodservice opportunities provided by the travel and tourism industry.
7. Identify career opportunities offered by the travel and tourism industry.
8. Identify the two major categories of jobs in the restaurant and foodservice industry.
9. Name reasons why people travel.
10. Describe the differences between leisure and business travelers.
11. Identify national organizations that rate commercial lodging and foodservice establishments, and list factors used in making their rating judgments.
12. List and describe the characteristic types of lodging operations.
13. List and describe activities associated with front-desk operations.

B. KEEPING FOOD SAFE

1. Define what a foodborne-illness outbreak is, and list the costs associated with one.
2. Recognize risks associated with high-risk populations.
3. Identify factors that affect the growth of pathogens (Food, Acidity, Time, Temperature, Oxygen and Moisture (FAT TOM)).
4. Identify characteristics of Temperature Control for Safety (TCS) food and list examples.
5. Identify methods for preventing biological contamination.
6. List guidelines for storing chemicals safely.
7. Recognize the need for food defense systems.
8. Identify the most common allergens and methods for preventing allergic reactions.
9. Identify government agencies that regulate the restaurant and foodservice industry.
10. List personal behaviors that can contaminate food.
11. List the steps to proper hand washing and identify when hands should be washed.

12. Identify proper personal cleanliness practices and appropriate work attire.
13. Identify ways to handle ready-to-eat food safely.
14. Identify when food handlers should be prevented from working around food or from working in the operation.
15. Identify ways to prevent cross-contamination.
16. Identify ways to prevent time-temperature abuse.
17. List different temperature-measuring devices and their uses.
18. Identify characteristics of an approved food source.
19. Identify criteria for accepting or rejecting food during receiving.
20. Outline proper procedures for storing food.
21. Identify the minimum internal temperature requirements for cooking various TCS food.
22. Outline proper procedures for holding, cooling, and reheating TCS food.
23. Identify ways to handle food ready for service.
24. Outline proper procedures for preparing and serving food for off-site service.
25. List the Hazard Analysis and Critical Control Points (HACCP) principles and explain their importance to food safety.
26. Explain the difference between cleaning and sanitizing.
27. Outline proper procedures for cleaning and sanitizing tools and equipment.
28. Identify factors that affect the effectiveness of sanitizers.
29. List the elements of a master cleaning schedule.
30. Identify organizations that certify that equipment meets sanitation standards.
31. Outline proper procedures for managing pests.

C. WORKPLACE SAFETY

1. State who is legally responsible for providing a safe environment and ensuring safe practices.
2. Define the role of Occupational Safety and Health Administration (OSHA) regulations.
3. State the Hazard Communication Standard (HCS) requirements for employers.
4. List the requirements for storing hazardous chemicals in an operation.
5. Explain the importance of general safety audits and safety training.
6. Explain the importance of completing accident reports.
7. Describe the purpose of an emergency plan.
8. List ways to use protective clothing and equipment to prevent injuries.
9. Identify electrical hazards that contribute to accidental fires.
10. Classify different types of fires and fire extinguishers.
11. Identify the cleaning frequency for equipment as a way to prevent fires.
12. Outline the actions to take in the event of a fire at a restaurant or foodservice operation.
13. Identify procedures for preventing slips, trips, and fall in a foodservice operation.
14. Outline the procedure for cleaning up spills on floors.
15. Demonstrate how to use ladders safely.
16. Demonstrate proper lifting and carrying procedures to avoid injury.
17. Demonstrate correct and safe use of knives.
18. Outline basic first aid concepts and procedures.
19. Recognize the importance of locking doors.

D. KITCHEN ESSENTIALS 1

1. Define professionalism and explain what it means to culinary professionals.
2. List the stations and positions in the kitchen brigade and the dining brigade.
3. Perform basic math calculations using numbers or fractions.
4. Identify the components and functions of a standardized recipe.
5. Convert recipes to yield smaller and larger quantities based on operational needs.
6. Explain the difference between customary and metric measurement units, and convert units between the two systems.
7. Demonstrate measuring and portioning using the appropriate small wares and utensils.
8. Given a problem, calculate as purchased (AP) and edible portion (EP) amounts.
9. Calculate the total cost and portion costs of a standardized recipe.

E. KITCHEN ESSENTIALS 2

1. Identify the equipment needed for receiving and storing food and supplies.
2. Identify the equipment needed for pre-preparation.
3. List the different types of knives used in the foodservice kitchen and give examples of their uses.
4. Identify basic types of pots and pans and their common uses.
5. List the different types of preparation equipment used in the foodservice kitchen and give examples of their uses.
6. Identify the kitchen equipment needed for holding and serving food and beverages.
7. Apply effective mise en place through practice.
8. Explain how to care for knives properly.
9. Demonstrate the proper use of knives.
10. Explain the difference between seasoning and flavoring.
11. Describe and demonstrate basic pre-preparation techniques.
12. List and explain how the three types of cooking work.
13. Describe dry-heat cooking methods and list the foods to which they are suited.
14. Describe moist-heat cooking methods and list the foods to which they are suited.
15. Describe combination-heat cooking methods and list the foods to which they are suited.
16. Identify ways to determine if a food is done cooking.
17. List guidelines for plating or storing food that has finished cooking.
18. Describe a healthy diet.
19. Use the Dietary Guidelines for Americans and MyPyramid to plan meals.
20. Interpret information on a nutrition label.
21. Define obesity and explain how it can be prevented.

F. STOCKS, SAUCES, AND SOUPS

1. Identify the four essential parts of stock and the proper ingredients for each.
2. List and explain the various types of stock and their ingredients.
3. Demonstrate three methods for preparing bones for stock.
4. Prepare the ingredients for and cook several kinds of stocks.

5. Explain how and why to degrease stock.
6. List the ways to cool stock properly.
7. Identify the grand sauces and describe other sauces made from them.
8. List the proper ingredients for sauces.
9. Prepare several kinds of sauces.
10. Match sauces to appropriate food.
11. Identify the two basic kinds of soups and give examples of each.
12. Explain the preparation of the basic ingredients for broth, consommé, purée, clear, and cream soups.
13. Prepare several kinds of soups.

G. COMMUNICATION

1. Describe the communication process.
2. Identify obstacles to effective communication and explain how to prevent them.
3. Explain how personal characteristics can affect communication.
4. List and demonstrate effective listening skills.
5. List and demonstrate effective speaking skills.
6. Identify and use business-appropriate telephone skills.
7. List and demonstrate effective writing skills.
8. Define organizational communication and give examples of when it might be used.
9. Describe interpersonal communication.
10. List ways to build relationships through interpersonal communication.

H. MANAGEMENT ESSENTIALS

1. State the difference between school and workplace environments.
2. Explain how stereotypes and prejudices can negatively affect working together.
3. Identify the benefits of diversity to a workplace.
4. List ways to promote diversity in the workplace.
5. Describe what a harassment-free environment and mutually respectful workplace is.
6. List guidelines for handling harassment claims.
7. Explain the concept of teamwork.
8. Describe ethics and explain their importance to the restaurant and foodservice industry.
9. Identify the behaviors of a leader.
10. Identify common expectations that employees have about managers.
11. Define motivation and explain a leader's responsibility to motivate employees.
12. Define organizational goal and explain why this type of goal should be specific, measurable, attainable, realistic, and timely (SMART).
13. Explain the purpose of vision statements and mission statements.
14. Identify how employees' roles and jobs impact a mission and goals.
15. List the steps for solving a problem and explain how each step contributes to finding a solution.
16. Explain the importance of individual development to your restaurant or foodservice career.

17. Explain what is included in a job description and explain the importance of these documents to a business.
18. Identify the difference between exempt and non-exempt employees.
19. Explain a manager's responsibility for maintaining labor law knowledge.
20. Identify discriminatory language and practices in the hiring process.
21. Identify methods for ensuring a fair and consistent hiring process.
22. Describe the typical phases of onboarding and explain its importance to a business.
23. Explain what employees can expect during orientation.
24. List items that employees receive during orientation.
25. Identify the typical topics addressed in orientation sessions and employee manuals.
26. Identify the benefits of training.
27. List skills that a trainer should have.
28. Identify the key points of effective employee training.
29. List the benefits of cross-training.
30. Summarize and discuss effective group training and on-the-job training.
31. Describe the employee evaluation process.

I. FRUITS AND VEGETABLES

1. Identify and describe different types of fruit.
2. List and explain the United States Department of Agriculture (USDA) quality grades for produce.
3. List factors that affect produce purchasing decisions.
4. Identify procedures for storing fruit.
5. Explain how to prevent enzymatic browning of fruit.
6. Match and cook fruit to appropriate methods.
7. Identify and describe different types of vegetables.
8. Describe hydroponic farming.
9. Identify procedures for storing vegetables.
10. Match and cook vegetables to appropriate methods.
11. List ways to hold vegetables that maintain their quality.

J. SERVING YOUR GUESTS

1. Explain the importance of customer service to the restaurant and foodservice industry.
2. List the reasons for making a good first impression and give examples of how to make one.
3. Describe the types of customers that may have special needs.
4. Identify ways to identify customer needs.
5. Outline the process for receiving and recording reservations and special requests.
6. Outline the process for taking orders at the table, beginning with the greeting.
7. Define suggestive selling and give examples of how to do it.
8. Identify basic guidelines for serving alcohol to guests.
9. List methods for processing payments.
10. List ways to obtain feedback from guests and determine their satisfaction.
11. Explain how customer complaints should be resolved.

12. Describe the four traditional styles of service: American, French, English, and Russian.
13. Identify contemporary styles of service.
14. Demonstrate setting and clearing items properly.
15. Describe traditional service staff roles and list the duties and responsibilities of each.
16. Identify various server tools and the correct way to stock a service station.

K. POTATOES AND GRAINS

1. Identify and describe different types of potatoes.
2. Outline methods to select, receive, and store potatoes.
3. Using a variety of recipes and cooking methods, prepare potatoes.
4. Identify and describe different types of grains and legumes.
5. Using a variety of recipes and cooking methods, prepare grains and legumes.
6. Outline methods to select, receive, and store grains.
7. Identify and describe different types of pasta.
8. Using a variety of recipes and cooking methods, prepare pasta.
9. Describe and prepare dumplings.

L. BUILDING A CAREER IN THE INDUSTRY

1. Identify skills needed by foodservice professionals.
2. Outline a plan for an effective job search.
3. Write a resume that lists your experience, skills, and achievements.
4. Write an effective cover letter.
5. Compile the best examples of your work into a portfolio.
6. Read and complete a job application form.
7. Outline the steps for choosing a college or trade school and identify resources for answering those questions.
8. Read and complete college and scholarship application forms.
9. List ways to find and apply for scholarships.
10. List the steps to an effective job interview.
11. Identify the differences between closed and open-ended questions in interviews.
12. Explain the follow-up steps for a job interview.
13. List factors for maintaining health and wellness throughout a restaurant or foodservice career.
14. Describe the relationship between time and stress.
15. List ways to manage time and stress.
16. Outline the steps to resigning a job.
17. Explain the importance of professional development and list ways to achieve it.
18. Identify career opportunities in the restaurant and foodservice industry.
19. Identify career opportunities in the lodging industry.
20. Identify career opportunities in the travel industry.
21. Identify career opportunities in the tourism industry.

SECTION III – CAREER PREPARATION/ALL ASPECTS OF INDUSTRY (AAOI)/ANCHOR STANDARDS

ALL ASPECTS OF INDUSTRY (AAOI)

1. **Planning** – strategic planning; goals/objectives; assessment of needs
2. **Management** – organizational structure; corporate culture; mission statement
3. **Finance** – capital acquisitions; financial operations
4. **Technical & Production Skills** – basic academic skills; team player skills; specific production skills
5. **Principles of Technology** – technology in the workplace; continued professional training
6. **Labor Issues** – job descriptions; employees’ rights and responsibilities; role of labor organizations
7. **Community Issues** – community activities and issues; organization involvement in the community

Health, Safety, and Environment – regulatory issues; workplace safety

Anchor Standard 1: Academics (AAOI 3, 4)

Analyze and apply appropriate academic standards required for successful industry sector pathway completion leading to postsecondary education and employment. Refer to the industry sector alignment matrix for standard identification.

Anchor Standard 2: Communications (AAOI 4, 7)

Language Standard: Acquire and use accurately general academic and domain-specific words and phrases, sufficient for reading, writing, speaking, and listening at the (career and college) readiness level, demonstrate independence in gathering vocabulary knowledge when considering a word or phrase important to comprehension or expression.

Anchor Standard 3: Career Planning and Management

Speaking and Listening Standard: Integrate multiple sources of information presented in diverse formats and media (e.g., visually, quantitatively, orally) in order to make informed decisions, and solve problems, evaluating the credibility and accuracy of each source and noting any discrepancies among the data.

Anchor Standard 4: Technology (AAOI 4, 5)

Writing Standard: Use technology, including the Internet, to produce, publish, and update individual or shared writing products in response to ongoing feedback including new arguments and information.

Anchor Standard 5: Problem Solving and Critical Thinking (AAOI 2)

Writing Standard: Conduct short as well as more sustained research projects to answer a question (including a self-generated question) or solve a problem, narrow or broaden the inquiry when appropriate, synthesize multiple sources on the subject, demonstrating understanding of the subject under investigation.

Anchor Standard 6: Health and Safety (AAOI 8)

Reading Standards for Science and Technical Subjects: Determine the meaning of symbols, key words, and other domain-specific words and phrases as they are used in a specific scientific or technical context.

Anchor Standard 7: Responsibility and Flexibility (AAOI 7)

Speaking and Listening Standard: Initiate and participate effectively in a range of collaborative discussions (one-on-one, in groups, and teacher-led) with diverse partners, building on others ideas and expressing their own clearly and persuasively.

Anchor Standard 8: Ethics and Legal Responsibilities (AAOI 2, 6)

Speaking and Listening Standard: Respond thoughtfully to diverse perspectives, synthesize comments, claims and evidence made on all sides of an issue, resolve contradictions when possible, and determine what additional information or research is required to deepen the investigation or complete the work.

Anchor Standard 9: Leadership and Teamwork (AAOI 2, 6)

Speaking and Listening Standard: Work with peers to promote civil, democratic discussions and decision-making, set clear goals and deadlines, and establish individual roles as needed.

Anchor Standard 10: Technical Knowledge and Skills (AAOI 4, 5)

Writing Standard: Use technology, including the Internet, to produce, publish, and update individual or shared writing products in response to ongoing feedback including new arguments and information.

Anchor Standard 11: Demonstration and Application (AAOI 1)

Demonstrate and apply the knowledge and skills contained in the industry sector anchor standards, pathway standards, and performance indicators in classroom, laboratory, and workplace settings, and the career technical student organization.

REQUIRED TEXT:

Foundations of Restaurant Management & Culinary Arts – Level One
National Restaurant Association, Prentice Hall, 2011

COURSE OVERVIEW

Culinary and Restaurant Management I is year 2 of a 3-year course of study. It is the first course students should take after completing Culinary Arts and earning their food handling card. In this course students learn, practice, and apply the management and culinary skills needed for a career in the restaurant and foodservice industry. After completing each level of the industry-driven course, students can sit for the National Restaurant Association's exam for that level. After completing this year-long course, students move on to year 3—*Advanced Culinary and Restaurant Management* where they will continue to build necessary skills, complete their mentor hours, and become eligible to earn a nationally recognized certificate of achievement.

UNIT 1: RESTAURANT AND FOOD INDUSTRY

Unit 1 provides students with an overview of the restaurant and foodservice industry, including their history and scope. Students research career options in this industry as well as the lodging industry, and students will learn the local, state, and federal regulations governing the restaurant and foodservices industry. At the end of the unit, students will synthesize all that they have learned and apply that to creating their own imaginary hotel or resort.

Key Assignment:

As an end of unit project, student groups create an imaginary hotel or resort and present to an audience of “investors” (their peers). Students may want to draw a prospectus and/or a floor plan of the resort. Their resort should be innovative and their report should include the following:

- Consideration of indoor and/or outdoor recreation
- Some element it is renowned for (e.g., food, entertainment, grounds, etc.)
- Budget-- income and expense categories showing how much money the facility expects to earn or spend in each category (e.g., payroll, restaurant income, room rentals, spa fees, utilities, etc.)

Although this is a creative project, students should do research, interview managers, and make sure they know and follow laws and regulations that govern the resort industry. The report should be kept in a portfolio (may be electronic).

UNIT 2: KEEPING FOOD SAFE

In this unit, students will learn about foodborne illnesses as well as chemical and physical contaminants. They will learn and practice personal hygiene, the safety procedures to prevent cross-contamination, time-temperature abuse, and the proper handling of food during purchasing, storing, preparing, cooking, holding, and serving. Students will learn HACCP Food Safety Plans and how to clean and sanitize the kitchen.

Key Assignment:

Students will demonstrate their understanding of food safety concerns and practices by practicing in the workplace environment and by finding and correcting mismanagement in a case study such as “Case Study: It’s All Wrong” found in the text *Foundations of Restaurant Management & Culinary Arts*. After reading the case study where many food safety errors were made by the manager, the chef, and all the food handlers, students will create a report with recommendations for improving safety and for correcting each error committed in the case study.

(*OPTIONAL: Students may write a research report on recent outbreaks of foodborne diseases, how they happened, and what was done to correct the contamination. [e.g., listeria at Blue Bell Ice Cream; e Coli at Chipotle]*)

UNIT 3: WORKPLACE SAFETY

In Unit 3, students discuss laws and regulations that affect workplace safety and the steps employers can take to provide safe working conditions. Students will apply appropriate first-aid to mock burns, falls, and cuts.

Key Assignment 1:

Teacher gives students a work-related scenario such as the following:

A catering business has 427 employees. Last year, 113 separate employees were injured on the job: 42 suffered first-degree burns, 37 suffered knife cuts, 24 slipped or fell while working, and 11 contracted a foodborne illness while working. What percent of employees were injured last year?

Students calculate what percent of employees were injured in the last year and create a pie chart that shows the percentage of each type of injury.

Key Assignment 2:

The Occupational Safety and Health Administration (OSHA) was established in 1970 to develop and enforce safety-related guidelines and directives for the workplace. Students create an infographic on OSHA's history and scope, including what it does, and how it affects working life. (OPTIONAL: Students create a poster or flyer displaying and explaining OSHA's history and scope.)

UNIT 4: KITCHEN ESSENTIALS 1—PROFESSIONALISM AND UNDERSTANDING STANDARD RECIPES

Teacher gives a sample recipe for serving ten, such as:

A ratatouille recipe serves ten. The EP (edible portions) amounts required to make the recipe are:

- 2 lb tomatoes (\$0.95/lb)
- 2 lb summer squash (\$0.79/lb)
- 1 lb eggplant (\$1.19/lb)
- 8 oz onion (\$0.25/lb)
- ½ oz garlic (\$0.35/lb)
- 1 fl oz olive oil (\$25/gallon)
- ⅛ oz kosher salt (1/lb)

Students calculate the recipe cost. Next students convert the recipe to yield 25 portions and determine the new recipe cost. Finally students calculate the portion cost.

Key Assignment 1:

Students compare and contrast two options for culinary education: attending an accredited culinary school or participating in a formal apprenticeship program. Students will create a pros and cons chart for each and write a summary of their findings.

Key Assignment 2:

Students create an oral report on what they personally think is the most important part of being a culinary professional and why. For the presentation, they should dress, speak, and behave in appropriate professional manner. Teacher will design a rubric to guide students in their grooming, clothing, and behaviors.

UNIT 5: KITCHEN ESSENTIALS 2—EQUIPMENT AND TECHNIQUES

In this unit, students will learn about the wide variety of equipment used in the professional kitchen, including receiving and storage equipment as well as items used to prepare, cook, and serve food. Students will learn and practice essential pre-preparation skills and basic dry- and moist-heat cooking methods. Additionally, students will understand the relationship between cooking and nutrition.

Key Assignment:

Students apply what they've learned about safety, professionalism, and recipes to create a 100-seat casual restaurant menu. The menu will contain the following:

- Menu choices that reflect the theme of the restaurant (determined by the student)
- 3 original entrees that use 3 cooking methods learned in this unit--these must also reflect the theme of the restaurant
- Plate presentation including all components (vegetables, starch, sauce)
- Diagrams of the plate presentations
- A short write-up explaining each recipe, methods used, and justification for presentation

UNIT 6: STOCKS, SAUCES, AND SOUPS

In this unit, students will make, use, and store stocks. They will learn how to make the five grand sauces and their derivative sauces. Finally, the students will discuss soups as menu items, as main dishes or accompaniments.

Key Assignment 1:

The teacher supplies a case study such as “Want to Do Lunch?” found in *Foundations...* (Page 67). In the case study, an established restaurant wants to start offering lunch a few days a week. After an initial boost in clientele, the lunch crowd is thinning out even though the customers have responded positively to the quality and flavor of the food, the service, and the prices. (See case study, or develop one for students).

Student groups are assigned one of the following questions:

- What can the restaurant do to make sure the menu is varied enough to appeal both to people who like fine dining and people who are very health conscious?
- What steps can the manager/owner take to keep costs within reason?
- What can manager/owner do to ensure that customers will come back again?
- Was opening only a few days a week a good way to start offering lunch? Why or why not?

Once students have decided on the answers to their questions, they give a report, to the class, in which they justify their reasoning.

Key Assignment 2:

Students create a low-fat soup suitable for the lunch menu of the restaurant in the case study. They create a 4-serving recipe which includes nutritional value. They then convert the recipe to a ratio formula where the yield would serve 10 people.

UNIT 7: COMMUNICATION

In this unit students will note some common obstacles and barriers to communication. They will practice specific communication skills, such as speaking and writing. Students will understand the importance of organizational communication and interpersonal communication, and they will practice through role-playing activities and/or case studies.

Key Assignment 1:

The teacher provides a case study where a young manager is working with experienced, older employees, some of whom applied for the position the young manager now has. Teacher can create a case study or use the one on page 411 of *Foundations*....Students role play to demonstrate appropriate communication skills that answer the following:

- What steps can the manager take to build a group commitment to her new vision?
- Should she conduct one-on-one interviews with employees? What would the focus of the interviews be?
- How can the manager best harness the experience of her employees--both their job experience and their experience with the owners?

Students discuss their answers and determine best options for the young manager.

Key Assignment 2:

In an effort to build better communication skills and enhance relationships at home, school, and work, students develop a personal plan using the information learned in this unit. They will keep a log for one week and not how their interaction with others may have changed. They will evaluate their growth in effective communication justifying why they have, or have not, grown.

UNIT 8: MANAGEMENT ESSENTIALS

Building on the communication skills the students have learned, students practice some of the skills involved in successful leadership, including ethics, problem solving, and motivation. Students will learn the processes involved in hiring new employees, such as interviewing, onboarding, and orientation. They will also practice common methods for training and evaluating employees.

Key Assignment 1:

Students work in small groups to answer the following questions:

- Bringing a new employee into a well-functioning environment can disrupt the flow of work. How can a chef help avoid any potential problems with the newly hired line cook?
- Michael has built solid friendships with the other members of the kitchen staff, but he has just been promoted to sous chef. This means that he will be their manager. How can he and they work together to prevent any jealousy, insecurity, or anger that could result from this new position?

Each group presents their solutions/communication techniques to the class, and the class discusses the efficacy of each group's methods.

Key Assignment 2:

Students research Hamburger University and the role it plays in maintaining McDonald's success. They then think about the resort they developed in Unit 1. Students will identify:

- The number of employees
- Services or products provided
- A vision statement for the company
- A training program for future employees (if students follow the Hamburger University Model, they should explain why it would work for their company)

Students add this to their portfolio from Unit 1.

UNIT 9: FRUITS AND VEGETABLES, POTATOES AND GRAINS

Students develop a dinner menu that includes the following:

- A fresh vegetable or fruit salad
- A roasted vegetable as part of the main dish
- A steamed side vegetable
- A main dish (pasta)
- A fruit-based dessert

Students make note of the time requirements, including time to prepare *mise en place*, time to tend various steps, baking or cooking time, cooling or holding time, and time to plate each recipe for service.

Keeping in mind the preparation time, students create a timeline on paper, with the service point at the end. Mark the timeline in increments of time, minutes, quarter hours, hours, days, etc.

Working backward from the end point, students subtract the time required for each step of the each recipe. Mark on the timeline when to begin each step. Students also consider the geometry of the kitchen and workspaces. There must be a place to perform each step including:

- Preparation of *mise en place*
- Preheating equipment
- Parboiling item

Students must also consider personnel and who will do what, when, and where.

Once the timeline has been established, students do a walk-through, making time adjustments as necessary and plan to serve their menu to faculty, parents, or peers in the coming weeks.

UNIT 10: SERVING YOUR GUESTS

Before serving the faculty Unit 9's menu, students learn proper guest service such as taking orders, service styles, typical staff responsibilities, and service tools. Students will apply the communication skills they've learned in previous units in order to make the kitchen run smoothly and make the dining experience a pleasant one for the customer.

Key Assignment 1:

Small students groups prepare a three-minute oral script that will welcome guest to the luncheon and convincingly sell an appetizer, entree, and dessert to them. Once scripts have been completed, students perform each one and vote on the best/most effective script(s). The students will then practice saying these lines in a natural and inviting way.

Key Assignment 2:

Create a flyer (can be electronic) inviting guests to come to the student luncheon. Once the flyer has been distributed, make sure purchases, timelines, and responsibilities are all clearly outlined. Host and serve a student-prepared luncheon.

UNIT 11: BUILDING A SUCCESSFUL CAREER IN THE INDUSTRY

Students will continue to develop skills that are necessary as well as create tools that can be used in a job search. They will fill out various types of applications, including employment and academic versions. They will prepare for and conduct a job interview, and they will examine personal and professional development. At the end of this unit, students will have a realistic budget and specific goals for pursuing their career of choice.

Key Assignment:

Students research and identify a school they would like to attend full time and determine its total cost per year. (Many schools have websites with estimated costs.) Students plan a budget based on the following:

- Tuition and fees
- Books
- Cost of living on or off campus
- Food costs
- Income (Does the student plan to work? Where? What is the pay?)
- Transportation costs
- Financial aid
- Family money
- Back-up plan (different school, military, etc.)


Once students have established how much it will cost to attend the school of their choice, they can further discuss their options with school counselors, teachers, and parents/mentors/guardians.

Students begin gathering information required by the schools they hope to attend and start preparing themselves for next steps.



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Career Technical Education Pathway Offerings ~ Choose Your Future
Providing Career & College Readiness for Santa Ana Students

Career Technical Education Pathways

High School	Hospitality, Tourism & Recreation: Food Service & Hospitality			
	Course 1	Course 2	Course 3	Course 4
	Culinary Arts UC “g” approved Articulated – OCC/SAC SERVSAFE® Food Handlers Card Certification	Culinary and Restaurant Management I UC “g” approved ProStart National Restaurant Certification	Advanced Culinary and Restaurant Management UC “g” approved ProStart National Restaurant Certification	Professional Internship 860T

AGENDA ITEM BACKUP SHEET

September 27, 2016

Board Meeting

TITLE: Approval of Digital Electronics – Engineering Project Lead the Way Course for High School Students

ITEM: Consent

SUBMITTED BY: Lucinda N. Pueblos, Assistant Superintendent, K-12 School Performance and Culture

PREPARED BY: Don Isbell, Director, Career Technical Education

BACKGROUND INFORMATION:

The purpose of this agenda item is to seek Board approval for Digital Electronics - Engineering Project Lead the Way (PLTW) course for high school students. This third course, in a three-course sequence, is a UC “g” course for students grades 10 through 12.

RATIONALE:

This course is designed to focus on electronics and prepares students for rigorous exploration of electronics and circuit design. Students will study basic electronics circuits and learn the digital circuit design process. The course uses PLTW activity-project-problem-based-teaching pedagogy where students analyze, design, and build digital electronic circuits. The course exposes students to the design process of combinational and sequential logic design, teamwork, communication methods, engineering standards, and technical documentation.

LCAP goal 1.1: “Provide equitable access to rigorous, standards-based instructional programs that includes, but is not limited to high quality instruction, instructional materials, academic support and technology-based resources.”

LCAP goal 1.8: “Increase availability of Career Technical Education (CTE) and Regional Occupational Program (ROP) courses and academies.”

FUNDING:

Not Applicable

ITEM SUMMARY:

- Course Description: Builds on how advancements in foundational electronic components and digital circuit design processes have transformed the world.
- Students will gain in-depth understanding of the combinational logic circuit design, detection and memory, logic gates, computers, and microcontrollers.
- This is a UC “g” course.
- Course will be at: Santa Ana High School.

RECOMMENDATION:

Approve Digital Electronics – Engineering Project Lead the Way course for high school students.

LP:DL:sz

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COURSE OUTLINE

Course Title:	Digital Electronics - Engineering Project Lead the Way - UC “g”	District Course #:
Department:	CTE	Grade Level: 10-12
Course Length:	180 hours	
Prerequisites:	None	

Course Description:

Digital electronics is the foundation of all modern electronic devices such as cellular phones, MP3 players, laptop computers, digital cameras, high definition televisions, etc. Students learn the digital circuit design process to create circuits and present solutions that can improve people’s lives.

Learn how advancements in foundational electronic components and digital circuit design processes have transformed the world around you.

Digital electronics is the study of electronic circuits that are used to process and control digital signals. In contrast to analog electronics, where information is represented by a continuously varying voltage, digital signals are represented by two discrete voltages or logic levels. This distinction allows for greater signal speed and storage capabilities and has revolutionized the world of electronics.

The major focus of the DE course is to expose students to the design process of combinational and sequential logic design, teamwork, communication methods, engineering standards, and technical documentation.

Utilizing the activity-project-problem-based (APB) teaching and learning pedagogy, students will analyze, design, and build digital electronic circuits. While implementing these designs, students will continually hone their professional skills, creative abilities, and understanding of the circuit design process.

Digital Electronics (DE) is a high school level course that is appropriate for 10th or 11th grade students interested in exploring electronics. Other than their concurrent enrollment in college preparatory mathematics and science courses, this course assumes no previous knowledge.

The following is a summary of the units of study that are included in the course. Activities, projects, and problems are provided to the teacher through the Project Lead the Way (PLTW)

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Learning Management System in the form of student-ready handouts, teacher notes/lesson planning resources, and supplementary materials, including simulations, instructional videos, and online resources as appropriate.

While many students may have been exposed to basic circuits and electricity in a science course, Digital Electronics is typically a unique experience for students because of its focus on understanding and implementing circuit design skills. The course is planned for a rigorous pace, and it is likely to contain more material than a skilled teacher new to the course will be able to complete in the first iteration. Building enthusiasm for rigorous exploration of electronics and circuit design for students is a primary goal of the course.

DE Unit Summary

Unit 1.....Foundations in Electronics
Unit 2.....Combinational Logic
Unit 3.....Sequential Logic
Unit 4.....Controlling Real World Systems

Lesson 1.1 Introduction to Electronics

In Lesson 1.1 Introduction to Electronics, students will learn to distinguish between analog and digital components. They will begin by exploring basic circuits and the measurement tools used to characterize and validate calculations that predict a circuit's behavior. Students will be able to clearly describe electrical circuits, voltage, current, resistance, series and parallel circuits, Ohm's law, and how to use a digital multimeter to measure voltage. Students will be introduced to common components such as resistors, capacitors, light emitting diodes (LEDs), seven-segment displays, combinational logic gates, and sequential logic gates.

Lesson 1.2 Introduction to Circuit Design

In Lesson 1.2 Introduction to Circuit Design, students will explore fundamental circuit designs, manipulate circuits to understand their function, and explore the examples that combine analog, digital combinational logic, and digital sequential logic.

This lesson is meant to serve as a broad overview of circuit design and to expose students to basic designs they will be exploring and incorporating into their own future designs.

Unit 2: Combinational Logic

How do you design a circuit to "do what you want it to do"? The goal of Unit 2 is for students to gain in-depth understanding of the combinational logic circuit design. Student will explore creation of circuits with discrete components and how to simplify these circuits to implement more efficient designs.

Combinational Logic Lesson Summary

Lesson 2.1.....AOI Combinational Logic Circuit Design
Lesson 2.2.....Alternative Design: Universal Gates and K-Mapping
Lesson 2.3.....Specific Combinational Logic Designs
Lesson 2.4.....Introduction to Programmable Logic Devices (PLDs)

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Lesson 2.1 AOI Combinational Logic Circuit Design

Lesson 2.1 focuses on AND/OR Inverter (AOI) combinational logic circuit design. Students will reinforce concepts that were introduced in the previous units, including binary number systems, truth tables, and Boolean expressions. They will then expand on these concepts by exploring how mathematics can be used to reduce circuit size, cost, and complexity. Using the systematic approaches of AOI simplification, AOI logic analysis, and AOI implementation, students will learn to take design specifications and translate them into the most efficient circuit possible.

Lesson 2.2 Alternative Design: Universal Gates and K-Mapping

In the first lesson of this unit, students learned how to use a design process to transform design specifications into functional AOI combinational logic. Though the result of this work was a functioning circuit, this process does not address a few issues.

First - Boolean algebra was required to simplify the logic expressions. Though Boolean algebra is an important mathematical process, applying its numerous theorems and laws is not always the easiest task to undertake in simplifying circuits.

Second - AOI circuit implementations are rarely the most cost-effective solutions for combinational logic designs.

After completing a series of guided foundational activities on Karnaugh maps, NAND (Negative-AND) only logic design, and NOR (Not-OR) only logic design, the students will apply the combinational logic design process to develop a Fireplace Control Circuit. This process will walk the students through the steps required to transform a set of written design specifications into a functional combinational logic circuit implemented with either NAND only or NOR only logic.

Lesson 2.3 Specific Combinational Logic Designs

This lesson will address a few fundamental topics related to combinational logic. These topics include hexadecimal and octal number systems, XOR (exclusive-OR), XNOR (exclusive-NOR), and binary adders, 2's complement arithmetic, and multiplexers/de-multiplexers.

These designs are commonly used in digital circuit designs related to adding/subtracting numbers, the use of seven segment displays in designs, and carrying multiple signals through the same pathway in a circuit.

Lesson 2.4 Introduction to Programmable Logic Devices (PLDs)

In the first three lessons of this unit, students learned how to use a design process to transform design specifications into functional AOI, NAND, and NOR combinational logic circuits. In this lesson students apply all that they have learned to design a circuit in which they define some of the design specifications themselves for the first time.

Students will design, simulate, and breadboard a circuit that displays their unique birthdate. Circuit implementation is then demonstrated at the next level by utilizing a programmable logic device called a Field Programmable Gate Array (FPGA). FPGA is a state-of-the-art programmable device capable of implementing large, sophisticated designs. In this course we have limited our designs to four inputs and circuits that are manageable for breadboarding. The

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PLD shows us the next evolution of circuit design, allowing us to design more complex circuits in a shorter period of time. Students quickly see the benefit of this new design tool and strategy over designing discrete logic gates.

Unit 3: Sequential Logic

How do you get a circuit to do what you want it to do, *when you want it to do it*? Sequential logic introduces students to event detection and memory. Sequential logic has two characteristics that distinguish it from combinational logic. First, sequential logic must have a signal that controls the sequencing of events. Second, sequential logic must have the ability to remember past events. A keypad on a garage door opener is a classic example of an everyday device that utilizes sequential logic. On the keypad, the sequencing signal controls when a key can be pressed. The need to enter the passcode in a specific order necessitates memory of past events.

These characteristics are made possible by a simple device called a flip-flop. The flip-flop is a logic device that is capable of storing a logic level and allowing this stored value to change only at a specific time. For this reason the flip-flop is the fundamental building block for all sequential logic designs.

Sequential Logic Lesson Summary

Lesson 3.1.....Sequential Logic Circuit Design

Lesson 3.2.....Asynchronous Counters

Lesson 3.3.....Synchronous Counters

Lesson 3.1 Sequential Logic Circuit Design

In this lesson students begin the study of sequential logic by examining the basic operation of the two most common flip-flop types, the D and J/K flip-flops. As part of this analysis, they will review the design of four typical flip-flop applications: event detector, data synchronizer, frequency divider, and shift register. In later lessons the application of flip-flops for asynchronous counters, synchronous counters, and state-machines will be studied.

Lesson 3.2 Asynchronous Counters

The ability to count in a digital design application is a fundamental need in most circuits. These counting applications range from the simple Now Serving sign at the neighborhood deli counter to the countdown display used by NASA to launch rockets. A number of techniques are used to design counters, but they all fall into two general categories, each with their own advantages and disadvantages. These two categories are called asynchronous counters and synchronous counters.

The primary design characteristic of asynchronous counters that distinguish them from synchronous counters is that the flip-flop of each stage is clocked by the flip-flop output of the prior stage. Thus, rather than all the flip-flops changing simultaneously, the clock ripples its way from the first flip-flop to the last. This is why asynchronous counters are sometimes referred to as ripple counters.

After completing a series of activities on the process for designing Small Scale Integration (SSI) and Medium Scale Integration (MSI) asynchronous counters, this lesson will conclude with a design problem that requires the students to design, simulate, and create a Now Serving display circuit.

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Lesson 3.3 Synchronous Counters

As discussed in the previous lesson of this unit, the two categories of digital counters are asynchronous and synchronous. The analysis and design of synchronous counters is the topic of study of this lesson. The primary design characteristic of synchronous counters is that all of the flip-flops are clocked simultaneously. This simultaneous clocking avoids the rippling effect that is present in asynchronous counters.

After completing a series of activities on the process for designing SSI and MSI synchronous counters, this lesson will conclude with a project that requires the students to design and simulate a Sixty Second Timer circuit.

Unit 4: Controlling Real World Systems

In Unit 4 students make the final transition from the transistor, to logic gates, to integrated circuits, to PLDs, to the microcontrollers and computers used widely today. State machines and embedded controllers allow student to integrate sensors and motors. This allows us to create circuits that exist in the world around us.

Controlling Real World Systems Lesson Summary

Lesson 4.1.....Introduction to State Machines

Lesson 4.2.....Introduction to Microcontrollers

Lesson 4.1 Introduction to State Machines

State machines, sometimes called Finite State Machines (FSM), are a form of sequential logic that can be used to electronically control common everyday devices such as traffic lights, electronic keypads, and automatic door openers.

In this lesson students will learn and apply the state machine design process. This design process will be used to implement state machines utilizing both discrete logic gates and programmable logic.

After completing a foundational activity on state machine design, the lesson will conclude with a design problem where the students will be assigned the task of designing and implementing a state machine that controls the operation of a fixture. This state machine will be implemented using programmable logic.

Lesson 4.2 Introduction to Microcontrollers

A microcomputer is a small, relatively inexpensive computer with a microprocessor as its central processing unit. Microcontrollers are used to control many everyday products like garage door openers, traffic lights, home thermostats, and robots. Embedded controllers are everywhere.

Up until now, input devices and output devices have been limited to the sensors and human input devices available in your classroom. In today's world of electronics, there are a tremendous number of other devices you could use in your designs.

In this unit students will create their first programs (Sketches) to control systems with unique sensors, human input controls, motors, and servos that you may not have used previously. The

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ATmega328 microcontroller found on the Arduino™ Uno Microcontroller Board will be used to explore these controls and inputs.

Programming languages have their own grammar called syntax. Programs written with the Arduino software are called Sketches. A Sketch (program written with Arduino software) will contain a title, a setup () function, a loop () function, and possibly other functions, constants, and/or variables.


If the syntax of a language is not followed, the program will not compile correctly. This means that no executable code will be produced. Fortunately, the Arduino IDE (integrated development environment) will provide you with error messages that will help you fix your bad grammar, called syntax errors.



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Career Technical Education Pathways

Santa Ana High School

High School	Engineering & Architecture: Engineering Design		
	Course 1	Course 2	Course 3
	Introduction to Engineering Design (PLTW) UC “g” approved 667A	Principals of Engineering (PLTW) UC “g” approved 668A	Digital Electronics (PLTW) UC “g” approved 675A

AGENDA ITEM BACKUP SHEET
September 27, 2016

Board Meeting

TITLE: **Approval of Agreement between Disciplina Positiva and Valley High School for September 29, 2016 through March 2, 2017**

ITEM: **Consent**

SUBMITTED BY: **Lucinda N. Pueblos, Assistant Superintendent, K-12 School Performance and Culture**

PREPARED BY: **Lucinda N. Pueblos, Assistant Superintendent, K-12 School Performance and Culture**

BACKGROUND INFORMATION:

The purpose of this agenda item is to seek Board approval of the agreement between Disciplina Positiva and Valley High School for September 29, 2016 through March 2, 2017. This agreement will provide parent training sessions on utilizing positive-discipline strategies to support their teen's academic and social achievement.

ITEM SUMMARY:

- Program starts September 29, 2016- March 2, 2017
- Total Cost: \$8,000
- 1st year using Disciplina Positiva
- 40-50 parents participate in these six-week workshops

RATIONALE:

Disciplina Positiva will provide two six-week workshops: Phase I "Adolescence: Stages of Challenges and Rebellion" and Phase II "Chores and Responsibilities." These sessions will provide experiential activities that will help parents face the challenges that they experience with their high schoolers on a daily basis such as: homework, rebellion, peer pressure, gangs, new technology, drugs, etc. Parents will learn parenting tools that will help them know what to do to take control of their teens, learn how to discipline their teens with firmness and kindness at the same time, leaving behind blame, shame, punishment, and everything that hurts and degrades a teen's self-esteem and belonging.

The result of this agreement with Disciplina Positiva and Valley High School will be that students will be motivated to pursue higher education by having great coaches on their side (parents) who will help them be positive citizens in our society.

LCAP goal 3.2: "Support learning opportunities for all stakeholders such as, but not limited to, providing family events, i.e. Open House and Back to School Nights."

LCAP goal 3.7: "Establish parenting programs that support student success by working with community partners and organizations and other family services (e.g., parent trainings, links to community social service resources, parenting workshops), expand the use of school-based parent and community liaisons, expanding structured recess at elementary schools, offering health fairs, and providing finger printing for parent volunteers. Support these efforts with transportation and childcare."

FUNDING:

21st Century ASSETS: \$8,000

RECOMMENDATION:

Approve the agreement between Disciplina Positiva and Valley High School for September 29, 2016 through March 2, 2017.

LP:sz

Independent Contractor Agreement

This AGREEMENT is hereby entered into between the **Santa Ana Unified School District**, hereinafter referred to as “DISTRICT,” and (**Disciplina Positiva, 800 S. Harbor Blvd., #230, Anaheim, CA 92805**) hereinafter referred to as “CONTRACTOR.”

WHEREAS, DISTRICT is authorized by Section 53060 of the California Government Code to contract with and employ any persons for the furnishing of special services and advice in financial, economic, accounting, engineering, legal or administrative matters, if such persons are specially trained and experienced and competent to perform the special services required;

WHEREAS, DISTRICT is in need of such special services and advice; and WHEREAS, CONTRACTOR is specially trained and experienced and competent to perform the special services required by the DISTRICT, and such services are needed on a limited basis;

NOW, THEREFORE, the parties agree as follows:

1. **Services to be provided by CONTRACTOR:** Two parenting workshops:

Workshop 1: Positive Discipline Phase I. Positive discipline workshop designed for parents with pre-adolescents and adolescents. Workshop will be held at Valley High School on Thursdays in Spanish from 6:00PM – 8:00PM starting September 29, 2016 ending November 3, 2016.

Each workshop will be a two-hour parent training session that will take place once per week over a six-week period. Parents will learn through a series of experiential activities that will help them face the challenges that they experience with children on a daily basis such as: homework, rebellion, peer pressure, gangs, new technology, drugs, etc. Parents will learn parenting tools that will help them know what to do to take control of their children, learn how to discipline their children with firmness and kindness at the same time, leaving behind: blame, shame, punishment, and everything that hurts and degrades their child's self-esteem and belonging. As a result, children will be motivated to pursue a higher education by having great coaches on their side (parents) who will help them be positive citizens in this society.

Workshop 2: Positive Discipline Phase 2. Chores and responsibilities. Workshop will be held at Valley High School on Thursdays in Spanish from 6:00PM – 8:00PM starting January 26, 2017 ending March 2, 2017.

Each workshop will be a two-hour parent training session that will take place once per week over a six-week period. Parents will learn through a series of experiential activities that will help them face the challenges that they experiencing with responsibilities at home and at schools. Parents will learn parenting tools that will help them connect to their children first, through family meetings, individual outings, routines, and problems resolutions. The goals is to have more responsible children at home by training their parents, so teachers will have better results in their homework by getting it done on time and all the time. As a result, children will improve their self-esteem by getting good grades and be more motivated to pursue a higher education by having great coaches on the side (parents) who will teach them the benefits of chores and responsibilities.

Services shall be provided by (Name of specific individual, if required).

2. **Term:** CONTRACTOR shall commence providing services under this AGREEMENT on **9/29/2016** and will diligently perform as required and complete performance by **3/2/2017**.

3. **Compensation:** DISTRICT agrees to pay the CONTRACTOR for services satisfactorily rendered pursuant to this AGREEMENT a total fee not to exceed Eight Thousand Dollars (\$8,000). DISTRICT shall pay CONTRACTOR according to the following terms and conditions:

4. **Expenses:** DISTRICT shall not be liable to CONTRACTOR for any costs or expenses paid or incurred by CONTRACTOR in performing services for DISTRICT, except as follows: N/A

5. **Independent Contractor:** CONTRACTOR, in the performance of this AGREEMENT, shall be and act as an independent contractor. CONTRACTOR understands and agrees that he/she and all of his/her employees shall not be considered officers, employees or agents of the DISTRICT,

and are not entitled to benefits of any kind or nature normally provided employees of the DISTRICT and/or to which DISTRICT's employees are normally entitled, including, but not limited to, State Unemployment Compensation or Workers' Compensation. CONTRACTOR assumes the full responsibility for the acts and/or omissions of his/her employees or agents as they relate to the services to be provided under this AGREEMENT. CONTRACTOR shall assume full responsibility for payment of all federal, state and local taxes or contributions, including unemployment insurance, social security and income taxes with respect to CONTRACTOR's employees.

6. **Materials:** CONTRACTOR shall furnish, at its own expense, all labor, materials, equipment, supplies and other items necessary to complete the services to be provided pursuant to this AGREEMENT, except as follows: N/A

CONTRACTOR's services will be performed, findings obtained, reports and recommendations prepared in accordance with generally and currently accepted principles and practices of his/her profession.

7. **Originality of Services:** CONTRACTOR agrees that all technologies, formulae, procedures, processes, methods, writings, ideas, dialogue, compositions, recordings, teleplays, and/or video productions prepared for, written for, submitted to the DISTRICT and/or used in connection with this AGREEMENT, shall be wholly original to CONTRACTOR and shall not be copied in whole or in part from any other source, except that submitted to CONTRACTOR by DISTRICT as a basis for such services.

8. **Copyright/Trademark/Patent:** CONTRACTOR understands and agrees that all matters produced under this AGREEMENT shall become the property of DISTRICT and cannot be used without DISTRICT's express written permission. DISTRICT shall have all right, title and interest in said matters, including the right to secure and maintain the copyright, trademark and/or patent of said matter in the name of the DISTRICT. CONTRACTOR consents to use of CONTRACTOR's name in conjunction with the sale, use, performance and distribution of the matters, for any purpose and in any medium.

9. **Termination:** DISTRICT may, at any time, with or without reason, terminate this AGREEMENT and compensate CONTRACTOR only for services satisfactorily rendered to the date of termination. Written notice by DISTRICT shall be sufficient to stop further performance of services by CONTRACTOR. Notice shall be deemed given when received by the CONTRACTOR or no later than three days after the day of mailing, whichever is sooner.

DISTRICT may terminate this AGREEMENT upon giving of written notice of intention to terminate for cause. Cause shall include: (a) material violation of this AGREEMENT by the CONTRACTOR; or (b) any act by CONTRACTOR exposing the DISTRICT to liability to others for personal injury or property damage; or (c) CONTRACTOR is adjudged a bankrupt, CONTRACTOR makes a general assignment for the benefit of creditors or a receiver is appointed on account of CONTRACTOR's insolvency. Written notice by DISTRICT shall contain the reasons for such intention to terminate and unless within **TEN (10)** days after service of such notice the condition or violation shall cease, or satisfactory arrangements for the correction thereof be made, this AGREEMENT shall upon the expiration of the **TEN (10)** days cease and terminate. In the event of such termination, the DISTRICT may secure the required services from another contractor. If the cost to the DISTRICT exceeds the cost of providing the service pursuant to this AGREEMENT, the excess cost shall be charges to and collected from the CONTRACTOR. The foregoing provisions are in addition to and not a limitation of any other rights or remedies available to DISTRICT. Written notice by DISTRICT shall be deemed given when received by the other party, or no later than three days after the day of mailing, whichever is sooner.

10. **Hold Harmless:** CONTRACTOR agrees to and does hereby indemnify, hold harmless and defend the DISTRICT and its governing board, officers, employees and agents from every claim or demand made and every liability, loss, damage or expense, of any nature whatsoever, which may be incurred by reason of:

- (a) Liability for damages for: (1) death or bodily injury to person; (2) injury to, loss or theft of property; or (3) any other loss, damage or expense arising out of (1) or (2) above, sustained by the CONTRACTOR or any person, firm or corporation employed by the CONTRACTOR, either directly or by independent contract, upon or in connection

with the services called for in this AGREEMENT, however caused, except for liability for damages referred to above which result from the negligence or willful misconduct of the DISTRICT or its officers, employees or agents.

(b) Any injury to or death of any person(s), including the DISTRICT's officers, employees and agents, or damage to or loss of any property caused by any act, neglect, default, or omission of the CONTRACTOR, or any person, firm or corporation employed by the CONTRACTOR, either directly or by independent contract, arising out of, or in any way connected with, the services covered by this AGREEMENT, whether said injury or damage occurs either on or off DISTRICT's property, except for liability for damages which result from the sole negligence or willful misconduct of the DISTRICT or its officers, employees or agents.

(c) Any liability for damages which may arise from the furnishing or use of any copyrighted or uncopyrighted matter or patented or unpatented invention under this AGREEMENT.

11. **Insurance**: Pursuant to Section 10, CONTRACTOR agrees to carry a comprehensive general and automobile liability insurance with limits of **ONE MILLION Dollars (\$1,000,000)** per occurrence combined single limit for bodily injury and property damage in a form mutually acceptable to both parties to protect CONTRACTOR and DISTRICT against liability or claims of liability which may arise out of this AGREEMENT. In addition, CONTRACTOR agrees to provide an endorsement to this policy stating, "Such insurance as is afforded by this policy shall be primary, and any insurance carried by DISTRICT shall be excess and noncontributory." No later than **TEN (10)** days from execution of this AGREEMENT by the DISTRICT and CONTRACTOR, CONTRACTOR shall provide DISTRICT with certificates of insurance evidencing all coverages and endorsements required hereunder including a thirty (30) day written notice of cancellation or reduction in coverage. CONTRACTOR agrees to name DISTRICT and its governing board, officers, agents and employees as additional insureds under said policy.

12. **Assignment**: The obligations of the CONTRACTOR pursuant to this AGREEMENT shall not be assigned by the CONTRACTOR.

13. **Compliance with Applicable Laws:** The services completed herein must meet the approval of the DISTRICT and shall be subject to the DISTRICT's general right of inspection to secure the satisfactory completion thereof. CONTRACTOR agrees to comply with all federal, state and local laws, rules, regulations and ordinances that are now or may in the future become applicable to CONTRACTOR, CONTRACTOR's business, equipment and personnel engaged in services covered by this AGREEMENT or accruing out of the performance of such services.

14. **Permits/Licenses:** CONTRACTOR and all CONTRACTOR's employees or agents shall secure and maintain in force such permits and licenses as are required by law in connection with the furnishing of services pursuant to this AGREEMENT.

15. **Employment with Public Agency:** CONTRACTOR, if an employee of another public agency, agrees that CONTRACTOR will not receive salary or remuneration, other than vacation pay, as an employee of another public agency for the actual time in which services are actually being performed pursuant to this AGREEMENT.

16. **Entire Agreement/Amendment:** This AGREEMENT and any exhibits attached hereto constitute the entire agreement among the parties to it and supersedes any prior or contemporaneous understanding or agreement with respect to the services contemplated, and may be amended only by a written amendment executed by both parties to the AGREEMENT.

17. **Nondiscrimination:** CONTRACTOR agrees that it will not engage in unlawful discrimination in employment of persons because of race, ethnicity, religion, nationality, disability, gender, marital status or age of such persons.

18. **Non Waiver:** The failure of DISTRICT or CONTRACTOR to seek redress for violation of, or to insist upon, the strict performance of any term or condition of this AGREEMENT, shall not be deemed a waiver by that party of such term or condition, or prevent a subsequent similar act from again constituting a violation of such term or condition.

19. **Notice:** All notices or demands to be given under this AGREEMENT by either party to the other, shall be in writing and given either by: (a) personal service or (b) by U.S. Mail, mailed either by registered or certified mail, return receipt requested, with postage prepaid. Service shall be considered given when received if personally served or if mailed on the third day after deposit in any U.S. Post Office. The address to which notices or demands may be given by either party may be changed by written notice given in accordance with the notice provisions of this section. At the date of this AGREEMENT, the addresses of the parties are as follows:

DISTRICT:

**Santa Ana Unified School District
1601 E. Chestnut Ave
Santa Ana, CA 92701**

CONTRACTOR:

**Disciplina Positiva
800 S. Harbor Blvd., #230
Anaheim, CA 92805**

20. **Severability:** If any term, condition or provision of this AGREEMENT is held by a court of competent jurisdiction to be invalid, void, or unenforceable, the remaining provisions will nevertheless continue in full force and effect, and shall not be affected, impaired or invalidated in any way.

21. **Attorney Fees/Costs:** Should litigation be necessary to enforce any terms or provisions of this AGREEMENT, then each party shall bear its own litigation and collection expenses, witness fees, court costs, and attorneys' fees.

22. **Governing Law:** The terms and conditions of this AGREEMENT shall be governed by the laws of the State of California with venue in Orange County, California. This AGREEMENT is made in and shall be performed in Orange County, California.

23. **Exhibits:** This AGREEMENT incorporates by this reference, any exhibits, which are attached hereto and incorporated herein.

a. Disciplina Positiva Proposal Letter

THIS AGREEMENT IS ENTERED INTO THIS 28TH DAY OF SEPTEMBER, 2016.

DISTRICT:

CONTRACTOR:

By:

Signature

Tina Douglas

Printed Name

Assistant Superintendent, Business
Services

Title

9/27/2016

Board Approval Date

By:

Signature

Printed Name

Title

Social Security or Taxpayer Identification

* Risk Manager should review all insurance requirements for the District.

* Criminal Record Check (Fingerprint), may be applicable.

Proposal Letter

DATE: August 10, 2016

TO: Valley High School
1801 S. Greenville St, Santa Ana, CA 92704

FROM: Disciplina Positiva, Inc

SUBJECT: PROPOSAL AGREEMENT BETWEEN SANTA ANA UNIFIED SCHOOL DISTRICT AND DISCIPLINA POSITIVA FOR TWO (4) PARENTING WORKSHOPS.

Workshop 1: **Positive Discipline Phase I: Positive Discipline Workshop designed for Parents with Pre-Adolescents and Adolescents.** Workshop will be held on **Thursdays in Spanish:**
1 September 29, 2016- November 3, 2016 from 6:00-8:00pm

Workshop 2: **Positive Discipline Phase 2: Chores & Responsibilities.** Workshop will be held on **Thursdays in Spanish:**
1. January 26, 2017 – March 2, 2017 from 6:00-8:00pm

Facilitator: **Tony Orozco:** Graduated from Santa Ana College with an AA Degree in Liberal Arts. Is also a graduate from California State University of Fullerton with a BS in Human Services with an emphasis in Counseling. He is a public speaker, educator, and trainer. He is certified as a Life Coach approved by the International Coaching Federation. He is certified by Positive Discipline Association as a Parent Educator, Trainer, and Classroom Educator.

Rationale Phase1: Disciplina Positiva Phase 1: Positive Discipline Workshop Designed For Parents With Pre-Adolescents And Adolescents: "Adolescence: Stages of Challenges and Rebellion". Each workshop will be a two hour parent training session that will take place once per week over a six-week period. Parents will learn through a series of experiential activities that will help them face the challenges that they experience with children on a daily basis such as: homework, rebellion, peer pressure, gangs, new technology, drugs, etc. Parents will learn parenting tools that will help them know what to do to take control of their children, learn how to discipline their children with firmness and kindness at the same time, leaving behind: blame, shame, punishment, and everything that hurts and degrades their child's self-esteem and belonging. As a result, children will be motivated to pursue a higher education by having great

coaches on their side (parents) who will help them be positive citizens in this society.

Rationale Phase 2: Disciplina Positiva Phase 2: Chores & Responsibilities. Each workshop will be a two hour parent training session that will take place once per week over a six-week period. Parents will learn through a series of experiential activities that will help them face the challenges that they are experiencing with responsibilities at home and at schools. Parents will learn parenting tools that will help them connect to their children first, through family meetings, individual outings, routines, and problems resolutions. Our goal is to have more responsible children at home by training their parents, so teachers will have better results in their homework by getting it done on time and all the time. As a result, children will improve their self-esteem by getting good grades and be more motivated to pursue a higher education by having great coaches on their side (parents) who will teach them the benefits of chores and responsibilities.

Cost: Not to exceed **\$8,000.00** to be paid from **Santa Ana Unified School District** for the six-week workshop.

Prepared by: Disciplina Positiva, Inc

AGENDA ITEM BACKUP SHEET
September 27, 2016

Board Meeting

TITLE: **Approval of Agreement between Neutral Ground and Chavez High School for 2016-17 School Year**

ITEM: **Consent**

SUBMITTED BY: **Lucinda N. Pueblos, Assistant Superintendent, K-12 School Performance and Culture**

PREPARED BY: **Lucinda N. Pueblos, Assistant Superintendent, K-12 School Performance and Culture**

BACKGROUND INFORMATION:

The purpose of this agenda item is to seek Board approval of the agreement between Neutral Ground and Chavez High School for the 2016-17 school year. Neutral Ground will provide services to Intensely Affiliated Youth (IAY) identified at Chavez High School.

ITEM SUMMARY:

- Cost: \$18,667
- Neutral Ground community service worker = 1 day a week
- All students to be served when needed

RATIONALE:

Nati Alvarado, Executive Director of Neutral Ground, will provide individual counseling with students who are participants or affiliated with IAY students. Group counseling along with monitoring and mentoring of students will also be provided, when needed. Chavez staff and administration will get consultations regarding IAY and crisis response to situations, as they happen, on an as-needed basis.

Neutral Ground has a comprehensive plan that is aligned with the District's focus on a safe and secure school environment where students feel positively connected and engaged with their school community of students and staff.

LCAP goal 3.5 "Ensure access for low income pupils to the core instructional program by including, but not limited to, Positive Behavior Interventions and Supports (PBIS) training, implementation of restorative practice strategies, expanding drop-out prevention and retention efforts, and mentoring."

FUNDING:

Site Discretionary Funds: \$18,667

RECOMMENDATION:

Approve the agreement between Neutral Ground and Chavez High School for the 2016-17 school year.

LP:sz

Independent Contractor Agreement

This AGREEMENT is hereby entered into between the **Santa Ana Unified School District**, hereinafter referred to as “DISTRICT,” and (**Neutral Ground, 2110 East First Plaza, Suite #121, Santa Ana, CA 92701**) hereinafter referred to as “CONTRACTOR.”

WHEREAS, DISTRICT is authorized by Section 53060 of the California Government Code to contract with and employ any persons for the furnishing of special services and advice in financial, economic, accounting, engineering, legal or administrative matters, if such persons are specially trained and experienced and competent to perform the special services required;

WHEREAS, DISTRICT is in need of such special services and advice; and WHEREAS, CONTRACTOR is specially trained and experienced and competent to perform the special services required by the DISTRICT, and such services are needed on a limited basis;

NOW, THEREFORE, the parties agree as follows:

1. **Services to be provided by CONTRACTOR:** Restorative practices as outlined in response to Request for Proposal # 14-16 for Chavez High School for 2016-17 school year.

Services shall be provided by (Name of specific individual, if required).

2. **Term:** CONTRACTOR shall commence providing services under this AGREEMENT on **9/28/2016** and will diligently perform as required and complete performance by **6/30/2017**.

3. **Compensation:** DISTRICT agrees to pay the CONTRACTOR for services satisfactorily rendered pursuant to this AGREEMENT a total fee not to exceed Eighteen Thousand Six Hundred Sixty-Seven Dollars (\$18,667). DISTRICT shall pay CONTRACTOR according to the following terms and conditions:

4. **Expenses:** DISTRICT shall not be liable to CONTRACTOR for any costs or expenses paid or incurred by CONTRACTOR in performing services for DISTRICT, except as follows: N/A.

5. **Independent Contractor:** CONTRACTOR, in the performance of this AGREEMENT, shall be and act as an independent contractor. CONTRACTOR understands and agrees that he/she and all of his/her employees shall not be considered officers, employees or agents of the DISTRICT, and are not entitled to benefits of any kind or nature normally provided employees of the DISTRICT and/or to which DISTRICT's employees are normally entitled, including, but not limited to, State Unemployment Compensation or Workers' Compensation. CONTRACTOR assumes the full responsibility for the acts and/or omissions of his/her employees or agents as they relate to the services to be provided under this AGREEMENT. CONTRACTOR shall assume full responsibility for payment of all federal, state and local taxes or contributions, including unemployment insurance, social security and income taxes with respect to CONTRACTOR's employees.

6. **Materials:** CONTRACTOR shall furnish, at its own expense, all labor, materials, equipment, supplies and other items necessary to complete the services to be provided pursuant to this AGREEMENT, except as follows: N/A.

CONTRACTOR's services will be performed, findings obtained, reports and recommendations prepared in accordance with generally and currently accepted principles and practices of his/her profession.

7. **Invoices:** CONTRACTOR will submit monthly invoices to the DISTRICT within 30 days of the services being rendered. The DISTRICT will only reimburse CONTRACTOR for approved services as outlined in section 1, ***Services to be provided by CONTRACTOR*** at the cost outlined in section 3, ***Compensation***.

8. **Originality of Services:** CONTRACTOR agrees that all technologies, formulae, procedures, processes, methods, writings, ideas, dialogue, compositions, recordings, teleplays, and/or video productions prepared for, written for, submitted to the DISTRICT and/or used in connection with this AGREEMENT, shall be wholly original to CONTRACTOR and shall not be copied in whole or in part from any other source, except that submitted to CONTRACTOR by DISTRICT as a basis for such services.

9. **Copyright/Trademark/Patent:** CONTRACTOR understands and agrees that all matters produced under this AGREEMENT shall become the property of DISTRICT and cannot be used without DISTRICT's express written permission. DISTRICT shall have all right, title and interest in said matters, including the right to secure and maintain the copyright, trademark and/or patent of said matter in the name of the DISTRICT. CONTRACTOR consents to use of CONTRACTOR's name in conjunction with the sale, use, performance and distribution of the matters, for any purpose and in any medium.

10. **Conflict of Interest:** CONTRACTOR represents and warrants the following:

(a) **No Current or Prior Conflict of Interest.** That CONTRACTOR has no business, professional, personal, or other interest, including, but not limited to, the representation of other clients, that would conflict in any manner or degree with the performance of its obligations under this AGREEMENT.

(b) **Notice of Potential Conflict.** If any such actual or potential conflict of interest arises under this AGREEMENT, CONTRACTOR shall immediately inform the DISTRICT in writing of such conflict.

(c) **Termination for Material Conflict.** If, in the reasonable judgment of the DISTRICT, such conflict poses a material conflict to and with the performance of CONTRACTOR's obligations under this AGREEMENT, then the DISTRICT may terminate the AGREEMENT immediately upon written notice to CONTRACTOR; such termination of the AGREEMENT shall be effective upon the receipt of such notice by CONTRACTOR.

11. **Termination:** DISTRICT may, at any time, with or without reason, terminate this AGREEMENT and compensate CONTRACTOR only for services satisfactorily rendered to the date of termination. Written notice by DISTRICT shall be sufficient to stop further performance of services by CONTRACTOR. Notice shall be deemed given when received by the CONTRACTOR or no later than three days after the day of mailing, whichever is sooner. DISTRICT may terminate this AGREEMENT upon giving of written notice of intention to terminate for cause. Cause shall include: (a) material violation of this AGREEMENT by the CONTRACTOR; or (b) any act by CONTRACTOR exposing the DISTRICT to liability to

others for personal injury or property damage; or (c) CONTRACTOR is adjudged a bankrupt, CONTRACTOR makes a general assignment for the benefit of creditors or a receiver is appointed on account of CONTRACTOR's insolvency. Written notice by DISTRICT shall contain the reasons for such intention to terminate and unless within **TEN (10)** days after service of such notice the condition or violation shall cease, or satisfactory arrangements for the correction thereof be made, this AGREEMENT shall upon the expiration of the **TEN (10)** days cease and terminate. In the event of such termination, the DISTRICT may secure the required services from another contractor. If the cost to the DISTRICT exceeds the cost of providing the service pursuant to this AGREEMENT, the excess cost shall be charges to and collected from the CONTRACTOR. The foregoing provisions are in addition to and not a limitation of any other rights or remedies available to DISTRICT. Written notice by DISTRICT shall be deemed given when received by the other party, or no later than three days after the day of mailing, whichever is sooner.

12. **Hold Harmless:** CONTRACTOR agrees to and does hereby indemnify, hold harmless and defend the DISTRICT and its governing board, officers, employees and agents from every claim or demand made and every liability, loss, damage or expense, of any nature whatsoever, which may be incurred by reason of:

(a) Liability for damages for: (1) death or bodily injury to person; (2) injury to, loss or theft of property; or (3) any other loss, damage or expense arising out of (1) or (2) above, sustained by the CONTRACTOR or any person, firm or corporation employed by the CONTRACTOR, either directly or by independent contract, upon or in connection with the services called for in this AGREEMENT, however caused, except for liability for damages referred to above which result from the negligence or willful misconduct of the DISTRICT or its officers, employees or agents.

(b) Any injury to or death of any person(s), including the DISTRICT's officers, employees and agents, or damage to or loss of any property caused by any act, neglect, default, or omission of the CONTRACTOR, or any person, firm or corporation employed by the CONTRACTOR, either directly or by independent contract, arising out of, or in any way connected with, the services covered by this AGREEMENT, whether said injury

or damage occurs either on or off DISTRICT's property, except for liability for damages which result from the sole negligence or willful misconduct of the DISTRICT or its officers, employees or agents.

(c) Any liability for damages which may arise from the furnishing or use of any copyrighted or uncopyrighted matter or patented or unpatented invention under this AGREEMENT.

13. **Insurance:** Pursuant to Section 10, CONTRACTOR agrees to carry a comprehensive general and automobile liability insurance with limits of **ONE MILLION Dollars (\$1,000,000)** per occurrence combined single limit for bodily injury and property damage in a form mutually acceptable to both parties to protect CONTRACTOR and DISTRICT against liability or claims of liability which may arise out of this AGREEMENT. In addition, CONTRACTOR agrees to provide an endorsement to this policy stating, "Such insurance as is afforded by this policy shall be primary, and any insurance carried by DISTRICT shall be excess and noncontributory." No later than **TEN (10)** days from execution of this AGREEMENT by the DISTRICT and CONTRACTOR, CONTRACTOR shall provide DISTRICT with certificates of insurance evidencing all coverages and endorsements required hereunder including a thirty (30) day written notice of cancellation or reduction in coverage. CONTRACTOR agrees to name DISTRICT and its governing board, officers, agents and employees as additional insureds under said policy.

14. **Assignment:** The obligations of the CONTRACTOR pursuant to this AGREEMENT shall not be assigned by the CONTRACTOR.

15. **Compliance With Applicable Laws:** The services completed herein must meet the approval of the DISTRICT and shall be subject to the DISTRICT's general right of inspection to secure the satisfactory completion thereof. CONTRACTOR agrees to comply with all federal, state and local laws, rules, regulations and ordinances that are now or may in the future become applicable to CONTRACTOR, CONTRACTOR's business, equipment and personnel engaged in services covered by this AGREEMENT or accruing out of the performance of such services.

16. **Permits/Licenses:** CONTRACTOR and all CONTRACTOR's employees or agents shall secure and maintain in force such permits and licenses as are required by law in connection with the furnishing of services pursuant to this AGREEMENT.

17. **Employment With Public Agency:** CONTRACTOR, if an employee of another public agency, agrees that CONTRACTOR will not receive salary or remuneration, other than vacation pay, as an employee of another public agency for the actual time in which services are actually being performed pursuant to this AGREEMENT.

18. **Entire Agreement/Amendment:** This AGREEMENT and any exhibits attached hereto constitute the entire agreement among the parties to it and supersedes any prior or contemporaneous understanding or agreement with respect to the services contemplated, and may be amended only by a written amendment executed by both parties to the AGREEMENT.

19. **Nondiscrimination:** CONTRACTOR agrees that it will not engage in unlawful discrimination in employment of persons because of race, ethnicity, religion, nationality, disability, gender, marital status or age of such persons.

20. **Non Waiver:** The failure of DISTRICT or CONTRACTOR to seek redress for violation of, or to insist upon, the strict performance of any term or condition of this AGREEMENT, shall not be deemed a waiver by that party of such term or condition, or prevent a subsequent similar act from again constituting a violation of such term or condition.

21. **Notice:** All notices or demands to be given under this AGREEMENT by either party to the other, shall be in writing and given either by: (a) personal service or (b) by U.S. Mail, mailed either by registered or certified mail, return receipt requested, with postage prepaid. Service shall be considered given when received if personally served or if mailed on the third day after deposit in any U.S. Post Office. The address to which notices or demands may be given by either party may be changed by written notice given in accordance with the notice provisions of this section. At the date of this AGREEMENT, the addresses of the parties are as follows:

DISTRICT:

**Santa Ana Unified School District
1601 E. Chestnut Ave
Santa Ana, CA 92701**

CONTRACTOR:

**Neutral Ground
2110 East First Plaza, Suite #121
Santa Ana, CA 92701**

22. **Severability:** If any term, condition or provision of this AGREEMENT is held by a court of competent jurisdiction to be invalid, void, or unenforceable, the remaining provisions will nevertheless continue in full force and effect, and shall not be affected, impaired or invalidated in any way.

23. **Attorney Fees/Costs:** Should litigation be necessary to enforce any terms or provisions of this AGREEMENT, then each party shall bear its own litigation and collection expenses, witness fees, court costs, and attorneys' fees.

24. **Governing Law:** The terms and conditions of this AGREEMENT shall be governed by the laws of the State of California with venue in Orange County, California. This AGREEMENT is made in and shall be performed in Orange County, California.

25. **Exhibits:** This AGREEMENT incorporates by this reference, any exhibits, which are attached hereto and incorporated herein.

THIS AGREEMENT IS ENTERED INTO THIS 28TH DAY OF SEPTEMBER, 2016.

DISTRICT:

CONTRACTOR:

By:

Signature

Tina Douglas

Printed Name

Assistant Superintendent, Business
Services

Title

9/27/2016

Board Approval Date

By:

Signature

Printed Name

Title

Social Security or Taxpayer Identification

* Risk Manager should review all insurance requirements for the District.

* Criminal Record Check (Fingerprint), may be applicable.

AGENDA ITEM BACKUP SHEET
September 27, 2016

Board Meeting

TITLE: Approval of Agreement with BrightBytes, Inc. for 2016-18 School Years

ITEM: Consent

SUBMITTED BY: David Haglund, Ed.D., Deputy Superintendent, CAO, Educational Services

PREPARED BY: Alexandra Ito, Director, Learning Innovation with Technology

BACKGROUND INFORMATION:

The purpose of this agenda item is to seek Board approval of the agreement with BrightBytes, Inc. for the 2016-18 school years.

ITEM SUMMARY:

- Agreement Starts: September 28, 2016
- Agreement Ends: June 29, 2018
- Agreement will provide access to technology surveys
- Surveys to be completed by parents, students and District staff

RATIONALE:

On September 8, 2015, the Board approved the agreement with BrightBytes, Inc. for the 2015-16 school year for the first year of a three-year agreement. BrightBytes is a research-based resource that provides the use of data and analytics from our schools to be used in the improvement of technology on student learning.

In the 2015-16 school year, BrightBytes Technology and Learning module improved the impact of technology on student learning by giving district leaders the research and analysis to advocate for resources, support decision-making, and prioritize learning initiatives. Supported by the powerful Classroom Access Skills Environment framework, the module enables districts to better allocate technology resources and to respond quickly to the diverse needs of students and teachers.

LCAP Goal 1.2: Implement progress monitoring (growth) assessments for all academic programs. Engage professional learning opportunities to promote a growth mindset. Support the review of grading practices and establishing of common criteria.

LCAP Goal 2.8: Provide professional development for teachers in implementation of the new State standards and technology integration strategies.

FUNDING:

K-12 Voucher and General Fund Supplemental / Concentration Fund: \$185,316.46

RECOMMENDATION:

Approve the agreement with BrightBytes, Inc. for 2016-18 school years.

DH:mo

QUOTE

Organization Name: Santa Ana Unified
Organization Contact: Rick Miller
Prepared By: Sarah Skinner

Billing Address: 1601 East Chestnut Avenue
Santa Ana, California 92701-6322
United States

The following are the applications and services that will be provided on the Clarity Platform. Your term is for 36 Months.

Year 1				
Item	Term (Dates)	List Price	Discount	Price
Technology & Learning (Module)		\$227,996.00	(\$157,225.77)	\$70,770.23
Technology & Learning Base Services		\$10,944.00		\$10,944.00
Technology & Learning Parent Data		\$10,944.00		\$10,944.00
<i>*Applied Discount: Volume, Multi-Year</i>				
TOTAL:				\$92,658.23

Year 2				
Item	Term (Dates)	List Price	Discount	Price
Technology & Learning (Module)		\$227,996.00	(\$157,225.77)	\$70,770.23
Technology & Learning Base Services		\$10,944.00		\$10,944.00
Technology & Learning Parent Data		\$10,944.00		\$10,944.00
<i>*Applied Discount: Volume, Multi-Year</i>				
TOTAL:				\$92,658.23

Year 3				
Item	Term (Dates)	List Price	Discount	Price
Technology & Learning (Module)		\$227,996.00	(\$157,225.77)	\$70,770.23
Technology & Learning Base Services		\$10,944.00		\$10,944.00
Technology & Learning Parent Data		\$10,944.00		\$10,944.00
<i>*Applied Discount: Volume, Multi-Year</i>				
TOTAL:				\$92,658.23

BrightBytes Signature

Name

Date Signed

Customer Signature

Name

Date Signed

BrightBytes, Inc.

Service Agreement

This SERVICE AGREEMENT ("**Service agreement**") is effective as of August 24, 2015 ("**Effective Date**") between BrightBytes, Inc., a Delaware corporation ("**BrightBytes**"), and Santa Ana Unified ("**Customer**", and together with BrightBytes, the "**Parties**").

WHEREAS, BrightBytes owns and operates the Clarity Platform (as defined in the Terms).

WHEREAS, Customer wishes to access and use the applications and software listed below (such applications and software, the "**Application(s)**"). If, after the Effective Date of this Agreement, Customer wishes to access and use additional Applications, the Parties shall execute an addendum to that effect (each addendum an "**Addendum**"), which will be governed by the terms of the Agreement and this Service agreement.

WHEREAS, the Parties wish for BrightBytes to distribute the Applications via the Clarity Platform as further described in this Service agreement.

WHEREAS, the attached signed Proposal ("Addendum") outlines the Applications, Pricing, and Payment Terms by which the Customer agrees to fulfill its financial obligation pursuant to this agreement.

1. Relationship to the BrightBytes Terms of Service and Privacy Policy. The Parties acknowledge and agree that the BrightBytes Terms of Service available at [<http://brightbytes.net/terms/>] (the "**Terms**") and the BrightBytes Privacy Policy available at [<http://brightbytes.net/privacy-policy/>] form a part of the Agreement (as defined in the Terms), and are hereby incorporated by reference. By using the Applications as provided for in this Service agreement, Customer acknowledges and agrees that it has read and assented to all of the terms set forth in the Agreement.

2. Parties' Duties. The Parties may from time to time specify additional Applications to be distributed pursuant to this Service Agreement, and the payment and other terms applicable to such Applications, by executing an Addendum such as the blank form attached hereto. When the Parties mutually execute an Addendum, it shall form a part of this Service Agreement and the Applications described in it shall be subject to the terms and conditions of this Service Agreement.

- a) **BrightBytes' Duties.** BrightBytes will host and maintain the Clarity Platform and Applications on servers operated and maintained by or at the direction of BrightBytes. Subject to Customer's timely payment of the Fees, during the Term, BrightBytes will provide the Applications via the Clarity Platform consistent with the terms and conditions of this Agreement. To the extent BrightBytes provides any services to Customer, BrightBytes will provide the services in a professional and workmanlike manner, using means and methods as it shall reasonably determine, in compliance with all applicable laws.
- b) **Customer Duties.** Customer will cooperate with BrightBytes in setting up the Applications as reasonably requested by BrightBytes. Customer will be responsible for obtaining and maintaining, at its sole expense, all the necessary computer hardware, software, modems, Internet connections, and other items required to access the Applications via the Clarity Platform. Customer will remain fully responsible for any use of the Applications or Clarity Platform by its employees, agents, representatives, or independent contractors who are expressly authorized to access and use the Applications via the Clarity Platform ("**Authorized Users**"), including compliance with this Agreement and applicable law.
- c) **License to Customer.** Subject to the terms and conditions of the Agreement, BrightBytes hereby grants to Customer a limited, non-transferable, non-sublicensable, nonexclusive, license during the Term to: (i) access and use the Applications and content contained in the Clarity Platform or Applications except for the Customer Data (defined below) (such content, "**BrightBytes Content**") via the Clarity Platform in the manner contemplated by the Agreement; and (ii) use the data generated by the Applications (the "**BrightBytes Data**") solely in order to use the Applications.

- d) License to BrightBytes. Subject to the terms and conditions of the Agreement, Customer hereby grants to BrightBytes a limited, worldwide, nonexclusive, royalty-free license during the Term to use, reproduce, transmit, have transmitted, display, store, archive, and make derivative works of any materials uploaded to, transmitted to, collected by, or otherwise made available to BrightBytes through the Applications (“**Customer Data**”) in order to provide the Applications and the Clarity Platform. BrightBytes shall have no right to sublicense or resell Customer Data, except however, that you agree that BrightBytes may collect, analyze, and use data derived from Customer Data, which may include information collected from or about a student but which does not identify the student personally, as well as data about your, and other users’ access and use of the Applications and the Clarity Platform, for purposes of operating, analyzing, improving, or marketing the Applications, the Clarity Platform, and any related services. If BrightBytes shares or publicly discloses information (e.g., in marketing materials, or in application development) that is derived from Customer Data, such data will be aggregated or anonymized to reasonably avoid identification of a specific school, educational entity, or individual. By way of example, BrightBytes may: (i) track the number of school administrators on an anonymized aggregate basis as part of BrightBytes’s marketing efforts to publicize the total number of users of the Applications and the Clarity Platform, (ii) analyze aggregated usage patterns for product development efforts, or (iii) use anonymous data derived from anonymous data collected from or about students in a form which may not reasonably identify either a particular individual or school, to develop further analytic frameworks and application tools. You further agree that BrightBytes will have the right, both during and after the Term of this Agreement, to use, store, transmit, distribute, modify, copy, display, sublicense, and create derivative works of the anonymized, aggregated data.
- e) License Restrictions. Customer shall not, and shall not permit any third party to: (i) use the Applications, Clarity Platform, BrightBytes Content, or BrightBytes Data except to the extent permitted in Section 2(C); (ii) modify or create any derivative work of any part of the Applications, Clarity Platform, BrightBytes Content, or BrightBytes Data; (iii) market, sublicense, publish, distribute, reproduce, assign, transfer, rent, lease, or loan the Applications, Clarity Platform, BrightBytes Content, or BrightBytes Data; (iv) use the Applications, Clarity Platform, BrightBytes Content, or BrightBytes Data for commercial time-sharing or service-bureau use; or (v) access the Applications or Clarity Platform in order to build a competitive product or service, build a product using similar ideas, features, functions, or graphics, or copy any ideas, features, functions, or graphics
- f) Proprietary Rights. Subject only to the limited license expressly granted under the Agreement, as between BrightBytes and Customer, BrightBytes shall retain all right, title, and interest in and to the Applications, Clarity Platform, BrightBytes Content, and BrightBytes Data, and all intellectual property rights therein. To the extent Customer has or obtains any right, title, or interest in the Applications, Clarity Platform, BrightBytes Content, or BrightBytes Data (or any improvements, enhancements, or modifications thereto, including any related suggestions, comments, or other feedback), Customer hereby assigns, and agrees to assign, without further consideration, to BrightBytes all such right, title, and interest it may have or obtain. Subject only to the limited license expressly granted hereunder, as between BrightBytes and Customer, Customer shall retain all right, title, and interest in and to Customer Data, and all intellectual property rights therein.

3. Payments.

- a) Invoicing and Fees. BrightBytes will issue an invoice to Customer for the fees for accessing and using the Applications and the Clarity Platform or for any services in accordance with the amounts set forth above (“**Fees**”), and Customer will pay BrightBytes the Fees according to the terms set forth in this Section 3. The Customer will send payment to the following:

BrightBytes Inc.
Attn: Leza LeBlanc, Controller
490 2nd St, Suite 302
San Francisco, CA 94107
Email: leza@BrightBytes.net

The Customer may also send payment via wire or ACH to the following:

ACH Transfers

Silicon Valley Bank
Routing No.: 121140399
For the Credit of: BrightBytes, Inc.
Account No. 3301033610

Incoming Domestic Wire

Silicon Valley Bank
Routing No.: 121140399
For the Credit of: BrightBytes, Inc.
Account No.: 3301033610
By Order of: (NAME OF SENDER)

International Wire USD

Silicon Valley Bank, Santa Clara
3003 Tasman Drive
Santa Clara, CA 95054

SWIFT ID: SVBKUS6S

Routing No.: 121140399
For the Credit of: BrightBytes, Inc.
Account No.: 3301033610
By Order of: (NAME OF SENDER)

- b) Timing of Payments. Payments shall be made within thirty (30) days of the date of the invoice issued provided by BrightBytes. All amounts not paid by the due date will bear interest at the rate of one and one-half percent (1.5%) per month, or at the highest rate allowed by law, whichever is less, from the date due until paid. Without waiving or prejudicing any other rights or remedies, if Customer does not make payment in a timely manner, BrightBytes may suspend Customer's access to the Applications and the Clarity Platform or the provision of services until such time as payments of the Fees are made current. BrightBytes will not be responsible for delays, costs incurred, or problems experienced by Customer due to the suspension of BrightBytes's performance under this Section.
- c) Taxes. Customer will, in addition to the other amounts payable under this Agreement, pay all federal, state, and local sales, use, VAT, or other taxes imposed by reason of transactions under this Agreement (other than taxes based on BrightBytes's net income). If BrightBytes is required to pay any such taxes for which Customer is responsible, then the taxes will be billed to and paid by Customer. If Customer is required by law to withhold from any amount owed to BrightBytes, then the amount payable to BrightBytes will be increased to the extent necessary to ensure that, after such withholding, BrightBytes receives the net amount that it otherwise would have received in the absence of such withholding.

4. Indemnification

- a) Customer Indemnification. Customer will indemnify and hold BrightBytes and its affiliates and each of their officers, directors, employees, attorneys, and agents harmless from and against any and all claims costs, damages, losses, liabilities, and expenses (including attorneys' fees and costs) arising out of or in connection with claims made by a third-party ("**Claims**") that: (i) use of the Customer Data infringes the rights of, or has caused harm to, a third party; and (ii) Customer or its Authorized Users have breached any terms of the Agreement.
- b) BrightBytes Indemnification. BrightBytes will indemnify and hold Customer and its affiliates and each of their officers, directors, employees, attorneys, and agents harmless from and against any and all Claims that the Applications or the Clarity Platform directly infringes the registered U.S. copyright or patent of a third-party.
- c) Notice and Control. The indemnified party: (i) must promptly notify the indemnifying party in writing of any Claim; provided that the failure to provide such notice shall not relieve the indemnifying party of its indemnifying party of its indemnification obligations hereunder except to the extent of any material prejudice directly resulting from such failure; (ii) must provide the indemnifying party the right to solely control the defense (including settlement) of any Claim; provided that the indemnifying party shall keep the indemnified party informed of the progress of such litigation or settlement, and the indemnifying party shall not settle any such Claim in a manner that does not

unconditionally release the indemnified party without the indemnified party's prior written consent (not to be unreasonably withheld or delayed); and (iii) the indemnified party providing the indemnifying party all necessary information and assistance.

- d) BrightBytes's Options. In the event any portion of the Applications, Clarity Platform, BrightBytes Content, or BrightBytes Data is held or believed by BrightBytes to be infringing, BrightBytes may, at its sole expense and option: (i) obtain from a third-party the right for Customer to continue using the affected Applications, Clarity Platform, BrightBytes Content, or BrightBytes Data; (ii) replace or modify the affected Applications, Clarity Platform, BrightBytes Content, or BrightBytes Data with a non-infringing substitute with substantially similar functionality; or (iii) if none of the foregoing remedies is commercially feasible as determined solely by BrightBytes, terminate the Agreement.
- e) Sole Remedy for Intellectual Property Claims. This Section 4 sets forth each party's entire liability and obligation, and each party's sole remedy for any claim of infringement or misappropriation of any intellectual property rights.

5. Term, Renewal, and Termination

- a) Termination for Breach. Either Party may terminate this Service Agreement (including all Addenda hereto) upon thirty (30) days' written notice if the other Party materially breaches any of the terms of this Service Agreement; provided, however, that this Service Agreement will not terminate if the non-terminating Party has cured the breach within the thirty (30) day period.
- b) Termination for Bankruptcy and Similar Events. Either Party may terminate this Service Agreement (including all Addenda hereto), effective immediately upon written notice, if: (i) all or a substantial portion of the assets of the other Party are transferred to an assignee of the benefit of creditors, to a receiver or trustee in bankruptcy; (ii) a proceeding is commenced by or against the other Party for relief under bankruptcy or similar laws and such proceeding is not dismissed within thirty (30) days; or (iii) the other Party is adjudged bankrupt or insolvent.
- c) Term and Renewal. This Service Agreement shall commence on the Effective Date, and shall continue for one year (the "**Initial Term**"). At the conclusion of the Initial Term (or any subsequent Renewal Term), the Service Agreement shall automatically renew for additional renewal terms of one year (each a "**Renewal Term**"), unless either Party gives written notice of non-renewal at least thirty (30) days prior to the expiration of the then-current term. The Initial Term and any Renewal Terms are collectively referred to herein as the "**Term**".
- d) Survival. Upon expiration or termination of this Service Agreement, the provisions of Sections 1, 2(D), and 3-6 (inclusive) of this Service Agreement, as well as all Sections of the Terms, and any unsatisfied payment obligations, shall survive.
- e) Data Retention and Deletion. Upon expiration or termination of this Service Agreement, you may request that BrightBytes delete, anonymize, and/or retrieve your Customer Data in BrightBytes's possession at any time by providing such a request in writing, which request BrightBytes shall then comply with in a commercially reasonable time not to exceed two (2) weeks. If you request your Customer Data be retrieved, BrightBytes will provide a CSV file of data that was processed during the Service Term. The file will be sent via encrypted email that is designated in writing for the retrieval agent. For clarity, BrightBytes will continue to maintain Customer Data after a retrieval request unless you also submit a request that such data be deleted or anonymized. BrightBytes is not required to delete or provide to you any data that has been de-identified, anonymized, or aggregated, or data that has been derived from Customer Data, so long as the data is maintained in a form, which could not reasonably identify any particular individual, educational entity or school.
- f) Change of Control. By submitting Customer Data to BrightBytes, you consent to allow BrightBytes to transfer Customer Data to a new provider in the event that BrightBytes sells, divests or transfers the business or a portion of the business, provided that the new provider has agreed to data privacy standards no less stringent than those set forth in this Agreement. We may also transfer personal information – under the same conditions – in the course of mergers, acquisitions, bankruptcies, dissolutions, reorganizations, liquidations, similar transactions or proceedings involving all or a portion of our business.

6. Non-Solicitation. During the Term and for one (1) year thereafter, Customer shall not solicit, or otherwise attempt to retain the services of, any person who is an employee or subcontractor of BrightBytes, or who was an employee or subcontractor of BrightBytes at any time during the three (3) months prior to such solicitation in each case who provided services to Customer hereunder, provided that individuals hired as a result of the use of an independent employment agency (so long as the agency was not directed to solicit a particular individual) or as a result of the use of a general solicitation (such as a newspaper advertisement or on radio or television) not specifically directed to employees or subcontractors of BrightBytes shall not violate this Section 6.

7. Additional Terms. Depending on the Application(s) licensed to Customer under the Agreement as indicated by the attached Addendum and if also listed below, the additional terms set forth in Section 8 below may apply.

Agreed to by the parties below.

BrightBytes Signature	Name	Date Signed
Customer Signature	Name	Date Signed

AGENDA ITEM BACKUP SHEET
September 27, 2016

Board Meeting

TITLE: **Approval of Agreement with Orange County Department of Education Inside the Outdoors Field Program for 2016-17 School Year**

ITEM: **Consent**

SUBMITTED BY: **David Haglund, Ed.D., Deputy Superintendent, CAO, Educational Services**

PREPARED BY: **David Haglund, Ed.D., Deputy Superintendent, CAO, Educational Services**

BACKGROUND INFORMATION:

The purpose of this agenda item is to seek Board approval of agreement with Orange Department of Education Inside the Outdoors Field Trip Program on behalf of various elementary schools for the 2016-17 school year.

ITEM SUMMARY

- Agreement Starts: 9/30/16
- Agreement Ends: 6/30/17
- Educational field trip program for students in grades 3-5
- 900 students will participate
- Participating elementary schools; Garfield, Heroes, Jackson, Thorpe Fundamental and Wilson

RATIONALE:

The Orange County Environmental Field Study Program was initiated in 1982 by the Orange County Department of Education and has received widespread acceptance. The District schools that have participated in past years have evaluated these programs as having high educational value.

The goals of these programs are to teach first through fifth grade students about the environment, to develop awareness, appreciation of wild animals, and to increase their knowledge of science concepts as outlined in the California Science Framework. The Outdoors Field Program offers a one-day environmental field study in the Newport Bay area. The Inside the Outdoors School Program provides a one-hour lesson taught by the Traveling Naturalist or Traveling Scientist at the school site.

LCAP Goal 2.10: Support student learning via science camps and experimental field trips, and offering summer enrichment programs for elementary and intermediate schools.

FUNDING:

Site Discretionary Funds: \$12,360

RECOMMENDATION:

Approve the agreement with Orange County Department of Education Inside the Outdoors Field Program for the 2016-17 school year.

DH:mo

2 AGREEMENT FOR PARTICIPATION
3 INSIDE THE OUTDOORS
4 SCHOOL PROGRAM
5 PUBLIC SCHOOLS 2016-2017

6 This AGREEMENT is hereby entered into this 28th day of
7 September, 2016, by and between the Orange County Superintendent of
8 Schools, 200 Kalmus Drive, Costa Mesa, California 92626, hereinafter
9 referred to as SUPERINTENDENT, and Santa Ana Unified School District,
10 hereinafter referred to as DISTRICT. SUPERINTENDENT and DISTRICT
11 shall be collectively referred to as the Parties.

12 TERMS, CONDITIONS, AND RESPONSIBILITIES

13 1.0 SUPERINTENDENT shall provide a forty-five (45) minute to
14 seventy-five (75) minute Inside the Outdoors - School Program,
15 hereinafter referred to as PROGRAM, more specifically described in
16 Exhibit "A", which is attached hereto and incorporated by reference
17 herein.

18 2.0 This AGREEMENT shall be in full force and effect for the period
19 commencing September 28, 2016 and ending August 31, 2017. **This**
20 **AGREEMENT must be fully executed by the Parties and be on file with**
21 **the SUPERINTENDENT prior to DISTRICT participating in the PROGRAM.**

22 3.0 In compliance with Education Code Section 35330 DISTRICT hereby
23 declares that no student has been denied the opportunity to
24 participate in the PROGRAM because of the inability to pay the
25 required fee. DISTRICT has made every effort to acquire the
financial support from fund-raising efforts, parents, and the

1 community to assist those students who are unable to pay the required
2 fee.

3 4.0 SUPERINTENDENT shall provide the PROGRAM for DISTRICT'S
4 school(s) pursuant to Exhibit "A".

5 5.0 DISTRICT shall provide one (1) certificated employee to
6 participate in the PROGRAM with each group of 25-30 students.

7 5.1 All participating certificated employees and adult aides,
8 in cooperation with the PROGRAM staff, shall be expected
9 to take an active role in the supervision of students.

10 6.0 Should a DISTRICT group exceed four (4) classrooms on a given
11 day (approximately one hundred twenty (120) students), the additional
12 classroom(s) may be scheduled to participate on another day.

13 7.0 DISTRICT shall be responsible for the supervision and care of
14 its students. DISTRICT shall also be responsible for the actions of
15 its students and employees while participating in the PROGRAM.

16 8.0 DISTRICT shall hold harmless, defend, and indemnify the Orange
17 County Superintendent of Schools, the Orange County Board of
18 Education, and its officers, agents, and employees from any and all
19 claims for damages resulting from the acts or omissions of DISTRICT,
20 its officers, agents, employees, and students with respect to the
21 Inside the Outdoors - School Program.

22 SUPERINTENDENT shall hold harmless, defend, and indemnify the
23 DISTRICT, its Governing Board, officers, agents, employees, and
24 students from any and all claims for damage resulting from the acts
25 or omissions of the Orange County Superintendent of Schools, the

1 Orange County Board of Education and its officers, agents, and
2 employees with respect to the Inside the Outdoors - School Program.

3 9.0 Any notice of **cancellation** by DISTRICT must be received in
4 writing by SUPERINTENDENT at least **twenty (20)** business days,
5 excluding holidays, prior to the scheduled PROGRAM date. In the
6 event of a cancellation, the DISTRICT is responsible to find an
7 equivalent replacement no later than ten (10) business days prior to
8 the cancelled program date; SUPERINTENDENT may also attempt to find
9 an equivalent replacement if possible. **If DISTRICT or SUPERINTENDENT**
10 **is unable to find an equivalent replacement, DISTRICT will be charged**
11 **ninety percent (90%) of the full cost of the scheduled PROGRAM. If**
12 DISTRICT'S School wishes to **reschedule** a scheduled PROGRAM date,
13 DISTRICT'S School may be charged an additional fee of One hundred
14 dollars (\$100.00).

15 10.0 DISTRICT agrees to pay SUPERINTENDENT per student or per PROGRAM
16 more specifically described in Exhibit "A", which is attached hereto
17 and incorporated by reference herein. **Payment shall be based on the**
18 **number of students that actually attend, but no less than ninety**
19 **percent (90%) of the number of students identified in Exhibit "A".**

20 If DISTRICT'S SCHOOL is designated as sponsored, a minimum enrollment
21 requirement is ninety percent (90%) of the contracted number of
22 students, and is paid by sponsorship. If the number of students who
23 attend is less than ninety percent (90%) of the contracted enrollment
24 number, SCHOOL will be charged a per student fee for all students
25 that fall below ninety percent (90%).

1 10.1 A day of participation is defined as a student being
2 present during any part of a scheduled PROGRAM day.

3 10.2 Should the scheduled attendance from any given school in a
4 DISTRICT change by more than ten percent (10%), the
5 DISTRICT shall inform SUPERINTENDENT in writing at least
6 twenty (20) business days prior to the first (1st) day of
7 attendance.

8 10.3 Schools may be charged an additional transportation fee of
9 \$35.00 - \$125.00 per day.

10 11.0 Full payment of fees by DISTRICT must be received by
11 SUPERINTENDENT within thirty (30) calendar days of billing postmark.

12 12.0 DISTRICT agrees to bear the expense of repairs and/or breakage
13 resulting from unreasonable wear or abuse to property and/or
14 equipment caused by its students and/or teachers participating in the
15 PROGRAM.

16 13.0 DISTRICT hereby delegates, by approval of this AGREEMENT to the
17 District Superintendent or the District Superintendent's designee,
18 pursuant to Education Code Section 17604, the authority to allow
19 additional schools or students to participate in the Inside the
20 Outdoors - School Program during the term of AGREEMENT.

21 14.0 NOTICE. All notices or demands to be given under this AGREEMENT
22 by either party to the other, shall be in writing and given either
23 by: (a) personal service or (b) by U.S. Mail, mailed either by
24 registered or certified mail, return receipt requested, with postage
25 prepaid. Service shall be considered given when received if
personally served or if mailed on the third day after deposit in any

U.S. Post Office. The address to which notices or demands may be given by either party may be changed by written notice given in accordance with the notice provisions of this section. As of the date of this AGREEMENT, the addresses of the parties are as follows:

DISTRICT: Santa Ana Unified School District
1601 East Chestnut
Santa Ana, California 92701
Attn: _____

SUPERINTENDENT: Orange County Superintendent of Schools
200 Kalmus Drive
P.O. Box 9050
Costa Mesa, California 92628-9050
Attn: Patricia McCaughey

15.0 In the interest of public health, SUPERINTENDENT provides a tobacco-free environment. Smoking or the use of any tobacco products are prohibited in buildings and vehicles, and on any property owned, leased or contracted for by the SUPERINTENDENT pursuant to SUPERINTENDENT Policy 400.15. Failure to abide with conditions of this policy could result in the termination of this AGREEMENT.

16.0 SUPERINTENDENT and DISTRICT agree that they will not engage in unlawful discrimination in employment of persons because of race, color, religious creed, national origin, ancestry, physical handicap, medical condition, marital status, or sex of such persons.

17.0 SUPERINTENDENT and DISTRICT agree that this AGREEMENT shall be construed and entered into in accordance with the laws of the State of California, through California state courts with venue in Orange County, California.

18.0 If any term, covenant, condition or provision of this AGREEMENT is held by court of competent jurisdiction to be invalid, void or

unenforceable, the remainder of the provisions shall remain in full force and effect and shall in no way be affected, impaired or invalidated thereby.

19.0 The failure of SUPERINTENDENT or DISTRICT to seek redress for violation of, or to insist upon, the strict performance of any term or condition of this AGREEMENT, shall not be deemed a waiver by that party of such term or condition, or prevent a subsequent similar act from again constituting a violation of such term or condition.

20.0 This AGREEMENT contains the entire agreement between SUPERINTENDENT and DISTRICT regarding the services and any agreement hereafter made shall be ineffective to modify this AGREEMENT in whole or in part unless such agreement is embodied in an amendment to this AGREEMENT which has been signed by both SUPERINTENDENT and DISTRICT. This AGREEMENT supersedes all prior negotiations, understandings, representations and agreements.

[THIS SECTION INTENTIONALLY LEFT BLANK]

1 IN WITNESS WHEREOF, the Parties hereto have caused this
2 AGREEMENT to be executed.

3 DISTRICT: SANTA ANA UNIFIED
4 SCHOOL DISTRICT

ORANGE COUNTY SUPERINTENDENT OF
SCHOOLS

5 BY: _____
6 Authorized Signature

BY: Patricia McCaughey
Authorized Signature

7 PRINT NAME: _____

PRINT NAME: Patricia McCaughey

8 TITLE: _____

TITLE: Administrator

9 DATE: _____

DATE: July 18, 2016

Santa Ana Unified School District

School	Site/Program	Schedule Date	Grade	Number of Students	Fee Per Student	Price per Event or Flat Fee	Comments
Garfield School	Mileage	9/30/2016				\$40.00	
Garfield School	TRAVELING SCIENTIST 2 - AMAZING ANIMALS	9/30/2016	3	150	\$6.50		
Garfield School	Mileage	3/10/2017				\$40.00	
Garfield School	TRAVELING SCIENTIST - BIRDS OF PREY	3/10/2017	5	150	\$7.50		
Wilson School	Mileage	4/17/2017				\$40.00	
Wilson School	TRAVELING SCIENTIST 1 - SURVIVING OUR STANDARDS	4/17/2017	5	120	\$6.50		

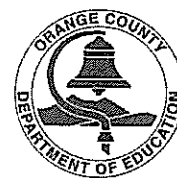
Note:

- (1) The Orange County Superintendent of Schools shall have the final approval on all revisions/modifications made to Exhibit A.
- (2) Cancellations and/or modifications to the number of pupils indicated in Exhibit A are subject to the terms and conditions of Section 9.0 and Section 10.0 of the Agreement.



Inside the Outdoors Fees for 2016-2017

Programs support California state standards, including Common Core State Standards, Science and/or Social Science Content Standards



Field Trips

	Cost to School	Full Cost of Program
2 hour Programs		
Kindergarten- Ecosystem Extravaganza		
Shipley Nature Center or Mt. San Antonio College	\$8.00	\$25.50
First Grade - Ecosystem Extravaganza		
Shipley Nature Center or Mt. San Antonio College	\$8.00	\$25.50
Second Grade - Ecosystem Extravaganza		
Shipley Nature Center or Mt. San Antonio College	\$8.00	\$25.50
Second and Third Grade		
Wild Wetlands and Santiago Oaks	\$15.00	\$25.50
Third Grade		
Aliso Watershed or Chino Hills	\$15.00	\$25.50
Third Grade - Gabrieliño Walk		
Shipley Nature Center or Mt. San Antonio College	\$8.00	\$25.50
Fourth Grade - Native American Program		
Shipley Nature Center or Mt. San Antonio College	\$8.00	\$25.50
Fourth Grade - Investigating Ecosystems		
Irvine Regional Park	\$15.00	\$25.50
Fifth Grade - Investigating Ecosystems		
Rancho Soñado, Santiago Oaks	\$15.00	\$25.50
3 hour Programs		
Third and Fourth Grade		
Key Ranch (Site closed until further notice.)	\$17.00	\$35.00
Helena Modjeska House	\$17.00	\$35.00
Full Day (5.5 hour) Programs		
Fourth Grade		
Irvine Regional Park, Upper Newport Bay	\$34.00	\$70.00
Fifth and Sixth Grade		
Crystal Cove, Modjeska Canyon, Rancho Soñado	\$34.00	\$70.00

Traveling Scientist Programs

Traveling Scientist Fee: \$390.00 for up to 60 students and \$6.50 for each additional student
(Full cost: \$8.00 per student)

Additional Birds of Prey Fee: \$60.00 for up to 60 students and \$1.00 for each additional student
(Full cost: additional \$1.50 per student)

Assembly Fee: \$390.00 for first assembly and \$70.00 for each additional assembly in the same day
Amazing Animals and Science Night Presentations

Birds of Prey Assembly: \$450.00 for first assembly and \$70.00 for each additional assembly in the same day

Traveling Scientist Programs have a daily mileage fee.

Additional Grant Opportunities available: visit www.insidetheoutdoors.org or call (714) 708-3885.

AGREEMENT FOR PARTICIPATION
INSIDE THE OUTDOORS
FIELD PROGRAM
PUBLIC SCHOOLS 2016-2017

This AGREEMENT is hereby entered into this 28th day of September, 2016, by and between the Orange County Superintendent of Schools, 200 Kalmus Drive, Costa Mesa, California 92626, hereinafter referred to as SUPERINTENDENT, and Santa Ana Unified School District, hereinafter referred to as DISTRICT. SUPERINTENDENT and DISTRICT shall be collectively referred to as the Parties.

TERMS, CONDITIONS, AND RESPONSIBILITIES

1.0 SUPERINTENDENT shall provide a one (1) hour to two (2) day Inside the Outdoors - Field Program, hereinafter referred to as PROGRAM, more specifically described in Exhibit "A", which is attached hereto and incorporated by reference herein.

2.0 This AGREEMENT shall be in full force and effect for the period commencing September 28, 2016 and ending August 31, 2017. **This AGREEMENT must be fully executed by the Parties and be on file with the SUPERINTENDENT prior to DISTRICT participating in the PROGRAM.**

3.0 In compliance with Education Code Section 17604 DISTRICT hereby declares that no student has been denied the opportunity to participate in the PROGRAM because of the inability to pay the required fee. DISTRICT has made every effort to acquire the financial support from fund-raising efforts, parents, and the community to assist those pupils who are unable to pay the required fee.

1 4.0 SUPERINTENDENT shall provide the PROGRAM for DISTRICT'S
2 school(s) pursuant to Exhibit "A". Transportation and food are not
3 included and shall be the sole responsibility of DISTRICT.

4 5.0 DISTRICT shall provide one (1) certificated employee and one (1)
5 adult aide or parent to participate in the PROGRAM with each group of
6 25-30 students.

7 5.1 A certificated employee shall ride with and supervise
8 students on the bus.

9 5.2 All participating certificated employees and adult
10 aides, in cooperation with the PROGRAM staff, shall
11 be expected to take an active role in the supervision
12 of students. All guests must be eighteen (18) years
13 of age or older.

14 6.0 Should a DISTRICT group exceed two (2) classrooms on a given day
15 (approximately sixty (60) students), the additional classroom(s) may
16 be scheduled to participate on another day.

17 7.0 It is recommended that at least one (1) adult accompanying each
18 DISTRICT group hold a valid California driver's license and maintain
19 appropriate insurance coverage to drive a vehicle and have the
20 DISTRICT'S authority to transport sick or injured students requiring
21 medical attention (a district vehicle may be provided).

22 8.0 DISTRICT shall be responsible for the supervision and care of
23 its students from the time of departure from home or school to the
24 time of arrival back at the home or school. DISTRICT shall also be
25 responsible for the actions of its students and employees while
participating in the PROGRAM.

1 9.0 Hold Harmless/Insurance coverage shall be as follows:

2 A. DISTRICT shall hold harmless, defend, and indemnify the
3 Orange County Superintendent of Schools, the Orange County
4 Board of Education, and their officers, agents, and
5 employees from any and all claims for damages resulting
6 from the acts or omissions of DISTRICT, its officers,
7 agents, employees, and students with respect to the Inside
8 the Outdoors - Field Program.

9 B. SUPERINTENDENT shall hold harmless, defend, and indemnify
10 the DISTRICT, its Governing Board, officers, agents,
11 employees, and students from any and all claims for damage
12 resulting from the acts or omissions of the Orange County
13 Superintendent of Schools, the Orange County Board of
14 Education and its officers, agents, and employees with
15 respect to the Inside the Outdoors - Field Program.

16 C. DISTRICT must furnish to SUPERINTENDENT a certificate of
17 insurance evidencing all coverages and additional insured
18 endorsements required **no less than fourteen (14) business**
19 **days, excluding holidays, prior to DISTRICT'S first day of**
20 **participation. DISTRICT shall not participate in the**
21 **Inside the Outdoors - Field Program until SUPERINTENDENT**
22 **has received a valid certificate of insurance evidencing**
23 **the insurance coverage required.**

24 D. DISTRICT'S insurance must be with an insurance company
25 admitted and licensed by the Insurance Commissioner of the

1 State of California or a program of self-insurance
2 approved by the SUPERINTENDENT.

3 E. If the DISTRICT is either partially or fully self-insured
4 for its liability exposures, DISTRICT must notify the
5 SUPERINTENDENT in writing fourteen (14) business days,
6 excluding holidays, prior to DISTRICT'S first day of
7 participation and provide the SUPERINTENDENT with a
8 statement signed by an authorized representative of
9 DISTRICT which states that DISTRICT agrees to protect the
10 Orange County Superintendent of Schools, the Orange County
11 Board of Education, and its officers, employees, and
12 agents as if the insurance requirements in Section 9.0
13 were in full effect.

14 F. DISTRICT agrees to maintain Comprehensive General
15 Liability Insurance, including bodily injury, property
16 damage, premises-operations, products-completed operations
17 and personal injury, in the amount of not less than one
18 million dollars (\$1,000,000) per occurrence or a program
19 of self-insurance approved by SUPERINTENDENT.

20 G. The following two (2) policy endorsements must be included
21 and written as follows:

22 (a) "The Orange County Superintendent of Schools, the
23 Orange County Board of Education, and their officers,
24 agents and employees shall be added as an additional
25 insured to the policy."

1 (b) "Such insurance as is afforded by this policy for the
2 Orange County Superintendent of Schools, the Orange
3 County Board of Education, and its officers, agents,
4 and employees shall be primary, and any insurance
5 carried by the Orange County Superintendent of
6 Schools, or the Orange County Board of Education, for
7 the Orange County Superintendent of Schools and the
8 Orange County Board of Education and its officers,
9 agents, and employees shall be excess and
10 non-contributory."

11 H. DISTRICT shall, at DISTRICT'S sole cost and expense, take
12 out prior to participation in the Inside the Outdoors -
13 Field Program, and maintain in full force and effect, from
14 the first day of participation through the last day of
15 participation, a policy or policies of insurance covering
16 DISTRICT'S participation in the Inside the Outdoors -
17 Field Program.

18 I. Insurance certificate description should read as
19 "Participation in the Inside the Outdoors Programs."

20 J. In addition, DISTRICT shall provide a thirty (30) day
21 cancellation or reduction of coverage clause.

22 K. Insurance certificate holder shall be named proper as
23 "Orange County Superintendent of Schools, 200 Kalmus
24 Drive, P.O. Box 9050, Costa Mesa, California 92628-9050,
25 Attn: Contracts Department."

1 10.0 Any notice of **cancellation** by DISTRICT must be received in
2 writing by SUPERINTENDENT at least **twenty (20)** business days,
3 excluding holidays, prior to the scheduled PROGRAM date. In the
4 event of a cancellation, the DISTRICT is responsible to find an
5 equivalent replacement no later than ten (10) business days prior to
6 the cancelled program date; SUPERINTENDENT may also attempt to find
7 an equivalent replacement if possible. **If DISTRICT or SUPERINTENDENT**
8 **is unable to find an equivalent replacement, DISTRICT will be charged**
9 **ninety percent (90%) of the full cost of the scheduled PROGRAM. If**
10 DISTRICT'S School wishes to **reschedule** a scheduled PROGRAM date,
11 DISTRICT'S School may be charged an additional fee of One hundred
12 dollars (\$100.00).

13 11.0 Cancellation of a PROGRAM due to inclement weather conditions
14 may be made by the SUPERINTENDENT'S designated staff (no charge will
15 be incurred for those days). DISTRICT groups will be rescheduled at
16 a later date, upon request of DISTRICT and when space is available.
17 If DISTRICT decides to participate in the PROGRAM in inclement
18 weather conditions, DISTRICT will be charged the full fee regardless
19 of weather conditions.

20 12.0 DISTRICT agrees to pay SUPERINTENDENT per student or per PROGRAM
21 more specifically described in Exhibit "A", which is attached hereto
22 and incorporated by reference herein. **Payment shall be made based on**
23 **the number of students that actually attend, but not less than ninety**
24 **percent (90%) of the number of students identified in Exhibit "A".**

25 If school is designated as sponsored, a minimum enrollment
requirement is ninety percent (90%) of the contracted number of

1 students, and is paid by sponsorship. If the number of students who
2 attend is less than ninety percent (90%) of the contracted enrollment
3 number, SCHOOL will be charged a per student fee for all students
4 that fall below ninety percent (90%).

5 13.0 DISTRICT agrees to send to PROGRAM the number of students
6 indicated in Exhibit "A". DISTRICT agrees to pay a fee to
7 SUPERINTENDENT pursuant to Section 12.0, for each student of DISTRICT
8 participating in the PROGRAM. If the number of students described in
9 Exhibit "A" should change, DISTRICT will notify SUPERINTENDENT no
10 less than twenty (20) business days prior to the scheduled date.

11 14.0 Full payment of fees by DISTRICT or school must be received by
12 SUPERINTENDENT within thirty (30) calendar days of billing postmark.

13 15.0 DISTRICT agrees to bear the expense of repairs and/or breakage
14 resulting from unreasonable wear or abuse to property and/or
15 equipment caused by its students and/or teachers.

16 16.0 DISTRICT hereby delegates, by approval of this AGREEMENT, to the
17 District Superintendent or the District Superintendent's designee,
18 pursuant to Education Code Section 17604, the authority to allow
19 additional schools or students to participate in the Inside the
20 Outdoors - Field Program during the term of AGREEMENT.

21 17.0 In the interest of public health, SUPERINTENDENT provides a
22 tobacco-free environment. Smoking or the use of any tobacco products
23 are prohibited in buildings and vehicles, and on any property owned,
24 leased or contracted for by the SUPERINTENDENT pursuant to
25 SUPERINTENDENT Policy 400.15. Failure to abide with conditions of
this policy could result in the termination of this AGREEMENT.

1 18.0 SUPERINTENDENT and DISTRICT agree that they will not engage in
2 unlawful discrimination in employment of persons because of race,
3 color, religious creed, national origin, ancestry, physical handicap,
4 medical condition, marital status, or sex of such persons.

5 19.0 SUPERINTENDENT and DISTRICT agree that this AGREEMENT shall be
6 construed and entered into in accordance with the laws of the State
7 of California, through California state courts with venue in Orange
8 County, California.

9 20.0 NOTICE. All notices or demands to be given under this AGREEMENT
10 by either party to the other, shall be in writing and given either
11 by: (a) personal service or (b) by U.S. Mail, mailed either by
12 registered or certified mail, return receipt requested, with postage
13 prepaid. Service shall be considered given when received if
14 personally served or if mailed on the third day after deposit in any
15 U.S. Post Office. The address to which notices or demands may be
16 given by either party may be changed by written notice given in
17 accordance with the notice provisions of this section. As of the
18 date of this AGREEMENT, the addresses of the parties are as follows:

19 DISTRICT: Santa Ana Unified School District
1601 East Chestnut Avenue
20 Santa Ana, California 92701
Attn: _____

21 SUPERINTENDENT: Orange County Superintendent of Schools
22 200 Kalmus Drive
P.O. Box 9050
23 Costa Mesa, California 92628-9050
Attn: Patricia McCaughey

24 21.0 If any term, covenant, condition or provision of this AGREEMENT
25 is held by court of competent jurisdiction to be invalid, void or

unenforceable, the remainder of the provisions shall remain in full force and effect and shall in no way be affected, impaired or invalidated thereby.

22.0 The failure of SUPERINTENDENT or DISTRICT to seek redress for violation of, or to insist upon, the strict performance of any term or condition of this AGREEMENT, shall not be deemed a waiver by that party of such term or condition, or prevent a subsequent similar act from again constituting a violation of such term or condition.

23.0 This AGREEMENT contains the entire agreement between SUPERINTENDENT and DISTRICT regarding the services and any agreement hereafter made shall be ineffective to modify this AGREEMENT in whole or in part unless such agreement is embodied in an amendment to this AGREEMENT which has been signed by both SUPERINTENDENT and DISTRICT. This AGREEMENT supersedes all prior negotiations, understandings, representations and agreements.

[THIS SECTION INTENTIONALLY LEFT BLANK.]

1 IN WITNESS WHEREOF, the Parties hereto have caused this
2 AGREEMENT to be executed.

3 DISTRICT: SANTA ANA UNIFIED
4 SCHOOL DISTRICT

ORANGE COUNTY SUPERINTENDENT OF
SCHOOLS

5 BY: _____
Authorized Signature

BY: Patricia McCaughey
Authorized Signature

6 PRINT NAME: _____

PRINT NAME: Patricia McCaughey

7 TITLE: _____

TITLE: Administrator

8 DATE: _____

DATE: July 18, 2016

Santa Ana Unified School District

School	Site/Program	Schedule Date	Grade	Number of Students	Fee Per Student	Price per Event or Flat Fee	Comments
Heroes School	WILD WETLANDS - 9:00 - 11:00 AM	11/9/2016	3	120	\$15.00		
JACKSON SCHOOL	SHIPLEY -GABRIELINO WALK - 9:00 - 11:00 AM	10/7/2016	3	90	\$8.00		
JACKSON SCHOOL	SHIPLEY -GABRIELINO WALK - 9:00 - 11:00 AM	10/14/2016	3	90	\$8.00		
Thorpe Fundamental School	UPPER NEWPORT BAY	10/18/2016	4	90	\$34.00		
Thorpe Fundamental School	UPPER NEWPORT BAY	10/20/2016	4	90	\$34.00		

Note:

- (1) The Orange County Superintendent of Schools shall have the final approval on all revisions/modifications made to Exhibit A.
- (2) Cancellations and/or modifications to the number of pupils indicated in Exhibit A are subject to the terms and conditions of Section 10.0 and Section 11.0 of the Agreement.



Inside the Outdoors Fees for 2016-2017

Programs support California state standards, including Common Core State Standards, Science and/or Social Science Content Standards



Field Trips

	Cost to School	Full Cost of Program
2 hour Programs		
Kindergarten- Ecosystem Extravaganza Shipley Nature Center or Mt. San Antonio College	\$8.00	\$25.50
First Grade - Ecosystem Extravaganza Shipley Nature Center or Mt. San Antonio College	\$8.00	\$25.50
Second Grade - Ecosystem Extravaganza Shipley Nature Center or Mt. San Antonio College	\$8.00	\$25.50
Second and Third Grade Wild Wetlands and Santiago Oaks	\$15.00	\$25.50
Third Grade Aliso Watershed or Chino Hills	\$15.00	\$25.50
Third Grade - Gabrieliño Walk Shipley Nature Center or Mt. San Antonio College	\$8.00	\$25.50
Fourth Grade - Native American Program Shipley Nature Center or Mt. San Antonio College	\$8.00	\$25.50
Fourth Grade - Investigating Ecosystems Irvine Regional Park	\$15.00	\$25.50
Fifth Grade - Investigating Ecosystems Rancho Soñado, Santiago Oaks	\$15.00	\$25.50
3 hour Programs		
Third and Fourth Grade Key Ranch (Site closed until further notice.)	\$17.00	\$35.00
Helena Modjeska House	\$17.00	\$35.00
Full Day (5.5 hour) Programs		
Fourth Grade Irvine Regional Park, Upper Newport Bay	\$34.00	\$70.00
Fifth and Sixth Grade Crystal Cove, Modjeska Canyon, Rancho Soñado	\$34.00	\$70.00

Traveling Scientist Programs

Traveling Scientist Fee: \$390.00 for up to 60 students and \$6.50 for each additional student
(Full cost: \$8.00 per student)

Additional Birds of Prey Fee: \$60.00 for up to 60 students and \$1.00 for each additional student
(Full cost: additional \$1.50 per student)

Assembly Fee: \$390.00 for first assembly and \$70.00 for each additional assembly in the same day
Amazing Animals and Science Night Presentations

Birds of Prey Assembly: \$450.00 for first assembly and \$70.00 for each additional assembly in the same day

Traveling Scientist Programs have a daily mileage fee.

Additional Grant Opportunities available: visit www.insidetheoutdoors.org or call (714) 708-3885.

AGENDA ITEM BACKUP SHEET
September 27, 2016

Board Meeting

TITLE: Approval of Agreement with Padres Unidos for Period of September 28, 2016 through June 30, 2017

ITEM: Consent

SUBMITTED BY: David Haglund, Ed.D., Deputy Superintendent, CAO, Educational Services

PREPARED BY: David Haglund, Ed.D., Deputy Superintendent, CAO, Educational Services

BACKGROUND INFORMATION:

The purpose of this agenda item is to seek Board approval of the agreement with Padres Unidos on behalf of Davis Elementary School for the period of September 28, 2016 through June 30, 2017.

RATIONALE:

Padres Unidos will provide a community worker for 34 weeks of parent training with emphasis determined by school administration through the assessment evaluation. This module supports the attainment of skills and knowledge that parents need to foster academic excellence and parent school involvement. The focus will be to foster a culture of shared responsibility and collaboration with the school.

In the past, Padres Unidos collaborated at 17 elementary schools and one high school. In the 2015-16 school year, Padres Unidos provided services to over 3,000 parents and children with the different educational modules.

LCAP Goal 3.7: Establish parenting programs that support student success including, but not limited to Parents Investing in Quality education (PIQE) and other family services; expand the use of school-based Parent and community Liaisons, expanding structured recess at elementary schools, offering health fairs, and providing finger printing for parent volunteers. Support these efforts with transportation and childcare

FUNDING:

Title I Site Funds: \$9,200

ITEM SUMMARY:

- Agreement Starts: September 28, 2016
- Agreement Ends: June 30, 2017
- Agreement will provide 34 weeks of parent trainings
- Padres Unidos will provide services to 25 elementary schools in the 2016-17 school year
- At Davis Elementary School

RECOMMENDATION:

Approve the agreement with Padres Unidos for Period of September 28, 2016 through June 30, 2017.

DH:mo

Independent Contractor Agreement

This AGREEMENT is hereby entered into between the **Santa Ana Unified School District**, hereinafter referred to as “DISTRICT,” and (**Padres Unidos, 708 N. Garfield Street, Santa Ana, CA 92701**) hereinafter referred to as “CONTRACTOR.”

WHEREAS, DISTRICT is authorized by Section 53060 of the California Government Code to contract with and employ any persons for the furnishing of special services and advice in financial, economic, accounting, engineering, legal or administrative matters, if such persons are specially trained and experienced and competent to perform the special services required;

WHEREAS, DISTRICT is in need of such special services and advice; and WHEREAS, CONTRACTOR is specially trained and experienced and competent to perform the special services required by the DISTRICT, and such services are needed on a limited basis;

NOW, THEREFORE, the parties agree as follows:

1. **Services to be provided by CONTRACTOR:** Two days a week (8 hour days) for 34 weeks of support to the families in case management, behavior modification plans, Individual Assessments (house routines, and unmet needs), support staff with school events and support with special programs.

Services shall be provided by (Name of specific individual, if required).

2. **Term:** CONTRACTOR shall commence providing services under this AGREEMENT on **9/28/2016** and will diligently perform as required and complete performance by **6/30/2017**.

3. **Compensation:** DISTRICT agrees to pay the CONTRACTOR for services satisfactorily rendered pursuant to this AGREEMENT a total fee not to exceed Nine Thousand Two Hundred Dollars (\$9,200). DISTRICT shall pay CONTRACTOR according to the following terms and conditions:

4. **Expenses:** DISTRICT shall not be liable to CONTRACTOR for any costs or expenses paid or incurred by CONTRACTOR in performing services for DISTRICT, except as follows: N/A.

5. **Independent Contractor:** CONTRACTOR, in the performance of this AGREEMENT, shall be and act as an independent contractor. CONTRACTOR understands and agrees that he/she and all of his/her employees shall not be considered officers, employees or agents of the DISTRICT, and are not entitled to benefits of any kind or nature normally provided employees of the DISTRICT and/or to which DISTRICT's employees are normally entitled, including, but not limited to, State Unemployment Compensation or Workers' Compensation. CONTRACTOR assumes the full responsibility for the acts and/or omissions of his/her employees or agents as they relate to the services to be provided under this AGREEMENT. CONTRACTOR shall assume full responsibility for payment of all federal, state and local taxes or contributions, including unemployment insurance, social security and income taxes with respect to CONTRACTOR's employees.

6. **Materials:** CONTRACTOR shall furnish, at its own expense, all labor, materials, equipment, supplies and other items necessary to complete the services to be provided pursuant to this AGREEMENT, except as follows: N/A.

CONTRACTOR's services will be performed, findings obtained, reports and recommendations prepared in accordance with generally and currently accepted principles and practices of his/her profession.

7. **Invoices:** CONTRACTOR will submit monthly invoices to the DISTRICT within 30 days of the services being rendered. The DISTRICT will only reimburse CONTRACTOR for approved services as outlined in section 1, ***Services to be provided by CONTRACTOR*** at the cost outlined in section 3, ***Compensation***.

8. **Originality of Services:** CONTRACTOR agrees that all technologies, formulae, procedures, processes, methods, writings, ideas, dialogue, compositions, recordings, teleplays, and/or video productions prepared for, written for, submitted to the DISTRICT and/or used in connection with this AGREEMENT, shall be wholly original to CONTRACTOR and shall not be copied in

whole or in part from any other source, except that submitted to CONTRACTOR by DISTRICT as a basis for such services.

9. **Copyright/Trademark/Patent:** CONTRACTOR understands and agrees that all matters produced under this AGREEMENT shall become the property of DISTRICT and cannot be used without DISTRICT's express written permission. DISTRICT shall have all right, title and interest in said matters, including the right to secure and maintain the copyright, trademark and/or patent of said matter in the name of the DISTRICT. CONTRACTOR consents to use of CONTRACTOR's name in conjunction with the sale, use, performance and distribution of the matters, for any purpose and in any medium.

10. **Conflict of Interest:** CONTRACTOR represents and warrants the following:

(a) **No Current or Prior Conflict of Interest.** That CONTRACTOR has no business, professional, personal, or other interest, including, but not limited to, the representation of other clients, that would conflict in any manner or degree with the performance of its obligations under this AGREEMENT.

(b) **Notice of Potential Conflict.** If any such actual or potential conflict of interest arises under this AGREEMENT, CONTRACTOR shall immediately inform the DISTRICT in writing of such conflict.

(c) **Termination for Material Conflict.** If, in the reasonable judgment of the DISTRICT, such conflict poses a material conflict to and with the performance of CONTRACTOR's obligations under this AGREEMENT, then the DISTRICT may terminate the AGREEMENT immediately upon written notice to CONTRACTOR; such termination of the AGREEMENT shall be effective upon the receipt of such notice by CONTRACTOR.

11. **Termination:** DISTRICT may, at any time, with or without reason, terminate this AGREEMENT and compensate CONTRACTOR only for services satisfactorily rendered to the date of termination. Written notice by DISTRICT shall be sufficient to stop further performance of services by CONTRACTOR. Notice shall be deemed given when received by the CONTRACTOR or no later than three days after the day of mailing, whichever is sooner.

DISTRICT may terminate this AGREEMENT upon giving of written notice of intention to terminate for cause. Cause shall include: (a) material violation of this AGREEMENT by the CONTRACTOR; or (b) any act by CONTRACTOR exposing the DISTRICT to liability to others for personal injury or property damage; or (c) CONTRACTOR is adjudged a bankrupt, CONTRACTOR makes a general assignment for the benefit of creditors or a receiver is appointed on account of CONTRACTOR's insolvency. Written notice by DISTRICT shall contain the reasons for such intention to terminate and unless within **TEN (10)** days after service of such notice the condition or violation shall cease, or satisfactory arrangements for the correction thereof be made, this AGREEMENT shall upon the expiration of the **TEN (10)** days cease and terminate. In the event of such termination, the DISTRICT may secure the required services from another contractor. If the cost to the DISTRICT exceeds the cost of providing the service pursuant to this AGREEMENT, the excess cost shall be charges to and collected from the CONTRACTOR. The foregoing provisions are in addition to and not a limitation of any other rights or remedies available to DISTRICT. Written notice by DISTRICT shall be deemed given when received by the other party, or no later than three days after the day of mailing, whichever is sooner.

12. **Hold Harmless:** CONTRACTOR agrees to and does hereby indemnify, hold harmless and defend the DISTRICT and its governing board, officers, employees and agents from every claim or demand made and every liability, loss, damage or expense, of any nature whatsoever, which may be incurred by reason of:

- (a) Liability for damages for: (1) death or bodily injury to person; (2) injury to, loss or theft of property; or (3) any other loss, damage or expense arising out of (1) or (2) above, sustained by the CONTRACTOR or any person, firm or corporation employed by the CONTRACTOR, either directly or by independent contract, upon or in connection with the services called for in this AGREEMENT, however caused, except for liability for damages referred to above which result from the negligence or willful misconduct of the DISTRICT or its officers, employees or agents.
- (b) Any injury to or death of any person(s), including the DISTRICT's officers, employees and agents, or damage to or loss of any property caused by any act, neglect,

default, or omission of the CONTRACTOR, or any person, firm or corporation employed by the CONTRACTOR, either directly or by independent contract, arising out of, or in any way connected with, the services covered by this AGREEMENT, whether said injury or damage occurs either on or off DISTRICT's property, except for liability for damages which result from the sole negligence or willful misconduct of the DISTRICT or its officers, employees or agents.

(c) Any liability for damages which may arise from the furnishing or use of any copyrighted or uncopyrighted matter or patented or unpatented invention under this AGREEMENT.

13. **Insurance:** Pursuant to Section 10, CONTRACTOR agrees to carry a comprehensive general and automobile liability insurance with limits of **ONE MILLION Dollars (\$1,000,000)** per occurrence combined single limit for bodily injury and property damage in a form mutually acceptable to both parties to protect CONTRACTOR and DISTRICT against liability or claims of liability which may arise out of this AGREEMENT. In addition, CONTRACTOR agrees to provide an endorsement to this policy stating, "Such insurance as is afforded by this policy shall be primary, and any insurance carried by DISTRICT shall be excess and noncontributory." No later than **TEN (10)** days from execution of this AGREEMENT by the DISTRICT and CONTRACTOR, CONTRACTOR shall provide DISTRICT with certificates of insurance evidencing all coverages and endorsements required hereunder including a thirty (30) day written notice of cancellation or reduction in coverage. CONTRACTOR agrees to name DISTRICT and its governing board, officers, agents and employees as additional insureds under said policy.

14. **Assignment:** The obligations of the CONTRACTOR pursuant to this AGREEMENT shall not be assigned by the CONTRACTOR.

15. **Compliance With Applicable Laws:** The services completed herein must meet the approval of the DISTRICT and shall be subject to the DISTRICT's general right of inspection to secure the satisfactory completion thereof. CONTRACTOR agrees to comply with all federal, state and local laws, rules, regulations and ordinances that are now or may in the future become applicable

to CONTRACTOR, CONTRACTOR's business, equipment and personnel engaged in services covered by this AGREEMENT or accruing out of the performance of such services.

16. **Permits/Licenses:** CONTRACTOR and all CONTRACTOR's employees or agents shall secure and maintain in force such permits and licenses as are required by law in connection with the furnishing of services pursuant to this AGREEMENT.

17. **Employment With Public Agency:** CONTRACTOR, if an employee of another public agency, agrees that CONTRACTOR will not receive salary or remuneration, other than vacation pay, as an employee of another public agency for the actual time in which services are actually being performed pursuant to this AGREEMENT.

18. **Entire Agreement/Amendment:** This AGREEMENT and any exhibits attached hereto constitute the entire agreement among the parties to it and supersedes any prior or contemporaneous understanding or agreement with respect to the services contemplated, and may be amended only by a written amendment executed by both parties to the AGREEMENT.

19. **Nondiscrimination:** CONTRACTOR agrees that it will not engage in unlawful discrimination in employment of persons because of race, ethnicity, religion, nationality, disability, gender, marital status or age of such persons.

20. **Non Waiver:** The failure of DISTRICT or CONTRACTOR to seek redress for violation of, or to insist upon, the strict performance of any term or condition of this AGREEMENT, shall not be deemed a waiver by that party of such term or condition, or prevent a subsequent similar act from again constituting a violation of such term or condition.

21. **Notice:** All notices or demands to be given under this AGREEMENT by either party to the other, shall be in writing and given either by: (a) personal service or (b) by U.S. Mail, mailed either by registered or certified mail, return receipt requested, with postage prepaid. Service shall be considered given when received if personally served or if mailed on the third day after deposit in any U.S. Post Office. The address to which notices or demands may be given by either party

may be changed by written notice given in accordance with the notice provisions of this section.
At the date of this AGREEMENT, the addresses of the parties are as follows:

DISTRICT:

Santa Ana Unified School District
1601 E. Chestnut Ave
Santa Ana, CA 92701

CONTRACTOR:

Padres Unidos
780 N. Garfield Street
Santa Ana, CA 92071

22. **Severability:** If any term, condition or provision of this AGREEMENT is held by a court of competent jurisdiction to be invalid, void, or unenforceable, the remaining provisions will nevertheless continue in full force and effect, and shall not be affected, impaired or invalidated in any way.

23. **Attorney Fees/Costs:** Should litigation be necessary to enforce any terms or provisions of this AGREEMENT, then each party shall bear its own litigation and collection expenses, witness fees, court costs, and attorneys' fees.

24. **Governing Law:** The terms and conditions of this AGREEMENT shall be governed by the laws of the State of California with venue in Orange County, California. This AGREEMENT is made in and shall be performed in Orange County, California.

25. **Exhibits:** This AGREEMENT incorporates by this reference, any exhibits, which are attached hereto and incorporated herein.

a. Padres Unidos Proposal

THIS AGREEMENT IS ENTERED INTO THIS 28TH DAY OF SEPTEMBER, 2016.

DISTRICT:

CONTRACTOR:

By:

Signature

Tina Douglas

Printed Name

Assistant Superintendent, Business
Services

Title

9/27/2016

Board Approval Date

By:

Signature

Printed Name

Title

Social Security or Taxpayer Identification

* Risk Manager should review all insurance requirements for the District.

* Criminal Record Check (Fingerprint), may be applicable.

AGENDA ITEM BACKUP SHEET

September 27, 2016

Board Meeting

TITLE: Approval of Agreement with Silicon Valley Math Initiative, LLC for Period of October 1, 2016 through June 30, 2017

ITEM: Consent

SUBMITTED BY: David Haglund, Ed.D., Deputy Superintendent, CAO, Educational Services

PREPARED BY: David Haglund, Ed.D., Deputy Superintendent, CAO, Educational Services

BACKGROUND INFORMATION:

The purpose of this agenda item is to seek Board approval of the agreement with Silicon Valley Math Initiative, LLC on behalf of Educational Services for the period of October 1, 2016 through June 30, 2017.

RATIONALE:

Since 2013, the Silicon Valley Math Initiative has provided trainings for all secondary College Algebra, Probability and Statistics and Advanced Placement Math teachers. Teachers will engage in learning about the Common Core State Standards for mathematics strategies for questioning and use of Mathematical Practices, Formative assessments and rich tasks will be embedded. The trainings will focus on shifting pedagogy to help support students to engage in rigor of the new State Standards. Program will be implemented at Century, Godinez Fundamental, Middle College, Saddleback, Santa Ana, Segerstrom, and Valley high schools.

LCAP Goal 1.1: Provide equitable student access to a rigorous, standard-based, instructional program that include, but not limited to high-quality instruction, instructional materials, academic supports, and technology-based resources.

LCAP Goal 2.1: Ensure access to the core instructional program by providing highly qualified teachers at each site and ongoing professional development for all staff to ensure full implementation of the new CA State Standards and assessments.

FUNDING:

Title II Funds: \$50,000

ITEM SUMMARY:

- Agreement Starts: October 1, 2016
- Agreement Ends: June 30, 2017
- All secondary College Algebra, Probability and Statistics and Advanced Placement Math teachers (45 teachers will be trained)
- At Century, Godinez Fundamental, Middle College, Saddleback, Santa Ana, Segerstrom, and Valley high schools

RECOMMENDATION:

Approve the agreement with Silicon Valley Math Initiative, LLC for period of October 1, 2016 through June 30, 2017.

DH:mo

Independent Contractor Agreement

This AGREEMENT is hereby entered into between the **Santa Ana Unified School District**, hereinafter referred to as “DISTRICT,” and (**The Silicon Valley Mathematics Initiative, LLC, 17485 Monterey Road, Suite 205, Morgan Hill, CA 95037**) hereinafter referred to as “CONTRACTOR.”

WHEREAS, DISTRICT is authorized by Section 53060 of the California Government Code to contract with and employ any persons for the furnishing of special services and advice in financial, economic, accounting, engineering, legal or administrative matters, if such persons are specially trained and experienced and competent to perform the special services required;

WHEREAS, DISTRICT is in need of such special services and advice; and WHEREAS, CONTRACTOR is specially trained and experienced and competent to perform the special services required by the DISTRICT, and such services are needed on a limited basis;

NOW, THEREFORE, the parties agree as follows:

1. **Services to be provided by CONTRACTOR:** Six professional development days to provide in-depth training for College Algebra, Probability & Statistics, and AP teachers in the Advanced Placement Curriculum, Common Core State Standard in mathematics.

Services shall be provided by (Name of specific individual, if required).

2. **Term:** CONTRACTOR shall commence providing services under this AGREEMENT on **10/1/2016** and will diligently perform as required and complete performance by **6/30/2017**.

3. **Compensation:** DISTRICT agrees to pay the CONTRACTOR for services satisfactorily rendered pursuant to this AGREEMENT a total fee not to exceed Forty Thousand Dollars (\$40,000). DISTRICT shall pay CONTRACTOR according to the following terms and conditions:

4. **Expenses:** DISTRICT shall not be liable to CONTRACTOR for any costs or expenses paid or incurred by CONTRACTOR in performing services for DISTRICT, except as follows: Lodging, meals, airfare, parking, mileage, rental car.

5. **Independent Contractor:** CONTRACTOR, in the performance of this AGREEMENT, shall be and act as an independent contractor. CONTRACTOR understands and agrees that he/she and all of his/her employees shall not be considered officers, employees or agents of the DISTRICT, and are not entitled to benefits of any kind or nature normally provided employees of the DISTRICT and/or to which DISTRICT's employees are normally entitled, including, but not limited to, State Unemployment Compensation or Workers' Compensation. CONTRACTOR assumes the full responsibility for the acts and/or omissions of his/her employees or agents as they relate to the services to be provided under this AGREEMENT. CONTRACTOR shall assume full responsibility for payment of all federal, state and local taxes or contributions, including unemployment insurance, social security and income taxes with respect to CONTRACTOR's employees.

6. **Materials:** CONTRACTOR shall furnish, at its own expense, all labor, materials, equipment, supplies and other items necessary to complete the services to be provided pursuant to this AGREEMENT, except as follows: N/A.

CONTRACTOR's services will be performed, findings obtained, reports and recommendations prepared in accordance with generally and currently accepted principles and practices of his/her profession.

7. **Invoices:** CONTRACTOR will submit monthly invoices to the DISTRICT within 30 days of the services being rendered. The DISTRICT will only reimburse CONTRACTOR for approved services as outlined in section 1, *Services to be provided by CONTRACTOR* at the cost outlined in section 3, *Compensation*.

8. **Originality of Services:** CONTRACTOR agrees that all technologies, formulae, procedures, processes, methods, writings, ideas, dialogue, compositions, recordings, teleplays, and/or video productions prepared for, written for, submitted to the DISTRICT and/or used in connection with

this AGREEMENT, shall be wholly original to CONTRACTOR and shall not be copied in whole or in part from any other source, except that submitted to CONTRACTOR by DISTRICT as a basis for such services.

9. **Copyright/Trademark/Patent:** CONTRACTOR understands and agrees that all matters produced under this AGREEMENT shall become the property of DISTRICT and cannot be used without DISTRICT's express written permission. DISTRICT shall have all right, title and interest in said matters, including the right to secure and maintain the copyright, trademark and/or patent of said matter in the name of the DISTRICT. CONTRACTOR consents to use of CONTRACTOR's name in conjunction with the sale, use, performance and distribution of the matters, for any purpose and in any medium.

10. **Conflict of Interest:** CONTRACTOR represents and warrants the following:

(a) **No Current or Prior Conflict of Interest.** That CONTRACTOR has no business, professional, personal, or other interest, including, but not limited to, the representation of other clients, that would conflict in any manner or degree with the performance of its obligations under this AGREEMENT.

(b) **Notice of Potential Conflict.** If any such actual or potential conflict of interest arises under this AGREEMENT, CONTRACTOR shall immediately inform the DISTRICT in writing of such conflict.

(c) **Termination for Material Conflict.** If, in the reasonable judgment of the DISTRICT, such conflict poses a material conflict to and with the performance of CONTRACTOR's obligations under this AGREEMENT, then the DISTRICT may terminate the AGREEMENT immediately upon written notice to CONTRACTOR; such termination of the AGREEMENT shall be effective upon the receipt of such notice by CONTRACTOR.

11. **Termination:** DISTRICT may, at any time, with or without reason, terminate this AGREEMENT and compensate CONTRACTOR only for services satisfactorily rendered to the date of termination. Written notice by DISTRICT shall be sufficient to stop further performance

of services by CONTRACTOR. Notice shall be deemed given when received by the CONTRACTOR or no later than three days after the day of mailing, whichever is sooner.

DISTRICT may terminate this AGREEMENT upon giving of written notice of intention to terminate for cause. Cause shall include: (a) material violation of this AGREEMENT by the CONTRACTOR; or (b) any act by CONTRACTOR exposing the DISTRICT to liability to others for personal injury or property damage; or (c) CONTRACTOR is adjudged a bankrupt, CONTRACTOR makes a general assignment for the benefit of creditors or a receiver is appointed on account of CONTRACTOR's insolvency. Written notice by DISTRICT shall contain the reasons for such intention to terminate and unless within **TEN (10)** days after service of such notice the condition or violation shall cease, or satisfactory arrangements for the correction thereof be made, this AGREEMENT shall upon the expiration of the **TEN (10)** days cease and terminate. In the event of such termination, the DISTRICT may secure the required services from another contractor. If the cost to the DISTRICT exceeds the cost of providing the service pursuant to this AGREEMENT, the excess cost shall be charges to and collected from the CONTRACTOR. The foregoing provisions are in addition to and not a limitation of any other rights or remedies available to DISTRICT. Written notice by DISTRICT shall be deemed given when received by the other party, or no later than three days after the day of mailing, whichever is sooner.

12. **Hold Harmless:** CONTRACTOR agrees to and does hereby indemnify, hold harmless and defend the DISTRICT and its governing board, officers, employees and agents from every claim or demand made and every liability, loss, damage or expense, of any nature whatsoever, which may be incurred by reason of:

(a) Liability for damages for: (1) death or bodily injury to person; (2) injury to, loss or theft of property; or (3) any other loss, damage or expense arising out of (1) or (2) above, sustained by the CONTRACTOR or any person, firm or corporation employed by the CONTRACTOR, either directly or by independent contract, upon or in connection with the services called for in this AGREEMENT, however caused, except for liability for damages referred to above which result from the negligence or willful misconduct of the DISTRICT or its officers, employees or agents.

(b) Any injury to or death of any person(s), including the DISTRICT's officers, employees and agents, or damage to or loss of any property caused by any act, neglect, default, or omission of the CONTRACTOR, or any person, firm or corporation employed by the CONTRACTOR, either directly or by independent contract, arising out of, or in any way connected with, the services covered by this AGREEMENT, whether said injury or damage occurs either on or off DISTRICT's property, except for liability for damages which result from the sole negligence or willful misconduct of the DISTRICT or its officers, employees or agents.

(c) Any liability for damages which may arise from the furnishing or use of any copyrighted or uncopyrighted matter or patented or unpatented invention under this AGREEMENT.

13. **Insurance**: Pursuant to Section 10, CONTRACTOR agrees to carry a comprehensive general and automobile liability insurance with limits of **ONE MILLION Dollars (\$1,000,000)** per occurrence combined single limit for bodily injury and property damage in a form mutually acceptable to both parties to protect CONTRACTOR and DISTRICT against liability or claims of liability which may arise out of this AGREEMENT. In addition, CONTRACTOR agrees to provide an endorsement to this policy stating, "Such insurance as is afforded by this policy shall be primary, and any insurance carried by DISTRICT shall be excess and noncontributory." No later than **TEN (10)** days from execution of this AGREEMENT by the DISTRICT and CONTRACTOR, CONTRACTOR shall provide DISTRICT with certificates of insurance evidencing all coverages and endorsements required hereunder including a thirty (30) day written notice of cancellation or reduction in coverage. CONTRACTOR agrees to name DISTRICT and its governing board, officers, agents and employees as additional insureds under said policy.

14. **Assignment**: The obligations of the CONTRACTOR pursuant to this AGREEMENT shall not be assigned by the CONTRACTOR.

15. **Compliance With Applicable Laws**: The services completed herein must meet the approval of the DISTRICT and shall be subject to the DISTRICT's general right of inspection to secure the satisfactory completion thereof. CONTRACTOR agrees to comply with all federal, state and

local laws, rules, regulations and ordinances that are now or may in the future become applicable to CONTRACTOR, CONTRACTOR's business, equipment and personnel engaged in services covered by this AGREEMENT or accruing out of the performance of such services.

16. **Permits/Licenses:** CONTRACTOR and all CONTRACTOR's employees or agents shall secure and maintain in force such permits and licenses as are required by law in connection with the furnishing of services pursuant to this AGREEMENT.

17. **Employment With Public Agency:** CONTRACTOR, if an employee of another public agency, agrees that CONTRACTOR will not receive salary or remuneration, other than vacation pay, as an employee of another public agency for the actual time in which services are actually being performed pursuant to this AGREEMENT.

18. **Entire Agreement/Amendment:** This AGREEMENT and any exhibits attached hereto constitute the entire agreement among the parties to it and supersedes any prior or contemporaneous understanding or agreement with respect to the services contemplated, and may be amended only by a written amendment executed by both parties to the AGREEMENT.

19. **Nondiscrimination:** CONTRACTOR agrees that it will not engage in unlawful discrimination in employment of persons because of race, ethnicity, religion, nationality, disability, gender, marital status or age of such persons.

20. **Non Waiver:** The failure of DISTRICT or CONTRACTOR to seek redress for violation of, or to insist upon, the strict performance of any term or condition of this AGREEMENT, shall not be deemed a waiver by that party of such term or condition, or prevent a subsequent similar act from again constituting a violation of such term or condition.

21. **Notice:** All notices or demands to be given under this AGREEMENT by either party to the other, shall be in writing and given either by: (a) personal service or (b) by U.S. Mail, mailed either by registered or certified mail, return receipt requested, with postage prepaid. Service shall be considered given when received if personally served or if mailed on the third day after deposit

in any U.S. Post Office. The address to which notices or demands may be given by either party may be changed by written notice given in accordance with the notice provisions of this section. At the date of this AGREEMENT, the addresses of the parties are as follows:

DISTRICT:

**Santa Ana Unified School District
1601 E. Chestnut Ave
Santa Ana, CA 92701**

CONTRACTOR:

**Silicon Valley Mathematics Initiative, LLC
17485 Monterey Road, Suite 205
Morgan Hill, CA 95037**

22. **Severability:** If any term, condition or provision of this AGREEMENT is held by a court of competent jurisdiction to be invalid, void, or unenforceable, the remaining provisions will nevertheless continue in full force and effect, and shall not be affected, impaired or invalidated in any way.

23. **Attorney Fees/Costs:** Should litigation be necessary to enforce any terms or provisions of this AGREEMENT, then each party shall bear its own litigation and collection expenses, witness fees, court costs, and attorneys' fees.

24. **Governing Law:** The terms and conditions of this AGREEMENT shall be governed by the laws of the State of California with venue in Orange County, California. This AGREEMENT is made in and shall be performed in Orange County, California.

25. **Exhibits:** This AGREEMENT incorporates by this reference, any exhibits, which are attached hereto and incorporated herein.

a. Services

b. Program Budget

THIS AGREEMENT IS ENTERED INTO THIS 28TH DAY OF SEPTEMBER, 2016.

DISTRICT:

CONTRACTOR:

By:

Signature

Tina Douglas

Printed Name

Assistant Superintendent, Business
Services

Title

9/27/2016

Board Approval Date

By:

Signature

Printed Name

Title

Social Security or Taxpayer Identification

* Risk Manager should review all insurance requirements for the District.

* Criminal Record Check (Fingerprint), may be applicable.

AGENDA ITEM BACKUP SHEET
September 27, 2016

Board Meeting

TITLE: **Ratification of Purchase Order Summary and Listing of all Purchase Orders, for the Period of August 24, 2016 through September 13, 2016**

ITEM: **Consent**

SUBMITTED BY: **Tina Douglas, Assistant Superintendent, Business Services**

PREPARED BY: **Jonathan Geiszler, Director, Purchasing and Stores**

BACKGROUND INFORMATION:

Board Policy 3300 and Education Code 17604 specifically authorizes the Board to delegate signature authority on behalf of the District to the District Superintendent. Such delegation of signature authority serves to expedite the implementation of financial transactions or any other contract.

ITEM SUMMARY:

- Snapshot of purchase orders issued between August 24, 2016 through September 13, 2016
- Board Policy 3300
- Education Code 17604

RATIONALE:

The Purchase Order Summary consists of all orders created during the period of August 24, 2016 through September 13, 2016. A detailed listing is also included. Purchase orders for contracts over \$5,000 have been previously approved by the Board through individual agenda items.

LCAP Goal 3.10: Support the enhancement of school climate through smooth operations and processes.

FUNDING:

Not Applicable

RECOMMENDATION:

Ratify Purchase Order Summary and Listing of all Purchase Orders for the period of August 24, 2016 through September 13, 2016.

TD:jg:mm



Santa Ana Unified School District

Stefanie P. Phillips, Ed.D., Superintendent

Date: September 14, 2016
To: Stefanie P. Phillips, Ed.D., Superintendent
From: Tina Douglas, Assistant Superintendent, Business Services
Subject: Purchase Order Summary: From 24-AUG-2016 through 13-SEP-2016

Fund 01	21st Century ASSETS (roll-up 4124)	\$ 253,440.61
Fund 01	30-R2002-653 Before and After School Learning & Safe Neighborhood Partnerships	\$ 2,399,157.95
Fund 01	AVID-OCDE Destination Graduation-High Schls	\$ 474.40
Fund 01	CTE Incentive Grant Program	\$ 18,779.60
Fund 01	California Career Pathways Trust	\$ 160,903.70
Fund 01	Carl D Perkins Section 131 Career and Technical Education act of 1998	\$ 3,995.00
Fund 01	E-Business Academy [0473] CHS	\$ 2,900.00
Fund 01	Education Academy [0434] CHS	\$ 2,030.00
Fund 01	Emergency Preparedness and Operations	\$ 26,714.00
Fund 01	Fund 01 General Fund	\$ 48,497.53
Fund 01	Fundraiser (Non ASB-PTA Deposits)	\$ 3,190.48
Fund 01	Global Business Academy [0190] VHS	\$ 2,331.48
Fund 01	Head Start	\$ 16,434.94
Fund 01	High School Inc.	\$ 2,580.00
Fund 01	Homeless Children Education Grants	\$ 8,149.27
Fund 01	IASA: Title I Basic Grants Low-Income and Neglected, Part A	\$ 140,314.64
Fund 01	LCFF-Supplemental/Concentration	\$ 891,007.78
Fund 01	Lottery: Instructional Materials	\$ 115,388.10
Fund 01	Medi-Cal Billing Option	\$ 271.71
Fund 01	NCLB: Title II, Part B, CA Mathematics and Science Partnerships (CaMSP)	\$ 1,998.00
Fund 01	NCLB: Title I, School Improvement Grant QEIA	\$ 2,789.00
Fund 01	One-Time Carryover Funds	\$ 8,659.20
Fund 01	One-Time Discretionary Funds	\$ 272,453.08
Fund 01	Ongoing & Major Maintenance Account	\$ 285,038.72
Fund 01	Pupil Transportation (7230/7240)	\$ 11,058,031.15
Fund 01	S.D. Bechtel, Jr. Foundation	\$ 190,000.00
Fund 01	Special Ed: IDEA Preschool Grants,	\$ 753.49
Fund 01	Special Ed: Mental Health Services	\$ 77,760.00
Fund 01	Special Ed: Workability I LEA	\$ 775.75
Fund 01	Special Education	\$ 42,597.04
Fund 01	Title I, Core Set Aside	\$ 24,000.00
Fund 01	Title II-Part A Improving Teacher Quality	\$ 192,528.00
Fund 01	Title III Limited English Proficiency LEP Student Program	\$ 7,525.00

BOARD OF EDUCATION

John Palacio, President • Rob Richardson, Vice President
Valerie Amezcua, Clerk • José Alfredo Hernández, J.D., Member • Cecilia "Ceci" Iglesias, Member

Fund 01	Two-Way Digital ITFS Licensee Revenue	\$ 13,623.44
Fund 01	Unrestricted - CalSafe (6091/6092)	\$ 484.00
Fund 01	Unrestricted - Regional Occupational Center Program (ROC/P 6350)	\$ 38,368.34
Fund 01	Unrestricted Discretionary Accounts	\$ 778,707.23
Fund 01	Unrestricted One-time Funds	\$ 518,339.40
Fund 01	Unrestricted-GATE (7140)	\$ 268.21
Fund 01	WASC (was FdRes 010031)	\$ 920.00
Grand Total:		\$ 17,612,180.24

Fund 09	Fund 09 One-Time Discretionary Funds	\$ 78,326.90
Fund 09	Fund 09 One-Time Funds	\$ 14,311.74
Grand Total:		\$ 92,638.64

Fund 12	Child Development: CA State Preschool Program	\$ 23,275.10
Fund 12	Child Development: CA State Preschool Program QRIS Block Grant RFA	\$ 22,880.00
Grand Total:		\$ 46,155.10

Fund 13	Child Nutrition: School Programs	\$ 380,504.02
Grand Total:		\$ 380,504.02

Fund 14	Fund 14 Deferred Maintenance Fund	\$ 2,014.18
Grand Total:		\$ 2,014.18

Fund 29	Fund 29 Measure G Series E	\$ 4,746.56
Grand Total:		\$ 4,746.56

Fund 40	Emergency Repair Program-Williams Case	\$ 605,748.68
Fund 40	Fund 40 Kitchen Remodeling	\$ 146,344.00
Fund 40	Fund 40 Special Reserve Fund	\$ 32,909.57
Grand Total:		\$ 785,002.25

Fund 68	Fund 68 Workers' Compensation	\$ 45,806.66
Grand Total:		\$ 45,806.66

Fund 69	Fund 69 Health & Welfare	\$ 8,500.00
Grand Total:		\$ 8,500.00

Fund 81	Fund 81 Property & Liability	\$ 575,032.89
Grand Total:		\$ 575,032.89

Prepared By: Jonathan Geiszler, Director, Purchasing and Stores

PO Number: 352040		Supplier: BSN SPORTS	Date PO	8/24/2016			
Fund 01	Unrestricted Discretionary Accounts	Materials & Supplies/Software			SADDLEBACK HIGH SCHOOL	24-Aug-2016	\$ 2,148.15
						Grand Total:	\$ 2,148.15
PO Number: 352041		Supplier: BSN SPORTS	Date PO	8/24/2016			
Fund 01	Unrestricted Discretionary Accounts	Materials & Supplies/Software			SADDLEBACK HIGH SCHOOL	24-Aug-2016	\$ 931.33
						Grand Total:	\$ 931.33
PO Number: 352042		Supplier: CDW GOVERNMENT, INC.	Date PO	8/24/2016			
Fund 01	Unrestricted Discretionary Accounts	Materials & Supplies/Software			PIO-PICO ELEMENTARY SCHOOL	24-Aug-2016	\$ 639.41
						Grand Total:	\$ 639.41
PO Number: 352044		Supplier: SIMPLASTICS, LLC	Date PO	8/24/2016			
Fund 01	Unrestricted Discretionary Accounts	Materials & Supplies/Software			SANTA ANA HIGH SCHOOL	24-Aug-2016	\$ 2,478.46
Fund 01	Unrestricted Discretionary Accounts	Non-Capitalized Equipment			SANTA ANA HIGH SCHOOL	24-Aug-2016	\$ 489.50
						Grand Total:	\$ 2,967.96
PO Number: 352045		Supplier: OFFICE DEPOT	Date PO	8/24/2016			
Fund 01	Unrestricted Discretionary Accounts	Office Supplies			SANTA ANA HIGH SCHOOL	24-Aug-2016	\$ 131.95
						Grand Total:	\$ 131.95
PO Number: 352046		ADVANTAGE WEST INVESTMENT ENTERPRISES, INC. dba ADVANTAGE WEST GOVERNMENT PRODUCT		Date PO	8/24/2016		
		Supplier: SOLUTIONS		Created:	8:49:02 AM		
Fund 13	Child Nutrition: School Programs	Materials & Supplies Warehouse			NUTRITION SERVICES	24-Aug-2016	\$ 2,020.25
						Grand Total:	\$ 2,020.25
PO Number: 352047		Supplier: OFFICE DEPOT	Date PO	8/24/2016			
Fund 01	Unrestricted Discretionary Accounts	Office Supplies			SANTA ANA HIGH SCHOOL	24-Aug-2016	\$ 495.08
						Grand Total:	\$ 495.08
PO Number: 352048		Supplier: OFFICE DEPOT	Date PO	8/24/2016			
Fund 01	Unrestricted Discretionary Accounts	Materials & Supplies/Software			CARVER ELEMENTARY SCHOOL	24-Aug-2016	\$ 989.27
						Grand Total:	\$ 989.27
PO Number: 352049		Supplier: UNIVERSAL ASPHALT CO., INC.	Date PO	8/24/2016			
Fund 40	Fund 40 Special Reserve Fund	Building Improvements			MITCHELL CHILD DEVELOPMENT CENTER	24-Aug-2016	\$ 13,260.00
						Grand Total:	\$ 13,260.00
PO Number: 352050		Supplier: OFFICE DEPOT	Date PO	8/24/2016			
Fund 01	Ongoing & Major Maintenance Account	Office Supplies			BUILDING SERVICES	24-Aug-2016	\$ 807.08
						Grand Total:	\$ 807.08
PO Number: 352051		Supplier: EDTECHTEAM, INC.	Date PO	8/24/2016			
Fund 01	Two-Way Digital ITFS Licensee Revenue	Travel Conference			TECHNOLOGY	24-Aug-2016	\$ 249.00
						Grand Total:	\$ 249.00

PO Number: 352052		Supplier: AHA! PROCESS, INC.		Date PO	8/24/2016		
Fund 01	Homeless Children Education Grants	Books and Other Reference Materials		STUDENT ACHIEVEMENT		24-Aug-2016	\$ 3,149.28
				Grand Total:		\$	3,149.28
PO Number: 352053		Supplier: MCPEEK'S DODGE OF ANAHEIM		Date PO	8/24/2016		
Fund 01	Ongoing & Major Maintenance Account	Equipment Maintenance Supplies		TRANSPORTATION DEPARTMENT		24-Aug-2016	\$ 233.28
Fund 01	Ongoing & Major Maintenance Account	Maintenance Contracts Repairs		TRANSPORTATION DEPARTMENT		24-Aug-2016	\$ 405.00
				Grand Total:		\$	638.28
PO Number: 352054		Supplier: AMSTERDAM PRINTING AND LITHO COMPANY		Date PO	8/24/2016		
		Created:		12:16:36 PM			
Fund 01	Special Education	Materials & Supplies/Software		SPECIAL EDUCATION		24-Aug-2016	\$ 207.94
				Grand Total:		\$	207.94
PO Number: 352055		Supplier: OFFICE DEPOT		Date PO	8/24/2016		
Fund 01	Unrestricted Discretionary Accounts	Materials & Supplies/Software		TAFT ELEMENTARY SCHOOL		24-Aug-2016	\$ 229.99
				Grand Total:		\$	229.99
PO Number: 352056		Supplier: MIKE J. MANCE dba STEAMX, LLC		Date PO	8/24/2016		
Fund 01	Ongoing & Major Maintenance Account	Equipment Maintenance Supplies		TRANSPORTATION DEPARTMENT		24-Aug-2016	\$ 219.56
Fund 01	Ongoing & Major Maintenance Account	Maintenance Contracts Repairs		TRANSPORTATION DEPARTMENT		24-Aug-2016	\$ 202.50
				Grand Total:		\$	422.06
PO Number: 352057		Supplier: OFFICE DEPOT		Date PO	8/24/2016		
Fund 01	Unrestricted Discretionary Accounts	Materials & Supplies/Software		JACKSON ELEMENTARY SCHOOL		24-Aug-2016	\$ 337.92
				Grand Total:		\$	337.92
PO Number: 352058		Supplier: MATTHEW WILLIAMS ENTERPRISES, LLC		Date PO	8/24/2016		
Fund 01	Special Education	Consultants Instructional		SPECIAL EDUCATION		24-Aug-2016	\$ 14,000.00
				Grand Total:		\$	14,000.00
PO Number: 352059		Supplier: PREMIER AGENDAS, INC. dba PREMIER SCHOOL AGENDAS, SCHOOL SPECIALTY PLANNING & STUDENT DEVELOPMENT		Date PO	8/24/2016		
				Created:		12:42:38 PM	
Fund 01	IASA>Title I Basic Grants Low-Income and Neglected, Part A	Materials & Supplies/Software		SEPULVEDA ELEMENTARY SCHOOL		24-Aug-2016	\$ 2,458.94
				Grand Total:		\$	2,458.94
PO Number: 352060		Supplier: OFFICE DEPOT		Date PO	8/24/2016		
Fund 13	Child Nutrition: School Programs	Office Supplies		NUTRITION SERVICES		24-Aug-2016	\$ 461.87
				Grand Total:		\$	461.87
PO Number: 352061		Supplier: OFFICE DEPOT		Date PO	8/24/2016		
Fund 01	Unrestricted Discretionary Accounts	Materials & Supplies/Software		ROOSEVELT ELEMENTARY SCHOOL		24-Aug-2016	\$ 567.64
				Grand Total:		\$	567.64

PO Number: 352062		Supplier: AREY JONES EDUCATIONAL SOLUTIONS	Date PO	8/24/2016		
Fund 01	Unrestricted Discretionary Accounts	Non-Capitalized Equipment			MELENDEZ FUNDAMENTAL INTERMEDIATE SCHOOL	24-Aug-2016 \$ 2,591.36
					Grand Total:	\$ 2,591.36
PO Number: 352063		Supplier: OFFICE DEPOT	Date PO	8/24/2016		
Fund 01	Special Education	Materials & Supplies/Software			TAFT ELEMENTARY SCHOOL	24-Aug-2016 \$ 790.58
					Grand Total:	\$ 790.58
PO Number: 352064		Supplier: GARDEN GROVE HIGH SCHOOL	Date PO	8/24/2016		
Fund 01	Unrestricted Discretionary Accounts	Dues and Memberships			SANTA ANA HIGH SCHOOL	24-Aug-2016 \$ 400.00
					Grand Total:	\$ 400.00
PO Number: 352065		Supplier: ATKINSON ANDELSON LOYA RUUD & ROMO	Date PO	8/24/2016		
Fund 01	Unrestricted Discretionary Accounts	Travel Conference			PAYROLL DEPARTMENT	24-Aug-2016 \$ 185.00
					Grand Total:	\$ 185.00
PO Number: 352066		Supplier: DON BOOKSTORE	Date PO	8/24/2016		
Fund 01	Lottery: Instructional Materials	Textbooks			MIDDLE COLLEGE HIGH SCHOOL	24-Aug-2016 \$ 50,000.00
					Grand Total:	\$ 50,000.00
PO Number: 352067		Supplier: LAKESHORE LEARNING MATERIALS	Date PO	8/24/2016		
Fund 12	Child Development: CA State Preschool Prog	Materials & Supplies/Software			EARLY CHILDHOOD EDUCATION	24-Aug-2016 \$ 277.02
					Grand Total:	\$ 277.02
PO Number: 352068		Supplier: LAKESHORE LEARNING MATERIALS	Date PO	8/24/2016		
Fund 12	Child Development: CA State Preschool Prog	Materials & Supplies/Software			EARLY CHILDHOOD EDUCATION	24-Aug-2016 \$ 277.02
					Grand Total:	\$ 277.02
PO Number: 352069		Supplier: LAKESHORE LEARNING MATERIALS	Date PO	8/24/2016		
Fund 12	Child Development: CA State Preschool Prog	Materials & Supplies/Software			EARLY CHILDHOOD EDUCATION	24-Aug-2016 \$ 277.02
					Grand Total:	\$ 277.02
PO Number: 352070		Supplier: LAKESHORE LEARNING MATERIALS	Date PO	8/24/2016		
Fund 12	Child Development: CA State Preschool Prog	Materials & Supplies/Software			EARLY CHILDHOOD EDUCATION	24-Aug-2016 \$ 277.02
					Grand Total:	\$ 277.02
PO Number: 352071		Supplier: LAKESHORE LEARNING MATERIALS	Date PO	8/24/2016		
Fund 12	Child Development: CA State Preschool Prog	Materials & Supplies/Software			EARLY CHILDHOOD EDUCATION	24-Aug-2016 \$ 277.02
					Grand Total:	\$ 277.02
PO Number: 352072		Supplier: OFFICE DEPOT	Date PO	8/24/2016		
Fund 01	Unrestricted Discretionary Accounts	Materials & Supplies/Software			EDISON ELEMENTARY SCHOOL	24-Aug-2016 \$ 1,629.10
					Grand Total:	\$ 1,629.10

PO Number: 352074			Supplier: OFFICE DEPOT	Date PO	8/24/2016			
Fund 01	Unrestricted Discretionary Accounts		Materials & Supplies/Software			CENTURY HIGH SCHOOL	24-Aug-2016	\$ 2,095.13
							Grand Total:	\$ 2,095.13
PO Number: 352075			Supplier: GOLD COAST FENCE, INC.	Date PO	8/24/2016			
Fund 01	Unrestricted One-time Funds		Maintenance Contracts Repairs			FACILITIES/GOVERNMENTAL RELATIONS	24-Aug-2016	\$ 11,980.00
							Grand Total:	\$ 11,980.00
PO Number: 352076			Supplier: SOUTHWEST SCHOOL AND OFFICE SUPPLY	Date PO	8/24/2016			
Fund 01	Unrestricted Discretionary Accounts		Materials & Supplies/Software			PIO-PICO ELEMENTARY SCHOOL	24-Aug-2016	\$ 1,261.56
							Grand Total:	\$ 1,261.56
PO Number: 352077			Supplier: OFFICE DEPOT	Date PO	8/24/2016			
Fund 13	Child Nutrition: School Programs		Office Supplies			NUTRITION SERVICES	24-Aug-2016	\$ 629.43
							Grand Total:	\$ 629.43
PO Number: 352078			Supplier: OFFICE DEPOT	Date PO	8/24/2016			
Fund 01	Unrestricted Discretionary Accounts		Materials & Supplies/Software			MADISON ELEMENTARY SCHOOL	24-Aug-2016	\$ 36.70
							Grand Total:	\$ 36.70
PO Number: 352079			Supplier: ULINE SHIPPING SUPPLIES	Date PO	8/24/2016			
Fund 01	Unrestricted Discretionary Accounts		Materials & Supplies/Software			MENDEZ FUNDAMENTAL INTERMEDIATE SCHOOL	24-Aug-2016	\$ 253.94
							Grand Total:	\$ 253.94
PO Number: 352080			Supplier: OFFICE DEPOT	Date PO	8/24/2016			
Fund 01	Unrestricted Discretionary Accounts		Materials & Supplies/Software			CENTURY HIGH SCHOOL	24-Aug-2016	\$ 151.68
							Grand Total:	\$ 151.68
PO Number: 352081			Supplier: TOMARK SPORTS, INC.	Date PO	8/24/2016			
Fund 01	Unrestricted Discretionary Accounts		Materials & Supplies/Software			SEGERSTROM HIGH SCHOOL	24-Aug-2016	\$ 5,000.00
							Grand Total:	\$ 5,000.00
PO Number: 352082			Supplier: STAPLES BUSINESS ADVANTAGE	Date PO	8/24/2016			
Fund 01	Unrestricted Discretionary Accounts		Materials & Supplies/Software			INSTRUCTIONAL MEDIA CENTER	24-Aug-2016	\$ 1,313.29
Fund 01	Unrestricted Discretionary Accounts		Office Supplies			EDUCATIONAL SERVICES DIVISION	24-Aug-2016	\$ 1,313.15
							Grand Total:	\$ 2,626.44
PO Number: 352083			Supplier: LOSO CREATION, LLC dba LOSO CREATION	Date PO	8/24/2016			
Fund 01	Unrestricted Discretionary Accounts		Materials & Supplies/Software			SADDLEBACK HIGH SCHOOL	24-Aug-2016	\$ 3,000.00
							Grand Total:	\$ 3,000.00
PO Number: 352085			Supplier: AMERICAN RED CROSS	Date PO	8/24/2016			
Fund 01	Emergency Preparedness and Operations		Consultant Noninstructional			RISK MANAGEMENT	24-Aug-2016	\$ 5,000.00
							Grand Total:	\$ 5,000.00

PO Number: 352086 Supplier: MICHAEL DE CUFFA dba DE CUFFA'S PIANO Date PO 8/24/2016
TUNING Created: 4:06:55 PM

Fund 01	Unrestricted Discretionary Accounts	Maintenance Contracts Repairs	ESQUEDA ELEMENTARY SCHOOL	24-Aug-2016	\$ 1,000.00
				Grand Total:	\$ 1,000.00

PO Number: 352087 Supplier: HENRY SCHEIN Date PO 8/24/2016

Fund 01	Unrestricted Discretionary Accounts	Health Supplies	SANTA ANA HIGH SCHOOL	24-Aug-2016	\$ 4,000.00
				Grand Total:	\$ 4,000.00

PO Number: 352088 Supplier: J.W. PEPPER & SONS, INC. Date PO 8/24/2016

Fund 01	Unrestricted Discretionary Accounts	Materials & Supplies/Software	GODINEZ FUNDAMENTAL HIGH SCHOOL	24-Aug-2016	\$ 2,000.00
				Grand Total:	\$ 2,000.00

PO Number: 352089 Supplier: CONSOLIDATED ELECTRICAL DISTRIBUTORS Date PO 8/24/2016

Fund 01	Ongoing & Major Maintenance Account	Electrical/Electronics Building Maintenance Supplies	BUILDING SERVICES	24-Aug-2016	\$ 1,926.18
				Grand Total:	\$ 1,926.18

PO Number: 352090 Supplier: JAIME ALVAREZ dba JIER FITNESS Date PO 8/24/2016

Fund 01	Unrestricted Discretionary Accounts	Maintenance Contracts Repairs	GODINEZ FUNDAMENTAL HIGH SCHOOL	24-Aug-2016	\$ 6,000.00
				Grand Total:	\$ 6,000.00

PO Number: 352091 Supplier: MARIA LUZ SANTOS ALBENO dba FIX IT 4 LESS GOLF Date PO 8/24/2016
CARS Created: 4:23:53 PM

Fund 01	Unrestricted Discretionary Accounts	Maintenance Contracts Repairs	GODINEZ FUNDAMENTAL HIGH SCHOOL	24-Aug-2016	\$ 3,000.00
				Grand Total:	\$ 3,000.00

PO Number: 352092 Supplier: J.W. PEPPER & SONS, INC. Date PO 8/24/2016

Fund 01	Unrestricted Discretionary Accounts	Materials & Supplies/Software	GODINEZ FUNDAMENTAL HIGH SCHOOL	24-Aug-2016	\$ 2,000.00
				Grand Total:	\$ 2,000.00

PO Number: 352093 Supplier: ABRAHAM MATIAS GOMEZ dba Date PO 8/24/2016
KOOLEMBROIDERY Created: 4:29:13 PM

Fund 01	Unrestricted Discretionary Accounts	Uniforms for Personnel/Students/Etc	CENTURY HIGH SCHOOL	24-Aug-2016	\$ 699.00
				Grand Total:	\$ 699.00

PO Number: 352094 Supplier: RIDDELL Date PO 8/25/2016

Fund 01	Unrestricted Discretionary Accounts	Materials & Supplies/Software	GODINEZ FUNDAMENTAL HIGH SCHOOL	25-Aug-2016	\$ 1,000.00
				Grand Total:	\$ 1,000.00

PO Number: 352095 Supplier: ADVANCED CHEMICAL TRANSPORT, INC. dba ACT Date PO 8/25/2016
ENVIRONMENTAL Created: 7:50:36 AM

Fund 81	Fund 81 Property & Liability	Other Contracts (Software Licensing, Physicals, etc)	RISK MANAGEMENT	25-Aug-2016	\$ 50,000.00
				Grand Total:	\$ 50,000.00

PO Number: 352096 Supplier: PARADISE SPRINGS DRINKING WATERS, INC. dba PARADISE DRINKING Date PO Created: 8/25/2016 8:04:09 AM

Fund 01	Unrestricted Discretionary Accounts	Office Supplies Food	MIDDLE COLLEGE HIGH SCHOOL	25-Aug-2016	\$	800.00
				Grand Total:	\$	800.00

PO Number: 352097	Supplier: STAPLES BUSINESS ADVANTAGE	Date PO	8/25/2016			
Fund 01	Unrestricted Discretionary Accounts	Office Supplies	HOOVER ELEMENTARY SCHOOL	25-Aug-2016	\$	135.30
				Grand Total:	\$	135.30

PO Number: 352098	Supplier: SILICON VALLEY MATHEMATICS INITIATIVE, LLC	Date PO	8/25/2016			
				Created:	10:42:16 AM	

Fund 01	S.D. Bechtel, Jr. Foundation	Consultant Noninstructional	STAFF DEVELOPMENT	25-Aug-2016	\$	25,000.00
Fund 01	S.D. Bechtel, Jr. Foundation	Sub-Agreements for Services	STAFF DEVELOPMENT	25-Aug-2016	\$	165,000.00
				Grand Total:	\$	190,000.00

PO Number: 352099	Supplier: LAKESHORE LEARNING MATERIALS	Date PO	8/25/2016			
Fund 01	Head Start	Materials & Supplies/Software	CHILD DEVELOPMENT	25-Aug-2016	\$	820.37
				Grand Total:	\$	820.37

PO Number: 352100	Supplier: STAPLES BUSINESS ADVANTAGE	Date PO	8/25/2016			
Fund 01	Unrestricted-GATE (7140)	Office Supplies	K-12 TEACHING AND LEARNING	25-Aug-2016	\$	268.21
				Grand Total:	\$	268.21

PO Number: 352101	Supplier: WARD'S NATURAL SCIENCE	Date PO	8/25/2016			
Fund 01	Unrestricted Discretionary Accounts	Materials & Supplies/Software	SEGERSTROM HIGH SCHOOL	25-Aug-2016	\$	579.79
				Grand Total:	\$	579.79

PO Number: 352102	Supplier: WARD'S NATURAL SCIENCE	Date PO	8/25/2016			
Fund 01	Unrestricted Discretionary Accounts	Materials & Supplies/Software	SEGERSTROM HIGH SCHOOL	25-Aug-2016	\$	3,440.59
				Grand Total:	\$	3,440.59

PO Number: 352103	Supplier: SARGENT WELCH SCIENTIFIC	Date PO	8/25/2016			
Fund 01	Unrestricted Discretionary Accounts	Materials & Supplies/Software	SEGERSTROM HIGH SCHOOL	25-Aug-2016	\$	715.82
				Grand Total:	\$	715.82

PO Number: 352104	Supplier: BSN SPORTS	Date PO	8/25/2016			
Fund 01	Unrestricted Discretionary Accounts	Materials & Supplies/Software	SADDLEBACK HIGH SCHOOL	25-Aug-2016	\$	595.61
				Grand Total:	\$	595.61

PO Number: 352105	Supplier: HENRY SCHEIN, INC.	Date PO	8/25/2016			
Fund 01	Fund 01 General Fund	Stores	WAREHOUSE AND DELIVERY	25-Aug-2016	\$	76.85
				Grand Total:	\$	76.85

PO Number: 352106		Supplier: DESIGNING IMAGES GROUP	Date PO	8/25/2016			
Fund 01	Head Start	Materials & Supplies/Software			CHILD DEVELOPMENT	25-Aug-2016	\$ 1,693.44
						Grand Total:	\$ 1,693.44
PO Number: 352107		Supplier: DD OFFICE PRODUCTS dba LIBERTY PAPER	Date PO	8/25/2016			
Fund 01	Fund 01 General Fund	Stores			WAREHOUSE AND DELIVERY	25-Aug-2016	\$ -
						Grand Total:	\$ -
PO Number: 352108		Supplier: FANCY STITCHIN'	Date PO	8/25/2016			
Fund 01	Unrestricted Discretionary Accounts	Materials & Supplies/Software			SEGERSTROM HIGH SCHOOL	25-Aug-2016	\$ 5,000.00
						Grand Total:	\$ 5,000.00
PO Number: 352109		Supplier: WESTERN HIGH SCHOOL	Date PO	8/25/2016			
Fund 01	Unrestricted Discretionary Accounts	Testing Dues & Participation Fees			GODINEZ FUNDAMENTAL HIGH SCHOOL	25-Aug-2016	\$ 460.00
						Grand Total:	\$ 460.00
PO Number: 352110		Supplier: SOUTHWEST SCHOOL AND OFFICE SUPPLY	Date PO	8/25/2016			
Fund 01	Unrestricted Discretionary Accounts	Materials & Supplies/Software			SADDLEBACK HIGH SCHOOL	25-Aug-2016	\$ 3,125.61
						Grand Total:	\$ 3,125.61
PO Number: 352111		Supplier: DISCOUNT SCHOOL SUPPLY	Date PO	8/25/2016			
Fund 01	Unrestricted Discretionary Accounts	Materials & Supplies/Software			CENTURY HIGH SCHOOL	25-Aug-2016	\$ 2,108.95
						Grand Total:	\$ 2,108.95
PO Number: 352112		Supplier: ALISO NIGUEL HIGH SCHOOL	Date PO	8/25/2016			
Fund 01	Unrestricted Discretionary Accounts	Testing Dues & Participation Fees			GODINEZ FUNDAMENTAL HIGH SCHOOL	25-Aug-2016	\$ 575.00
						Grand Total:	\$ 575.00
PO Number: 352113		Supplier: LAKESHORE LEARNING MATERIALS	Date PO	8/25/2016			
Fund 01	Head Start	Materials & Supplies/Software			CHILD DEVELOPMENT	25-Aug-2016	\$ 5,193.04
						Grand Total:	\$ 5,193.04
PO Number: 352114		Supplier: SCHOOL NURSE SUPPLY, INC.	Date PO	8/25/2016			
Fund 01	Unrestricted Discretionary Accounts	Materials & Supplies/Software			VALLEY HIGH SCHOOL	25-Aug-2016	\$ 107.88
						Grand Total:	\$ 107.88
PO Number: 352115		Supplier: CROP PRODUCTION SERVICES, INC.	Date PO	8/25/2016			
Fund 01	Unrestricted Discretionary Accounts	Grounds Maintenance Supplies			BUILDING SERVICES	25-Aug-2016	\$ 4,131.78
						Grand Total:	\$ 4,131.78
PO Number: 352116		Supplier: CROP PRODUCTION SERVICES, INC.	Date PO	8/25/2016			
Fund 01	Unrestricted Discretionary Accounts	Grounds Maintenance Supplies			BUILDING SERVICES	25-Aug-2016	\$ 1,211.76
						Grand Total:	\$ 1,211.76

PO Number: 352117		Supplier: ZEPHYR TURFCARE EQUIPMENT		Date PO	8/25/2016		
Fund 01	Unrestricted Discretionary Accounts	Rental Contracts	BUILDING SERVICES	25-Aug-2016	\$	680.40	
				Grand Total:	\$	680.40	
PO Number: 352118		Supplier: COMMERCIAL DOOR OF ORANGE COUNTY, INC.		Date PO	8/25/2016		
		Created:	2:28:42 PM				
Fund 01	Ongoing & Major Maintenance Account	Maintenance Contracts Repairs	BUILDING SERVICES	25-Aug-2016	\$	2,533.68	
				Grand Total:	\$	2,533.68	
PO Number: 352119		Supplier: INTERIOR MANAGEMENT, INC.		Date PO	8/25/2016		
Fund 01	Ongoing & Major Maintenance Account	Maintenance Contracts Repairs	BUILDING SERVICES	25-Aug-2016	\$	1,000.00	
				Grand Total:	\$	1,000.00	
PO Number: 352120		Supplier: VISION MARKING DEVICES		Date PO	8/25/2016		
Fund 01	Unrestricted Discretionary Accounts	Office Supplies	RESEARCH AND EVALUATION	25-Aug-2016	\$	32.10	
				Grand Total:	\$	32.10	
PO Number: 352121		Supplier: GOPHER		Date PO	8/25/2016		
Fund 01	Fund 01 General Fund	Stores	WAREHOUSE AND DELIVERY	25-Aug-2016	\$	129.60	
				Grand Total:	\$	129.60	
PO Number: 352122		Supplier: PADRES UNIDOS dba PATRICIA HUERTA		Date PO	8/25/2016		
Fund 01	IASA:Title I Basic Grants Low-Income and Neglected, Part A	Consultants Instructional	GARFIELD ELEMENTARY SCHOOL	25-Aug-2016	\$	5,000.00	
				Grand Total:	\$	5,000.00	
PO Number: 352123		Supplier: PADRES UNIDOS dba PATRICIA HUERTA		Date PO	8/25/2016		
Fund 01	IASA:Title I Basic Grants Low-Income and Neglected, Part A	Materials & Supplies/Software	WASHINGTON ELEMENTARY SCHOOL	25-Aug-2016	\$	21,600.00	
				Grand Total:	\$	21,600.00	
PO Number: 352124		Supplier: TOTAL COMPENSATION SYSTEMS, INC.		Date PO	8/25/2016		
Fund 69	Fund 69 Health & Welfare	Consultant Noninstructional	DISTRICT-WIDE	25-Aug-2016	\$	8,500.00	
				Grand Total:	\$	8,500.00	
PO Number: 352125		Supplier: TARA LOWE		Date PO	8/25/2016		
Fund 01	Special Ed: Mental Health Services	Consultants Instructional	SPECIAL EDUCATION	25-Aug-2016	\$	25,000.00	
Fund 01	Special Ed: Mental Health Services	Sub-Agreements for Services	SPECIAL EDUCATION	25-Aug-2016	\$	6,104.00	
				Grand Total:	\$	31,104.00	
PO Number: 352126		Supplier: WAYNE BENNETT dba DISASTER SURVIVAL SKILLS		Date PO	8/25/2016		
		Created:	4:15:15 PM				
Fund 01	LCFF-Supplemental/Concentration	Consultant Noninstructional	PROFESSIONAL DEVELOPMENT	25-Aug-2016	\$	4,999.00	
				Grand Total:	\$	4,999.00	

PO Number: 352127		Supplier: BRETFORD MANUFACTURING	Date PO	8/25/2016		
Fund 01	One-Time Carryover Funds	Non-Capitalized Equipment			FRANKLIN ELEMENTARY SCHOOL	25-Aug-2016 \$ 3,969.00
					Grand Total:	\$ 3,969.00
PO Number: 352128		Supplier: BRETFORD MANUFACTURING	Date PO	8/25/2016		
Fund 01	One-Time Carryover Funds	Non-Capitalized Equipment			MONTE VISTA ELEMENTARY SCHOOL	25-Aug-2016 \$ 1,690.20
Fund 01	Unrestricted Discretionary Accounts	Non-Capitalized Equipment			MONTE VISTA ELEMENTARY SCHOOL	25-Aug-2016 \$ 2,220.48
					Grand Total:	\$ 3,910.68
PO Number: 352129		Supplier: NORTHWEST EVALUATION ASSOCIATION	Date PO	8/25/2016		
Fund 01	LCFF-Supplemental/Concentration	Other Contracts (Software Licensing, Physicals, etc)			TECHNOLOGY	25-Aug-2016 \$ 525,921.00
					Grand Total:	\$ 525,921.00
PO Number: 352130		Supplier: IFUSION SOLUTIONS, INC.	Date PO	8/25/2016		
Fund 01	One-Time Discretionary Funds	Consultant Noninstructional			HUMAN RESOURCES DIVISION	25-Aug-2016 \$ 140,000.00
					Grand Total:	\$ 140,000.00
PO Number: 352131		Supplier: BOYS AND GIRLS CLUB OF SANTA ANA	Date PO	8/25/2016		
Fund 01	30-R2002-653 Before and After School Learning & Safe Neighborhood Partnerships	Consultants Instructional			AFTER SCHOOL PROGRAMS	25-Aug-2016 \$ 25,000.00
Fund 01	30-R2002-653 Before and After School Learning & Safe Neighborhood Partnerships	Sub-Agreements for Services			AFTER SCHOOL PROGRAMS	25-Aug-2016 \$ 481,279.00
					Grand Total:	\$ 506,279.00
PO Number: 352132		PERMA BOUND BOOKS HERTZBERG NEW METHOD, INC.	Date PO	8/26/2016		
		Supplier: INC.	Created:	7:13:35 AM		
Fund 01	Lottery: Instructional Materials	Textbooks			STATE TEXTBOOKS	26-Aug-2016 \$ 3,422.30
					Grand Total:	\$ 3,422.30
PO Number: 352133		RODOLFO CAZALES dba TOYAMA KARATE-DO ORGANIZATION	Date PO	8/26/2016		
		Supplier:	Created:	8:25:44 AM		
Fund 01	30-R2002-653 Before and After School Learning & Safe Neighborhood Partnerships	Consultants Instructional			AFTER SCHOOL PROGRAMS	26-Aug-2016 \$ 25,000.00
Fund 01	30-R2002-653 Before and After School Learning & Safe Neighborhood Partnerships	Sub-Agreements for Services			AFTER SCHOOL PROGRAMS	26-Aug-2016 \$ 497,064.00
					Grand Total:	\$ 522,064.00
PO Number: 352134		Supplier: WOLVERINE FENCE COMPANY, INC.	Date PO	8/26/2016		
Fund 01	One-Time Carryover Funds	Non-Capitalized Equipment			FRANKLIN ELEMENTARY SCHOOL	26-Aug-2016 \$ 3,000.00
					Grand Total:	\$ 3,000.00
PO Number: 352135		Supplier: NEW HORIZONS CONTRACTING, INC.	Date PO	8/26/2016		
Fund 01	Ongoing & Major Maintenance Account	Maintenance Contracts Repairs			BUILDING SERVICES	26-Aug-2016 \$ 3,780.00
					Grand Total:	\$ 3,780.00
PO Number: 352136		Supplier: DT-COMP, INC.	Date PO	8/26/2016		
Fund 01	Unrestricted Discretionary Accounts	Consultant Noninstructional			TECHNOLOGY INNOVATION SERVICES	26-Aug-2016 \$ 58,000.00
					Grand Total:	\$ 58,000.00

PO Number: 352137		Supplier: ORANGE COUNTY PUMPING, INC.		Date PO	8/26/2016		
Fund 01	Ongoing & Major Maintenance Account	Maintenance Contracts Repairs	BUILDING SERVICES	26-Aug-2016	\$	4,006.62	
				Grand Total:	\$	4,006.62	
PO Number: 352138		Supplier: SPINITAR, INC.		Date PO	8/26/2016		
Fund 01	Unrestricted Discretionary Accounts	Materials & Supplies/Software	SANTA ANA HIGH SCHOOL	26-Aug-2016	\$	3,543.73	
Fund 01	Unrestricted Discretionary Accounts	Non-Capitalized Equipment	SANTA ANA HIGH SCHOOL	26-Aug-2016	\$	591.79	
				Grand Total:	\$	4,135.52	
PO Number: 352139		Supplier: DIGITAL MAGIC SIGNS, INC.		Date PO	8/26/2016		
Fund 01	Unrestricted Discretionary Accounts	Other Contracts (Software Licensing, Physicals, etc)	HEROES ELEMENTARY SCHOOL	26-Aug-2016	\$	3,356.98	
				Grand Total:	\$	3,356.98	
PO Number: 352140		Supplier: DIGITAL MAGIC SIGNS, INC.		Date PO	8/26/2016		
Fund 01	NCLB:Title I, School Improvement Grant QEIA	Materials & Supplies/Software	VALLEY HIGH SCHOOL	26-Aug-2016	\$	189.00	
				Grand Total:	\$	189.00	
PO Number: 352141		Supplier: BSN SPORTS		Date PO	8/26/2016		
Fund 01	Unrestricted Discretionary Accounts	Materials & Supplies/Software	SEGERSTROM HIGH SCHOOL	26-Aug-2016	\$	4,208.10	
				Grand Total:	\$	4,208.10	
PO Number: 352142		Supplier: BSN SPORTS		Date PO	8/26/2016		
Fund 01	Unrestricted Discretionary Accounts	Materials & Supplies/Software	SEGERSTROM HIGH SCHOOL	26-Aug-2016	\$	4,214.70	
				Grand Total:	\$	4,214.70	
PO Number: 352143		Supplier: UZBL, LLC dba UZBL		Date PO	8/26/2016		
Fund 01	One-Time Discretionary Funds	Materials & Supplies/Software	MUIR FUNDAMENTAL ELEMENTARY SCHOOL	26-Aug-2016	\$	928.80	
				Grand Total:	\$	928.80	
PO Number: 352144		Supplier: OFFICE DEPOT		Date PO	8/26/2016		
Fund 01	Unrestricted Discretionary Accounts	Materials & Supplies/Software	TAFT ELEMENTARY SCHOOL	26-Aug-2016	\$	248.11	
				Grand Total:	\$	248.11	
PO Number: 352145		Supplier: OFFICE DEPOT		Date PO	8/26/2016		
Fund 01	Unrestricted Discretionary Accounts	Materials & Supplies/Software	JEFFERSON ELEMENTARY SCHOOL	26-Aug-2016	\$	1,179.36	
				Grand Total:	\$	1,179.36	
PO Number: 352146		Supplier: OFFICE DEPOT		Date PO	8/26/2016		
Fund 01	Unrestricted Discretionary Accounts	Materials & Supplies/Software	TAFT ELEMENTARY SCHOOL	26-Aug-2016	\$	171.21	
				Grand Total:	\$	171.21	
PO Number: 352147		Supplier: BSN SPORTS		Date PO	8/26/2016		
Fund 01	Ongoing & Major Maintenance Account	Maintenance Contracts Repairs	BUILDING SERVICES	26-Aug-2016	\$	1,205.28	
				Grand Total:	\$	1,205.28	

PO Number: 352158		Supplier: PCM3, INC.		Date PO	8/26/2016		
Fund 40	Emergency Repair Prgm-Williams Case	Construction Managers Fees	SANTA ANA HIGH SCHOOL			26-Aug-2016	\$ 16,774.87
						Grand Total:	\$ 16,774.87
PO Number: 352159		Supplier: PCM3, INC.		Date PO	8/26/2016		
Fund 40	Emergency Repair Prgm-Williams Case	Construction Managers Fees	SADDLEBACK HIGH SCHOOL			26-Aug-2016	\$ 72,868.81
						Grand Total:	\$ 72,868.81
PO Number: 352160		Supplier: PCM3, INC.		Date PO	8/26/2016		
Fund 40	Emergency Repair Prgm-Williams Case	Construction Managers Fees	LATHROP INTERMEDIATE SCHOOL			26-Aug-2016	\$ 7,309.19
						Grand Total:	\$ 7,309.19
PO Number: 352161		Supplier: PCM3, INC.		Date PO	8/26/2016		
Fund 40	Emergency Repair Prgm-Williams Case	Construction Managers Fees	LATHROP INTERMEDIATE SCHOOL			26-Aug-2016	\$ 7,918.36
						Grand Total:	\$ 7,918.36
PO Number: 352162		Supplier: PCM3, INC.		Date PO	8/26/2016		
Fund 40	Emergency Repair Prgm-Williams Case	Construction Managers Fees	REMINGTON ELEMENTARY SCHOOL			26-Aug-2016	\$ 158,521.96
						Grand Total:	\$ 158,521.96
PO Number: 352163		Supplier: PCM3, INC.		Date PO	8/26/2016		
Fund 40	Emergency Repair Prgm-Williams Case	Construction Managers Fees	MCFADDEN INTERMEDIATE SCHOOL			26-Aug-2016	\$ 32,138.33
						Grand Total:	\$ 32,138.33
PO Number: 352164		Supplier: PCM3, INC.		Date PO	8/26/2016		
Fund 40	Emergency Repair Prgm-Williams Case	Construction Managers Fees	MCFADDEN INTERMEDIATE SCHOOL			26-Aug-2016	\$ 132,969.83
						Grand Total:	\$ 132,969.83
PO Number: 352165		Supplier: PCM3, INC.		Date PO	8/26/2016		
Fund 40	Emergency Repair Prgm-Williams Case	Construction Managers Fees	DAVIS ELEMENTARY SCHOOL			26-Aug-2016	\$ 3,191.34
						Grand Total:	\$ 3,191.34
PO Number: 352166		Supplier: PCM3, INC.		Date PO	8/26/2016		
Fund 40	Emergency Repair Prgm-Williams Case	Construction Managers Fees	CENTURY HIGH SCHOOL			26-Aug-2016	\$ 20,074.79
						Grand Total:	\$ 20,074.79
PO Number: 352167		Supplier: DISCOVERY CUBE ORANGE COUNTY		Date PO	8/26/2016		
Fund 01	30-R2002-653 Before and After School Learning & Safe Neighborhood Partnerships	Consultants Instructional	AFTER SCHOOL PROGRAMS			26-Aug-2016	\$ 25,000.00
Fund 01	30-R2002-653 Before and After School Learning & Safe Neighborhood Partnerships	Sub-Agreements for Services	AFTER SCHOOL PROGRAMS			26-Aug-2016	\$ 574,684.00
						Grand Total:	\$ 599,684.00
PO Number: 352168		Supplier: TEXTBOOK WAREHOUSE, LLC		Date PO	8/26/2016		
Fund 01	Lottery: Instructional Materials	Textbooks	STATE TEXTBOOKS			26-Aug-2016	\$ 94.39
						Grand Total:	\$ 94.39

PO Number: 352170		Supplier: OFFICE DEPOT	Date PO	8/26/2016			
Fund 01	Unrestricted Discretionary Accounts	Office Supplies			CHAVEZ CONTINUATION HIGH SCHOOL	26-Aug-2016	\$ 657.30
						Grand Total:	\$ 657.30
PO Number: 352171		Supplier: OFFICE DEPOT	Date PO	8/26/2016			
Fund 01	Unrestricted Discretionary Accounts	Materials & Supplies/Software			ROOSEVELT ELEMENTARY SCHOOL	26-Aug-2016	\$ 1,104.90
						Grand Total:	\$ 1,104.90
PO Number: 352172		Supplier: FOLLETT SCHOOL SOLUTIONS, INC.	Date PO	8/26/2016			
Fund 01	Lottery: Instructional Materials	Textbooks			STATE TEXTBOOKS	26-Aug-2016	\$ 9,231.84
						Grand Total:	\$ 9,231.84
PO Number: 352173		Supplier: FOLLETT SCHOOL SOLUTIONS, INC.	Date PO	8/26/2016			
Fund 01	Lottery: Instructional Materials	Textbooks			STATE TEXTBOOKS	26-Aug-2016	\$ 7,500.87
						Grand Total:	\$ 7,500.87
PO Number: 352174		Supplier: FOLLETT SCHOOL SOLUTIONS, INC.	Date PO	8/26/2016			
Fund 01	Lottery: Instructional Materials	Textbooks			STATE TEXTBOOKS	26-Aug-2016	\$ 1,370.02
						Grand Total:	\$ 1,370.02
PO Number: 352175		Supplier: GRAINGER	Date PO	8/26/2016			
Fund 01	Ongoing & Major Maintenance Account	Electrical/Electronics Building Maintenance Supplies			BUILDING SERVICES	26-Aug-2016	\$ 1,284.72
						Grand Total:	\$ 1,284.72
PO Number: 352176		Supplier: SCHOOL SERVICES OF CALIFORNIA, INC.	Date PO	8/26/2016			
Fund 01	Unrestricted Discretionary Accounts	Consultant Noninstructional			BUSINESS SERVICES DIVISION	26-Aug-2016	\$ 15,000.00
						Grand Total:	\$ 15,000.00
PO Number: 352178		Supplier: ANTONIO OROZCO dba DISCIPLINA POSITIVA, INC.	Date PO	8/26/2016			
		Created:		3:39:01 PM			
Fund 01	21st Century ASSETS (roll-up 4124)	Consultants Instructional			SANTA ANA HIGH SCHOOL	26-Aug-2016	\$ 8,000.00
						Grand Total:	\$ 8,000.00
PO Number: 352179		Supplier: ANTONIO OROZCO dba DISCIPLINA POSITIVA, INC.	Date PO	8/26/2016			
		Created:		3:50:17 PM			
Fund 01	IASA:Title I Basic Grants Low-Income and Neglected, Part A	Materials & Supplies/Software			WASHINGTON ELEMENTARY SCHOOL	26-Aug-2016	\$ 4,000.00
						Grand Total:	\$ 4,000.00
PO Number: 352180		Supplier: THINK TOGETHER	Date PO	8/26/2016			
Fund 01	21st Century ASSETS (roll-up 4124)	Consultant Noninstructional			EDUCATIONAL SERVICES DIVISION	26-Aug-2016	\$ 19,350.00
						Grand Total:	\$ 19,350.00

PO Number: 352181		Supplier: THINK TOGETHER	Date PO	8/26/2016			
Fund 01	21st Century ASSETS (roll-up 4124)	Consultant Noninstructional			EDUCATIONAL SERVICES DIVISION	26-Aug-2016	\$ 25,000.00
Fund 01	21st Century ASSETS (roll-up 4124)	Sub-Agreements for Services			EDUCATIONAL SERVICES DIVISION	26-Aug-2016	\$ 200,000.00
PO Number: 352182		ESCAL INSTITUTE OF ADVANCED TECHNOLOGIES, INC. dba SANS	Date PO	8/26/2016			
		Supplier: INSTITUTE	Created:	4:00:44 PM			
Fund 01	Unrestricted Discretionary Accounts	Other Contracts (Software Licensing, Physicals, etc)			TECHNOLOGY INNOVATION SERVICES	26-Aug-2016	\$ 2,520.00
		Grand Total: \$ 2,520.00					
PO Number: 352183		CONSORTIUM ON REACHING EXCELLENCE IN EDUCATION, INC. dba	Date PO	8/26/2016			
		Supplier: CORE	Created:	4:12:04 PM			
Fund 01	Title II-Part A Improving Teacher Quality	Consultants Instructional			STAFF DEVELOPMENT	26-Aug-2016	\$ 18,510.00
		Grand Total: \$ 18,510.00					
PO Number: 352184		CONSORTIUM ON REACHING EXCELLENCE IN EDUCATION, INC. dba	Date PO	8/26/2016			
		Supplier: CORE	Created:	4:14:37 PM			
Fund 01	Title II-Part A Improving Teacher Quality	Consultants Instructional			STAFF DEVELOPMENT	26-Aug-2016	\$ 25,000.00
Fund 01	Title II-Part A Improving Teacher Quality	Sub-Agreements for Services			STAFF DEVELOPMENT	26-Aug-2016	\$ 108,440.00
		Grand Total: \$ 133,440.00					
PO Number: 352185		CONSORTIUM ON REACHING EXCELLENCE IN EDUCATION, INC. dba	Date PO	8/26/2016			
		Supplier: CORE	Created:	4:27:17 PM			
Fund 01	Title II-Part A Improving Teacher Quality	Materials & Supplies/Software			STAFF DEVELOPMENT	26-Aug-2016	\$ 16,875.00
		Grand Total: \$ 16,875.00					
PO Number: 352186		Supplier: APPLE, INC.	Date PO	8/29/2016			
Fund 01	Unrestricted Discretionary Accounts	Materials & Supplies/Software			HENINGER ELEMENTARY SCHOOL	29-Aug-2016	\$ 93.96
		Grand Total: \$ 93.96					
PO Number: 352187		Supplier: CDW GOVERNMENT, INC.	Date PO	8/29/2016			
Fund 01	Unrestricted Discretionary Accounts	Materials & Supplies/Software			HENINGER ELEMENTARY SCHOOL	29-Aug-2016	\$ 149.04
		Grand Total: \$ 149.04					
PO Number: 352188		Supplier: SCHOOL SPECIALTY/CLASSROOM DIRECT	Date PO	8/29/2016			
Fund 01	Unrestricted Discretionary Accounts	Materials & Supplies/Software			TAFT ELEMENTARY SCHOOL	29-Aug-2016	\$ 71.02
		Grand Total: \$ 71.02					
PO Number: 352189		Supplier: OFFICE DEPOT	Date PO	8/29/2016			
Fund 01	Unrestricted Discretionary Accounts	Office Supplies			SANTIAGO ELEMENTARY SCHOOL	29-Aug-2016	\$ 104.39
		Grand Total: \$ 104.39					

PO Number: 352190		Supplier: STAPLES BUSINESS ADVANTAGE		Date PO	8/29/2016		
Fund 01	Unrestricted Discretionary Accounts	Office Supplies				EDUCATIONAL SERVICES DIVISION	29-Aug-2016 \$ 159.45
						Grand Total:	\$ 159.45
PO Number: 352191		Supplier: REFRIGERATION CONTROL CO., INC.		Date PO	8/29/2016		
Fund 13	Child Nutrition: School Programs	Maintenance Contracts Repairs				NUTRITION SERVICES	29-Aug-2016 \$ 1,950.00
						Grand Total:	\$ 1,950.00
PO Number: 352192		Supplier: REFRIGERATION CONTROL CO., INC.		Date PO	8/29/2016		
Fund 13	Child Nutrition: School Programs	Maintenance Contracts Repairs				NUTRITION SERVICES	29-Aug-2016 \$ 1,455.00
						Grand Total:	\$ 1,455.00
PO Number: 352193		Supplier: REFRIGERATION CONTROL CO., INC.		Date PO	8/29/2016		
Fund 13	Child Nutrition: School Programs	Maintenance Contracts Repairs				NUTRITION SERVICES	29-Aug-2016 \$ 1,175.00
						Grand Total:	\$ 1,175.00
PO Number: 352194		Supplier: OFFICE DEPOT		Date PO	8/29/2016		
Fund 01	Fund01 General Fund	Stores				WAREHOUSE AND DELIVERY	29-Aug-2016 \$ 817.56
						Grand Total:	\$ 817.56
PO Number: 352195		Supplier: GOVCONNECTION		Date PO	8/29/2016		
Fund 01	Unrestricted Discretionary Accounts	Materials & Supplies/Software				MIDDLE COLLEGE HIGH SCHOOL	29-Aug-2016 \$ 78.29
						Grand Total:	\$ 78.29
PO Number: 352196		Supplier: GRAINGER		Date PO	8/29/2016		
Fund 01	Ongoing & Major Maintenance Account	Electrical/Electronics Building Maintenance Supplies				BUILDING SERVICES	29-Aug-2016 \$ -
						Grand Total:	\$ -
PO Number: 352197		Supplier: CIF STATE OFFICE		Date PO	8/29/2016		
Fund 01	Unrestricted Discretionary Accounts	Testing Dues & Participation Fees				GODINEZ FUNDAMENTAL HIGH SCHOOL	29-Aug-2016 \$ 1,768.00
						Grand Total:	\$ 1,768.00
PO Number: 352198		Supplier: US BANK		Date PO	8/29/2016		
Fund 01	IASA:Title I Basic Grants Low-Income and Neglected, Part A	Non-Capitalized Equipment				SANTA ANA HIGH SCHOOL	02-Sep-2016 \$ 1,943.84
Fund 01	Unrestricted Discretionary Accounts	Materials & Supplies/Software				LINCOLN ELEMENTARY SCHOOL	01-Sep-2016 \$ 1,068.23
Fund 13	Child Nutrition: School Programs	Office Supplies				NUTRITION SERVICES	01-Sep-2016 \$ 187.14
						Grand Total:	\$ 3,199.21
PO Number: 352199		Supplier: SOUTHWEST SCHOOL AND OFFICE SUPPLY		Date PO	8/29/2016		
Fund 01	Unrestricted Discretionary Accounts	Office Supplies				VALLEY HIGH SCHOOL	29-Aug-2016 \$ 513.00
						Grand Total:	\$ 513.00
PO Number: 352200		Supplier: CIF STATE OFFICE		Date PO	8/29/2016		
Fund 01	Unrestricted Discretionary Accounts	Testing Dues & Participation Fees				SEGERSTROM HIGH SCHOOL	29-Aug-2016 \$ 1,730.60
						Grand Total:	\$ 1,730.60

PO Number: 352201 Supplier: ASCEND LEARNING HOLDINGS, LLC dba JONES & BARTLETT LEARNING, Date PO 8/29/2016
 Created: 10:36:27 AM

Fund 01	Carl D Perkins Section 131 Career and Technical Education act of 1998	Other Contracts (Software Licensing, Physicals, etc)	VOCATIONAL EDUCATION	29-Aug-2016	\$	3,995.00
				Grand Total:	\$	3,995.00
PO Number: 352202	Supplier: GANESHA HIGH SCHOOL	Date PO	8/29/2016			
Fund 01	Unrestricted Discretionary Accounts	Testing Dues & Participation Fees	SEGERSTROM HIGH SCHOOL	29-Aug-2016	\$	375.00
				Grand Total:	\$	375.00
PO Number: 352204	Supplier: COMMUNICATIONS USA, INC.	Date PO	8/29/2016			
Fund 81	Fund 81 Property & Liability	Non-Capitalized Equipment	RISK MANAGEMENT	29-Aug-2016	\$	75,999.60
				Grand Total:	\$	75,999.60
PO Number: 352205	Supplier: SPINITAR, INC.	Date PO	8/29/2016			
Fund 01	Unrestricted Discretionary Accounts	Materials & Supplies/Software	WASHINGTON ELEMENTARY SCHOOL	29-Aug-2016	\$	300.00
Fund 01	Unrestricted Discretionary Accounts	Non-Capitalized Equipment	WASHINGTON ELEMENTARY SCHOOL	29-Aug-2016	\$	9,979.20
				Grand Total:	\$	10,279.20
PO Number: 352206	Supplier: OFFICE DEPOT	Date PO	8/29/2016			
Fund 01	Unrestricted Discretionary Accounts	Materials & Supplies/Software	MACARTHUR FUNDAMENTAL INTERMEDIATE SCHOOL	29-Aug-2016	\$	34.54
				Grand Total:	\$	34.54
PO Number: 352207	Supplier: OFFICE DEPOT	Date PO	8/29/2016			
Fund 01	IASA:Title I Basic Grants Low-Income and Neglected, Part A	Materials & Supplies/Software	MCFADDEN INTERMEDIATE SCHOOL	29-Aug-2016	\$	1,050.18
				Grand Total:	\$	1,050.18
PO Number: 352208	Supplier: OFFICE DEPOT	Date PO	8/29/2016			
Fund 01	Unrestricted Discretionary Accounts	Materials & Supplies/Software	TAFT ELEMENTARY SCHOOL	29-Aug-2016	\$	251.37
				Grand Total:	\$	251.37
PO Number: 352209	Supplier: OFFICE DEPOT	Date PO	8/29/2016			
Fund 01	Unrestricted Discretionary Accounts	Materials & Supplies/Software	SANTA ANA HIGH SCHOOL	29-Aug-2016	\$	167.39
				Grand Total:	\$	167.39
PO Number: 352210	Supplier: OFFICE DEPOT	Date PO	8/29/2016			
Fund 01	Unrestricted Discretionary Accounts	Materials & Supplies/Software	TAFT ELEMENTARY SCHOOL	29-Aug-2016	\$	75.37
				Grand Total:	\$	75.37
PO Number: 352211	Supplier: MICHELLE ROTH	Date PO	8/29/2016			
Fund 01	Special Ed: Mental Health Services	Consultants Instructional	SPECIAL EDUCATION	29-Aug-2016	\$	25,000.00
Fund 01	Special Ed: Mental Health Services	Sub-Agreements for Services	SPECIAL EDUCATION	29-Aug-2016	\$	21,656.00
				Grand Total:	\$	46,656.00

PO Number: 352212		Supplier: OFFICE DEPOT	Date PO	8/29/2016		
Fund 01	Unrestricted Discretionary Accounts	Materials & Supplies/Software	SANTA ANA HIGH SCHOOL	29-Aug-2016	\$	113.62
				Grand Total:	\$	113.62
PO Number: 352213		Supplier: DIGITAL NETWORKS GROUP, INC.	Date PO	8/29/2016		
Fund 01	LCFF-Supplemental/Concentration	Building Improvements	FACILITIES/GOVERNMENTAL RELATIONS	29-Aug-2016	\$	16,395.98
				Grand Total:	\$	16,395.98
PO Number: 352214		Supplier: OFFICE DEPOT	Date PO	8/29/2016		
Fund 13	Child Nutrition: School Programs	Office Supplies	NUTRITION SERVICES	29-Aug-2016	\$	343.83
				Grand Total:	\$	343.83
PO Number: 352215		Supplier: DIGITAL NETWORKS GROUP, INC.	Date PO	8/29/2016		
Fund 01	LCFF-Supplemental/Concentration	Building Improvements	FACILITIES/GOVERNMENTAL RELATIONS	29-Aug-2016	\$	-
				Grand Total:	\$	-
PO Number: 352216		Supplier: DIGITAL NETWORKS GROUP, INC.	Date PO	8/29/2016		
Fund 01	LCFF-Supplemental/Concentration	Building Improvements	FACILITIES/GOVERNMENTAL RELATIONS	29-Aug-2016	\$	12,304.68
				Grand Total:	\$	12,304.68
PO Number: 352217		Supplier: DIGITAL NETWORKS GROUP, INC.	Date PO	8/29/2016		
Fund 01	LCFF-Supplemental/Concentration	Building Improvements	FACILITIES/GOVERNMENTAL RELATIONS	29-Aug-2016	\$	827.65
				Grand Total:	\$	827.65
PO Number: 352218		Supplier: DIGITAL NETWORKS GROUP, INC.	Date PO	8/29/2016		
Fund 01	LCFF-Supplemental/Concentration	Building Improvements	FACILITIES/GOVERNMENTAL RELATIONS	29-Aug-2016	\$	7,440.76
				Grand Total:	\$	7,440.76
PO Number: 352219		Supplier: DIGITAL NETWORKS GROUP, INC.	Date PO	8/29/2016		
Fund 01	LCFF-Supplemental/Concentration	Building Improvements	FACILITIES/GOVERNMENTAL RELATIONS	29-Aug-2016	\$	1,906.21
				Grand Total:	\$	1,906.21
PO Number: 352220		Supplier: DIGITAL NETWORKS GROUP, INC.	Date PO	8/29/2016		
Fund 01	California Career Pathways Trust	Maintenance Contracts Repairs	REGIONAL OCCUPATIONAL PROGRAM	29-Aug-2016	\$	7,819.28
Fund 01	California Career Pathways Trust	Materials & Supplies/Software	REGIONAL OCCUPATIONAL PROGRAM	29-Aug-2016	\$	4,373.53
Fund 01	California Career Pathways Trust	Non-Capitalized Equipment	REGIONAL OCCUPATIONAL PROGRAM	29-Aug-2016	\$	9,523.16
				Grand Total:	\$	21,715.97
PO Number: 352221		Supplier: GOVCONNECTION	Date PO	8/29/2016		
Fund 01	Unrestricted Discretionary Accounts	Office Supplies	SPECIAL PROJECTS/WEELNESS	29-Aug-2016	\$	328.11
				Grand Total:	\$	328.11
PO Number: 352222		Supplier: APPLE, INC.	Date PO	8/29/2016		
Fund 01	Unrestricted Discretionary Accounts	Materials & Supplies/Software	SPECIAL PROJECTS/WEELNESS	29-Aug-2016	\$	255.96
				Grand Total:	\$	255.96

PO Number: 352223		Supplier: APPLE, INC.		Date PO	8/29/2016		
Fund 01	Unrestricted Discretionary Accounts	Materials & Supplies/Software	INSTRUCTIONAL MEDIA CENTER		29-Aug-2016	\$	482.76
					Grand Total:	\$	482.76
PO Number: 352224		Supplier: APPLE, INC.		Date PO	8/29/2016		
Fund 01	Unrestricted Discretionary Accounts	Non-Capitalized Equipment	TECHNOLOGY INNOVATION SERVICES		29-Aug-2016	\$	520.56
					Grand Total:	\$	520.56
PO Number: 352225		Supplier: APPLE, INC.		Date PO	8/29/2016		
Fund 01	Unrestricted Discretionary Accounts	Non-Capitalized Equipment	MUIR FUNDAMENTAL ELEMENTARY SCHOOL		29-Aug-2016	\$	2,663.28
					Grand Total:	\$	2,663.28
PO Number: 352226		Supplier: APPLE, INC.		Date PO	8/29/2016		
Fund 01	One-Time Discretionary Funds	Materials & Supplies/Software	MUIR FUNDAMENTAL ELEMENTARY SCHOOL		29-Aug-2016	\$	16,156.80
Fund 01	One-Time Discretionary Funds	Non-Capitalized Equipment	MUIR FUNDAMENTAL ELEMENTARY SCHOOL		29-Aug-2016	\$	129.60
					Grand Total:	\$	16,286.40
PO Number: 352227		Supplier: APPLE, INC.		Date PO	8/29/2016		
Fund 01	IASA>Title I Basic Grants Low-Income and Neglected, Part A	Materials & Supplies/Software	LINCOLN ELEMENTARY SCHOOL		29-Aug-2016	\$	4,125.60
					Grand Total:	\$	4,125.60
PO Number: 352228		Supplier: OFFICE DEPOT		Date PO	8/29/2016		
Fund 01	Unrestricted Discretionary Accounts	Office Supplies	MENDEZ FUNDAMENTAL INTERMEDIATE SCHOOL		29-Aug-2016	\$	117.09
					Grand Total:	\$	117.09
PO Number: 352229		Supplier: ESTANCIA HIGH SCHOOL		Date PO	8/29/2016		
Fund 01	Unrestricted Discretionary Accounts	Testing Dues & Participation Fees	SADDLEBACK HIGH SCHOOL		29-Aug-2016	\$	450.00
					Grand Total:	\$	450.00
PO Number: 352230		Supplier: GARDEN GROVE HIGH SCHOOL		Date PO	8/29/2016		
Fund 01	Unrestricted Discretionary Accounts	Testing Dues & Participation Fees	SADDLEBACK HIGH SCHOOL		29-Aug-2016	\$	400.00
					Grand Total:	\$	400.00
PO Number: 352231		Supplier: SCHOOL OUTFITTERS, LLC		Date PO	8/29/2016		
Fund 13	Child Nutrition: School Programs	Supplies Inventory Used Cafeteria	NUTRITION SERVICES		29-Aug-2016	\$	354.57
					Grand Total:	\$	354.57
PO Number: 352232		Supplier: GRAINGER		Date PO	8/29/2016		
Fund 01	Ongoing & Major Maintenance Account	Equipment Maintenance Supplies	TRANSPORTATION DEPARTMENT		29-Aug-2016	\$	819.13
Fund 01	Ongoing & Major Maintenance Account	Non-Capitalized Equipment	TRANSPORTATION DEPARTMENT		29-Aug-2016	\$	9,054.72
					Grand Total:	\$	9,873.85
PO Number: 352233		Supplier: INTERNATIONAL E-Z UP, INC.		Date PO	8/29/2016		
Fund 01	Unrestricted Discretionary Accounts	Office Supplies	MONTE VISTA ELEMENTARY SCHOOL		29-Aug-2016	\$	427.02
					Grand Total:	\$	427.02

PO Number: 352234		Supplier: FOLLETT SCHOOL SOLUTIONS, INC.		Date PO	8/29/2016		
Fund 01	Unrestricted Discretionary Accounts	Materials & Supplies/Software	MADISON ELEMENTARY SCHOOL			29-Aug-2016	\$ 371.22
						Grand Total:	\$ 371.22
PO Number: 352235		Supplier: BARNES & NOBLE BOOKSELLERS, INC.		Date PO	8/29/2016		
Fund 01	California Career Pathways Trust	Books and Other Reference Materials	REGIONAL OCCUPATIONAL PROGRAM			29-Aug-2016	\$ 409.97
						Grand Total:	\$ 409.97
PO Number: 352236		Supplier: WARE GROUP		Date PO	8/29/2016		
Fund 01	One-Time Discretionary Funds	Other Contracts (Software Licensing, Physicals, etc)	HENINGER ELEMENTARY SCHOOL			29-Aug-2016	\$ 14,000.00
						Grand Total:	\$ 14,000.00
PO Number: 352237		Supplier: THE MUSIC HOUSE		Date PO	8/29/2016		
Fund 01	LCFF-Supplemental/Concentration	Materials & Supplies/Software	VISUAL & PERFORMING ARTS			29-Aug-2016	\$ 90.07
						Grand Total:	\$ 90.07
PO Number: 352238		Supplier: KATELLA HIGH SCHOOL		Date PO	8/29/2016		
Fund 01	Unrestricted Discretionary Accounts	Testing Dues & Participation Fees	SADDLEBACK HIGH SCHOOL			29-Aug-2016	\$ 425.00
						Grand Total:	\$ 425.00
PO Number: 352239		Supplier: CENTURY HIGH SCHOOL		Date PO	8/29/2016		
Fund 01	Unrestricted Discretionary Accounts	Testing Dues & Participation Fees	SEGERSTROM HIGH SCHOOL			29-Aug-2016	\$ 400.00
						Grand Total:	\$ 400.00
PO Number: 352240		Supplier: VERITIV OPERATING COMPANY		Date PO	8/29/2016		
Fund 01	Fund 01 General Fund	Stores	WAREHOUSE AND DELIVERY			29-Aug-2016	\$ 21,391.78
						Grand Total:	\$ 21,391.78
PO Number: 352241		Supplier: J.W. PEPPER & SONS, INC.		Date PO	8/29/2016		
Fund 01	Unrestricted Discretionary Accounts	Materials & Supplies/Software	ESQUEDA ELEMENTARY SCHOOL			29-Aug-2016	\$ 233.17
						Grand Total:	\$ 233.17
PO Number: 352242		Supplier: LEARNING DYNAMICS		Date PO	8/29/2016		
Fund 01	IASA>Title I Basic Grants Low-Income and Neglected, Part A	Materials & Supplies/Software	DAVIS ELEMENTARY SCHOOL			29-Aug-2016	\$ 3,669.84
						Grand Total:	\$ 3,669.84
PO Number: 352243		Supplier: OCEAN VIEW HIGH SCHOOL		Date PO	8/29/2016		
Fund 01	Unrestricted Discretionary Accounts	Testing Dues & Participation Fees	SADDLEBACK HIGH SCHOOL			29-Aug-2016	\$ 475.00
						Grand Total:	\$ 475.00
PO Number: 352244		Supplier: WESTERN ASSOCIATION OF SCHOOLS AND COLLEGES		Date PO	8/29/2016		
				Created:	3:32:37 PM		
Fund 01	WASC (was FdRes 010031)	Dues and Memberships	K-12 SCHOOL PERFORMANCE AND CULTURE			29-Aug-2016	\$ 920.00
						Grand Total:	\$ 920.00

PO Number: 352245		Supplier: WESTERN HIGH SCHOOL	Date PO	8/29/2016			
Fund 01	Unrestricted Discretionary Accounts	Dues and Memberships			SANTA ANA HIGH SCHOOL	29-Aug-2016	\$ 460.00
						Grand Total:	\$ 460.00
PO Number: 352246		Supplier: TASER INTERNATIONAL, INC.	Date PO	8/29/2016			
Fund 01	Unrestricted One-time Funds	Materials & Supplies/Software			SCHOOL POLICE SERVICES	29-Aug-2016	\$ 1,514.03
Fund 01	Unrestricted One-time Funds	Non-Capitalized Equipment			SCHOOL POLICE SERVICES	29-Aug-2016	\$ 19,589.92
Fund 01	Unrestricted One-time Funds	Other Contracts (Software Licensing, Physicals, etc)			SCHOOL POLICE SERVICES	29-Aug-2016	\$ 12,145.45
						Grand Total:	\$ 33,249.40
PO Number: 352247		Supplier: VALLEY AQUATICS	Date PO	8/29/2016			
Fund 01	Unrestricted Discretionary Accounts	Testing Dues & Participation Fees			GODINEZ FUNDAMENTAL HIGH SCHOOL	29-Aug-2016	\$ 400.00
						Grand Total:	\$ 400.00
PO Number: 352248		Supplier: CENTURY HIGH SCHOOL	Date PO	8/29/2016			
Fund 01	Unrestricted Discretionary Accounts	Testing Dues & Participation Fees			GODINEZ FUNDAMENTAL HIGH SCHOOL	29-Aug-2016	\$ 475.00
						Grand Total:	\$ 475.00
PO Number: 352249		Supplier: LOS AMIGOS HIGH SCHOOL	Date PO	8/29/2016			
Fund 01	Unrestricted Discretionary Accounts	Testing Dues & Participation Fees			SADDLEBACK HIGH SCHOOL	29-Aug-2016	\$ 425.00
						Grand Total:	\$ 425.00
PO Number: 352250		Supplier: CIF SOUTHERN SECTION	Date PO	8/29/2016			
Fund 01	Unrestricted Discretionary Accounts	Testing Dues & Participation Fees			GODINEZ FUNDAMENTAL HIGH SCHOOL	29-Aug-2016	\$ 1,110.00
						Grand Total:	\$ 1,110.00
PO Number: 352251		Supplier: FULLERTON ARBORETUM	Date PO	8/29/2016			
Fund 01	Unrestricted Discretionary Accounts	Rental Contracts			WILSON ELEMENTARY SCHOOL	29-Aug-2016	\$ 270.00
						Grand Total:	\$ 270.00
PO Number: 352252		Supplier: RSCCD	Date PO	8/29/2016			
Fund 01	Unrestricted Discretionary Accounts	Materials & Supplies/Software			MIDDLE COLLEGE HIGH SCHOOL	29-Aug-2016	\$ 1,500.00
						Grand Total:	\$ 1,500.00
PO Number: 352253		Supplier: JOHNSTONE SUPPLY	Date PO	8/29/2016			
Fund 14	Fund 14 Deferred Maintenance Fund	Electrical/Electronics Building Maintenance Supplies			BUILDING SERVICES	29-Aug-2016	\$ 2,014.18
						Grand Total:	\$ 2,014.18
PO Number: 352254		Supplier: YOUTH INSURANCE AGENCY, INC. dba STUDENT INSURANCE	Date PO	8/30/2016			
						Created:	7:05:48 AM
Fund 01	Head Start	Insurance			CHILD DEVELOPMENT	30-Aug-2016	\$ 1,900.00
						Grand Total:	\$ 1,900.00

PO Number: 352255		Supplier: PRO 23, INC. dba BIRDIE BALL	Date PO	8/30/2016		
Fund 01	Unrestricted Discretionary Accounts	Materials & Supplies/Software			SADDLEBACK HIGH SCHOOL	30-Aug-2016 \$ 106.87
					Grand Total:	\$ 106.87
PO Number: 352256		Supplier: GOPHER	Date PO	8/30/2016		
Fund 01	Unrestricted Discretionary Accounts	Materials & Supplies/Software			GREENVILLE FUNDAMENTAL ELEMENTARY SCHOOL	30-Aug-2016 \$ 27.09
					Grand Total:	\$ 27.09
PO Number: 352257		Supplier: GOPHER	Date PO	8/30/2016		
Fund 01	One-Time Discretionary Funds	Site Improvement Construction			SPURGEON INTERMEDIATE SCHOOL	30-Aug-2016 \$ 4,190.42
					Grand Total:	\$ 4,190.42
PO Number: 352258		Supplier: OFFICE DEPOT	Date PO	8/30/2016		
Fund 01	Unrestricted Discretionary Accounts	Office Supplies			RESEARCH AND EVALUATION	30-Aug-2016 \$ 294.36
Fund 01	Unrestricted Discretionary Accounts	Office Supplies Food			RESEARCH AND EVALUATION	30-Aug-2016 \$ 127.03
					Grand Total:	\$ 421.39
PO Number: 352259		Supplier: OFFICE DEPOT	Date PO	8/30/2016		
Fund 01	IASA:Title I Basic Grants Low-Income and Neglected, Part A	Materials & Supplies/Software			ESQUEDA ELEMENTARY SCHOOL	30-Aug-2016 \$ 1,158.84
Fund 01	Unrestricted Discretionary Accounts	Office Supplies			ESQUEDA ELEMENTARY SCHOOL	30-Aug-2016 \$ 233.04
					Grand Total:	\$ 1,391.88
PO Number: 352260		Supplier: ACE JANITORIAL	Date PO	8/30/2016		
Fund 01	Unrestricted Discretionary Accounts	Grounds Maintenance Supplies			BUILDING SERVICES	30-Aug-2016 \$ 693.89
Fund 01	Unrestricted Discretionary Accounts	Maintenance Contracts Repairs			BUILDING SERVICES	30-Aug-2016 \$ 626.12
					Grand Total:	\$ 1,320.01
PO Number: 352261		Supplier: FOLLETT SCHOOL SOLUTIONS, INC.	Date PO	8/30/2016		
Fund 01	Lottery: Instructional Materials	Textbooks			STATE TEXTBOOKS	30-Aug-2016 \$ 2,653.11
					Grand Total:	\$ 2,653.11
PO Number: 352262		Supplier: OFFICE DEPOT	Date PO	8/30/2016		
Fund 01	30-R2002-653 Before and After School Learning & Safe Neighborhood Partnerships	Materials & Supplies/Software			WILSON ELEMENTARY SCHOOL	30-Aug-2016 \$ 321.03
					Grand Total:	\$ 321.03
PO Number: 352263		Supplier: OFFICE DEPOT	Date PO	8/30/2016		
Fund 68	Fund 68 Workers' Compensation	Office Supplies			RISK MANAGEMENT	30-Aug-2016 \$ 306.66
					Grand Total:	\$ 306.66
PO Number: 352264		LISA FAWN BARSAMIAN dba OFFICE SEATING	Date PO	8/30/2016		
	Supplier: OUTLET	Created:		9:38:43 AM		
Fund 01	Unrestricted Discretionary Accounts	Office Supplies			HENINGER ELEMENTARY SCHOOL	30-Aug-2016 \$ 447.12
					Grand Total:	\$ 447.12

PO Number: 352265				Supplier: HUGO'S CUSTOM SHEET METAL, INC.	Date PO	8/30/2016			
Fund 01	Unrestricted One-time Funds		Maintenance Contracts Repairs				FACILITIES/GOVERNMENTAL RELATIONS	30-Aug-2016	\$ 1,850.00
								Grand Total:	\$ 1,850.00
PO Number: 352266				Supplier: FOLLETT SCHOOL SOLUTIONS, INC.	Date PO	8/30/2016			
Fund 01	Lottery: Instructional Materials		Textbooks				STATE TEXTBOOKS	30-Aug-2016	\$ 1,077.41
								Grand Total:	\$ 1,077.41
PO Number: 352267				Supplier: G A SYSTEMS	Date PO	8/30/2016			
Fund 01	Ongoing & Major Maintenance Account		Maintenance Contracts Repairs				BUILDING SERVICES	30-Aug-2016	\$ 1,000.00
								Grand Total:	\$ 1,000.00
PO Number: 352268				Supplier: VERIZON WIRELESS	Date PO	8/30/2016			
Fund 01	Unrestricted Discretionary Accounts		Police Operational Supplies				SCHOOL POLICE SERVICES	31-Aug-2016	\$ 5,856.84
								Grand Total:	\$ 5,856.84
PO Number: 352269				Supplier: AREY JONES EDUCATIONAL SOLUTIONS	Date PO	8/30/2016			
Fund 01	NCLB: Title II, Part B, CA Mathematics and Science Partnerships (CaMSP)		Non-Capitalized Equipment				K-12 TEACHING AND LEARNING	30-Aug-2016	\$ 1,998.00
								Grand Total:	\$ 1,998.00
PO Number: 352270				Supplier: OFFICE DEPOT	Date PO	8/30/2016			
Fund 01	Unrestricted Discretionary Accounts		Materials & Supplies/Software				WILLARD INTERMEDIATE SCHOOL	30-Aug-2016	\$ 4,679.34
								Grand Total:	\$ 4,679.34
PO Number: 352271				Supplier: MEDCO SUPPLY COMPANY, INC.	Date PO	8/30/2016			
Fund 01	Unrestricted Discretionary Accounts		Health Supplies				SADDLEBACK HIGH SCHOOL	30-Aug-2016	\$ 2,280.57
								Grand Total:	\$ 2,280.57
PO Number: 352272				Supplier: AREY JONES EDUCATIONAL SOLUTIONS	Date PO	8/30/2016			
Fund 09	Fund 09 One-Time Funds		Materials & Supplies/Software				ADVANCED LEARNING ACADEMY	30-Aug-2016	\$ 14,311.74
								Grand Total:	\$ 14,311.74
PO Number: 352273				Supplier: OFFICE DEPOT	Date PO	8/30/2016			
Fund 01	Unrestricted Discretionary Accounts		Materials & Supplies/Software				HENINGER ELEMENTARY SCHOOL	30-Aug-2016	\$ 786.24
Fund 01	Unrestricted Discretionary Accounts		Materials & Supplies/Software				HENINGER ELEMENTARY SCHOOL	02-Sep-2016	\$ 1,261.60
								Grand Total:	\$ 2,047.84
PO Number: 352274				Supplier: DIGITAL NETWORKS GROUP, INC.	Date PO	8/30/2016			
Fund 01	LCFF-Supplemental/Concentration		Building Improvements				FACILITIES/GOVERNMENTAL RELATIONS	30-Aug-2016	\$ 5,762.05
								Grand Total:	\$ 5,762.05
PO Number: 352275				Supplier: DATAMATION SYSTEMS, INC.	Date PO	8/30/2016			
Fund 01	One-Time Discretionary Funds		Non-Capitalized Equipment				MUIR FUNDAMENTAL ELEMENTARY SCHOOL	30-Aug-2016	\$ 2,406.90
								Grand Total:	\$ 2,406.90

PO Number: 352276		Supplier: BARNES & NOBLE BOOKSELLERS, INC.	Date PO	8/30/2016		
Fund 01	LCFF-Supplemental/Concentration	Materials & Supplies/Software	EDUCATIONAL SERVICES DIVISION		30-Aug-2016	\$ 3,501.37
					Grand Total:	\$ 3,501.37
PO Number: 352277		Supplier: KAGAN PROFESSIONAL DEVELOPMENT	Date PO	8/30/2016		
Fund 01	Title II-Part A Improving Teacher Quality	Consultants Instructional	NONPUBLIC SCHOOLS		30-Aug-2016	\$ 13,000.00
					Grand Total:	\$ 13,000.00
PO Number: 352278		Supplier: CONSORTIUM ON REACHING EXCELLENCE IN EDUCATION, INC. dba CORE	Date PO	8/31/2016		
					Created:	8:00:54 AM
Fund 01	Title II-Part A Improving Teacher Quality	Materials & Supplies/Software	STAFF DEVELOPMENT		31-Aug-2016	\$ 7,265.00
					Grand Total:	\$ 7,265.00
PO Number: 352279		Supplier: CHILDCARE CAREERS, LLC	Date PO	8/31/2016		
Fund 12	Child Development: CA State Preschool Prog	Consultants Instructional	EARLY CHILDHOOD EDUCATION		31-Aug-2016	\$ 5,000.00
					Grand Total:	\$ 5,000.00
PO Number: 352280		Supplier: CINTAS FIRST AID & SAFETY	Date PO	8/31/2016		
Fund 01	Unrestricted Discretionary Accounts	Office Supplies	WAREHOUSE AND DELIVERY		31-Aug-2016	\$ 1,500.00
					Grand Total:	\$ 1,500.00
PO Number: 352281		Supplier: RIDDELL	Date PO	8/31/2016		
Fund 01	Unrestricted Discretionary Accounts	Housekeeping Services All Other	SADDLEBACK HIGH SCHOOL		31-Aug-2016	\$ 5,600.00
					Grand Total:	\$ 5,600.00
PO Number: 352282		Supplier: SPARTAN TOOL	Date PO	8/31/2016		
Fund 01	Ongoing & Major Maintenance Account	Maintenance Contracts Repairs	BUILDING SERVICES		31-Aug-2016	\$ 3,112.73
					Grand Total:	\$ 3,112.73
PO Number: 352283		Supplier: GOLD COAST FENCE, INC.	Date PO	8/31/2016		
Fund 01	Ongoing & Major Maintenance Account	Maintenance Contracts Repairs	BUILDING SERVICES		31-Aug-2016	\$ 1,975.00
					Grand Total:	\$ 1,975.00
PO Number: 352284		Supplier: VERIZON WIRELESS	Date PO	8/31/2016		
Fund 01	Unrestricted Discretionary Accounts	Custodial Supplies	BUILDING SERVICES		31-Aug-2016	\$ 589.45
					Grand Total:	\$ 589.45
PO Number: 352285		Supplier: LAKESHORE LEARNING MATERIALS	Date PO	8/31/2016		
Fund 01	IASA>Title I Basic Grants Low-Income and Neglected, Part A	Materials & Supplies/Software	HEROES ELEMENTARY SCHOOL		31-Aug-2016	\$ 491.45
					Grand Total:	\$ 491.45
PO Number: 352286		Supplier: A 1 FENCE COMPANY, INC.	Date PO	8/31/2016		
Fund 01	Ongoing & Major Maintenance Account	General Maintenance Supplies	BUILDING SERVICES		31-Aug-2016	\$ 3,000.00
					Grand Total:	\$ 3,000.00

PO Number: 352287		Supplier: PARCHMENT, INC.		Date PO	8/31/2016		
Fund 01	Title I, Core Set Aside	Other Contracts (Software Licensing, Physicals, etc)		STUDENT ACHIEVEMENT		31-Aug-2016	\$ 24,000.00
				Grand Total:		\$	24,000.00
PO Number: 352288		Supplier: LAKESHORE LEARNING MATERIALS		Date PO	8/31/2016		
Fund 01	Unrestricted Discretionary Accounts	Materials & Supplies/Software		SANTIAGO ELEMENTARY SCHOOL		31-Aug-2016	\$ 204.17
				Grand Total:		\$	204.17
PO Number: 352289		Supplier: LAKESHORE LEARNING MATERIALS		Date PO	8/31/2016		
Fund 01	Unrestricted Discretionary Accounts	Materials & Supplies/Software		TAFT ELEMENTARY SCHOOL		31-Aug-2016	\$ 111.31
				Grand Total:		\$	111.31
PO Number: 352290		Supplier: LAKESHORE LEARNING MATERIALS		Date PO	8/31/2016		
Fund 01	Unrestricted Discretionary Accounts	Materials & Supplies/Software		WALKER ELEMENTARY SCHOOL		31-Aug-2016	\$ 46.14
				Grand Total:		\$	46.14
PO Number: 352291		Supplier: AUSTIN HARDWOOD		Date PO	8/31/2016		
Fund 01	Ongoing & Major Maintenance Account	General Maintenance Supplies		BUILDING SERVICES		31-Aug-2016	\$ 1,000.00
				Grand Total:		\$	1,000.00
PO Number: 352292		Supplier: HENRY SCHEIN		Date PO	8/31/2016		
Fund 01	Unrestricted Discretionary Accounts	Non-Capitalized Equipment		SANTA ANA HIGH SCHOOL		31-Aug-2016	\$ 9,895.99
				Grand Total:		\$	9,895.99
PO Number: 352293		Supplier: STAPLES BUSINESS ADVANTAGE		Date PO	8/31/2016		
Fund 01	Unrestricted Discretionary Accounts	Materials & Supplies/Software		LORIN GRISET ACADEMY		31-Aug-2016	\$ 2,982.64
				Grand Total:		\$	2,982.64
PO Number: 352294		Supplier: PARTY PRO RENTAL CENTER		Date PO	8/31/2016		
Fund 01	Unrestricted Discretionary Accounts	Rental Contracts		SADDLEBACK HIGH SCHOOL		31-Aug-2016	\$ 500.00
				Grand Total:		\$	500.00
PO Number: 352295		Supplier: CROWN LIFT TRUCKS		Date PO	8/31/2016		
Fund 01	Ongoing & Major Maintenance Account	Maintenance Contracts Repairs		BUILDING SERVICES		31-Aug-2016	\$ 8,000.00
				Grand Total:		\$	8,000.00
PO Number: 352296		Supplier: STAPLES BUSINESS ADVANTAGE		Date PO	8/31/2016		
Fund 01	LCFF-Supplemental/Concentration	Materials & Supplies/Software		K-12 TEACHING AND LEARNING		31-Aug-2016	\$ 268.21
				Grand Total:		\$	268.21
PO Number: 352297		Supplier: SKILLPATH SEMINAR		Date PO	8/31/2016		
Fund 01	Ongoing & Major Maintenance Account	Travel Conference		BUILDING SERVICES		31-Aug-2016	\$ 1,879.64
				Grand Total:		\$	1,879.64

PO Number: 352298		Supplier: STAPLES BUSINESS ADVANTAGE		Date PO	8/31/2016		
Fund 01	Unrestricted Discretionary Accounts		Materials & Supplies/Software			HENINGER ELEMENTARY SCHOOL	31-Aug-2016 \$ 202.13
						Grand Total:	\$ 202.13
PO Number: 352299		Supplier: UPS FREIGHT		Date PO	8/31/2016		
Fund 68	Fund 68 Workers' Compensation		Postage/Mail Couriers			RISK MANAGEMENT	31-Aug-2016 \$ 500.00
						Grand Total:	\$ 500.00
PO Number: 352300		Supplier: AMERICAN PAPER & PLASTICS, INC.		Date PO	8/31/2016		
Fund 01	Unrestricted - Regional Occupational Center Prog (ROC/P 6350)		Other Contracts (FAT, Catering, Uniform Cleaning)			REGIONAL OCCUPATIONAL PROGRAM	31-Aug-2016 \$ 600.00
						Grand Total:	\$ 600.00
PO Number: 352301		Supplier: J.W. PEPPER & SONS, INC.		Date PO	8/31/2016		
Fund 01	Unrestricted Discretionary Accounts		Materials & Supplies/Software			VALLEY HIGH SCHOOL	31-Aug-2016 \$ 500.00
						Grand Total:	\$ 500.00
PO Number: 352302		Supplier: STAPLES BUSINESS ADVANTAGE		Date PO	8/31/2016		
Fund 01	Unrestricted Discretionary Accounts		Office Supplies			CARR INTERMEDIATE SCHOOL	31-Aug-2016 \$ 264.21
						Grand Total:	\$ 264.21
PO Number: 352303		Supplier: J.W. PEPPER & SONS, INC.		Date PO	8/31/2016		
Fund 01	Unrestricted Discretionary Accounts		Materials & Supplies/Software			VALLEY HIGH SCHOOL	31-Aug-2016 \$ 500.00
						Grand Total:	\$ 500.00
PO Number: 352304		Supplier: SOUTHWEST SCHOOL AND OFFICE SUPPLY		Date PO	8/31/2016		
Fund 01	Unrestricted Discretionary Accounts		Office Supplies			KENNEDY ELEMENTARY SCHOOL	31-Aug-2016 \$ 419.01
						Grand Total:	\$ 419.01
PO Number: 352305		Supplier: CLARK SECURITY PRODUCTS		Date PO	8/31/2016		
Fund 01	Ongoing & Major Maintenance Account		Travel Conference			BUILDING SERVICES	31-Aug-2016 \$ 235.00
						Grand Total:	\$ 235.00
PO Number: 352306		Supplier: STAPLES BUSINESS ADVANTAGE		Date PO	8/31/2016		
Fund 01	Unrestricted Discretionary Accounts		Materials & Supplies/Software			MONROE ELEMENTARY SCHOOL	31-Aug-2016 \$ 1,792.64
						Grand Total:	\$ 1,792.64
PO Number: 352307		Supplier: SANTA ANA UNIFIED SCHOOL DISTRICT		Date PO	8/31/2016		
Fund 81	Fund 81 Property & Liability		Other Insurance			RISK MANAGEMENT	31-Aug-2016 \$ 400,000.00
						Grand Total:	\$ 400,000.00
PO Number: 352308		Supplier: SUN BADGE COMPANY		Date PO	8/31/2016		
Fund 01	Unrestricted Discretionary Accounts		Office Supplies			SCHOOL POLICE SERVICES	31-Aug-2016 \$ 3,604.50
						Grand Total:	\$ 3,604.50

PO Number: 352309		Supplier: ORANGE COUNTY HEALTH CARE AGENCY		Date PO	8/31/2016		
Fund 81	Fund 81 Property & Liability	Other Contracts (Software Licensing, Physicals, etc)		RISK MANAGEMENT		31-Aug-2016	\$ 600.00
						Grand Total:	\$ 600.00
PO Number: 352310		Supplier: AREY JONES EDUCATIONAL SOLUTIONS		Date PO	8/31/2016		
Fund 01	IASA>Title I Basic Grants Low-Income and Neglected, Part A	Non-Capitalized Equipment		FREMONT ELEMENTARY SCHOOL		31-Aug-2016	\$ 1,609.23
						Grand Total:	\$ 1,609.23
PO Number: 352311		Supplier: KELLY PAPER COMPANY		Date PO	8/31/2016		
Fund 01	Unrestricted Discretionary Accounts	Non-Capitalized Equipment		PUBLICATIONS		31-Aug-2016	\$ 2,862.00
						Grand Total:	\$ 2,862.00
PO Number: 352312		Supplier: BLICK ART MATERIALS dba DICK BLICK COMPANY		Date PO	8/31/2016		
				Created:	12:51:35 PM		
Fund 01	Unrestricted Discretionary Accounts	Materials & Supplies/Software		MENDEZ FUNDAMENTAL INTERMEDIATE SCHOOL		31-Aug-2016	\$ 796.75
						Grand Total:	\$ 796.75
PO Number: 352313		Supplier: MENTORING MINDS, L.P.		Date PO	8/31/2016		
Fund 01	IASA>Title I Basic Grants Low-Income and Neglected, Part A	Materials & Supplies/Software		MONTE VISTA ELEMENTARY SCHOOL		31-Aug-2016	\$ 8,517.98
						Grand Total:	\$ 8,517.98
PO Number: 352314		Supplier: US SCHOOL SUPPLY, INC.		Date PO	8/31/2016		
Fund 01	IASA>Title I Basic Grants Low-Income and Neglected, Part A	Materials & Supplies/Software		SEPULVEDA ELEMENTARY SCHOOL		31-Aug-2016	\$ 361.70
						Grand Total:	\$ 361.70
PO Number: 352315		Supplier: HOUGHTON MIFFLIN HARCOURT		Date PO	8/31/2016		
Fund 01	Lottery: Instructional Materials	Textbooks		STATE TEXTBOOKS		31-Aug-2016	\$ 5,011.20
						Grand Total:	\$ 5,011.20
PO Number: 352316		Supplier: HANGSAFE HOOKS		Date PO	8/31/2016		
Fund 29	Fund 29 Measure G Series E	Building Improvements		ADVANCED LEARNING ACADEMY		31-Aug-2016	\$ 4,653.00
						Grand Total:	\$ 4,653.00
PO Number: 352317		Supplier: GRAINGER		Date PO	8/31/2016		
Fund 13	Child Nutrition: School Programs	Other Expense Cafeteria		NUTRITION SERVICES		31-Aug-2016	\$ 2,279.47
						Grand Total:	\$ 2,279.47
PO Number: 352318		Supplier: PITNEY BOWES INC		Date PO	8/31/2016		
Fund 01	Unrestricted Discretionary Accounts	Rental Contracts		PUBLICATIONS		31-Aug-2016	\$ 20,000.00
						Grand Total:	\$ 20,000.00
PO Number: 352319		Supplier: AREY JONES EDUCATIONAL SOLUTIONS		Date PO	8/31/2016		
Fund 01	California Career Pathways Trust	Non-Capitalized Equipment		REGIONAL OCCUPATIONAL PROGRAM		31-Aug-2016	\$ 17,346.12
						Grand Total:	\$ 17,346.12

PO Number: 352320		Supplier: AREY JONES EDUCATIONAL SOLUTIONS	Date PO	8/31/2016		
Fund 01	California Career Pathways Trust	Non-Capitalized Equipment			REGIONAL OCCUPATIONAL PROGRAM	31-Aug-2016 \$ 71,442.00
					Grand Total:	\$ 71,442.00
PO Number: 352321		Supplier: TRUWEST, INC.	Date PO	9/1/2016		
Fund 01	Unrestricted Discretionary Accounts	Materials & Supplies/Software			VALLEY HIGH SCHOOL	01-Sep-2016 \$ 2,435.40
					Grand Total:	\$ 2,435.40
PO Number: 352322		Supplier: KAP 7 INTERNATIONAL	Date PO	9/1/2016		
Fund 01	Unrestricted Discretionary Accounts	Materials & Supplies/Software			VALLEY HIGH SCHOOL	01-Sep-2016 \$ 969.25
					Grand Total:	\$ 969.25
PO Number: 352323		Supplier: FOLLETT SCHOOL SOLUTIONS, INC.	Date PO	9/1/2016		
Fund 01	Lottery: Instructional Materials	Textbooks			STATE TEXTBOOKS	31-Aug-2016 \$ 4,218.48
					Grand Total:	\$ 4,218.48
PO Number: 352324		Supplier: CDW GOVERNMENT, INC.	Date PO	9/1/2016		
Fund 01	One-Time Discretionary Funds	Materials & Supplies/Software			WILSON ELEMENTARY SCHOOL	01-Sep-2016 \$ 4,461.26
					Grand Total:	\$ 4,461.26
PO Number: 352325		Supplier: FOLLETT SCHOOL SOLUTIONS, INC.	Date PO	9/1/2016		
Fund 01	Lottery: Instructional Materials	Textbooks			STATE TEXTBOOKS	01-Sep-2016 \$ 2,658.96
					Grand Total:	\$ 2,658.96
PO Number: 352326		Supplier: GOVCONNECTION	Date PO	9/1/2016		
Fund 01	Unrestricted Discretionary Accounts	Materials & Supplies/Software			LINCOLN ELEMENTARY SCHOOL	01-Sep-2016 \$ 1,392.78
					Grand Total:	\$ 1,392.78
PO Number: 352327		Supplier: GOVCONNECTION	Date PO	9/1/2016		
Fund 01	Unrestricted Discretionary Accounts	Materials & Supplies/Software			MADISON ELEMENTARY SCHOOL	01-Sep-2016 \$ 421.39
					Grand Total:	\$ 421.39
PO Number: 352328		Supplier: CDW GOVERNMENT, INC.	Date PO	9/1/2016		
Fund 01	Unrestricted Discretionary Accounts	Materials & Supplies/Software			MACARTHUR FUNDAMENTAL INTERMEDIATE SCHOOL	01-Sep-2016 \$ 426.60
					Grand Total:	\$ 426.60
PO Number: 352329		Supplier: DIGITAL NETWORKS GROUP, INC.	Date PO	9/1/2016		
Fund 01	LCFF-Supplemental/Concentration	Building Improvements			FACILITIES/GOVERNMENTAL RELATIONS	01-Sep-2016 \$ 8,111.89
					Grand Total:	\$ 8,111.89
PO Number: 352330		Supplier: ZUMA OFFICE SUPPLY	Date PO	9/1/2016		
Fund 01	IASA>Title I Basic Grants Low-Income and Neglected, Part A	Materials & Supplies/Software			VILLA FUNDAMENTAL INTERMEDIATE SCHOOL	01-Sep-2016 \$ 1,421.71
					Grand Total:	\$ 1,421.71

PO Number: 352331		Supplier: APPLE, INC.	Date PO	9/1/2016		
Fund 01	Unrestricted Discretionary Accounts		Materials & Supplies/Software		LINCOLN ELEMENTARY SCHOOL	01-Sep-2016 \$ 6,600.96
						Grand Total: \$ 6,600.96
PO Number: 352332		Supplier: IXL LEARNING, INC.	Date PO	9/1/2016		
Fund 01	Unrestricted Discretionary Accounts		Other Contracts (Software Licensing, Physicals, etc)		CARR INTERMEDIATE SCHOOL	01-Sep-2016 \$ 6,900.00
						Grand Total: \$ 6,900.00
PO Number: 352333		Supplier: TRANSWORLD SYSTEMS, INC.	Date PO	9/1/2016		
Fund 01	Unrestricted Discretionary Accounts		Other Contracts (FAT, Catering, Uniform Cleaning)		PAYROLL DEPARTMENT	01-Sep-2016 \$ 864.00
						Grand Total: \$ 864.00
PO Number: 352334		Supplier: STAPLES BUSINESS ADVANTAGE	Date PO	9/1/2016		
Fund 01	IASA:Title I Basic Grants Low-Income and Neglected, Part A		Materials & Supplies/Software		HEROES ELEMENTARY SCHOOL	01-Sep-2016 \$ -
						Grand Total: \$ -
PO Number: 352335		Supplier: APPLE, INC.	Date PO	9/1/2016		
Fund 01	Unrestricted Discretionary Accounts		Materials & Supplies/Software		HENINGER ELEMENTARY SCHOOL	01-Sep-2016 \$ 208.44
						Grand Total: \$ 208.44
PO Number: 352336		Supplier: GOVCONNECTION	Date PO	9/1/2016		
Fund 01	Unrestricted Discretionary Accounts		Office Supplies		SPECIAL PROJECTS/WEELNESS	01-Sep-2016 \$ 650.97
						Grand Total: \$ 650.97
PO Number: 352337		Supplier: ZUMA OFFICE SUPPLY	Date PO	9/1/2016		
Fund 01	IASA:Title I Basic Grants Low-Income and Neglected, Part A		Materials & Supplies/Software		HEROES ELEMENTARY SCHOOL	01-Sep-2016 \$ 1,033.34
						Grand Total: \$ 1,033.34
PO Number: 352338		Supplier: SOFTCHOICE CORPORATION	Date PO	9/1/2016		
Fund 01	Unrestricted Discretionary Accounts		Other Contracts (Software Licensing, Physicals, etc)		RESEARCH AND EVALUATION	01-Sep-2016 \$ 978.52
						Grand Total: \$ 978.52
PO Number: 352339		Supplier: SIERRA SCHOOL EQUIPMENT COMPANY	Date PO	9/1/2016		
Fund 01	Unrestricted Discretionary Accounts		Non-Capitalized Equipment		REACH ACADEMY	01-Sep-2016 \$ 5,693.43
						Grand Total: \$ 5,693.43
PO Number: 352340		Supplier: CSULB FOUNDATION	Date PO	9/1/2016		
Fund 01	Unrestricted Discretionary Accounts		Travel Conference		SCHOOL POLICE SERVICES	01-Sep-2016 \$ 341.00
						Grand Total: \$ 341.00
PO Number: 352341		Supplier: GOVCONNECTION	Date PO	9/1/2016		
Fund 01	IASA:Title I Basic Grants Low-Income and Neglected, Part A		Materials & Supplies/Software		FRANKLIN ELEMENTARY SCHOOL	01-Sep-2016 \$ 111.24
						Grand Total: \$ 111.24

PO Number: 352342		Supplier: ALPINE CONFERENCE CENTER	Date PO	9/1/2016		
Fund 01	E-Business Academy [0473] CHS	Travel Conference			CENTURY HIGH SCHOOL	01-Sep-2016 \$ 2,900.00
					Grand Total:	\$ 2,900.00
PO Number: 352343		Supplier: OFFICE DEPOT	Date PO	9/1/2016		
Fund 01	Unrestricted Discretionary Accounts	Materials & Supplies/Software			MONTE VISTA ELEMENTARY SCHOOL	01-Sep-2016 \$ 95.53
					Grand Total:	\$ 95.53
PO Number: 352344		Supplier: OFFICE DEPOT	Date PO	9/1/2016		
Fund 01	IASA>Title I Basic Grants Low-Income and Neglected, Part A	Materials & Supplies/Software			MELENDEZ FUNDAMENTAL INTERMEDIATE SCHOOL	01-Sep-2016 \$ 232.09
Fund 01	Unrestricted Discretionary Accounts	Materials & Supplies/Software			MELENDEZ FUNDAMENTAL INTERMEDIATE SCHOOL	01-Sep-2016 \$ 116.05
					Grand Total:	\$ 348.14
PO Number: 352345		Supplier: OFFICE DEPOT	Date PO	9/1/2016		
Fund 01	Unrestricted Discretionary Accounts	Materials & Supplies/Software			TAFT ELEMENTARY SCHOOL	01-Sep-2016 \$ 73.22
					Grand Total:	\$ 73.22
PO Number: 352346		Supplier: OFFICE DEPOT	Date PO	9/1/2016		
Fund 01	Unrestricted Discretionary Accounts	Materials & Supplies/Software			MADISON ELEMENTARY SCHOOL	01-Sep-2016 \$ 9.74
					Grand Total:	\$ 9.74
PO Number: 352347		Supplier: OFFICE DEPOT	Date PO	9/1/2016		
Fund 01	Unrestricted Discretionary Accounts	Materials & Supplies/Software			MELENDEZ FUNDAMENTAL INTERMEDIATE SCHOOL	01-Sep-2016 \$ 293.75
					Grand Total:	\$ 293.75
PO Number: 352348		Supplier: OFFICE DEPOT	Date PO	9/1/2016		
Fund 01	Unrestricted Discretionary Accounts	Materials & Supplies/Software			MACARTHUR FUNDAMENTAL INTERMEDIATE SCHOOL	01-Sep-2016 \$ 2,721.47
					Grand Total:	\$ 2,721.47
PO Number: 352350		Supplier: APPLE, INC.	Date PO	9/1/2016		
Fund 01	Unrestricted Discretionary Accounts	Materials & Supplies/Software			LORIN GRISET ACADEMY	01-Sep-2016 \$ 213.84
Fund 01	Unrestricted Discretionary Accounts	Non-Capitalized Equipment			LORIN GRISET ACADEMY	01-Sep-2016 \$ 844.56
					Grand Total:	\$ 1,058.40
PO Number: 352351		Supplier: GOVCONNECTION	Date PO	9/1/2016		
Fund 01	Unrestricted Discretionary Accounts	Office Supplies			PUPIL SUPPORT SERVICES	01-Sep-2016 \$ 124.79
					Grand Total:	\$ 124.79
PO Number: 352352		Supplier: GOVCONNECTION	Date PO	9/1/2016		
Fund 01	IASA>Title I Basic Grants Low-Income and Neglected, Part A	Materials & Supplies/Software			FRANKLIN ELEMENTARY SCHOOL	01-Sep-2016 \$ 34.80
					Grand Total:	\$ 34.80
PO Number: 352353		Supplier: CDW GOVERNMENT, INC.	Date PO	9/1/2016		
Fund 01	Unrestricted Discretionary Accounts	Materials & Supplies/Software			RESEARCH AND EVALUATION	01-Sep-2016 \$ 50.34
					Grand Total:	\$ 50.34

PO Number: 352354		Supplier: TURF STAR, INC.	Date PO	9/1/2016		
Fund 01	One-Time Discretionary Funds	Non-Capitalized Equipment			GODINEZ FUNDAMENTAL HIGH SCHOOL	01-Sep-2016 \$ 11,747.16
						Grand Total: \$ 11,747.16
PO Number: 352355		Supplier: CDW GOVERNMENT, INC.	Date PO	9/1/2016		
Fund 01	Unrestricted Discretionary Accounts	Materials & Supplies/Software			LORIN GRISET ACADEMY	01-Sep-2016 \$ 81.05
						Grand Total: \$ 81.05
PO Number: 352356		Supplier: CDW GOVERNMENT, INC.	Date PO	9/1/2016		
Fund 01	Unrestricted - Regional Occupational Center Prog (ROC/P 6350)	Materials & Supplies/Software			REGIONAL OCCUPATIONAL PROGRAM	01-Sep-2016 \$ 360.90
						Grand Total: \$ 360.90
PO Number: 352357		Supplier: COMMUNICATIONS USA, INC.	Date PO	9/1/2016		
Fund 01	Unrestricted Discretionary Accounts	Non-Capitalized Equipment			LORIN GRISET ACADEMY	01-Sep-2016 \$ 655.51
						Grand Total: \$ 655.51
PO Number: 352358		Supplier: KAP 7 INTERNATIONAL	Date PO	9/1/2016		
Fund 01	Unrestricted Discretionary Accounts	Materials & Supplies/Software			VALLEY HIGH SCHOOL	01-Sep-2016 \$ 1,128.82
						Grand Total: \$ 1,128.82
PO Number: 352359		Supplier: BSN SPORTS	Date PO	9/1/2016		
Fund 01	Unrestricted Discretionary Accounts	Materials & Supplies/Software			SADDLEBACK HIGH SCHOOL	01-Sep-2016 \$ 10,000.00
						Grand Total: \$ 10,000.00
PO Number: 352360		Supplier: SOUTHWEST SCHOOL AND OFFICE SUPPLY	Date PO	9/1/2016		
Fund 01	Unrestricted Discretionary Accounts	Materials & Supplies/Software			WILLARD INTERMEDIATE SCHOOL	01-Sep-2016 \$ 524.06
						Grand Total: \$ 524.06
PO Number: 352361		Supplier: SOUTHWEST SCHOOL AND OFFICE SUPPLY	Date PO	9/1/2016		
Fund 01	Unrestricted Discretionary Accounts	Materials & Supplies/Software			MENDEZ FUNDAMENTAL INTERMEDIATE SCHOOL	01-Sep-2016 \$ 148.01
						Grand Total: \$ 148.01
PO Number: 352362		Supplier: CSULB FOUNDATION	Date PO	9/1/2016		
Fund 01	Unrestricted Discretionary Accounts	Travel Conference			SCHOOL POLICE SERVICES	01-Sep-2016 \$ 341.00
						Grand Total: \$ 341.00
PO Number: 352363		Supplier: RITEWAY AUTO PAINT AND BODY WORKS	Date PO	9/1/2016		
Fund 81	Fund 81 Property & Liability	Maintenance Contracts Repairs			DISTRICT-WIDE	01-Sep-2016 \$ 1,592.78
						Grand Total: \$ 1,592.78
PO Number: 352364		Supplier: SOS SURVIVAL PRODUCTS	Date PO	9/1/2016		
Fund 01	Unrestricted Discretionary Accounts	Office Supplies			MENDEZ FUNDAMENTAL INTERMEDIATE SCHOOL	01-Sep-2016 \$ 178.62
						Grand Total: \$ 178.62

PO Number: 352365		Supplier: VITAL LINK ORANGE COUNTY	Date PO	9/1/2016		
Fund 01	IASA:Title I Basic Grants Low-Income and Neglected, Part A	Other Contracts (Software Licensing, Physicals, etc)			SEGERSTROM HIGH SCHOOL	01-Sep-2016 \$ 575.00
						Grand Total: \$ 575.00
PO Number: 352366		Supplier: SOS SURVIVAL PRODUCTS	Date PO	9/1/2016		
Fund 01	Unrestricted Discretionary Accounts	Office Supplies			MELENDEZ FUNDAMENTAL INTERMEDIATE SCHOOL	01-Sep-2016 \$ 97.58
						Grand Total: \$ 97.58
PO Number: 352368		Supplier: ORIENTAL TRADING COMPANY, INC.	Date PO	9/1/2016		
Fund 01	Unrestricted Discretionary Accounts	Office Supplies			MUIR FUNDAMENTAL ELEMENTARY SCHOOL	01-Sep-2016 \$ 386.69
						Grand Total: \$ 386.69
PO Number: 352369		Supplier: GOVCONNECTION	Date PO	9/1/2016		
Fund 01	IASA:Title I Basic Grants Low-Income and Neglected, Part A	Materials & Supplies/Software			FRANKLIN ELEMENTARY SCHOOL	01-Sep-2016 \$ 421.39
						Grand Total: \$ 421.39
PO Number: 352370		Supplier: AREY JONES EDUCATIONAL SOLUTIONS	Date PO	9/1/2016		
Fund 13	Child Nutrition: School Programs	Non-Capitalized Equipment			NUTRITION SERVICES	01-Sep-2016 \$ 5,522.16
						Grand Total: \$ 5,522.16
PO Number: 352371		Supplier: FILEMAKER	Date PO	9/1/2016		
Fund 01	Unrestricted Discretionary Accounts	Other Contracts (Software Licensing, Physicals, etc)			CARR INTERMEDIATE SCHOOL	01-Sep-2016 \$ 650.00
						Grand Total: \$ 650.00
PO Number: 352372		Supplier: COMMLINE, INC.	Date PO	9/1/2016		
Fund 81	Fund 81 Property & Liability	Non-Capitalized Equipment			RISK MANAGEMENT	01-Sep-2016 \$ 775.85
						Grand Total: \$ 775.85
PO Number: 352373		Supplier: LEARNING A-Z	Date PO	9/1/2016		
Fund 01	IASA:Title I Basic Grants Low-Income and Neglected, Part A	Other Contracts (Software Licensing, Physicals, etc)			ADAMS ELEMENTARY SCHOOL	01-Sep-2016 \$ 1,139.40
						Grand Total: \$ 1,139.40
PO Number: 352374		Supplier: COUGHLAN COMPANIES, INC. dba CAPSTONE	Date PO	9/1/2016		
Fund 01	IASA:Title I Basic Grants Low-Income and Neglected, Part A	Other Contracts (Software Licensing, Physicals, etc)			LINCOLN ELEMENTARY SCHOOL	01-Sep-2016 \$ 6,950.00
						Grand Total: \$ 6,950.00
PO Number: 352375		Supplier: ACHIEVE3000, INC. / SMARTY ANTS, INC.	Date PO	9/1/2016		
Fund 01	IASA:Title I Basic Grants Low-Income and Neglected, Part A	Other Contracts (Software Licensing, Physicals, etc)			LINCOLN ELEMENTARY SCHOOL	01-Sep-2016 \$ 5,000.00
						Grand Total: \$ 5,000.00
PO Number: 352376		Supplier: OFFICE DEPOT	Date PO	9/1/2016		
Fund 01	IASA:Title I Basic Grants Low-Income and Neglected, Part A	Materials & Supplies/Software			VILLA FUNDAMENTAL INTERMEDIATE SCHOOL	01-Sep-2016 \$ 373.39
						Grand Total: \$ 373.39

PO Number: 352377		Supplier: ALPINE CONFERENCE CENTER	Date PO	9/1/2016		
Fund 01	Education Academy [0434] CHS	Travel Conference			CENTURY HIGH SCHOOL	01-Sep-2016 \$ 2,030.00
						Grand Total: \$ 2,030.00
PO Number: 352378		Supplier: OFFICE DEPOT	Date PO	9/1/2016		
Fund 01	Unrestricted Discretionary Accounts	Office Supplies			VILIA FUNDAMENTAL INTERMEDIATE SCHOOL	01-Sep-2016 \$ 58.37
						Grand Total: \$ 58.37
PO Number: 352379		Supplier: PLAYPOSIT, INC.	Date PO	9/1/2016		
Fund 01	Two-Way Digital ITFS Licensee Revenue	Other Contracts (Software Licensing, Physicals, etc)			TECHNOLOGY	01-Sep-2016 \$ 6,500.00
						Grand Total: \$ 6,500.00
PO Number: 352380		Supplier: SAN JOAQUIN COUNTY OFFICE OF EDUCATION	Date PO	9/1/2016		
		Created: 12:29:17 PM				
Fund 01	Unrestricted Discretionary Accounts	Advertising Expense (news ads)			HUMAN RESOURCES DIVISION	01-Sep-2016 \$ 7,645.50
						Grand Total: \$ 7,645.50
PO Number: 352381		Supplier: ACHIEVE3000, INC.	Date PO	9/1/2016		
Fund 01	Title III Limited English Proficiency LEP Student Program	Other Contracts (Software Licensing, Physicals, etc)			ENGLISH LEARNER PROGRAMS & STUDENT ACHIEVEMENT	01-Sep-2016 \$ 7,525.00
						Grand Total: \$ 7,525.00
PO Number: 352382		Supplier: OFFICE DEPOT	Date PO	9/1/2016		
Fund 01	Unrestricted Discretionary Accounts	Materials & Supplies/Software			VILIA FUNDAMENTAL INTERMEDIATE SCHOOL	01-Sep-2016 \$ 36.41
						Grand Total: \$ 36.41
PO Number: 352383		Supplier: JK INTEGRATED, INC. dba GOLDEN STATE AUDIO VIDEO	Date PO	9/1/2016		
		Created: 12:31:50 PM				
Fund 01	Unrestricted Discretionary Accounts	Maintenance Contracts Repairs			TECHNOLOGY INNOVATION SERVICES	01-Sep-2016 \$ 2,997.92
						Grand Total: \$ 2,997.92
PO Number: 352384		Supplier: ENCHANTED LEARNING	Date PO	9/1/2016		
Fund 01	Two-Way Digital ITFS Licensee Revenue	Other Contracts (Software Licensing, Physicals, etc)			TECHNOLOGY	01-Sep-2016 \$ 3,480.00
						Grand Total: \$ 3,480.00
PO Number: 352385		Supplier: ACHIEVE3000, INC. / SMARTY ANTS, INC.	Date PO	9/1/2016		
Fund 01	IASA:Title I Basic Grants Low-Income and Neglected, Part A	Other Contracts (Software Licensing, Physicals, etc)			HARVEY ELEMENTARY SCHOOL	01-Sep-2016 \$ 5,000.00
						Grand Total: \$ 5,000.00
PO Number: 352386		Supplier: OFFICE DEPOT	Date PO	9/1/2016		
Fund 01	Unrestricted Discretionary Accounts	Office Supplies			ACCOUNTING DEPARTMENT	01-Sep-2016 \$ 36.24
						Grand Total: \$ 36.24

PO Number: 352387 Supplier: SOUTHWEST MATERIAL HANDLING, INC. dba SOUTHWEST Date PO 9/1/2016
 Created: 12:35:39 PM

Fund 01	Unrestricted Discretionary Accounts	Non-Capitalized Equipment	WAREHOUSE AND DELIVERY	01-Sep-2016	\$ 6,270.00
Grand Total:					\$ 6,270.00

PO Number: 352388	Supplier: DIGITAL MAGIC SIGNS, INC.	Date PO 9/1/2016			
Fund 01	Unrestricted Discretionary Accounts	Materials & Supplies/Software	VALLEY HIGH SCHOOL	01-Sep-2016	\$ 483.84
Fund 01	Unrestricted Discretionary Accounts	Non-Capitalized Equipment	VALLEY HIGH SCHOOL	01-Sep-2016	\$ 14,204.16
Grand Total:					\$ 14,688.00

PO Number: 352389	Supplier: OFFICE DEPOT	Date PO 9/1/2016			
Fund 01	Unrestricted Discretionary Accounts	Materials & Supplies/Software	HENINGER ELEMENTARY SCHOOL	01-Sep-2016	\$ 138.30
Grand Total:					\$ 138.30

PO Number: 352391	Supplier: NATIONAL ASSOCIATION OF SCHOOL RESOURCE OFFICERS (NASRO)	Date PO 9/1/2016			
Created: 12:41:06 PM					

Fund 01	Unrestricted Discretionary Accounts	Travel Conference	SCHOOL POLICE SERVICES	01-Sep-2016	\$ 1,100.00
Grand Total:					\$ 1,100.00

PO Number: 352392	Supplier: OFFICE DEPOT	Date PO 9/1/2016			
Fund 01	Unrestricted Discretionary Accounts	Materials & Supplies/Software	HENINGER ELEMENTARY SCHOOL	01-Sep-2016	\$ 775.40
Grand Total:					\$ 775.40

PO Number: 352394	Supplier: OFFICE DEPOT	Date PO 9/1/2016			
Fund 01	Unrestricted Discretionary Accounts	Materials & Supplies/Software	MUIR FUNDAMENTAL ELEMENTARY SCHOOL	01-Sep-2016	\$ 863.57
Grand Total:					\$ 863.57

PO Number: 352395	Supplier: OFFICE DEPOT	Date PO 9/1/2016			
Fund 01	Unrestricted Discretionary Accounts	Materials & Supplies/Software	DIAMOND ELEMENTARY SCHOOL	01-Sep-2016	\$ 114.71
Grand Total:					\$ 114.71

PO Number: 352396	Supplier: OFFICE DEPOT	Date PO 9/1/2016			
Fund 01	IASA>Title I Basic Grants Low-Income and Neglected, Part A	Materials & Supplies/Software	WASHINGTON ELEMENTARY SCHOOL	01-Sep-2016	\$ 685.75
Grand Total:					\$ 685.75

PO Number: 352397	Supplier: OFFICE DEPOT	Date PO 9/1/2016			
Fund 01	Special Education	Materials & Supplies/Software	MENDEZ FUNDAMENTAL INTERMEDIATE SCHOOL	01-Sep-2016	\$ 129.26
Grand Total:					\$ 129.26

PO Number: 352398	Supplier: POLICE TECHNICAL, INC.	Date PO 9/1/2016			
Fund 01	Unrestricted Discretionary Accounts	Travel Conference	SCHOOL POLICE SERVICES	01-Sep-2016	\$ 700.00
Grand Total:					\$ 700.00

PO Number: 352399		Supplier: OFFICE DEPOT	Date PO	9/1/2016			
Fund 01	Unrestricted Discretionary Accounts	Materials & Supplies/Software			JEFFERSON ELEMENTARY SCHOOL	01-Sep-2016	\$ 96.61
						Grand Total:	\$ 96.61
PO Number: 352400		Supplier: DURHAM SCHOOL SERVICES, L.P.	Date PO	9/1/2016			
Fund 01	Pupil Transportation (7230/7240)	Sub-Agreements Transportation			TRANSPORTATION DEPARTMENT	01-Sep-2016	\$ 3,469,283.80
Fund 01	Pupil Transportation (7230/7240)	Sub-Agreements Transportation			TRANSPORTATION DEPARTMENT	06-Sep-2016	\$ 4,691,456.00
						Grand Total:	\$ 8,160,739.80
PO Number: 352401		Supplier: OFFICE DEPOT	Date PO	9/1/2016			
Fund 01	Unrestricted Discretionary Accounts	Materials & Supplies/Software			TAFT ELEMENTARY SCHOOL	01-Sep-2016	\$ 105.69
						Grand Total:	\$ 105.69
PO Number: 352402		Supplier: OFFICE DEPOT	Date PO	9/1/2016			
Fund 01	Special Education	Materials & Supplies/Software			TAFT ELEMENTARY SCHOOL	01-Sep-2016	\$ 153.54
						Grand Total:	\$ 153.54
PO Number: 352403		Supplier: CUTTING EDGE SYSTEMS, INC.	Date PO	9/1/2016			
Fund 01	CTE Incentive Grant Program	Materials & Supplies/Software			REGIONAL OCCUPATIONAL PROGRAM	01-Sep-2016	\$ 425.00
Fund 01	CTE Incentive Grant Program	Non-Capitalized Equipment			REGIONAL OCCUPATIONAL PROGRAM	01-Sep-2016	\$ 18,354.60
						Grand Total:	\$ 18,779.60
PO Number: 352404		Supplier: FOLLETT SCHOOL SOLUTIONS, INC.	Date PO	9/1/2016			
Fund 01	Lottery: Instructional Materials	Textbooks			STATE TEXTBOOKS	01-Sep-2016	\$ 897.48
						Grand Total:	\$ 897.48
PO Number: 352406		Supplier: FOLLETT SCHOOL SOLUTIONS, INC.	Date PO	9/1/2016			
Fund 01	Unrestricted Discretionary Accounts	Materials & Supplies/Software			GODINEZ FUNDAMENTAL HIGH SCHOOL	01-Sep-2016	\$ 101.25
						Grand Total:	\$ 101.25
PO Number: 352407		Supplier: PEARSON ASSESSMENTS	Date PO	9/1/2016			
Fund 01	Special Education	Materials & Supplies/Software			SPEECH & LANGUAGE	01-Sep-2016	\$ 190.08
						Grand Total:	\$ 190.08
PO Number: 352408		MIMEO.COM, INC. dba THE SCHOOL PLANNER	Date PO	9/1/2016			
	Supplier: COMPANY	Created:	2:55:00 PM				
Fund 01	Unrestricted Discretionary Accounts	Materials & Supplies/Software			LINCOLN ELEMENTARY SCHOOL	01-Sep-2016	\$ 5,841.72
						Grand Total:	\$ 5,841.72
PO Number: 352409		Supplier: DRIFTWOOD DAIRY	Date PO	9/1/2016			
Fund 13	Child Nutrition: School Programs	Food Inventory Site Distribution			NUTRITION SERVICES	01-Sep-2016	\$ 8,000.00
						Grand Total:	\$ 8,000.00

PO Number: 352410		Supplier: WESTONE LABORATORIES, INC.		Date PO	9/1/2016		
Fund 01	Special Education	Health Supplies	TAFT ELEMENTARY SCHOOL	01-Sep-2016	\$	5,000.00	
				Grand Total:	\$	5,000.00	
PO Number: 352411		Supplier: KAREN PARTY RENTAL		Date PO	9/1/2016		
Fund 01	Unrestricted Discretionary Accounts	Rental Contracts	SEGERSTROM HIGH SCHOOL	01-Sep-2016	\$	1,500.00	
				Grand Total:	\$	1,500.00	
PO Number: 352412		Supplier: AARDVARK CLAY AND SUPPLIES, INC.		Date PO	9/1/2016		
Fund 01	Unrestricted Discretionary Accounts	Materials & Supplies/Software	VILLA FUNDAMENTAL INTERMEDIATE SCHOOL	01-Sep-2016	\$	350.00	
				Grand Total:	\$	350.00	
PO Number: 352413		Supplier: CINTAS CORPORATION - LOCATION 640		Date PO	9/1/2016		
Fund 01	High School Inc.	Materials & Supplies/Software	VALLEY HIGH SCHOOL	01-Sep-2016	\$	1,900.00	
				Grand Total:	\$	1,900.00	
PO Number: 352414		Supplier: ACTION SALES		Date PO	9/1/2016		
Fund 13	Child Nutrition: School Programs	Non-Capitalized Equipment	NUTRITION SERVICES	01-Sep-2016	\$	9,591.48	
Fund 13	Child Nutrition: School Programs	Other Equipment	NUTRITION SERVICES	01-Sep-2016	\$	14,535.72	
				Grand Total:	\$	24,127.20	
PO Number: 352415		Supplier: ORANGE COUNTY MONSTERCARTS, INC.		Date PO	9/1/2016		
Fund 01	Unrestricted Discretionary Accounts	Maintenance Contracts Repairs	VALLEY HIGH SCHOOL	01-Sep-2016	\$	1,500.00	
				Grand Total:	\$	1,500.00	
PO Number: 352416		Supplier: GORM, INC.		Date PO	9/1/2016		
Fund 01	Unrestricted Discretionary Accounts	Grounds Maintenance Supplies	BUILDING SERVICES	01-Sep-2016	\$	393.64	
				Grand Total:	\$	393.64	
PO Number: 352417		Supplier: GRAINGER		Date PO	9/1/2016		
Fund 01	Ongoing & Major Maintenance Account	General Maintenance Supplies	BUILDING SERVICES	07-Sep-2016	\$	3,777.84	
				Grand Total:	\$	3,777.84	
PO Number: 352418		Supplier: WINNERS CIRCLE SPEED AND CUSTOM, INC.		Date PO	9/1/2016		
Fund 01	High School Inc.	Materials & Supplies/Software	VALLEY HIGH SCHOOL	01-Sep-2016	\$	680.00	
				Grand Total:	\$	680.00	
PO Number: 352419		Supplier: STAPLES BUSINESS ADVANTAGE		Date PO	9/1/2016		
Fund 01	Unrestricted Discretionary Accounts	Office Supplies	SADDLEBACK HIGH SCHOOL	01-Sep-2016	\$	-	
				Grand Total:	\$	-	
PO Number: 352420		Supplier: ELITE SHEET METAL, INC.		Date PO	9/1/2016		
Fund 01	Ongoing & Major Maintenance Account	Maintenance Contracts Repairs	BUILDING SERVICES	01-Sep-2016	\$	2,736.00	
				Grand Total:	\$	2,736.00	

PO Number: 352421		Supplier: COUNTRY GARDEN CATERERS	Date PO	9/1/2016		
Fund 01	Unrestricted Discretionary Accounts	Other Contracts (F&T, Catering, Uniform Cleaning)	BUILDING SERVICES	01-Sep-2016	\$	3,643.54
				Grand Total:	\$	3,643.54
PO Number: 352422		LISA FAWN BARSAMIAN dba OFFICE SEATING	Date PO	9/1/2016		
		Supplier: OUTLET	Created:	3:24:34 PM		
Fund 01	Unrestricted Discretionary Accounts	Office Supplies	SADDLEBACK HIGH SCHOOL	01-Sep-2016	\$	268.92
				Grand Total:	\$	268.92
PO Number: 352423		Supplier: DIGITAL NETWORKS GROUP, INC.	Date PO	9/1/2016		
Fund 01	LCFF-Supplemental/Concentration	Building Improvements	FACILITIES/GOVERNMENTAL RELATIONS	01-Sep-2016	\$	15,470.84
				Grand Total:	\$	15,470.84
PO Number: 352424		Supplier: RUHNAU RUHNAU CLARKE & ASSOCIATES	Date PO	9/1/2016		
Fund 40	Fd 40 Kitchen Remodeling	Building Architect	FACILITIES/GOVERNMENTAL RELATIONS	01-Sep-2016	\$	146,344.00
				Grand Total:	\$	146,344.00
PO Number: 352425		Supplier: SQUARE-1 DESIGN GROUP	Date PO	9/1/2016		
Fund 13	Child Nutrition: School Programs	Building Architect	NUTRITION SERVICES	01-Sep-2016	\$	33,524.76
				Grand Total:	\$	33,524.76
PO Number: 352426		Supplier: VILLAGE NURSERIES, L.P.	Date PO	9/1/2016		
Fund 40	Fund 40 Special Reserve Fund	Building Improvements	MITCHELL CHILD DEVELOPMENT CENTER	01-Sep-2016	\$	6,052.68
				Grand Total:	\$	6,052.68
PO Number: 352427		Supplier: SQUARE-1 DESIGN GROUP	Date PO	9/1/2016		
Fund 13	Child Nutrition: School Programs	Building Architect	NUTRITION SERVICES	01-Sep-2016	\$	32,500.00
				Grand Total:	\$	32,500.00
PO Number: 352428		Supplier: DIGITAL NETWORKS GROUP, INC.	Date PO	9/1/2016		
Fund 01	LCFF-Supplemental/Concentration	Building Improvements	FACILITIES/GOVERNMENTAL RELATIONS	01-Sep-2016	\$	9,622.03
				Grand Total:	\$	9,622.03
PO Number: 352429		ASSET GENIE, INC. dba AG PARTS WORLDWIDE	Date PO	9/1/2016		
		Supplier:	Created:	3:54:58 PM		
Fund 01	Unrestricted Discretionary Accounts	Materials & Supplies/Software	CARR INTERMEDIATE SCHOOL	01-Sep-2016	\$	16,070.40
				Grand Total:	\$	16,070.40
PO Number: 352430		Supplier: EAGLE SOFTWARE	Date PO	9/1/2016		
Fund 01	Unrestricted Discretionary Accounts	Travel Conference	CHAVEZ CONTINUATION HIGH SCHOOL	01-Sep-2016	\$	2,880.00
				Grand Total:	\$	2,880.00
PO Number: 352431		Supplier: DURHAM SCHOOL SERVICES, L.P.	Date PO	9/1/2016		
Fund 01	30-R2002-653 Before and After School Learning & Safe Neighborhood Partnerships	Sub-Agreements Transportation	HOOVER ELEMENTARY SCHOOL	01-Sep-2016	\$	42,000.00
				Grand Total:	\$	42,000.00

PO Number: 352432		Supplier: DIGITAL NETWORKS GROUP, INC.		Date PO	9/1/2016		
Fund 81	Fund 81 Property & Liability	Non-Capitalized Equipment	RISK MANAGEMENT			01-Sep-2016	\$ 34,879.09
				Date PO	9/1/2016	Grand Total:	\$ 34,879.09
PO Number: 352433		Supplier: DURHAM SCHOOL SERVICES, L.P.		Date PO	9/1/2016		
Fund 01	Pupil Transportation (7230/7240)	Sub-Agreements Transportation	TRANSPORTATION DEPARTMENT			01-Sep-2016	\$ -
				Date PO	9/1/2016	Grand Total:	\$ -
PO Number: 352434		Supplier: OC TRANSIT, INC.		Date PO	9/1/2016		
Fund 01	Pupil Transportation (7230/7240)	Sub-Agreements Transportation	TRANSPORTATION DEPARTMENT			01-Sep-2016	\$ -
				Date PO	9/1/2016	Grand Total:	\$ -
PO Number: 352435		Supplier: JFK TRANSPORTATION		Date PO	9/1/2016		
Fund 01	Pupil Transportation (7230/7240)	Sub-Agreements Transportation	TRANSPORTATION DEPARTMENT			01-Sep-2016	\$ -
				Date PO	9/1/2016	Grand Total:	\$ -
PO Number: 352436		Supplier: JFK TRANSPORTATION		Date PO	9/1/2016		
Fund 01	Pupil Transportation (7230/7240)	Sub-Agreements Transportation	TRANSPORTATION DEPARTMENT			01-Sep-2016	\$ 201,960.00
Fund 01	Pupil Transportation (7230/7240)	Sub-Agreements Transportation	TRANSPORTATION DEPARTMENT			06-Sep-2016	\$ 807,840.00
				Date PO	9/1/2016	Grand Total:	\$ 1,009,800.00
PO Number: 352437		Supplier: AMERICAN LOGISTICS COMPANY, LLC		Date PO	9/1/2016		
Fund 01	Pupil Transportation (7230/7240)	Sub-Agreements Transportation	TRANSPORTATION DEPARTMENT			01-Sep-2016	\$ 148,291.00
				Date PO	9/1/2016	Grand Total:	\$ 148,291.00
PO Number: 352438		Supplier: DURHAM SCHOOL SERVICES, L.P.		Date PO	9/1/2016		
Fund 01	Pupil Transportation (7230/7240)	Sub-Agreements Transportation	TRANSPORTATION DEPARTMENT			01-Sep-2016	\$ 247,409.35
				Date PO	9/1/2016	Grand Total:	\$ 247,409.35
PO Number: 352439		Supplier: JFK TRANSPORTATION		Date PO	9/1/2016		
Fund 01	Pupil Transportation (7230/7240)	Sub-Agreements Transportation	TRANSPORTATION DEPARTMENT			01-Sep-2016	\$ 105,000.00
				Date PO	9/1/2016	Grand Total:	\$ 105,000.00
PO Number: 352440		Supplier: JFK TRANSPORTATION		Date PO	9/1/2016		
Fund 01	Pupil Transportation (7230/7240)	Sub-Agreements Transportation	TRANSPORTATION DEPARTMENT			01-Sep-2016	\$ 152,591.00
				Date PO	9/1/2016	Grand Total:	\$ 152,591.00
PO Number: 352441		Supplier: OC TRANSIT, INC.		Date PO	9/1/2016		
Fund 01	Pupil Transportation (7230/7240)	Sub-Agreements Transportation	TRANSPORTATION DEPARTMENT			01-Sep-2016	\$ -
				Date PO	9/1/2016	Grand Total:	\$ -
PO Number: 352442		Supplier: AHAI PROCESS, INC.		Date PO	9/1/2016		
Fund 01	Homeless Children Education Grants	Consultants Instructional	STUDENT ACHIEVEMENT			01-Sep-2016	\$ 4,999.99
				Date PO	9/1/2016	Grand Total:	\$ 4,999.99

PO Number: 352443		Supplier: OFFICE DEPOT	Date PO	9/2/2016			
Fund 01	Unrestricted Discretionary Accounts	Office Supplies			VILLA FUNDAMENTAL INTERMEDIATE SCHOOL	02-Sep-2016	\$ 253.78
						Grand Total:	\$ 253.78
PO Number: 352444		Supplier: OFFICE DEPOT	Date PO	9/2/2016			
Fund 01	Unrestricted Discretionary Accounts	Materials & Supplies/Software			JEFFERSON ELEMENTARY SCHOOL	02-Sep-2016	\$ 178.90
						Grand Total:	\$ 178.90
PO Number: 352445		Supplier: ZOO PHONICS, INC.	Date PO	9/2/2016			
Fund 01	IASA:Title I Basic Grants Low-Income and Neglected, Part A	Materials & Supplies/Software			LOWELL ELEMENTARY SCHOOL	02-Sep-2016	\$ -
						Grand Total:	\$ -
PO Number: 352446		Supplier: OFFICE DEPOT	Date PO	9/2/2016			
Fund 01	Unrestricted Discretionary Accounts	Materials & Supplies/Software			CARR INTERMEDIATE SCHOOL	02-Sep-2016	\$ 2,332.07
						Grand Total:	\$ 2,332.07
PO Number: 352447		Supplier: OFFICE DEPOT	Date PO	9/2/2016			
Fund 01	Unrestricted Discretionary Accounts	Materials & Supplies/Software			JEFFERSON ELEMENTARY SCHOOL	02-Sep-2016	\$ 254.34
						Grand Total:	\$ 254.34
PO Number: 352448		Supplier: ZOO PHONICS, INC.	Date PO	9/2/2016			
Fund 01	IASA:Title I Basic Grants Low-Income and Neglected, Part A	Materials & Supplies/Software			LOWELL ELEMENTARY SCHOOL	02-Sep-2016	\$ 2,328.12
						Grand Total:	\$ 2,328.12
PO Number: 352449		Supplier: OFFICE DEPOT	Date PO	9/2/2016			
Fund 01	Unrestricted Discretionary Accounts	Materials & Supplies/Software			EDISON ELEMENTARY SCHOOL	02-Sep-2016	\$ 582.92
						Grand Total:	\$ 582.92
PO Number: 352450		Supplier: OFFICE DEPOT	Date PO	9/2/2016			
Fund 01	Unrestricted Discretionary Accounts	Materials & Supplies/Software			MACARTHUR FUNDAMENTAL INTERMEDIATE SCHOOL	02-Sep-2016	\$ 437.42
						Grand Total:	\$ 437.42
PO Number: 352451		Supplier: OFFICE DEPOT	Date PO	9/2/2016			
Fund 01	Unrestricted Discretionary Accounts	Materials & Supplies/Software			GREENVILLE FUNDAMENTAL ELEMENTARY SCHOOL	02-Sep-2016	\$ 220.01
						Grand Total:	\$ 220.01
PO Number: 352452		Supplier: OFFICE DEPOT	Date PO	9/2/2016			
Fund 01	Unrestricted Discretionary Accounts	Materials & Supplies/Software			Taft Elementary School	02-Sep-2016	\$ 335.69
						Grand Total:	\$ 335.69
PO Number: 352453		Supplier: GRAINGER	Date PO	9/2/2016			
Fund 01	Ongoing & Major Maintenance Account	Non-Capitalized Equipment			BUILDING SERVICES	02-Sep-2016	\$ 5,276.45
						Grand Total:	\$ 5,276.45

PO Number: 352454		Supplier: CLARK SECURITY PRODUCTS		Date PO	9/2/2016		
Fund 01	Ongoing & Major Maintenance Account	Locks Supplies	BUILDING SERVICES	02-Sep-2016	\$	6,799.51	
				Grand Total:	\$	6,799.51	
PO Number: 352455		Supplier: OFFICE DEPOT		Date PO	9/2/2016		
Fund 01	Unrestricted Discretionary Accounts	Materials & Supplies/Software	LOWELL ELEMENTARY SCHOOL	02-Sep-2016	\$	473.69	
				Grand Total:	\$	473.69	
PO Number: 352456		Supplier: OFFICE DEPOT		Date PO	9/2/2016		
Fund 01	Unrestricted Discretionary Accounts	Materials & Supplies/Software	LOWELL ELEMENTARY SCHOOL	02-Sep-2016	\$	1,858.10	
				Grand Total:	\$	1,858.10	
PO Number: 352457		Supplier: OFFICE DEPOT		Date PO	9/2/2016		
Fund 01	Unrestricted Discretionary Accounts	Materials & Supplies/Software	MELENDEZ FUNDAMENTAL INTERMEDIATE SCHOOL	02-Sep-2016	\$	1,077.64	
Fund 01	Unrestricted Discretionary Accounts	Office Supplies	MELENDEZ FUNDAMENTAL INTERMEDIATE SCHOOL	02-Sep-2016	\$	750.72	
				Grand Total:	\$	1,828.36	
PO Number: 352458		Supplier: OFFICE DEPOT		Date PO	9/2/2016		
Fund 01	Unrestricted Discretionary Accounts	Office Supplies	MELENDEZ FUNDAMENTAL INTERMEDIATE SCHOOL	02-Sep-2016	\$	371.11	
				Grand Total:	\$	371.11	
PO Number: 352459		Supplier: OFFICE DEPOT		Date PO	9/2/2016		
Fund 01	Unrestricted Discretionary Accounts	Office Supplies	MELENDEZ FUNDAMENTAL INTERMEDIATE SCHOOL	02-Sep-2016	\$	205.26	
				Grand Total:	\$	205.26	
PO Number: 352460		Supplier: OFFICE DEPOT		Date PO	9/2/2016		
Fund 01	Unrestricted Discretionary Accounts	Materials & Supplies/Software	MELENDEZ FUNDAMENTAL INTERMEDIATE SCHOOL	02-Sep-2016	\$	1,200.22	
Fund 01	Unrestricted Discretionary Accounts	Office Supplies	MELENDEZ FUNDAMENTAL INTERMEDIATE SCHOOL	02-Sep-2016	\$	577.47	
				Grand Total:	\$	1,777.69	
PO Number: 352461		Supplier: CLARK SECURITY PRODUCTS		Date PO	9/2/2016		
Fund 01	Ongoing & Major Maintenance Account	Locks Supplies	BUILDING SERVICES	02-Sep-2016	\$	7,242.42	
				Grand Total:	\$	7,242.42	
PO Number: 352462		Supplier: OFFICE DEPOT		Date PO	9/2/2016		
Fund 01	Unrestricted Discretionary Accounts	Office Supplies	VILLA FUNDAMENTAL INTERMEDIATE SCHOOL	02-Sep-2016	\$	686.49	
				Grand Total:	\$	686.49	
PO Number: 352463		Supplier: GILBERT & STEARNS, INC.		Date PO	9/2/2016		
Fund 01	Unrestricted One-time Funds	Maintenance Contracts Repairs	FACILITIES/GOVERNMENTAL RELATIONS	02-Sep-2016	\$	-	
				Grand Total:	\$	-	
PO Number: 352464		Supplier: FOLLETT SCHOOL SOLUTIONS, INC.		Date PO	9/2/2016		
Fund 01	Two-Way Digital ITFS Licensee Revenue	Materials & Supplies/Software	TECHNOLOGY	02-Sep-2016	\$	2,347.33	
				Grand Total:	\$	2,347.33	

PO Number: 352465		Supplier: RLD BACKHOE, INC.	Date PO	9/2/2016	
Fund 40	Fund 40 Special Reserve Fund	Building Improvements			
				MITCHELL CHILD DEVELOPMENT CENTER	02-Sep-2016 \$ 2,920.00
					Grand Total: \$ 2,920.00
PO Number: 352466		Supplier: OFFICE DEPOT	Date PO	9/2/2016	
Fund 01	Unrestricted Discretionary Accounts	Office Supplies			
				VILIA FUNDAMENTAL INTERMEDIATE SCHOOL	02-Sep-2016 \$ 1,921.86
					Grand Total: \$ 1,921.86
PO Number: 352467		Supplier: GOLD COAST FENCE, INC.	Date PO	9/2/2016	
Fund 12	Child Development: CA State Preschool Prog	Maintenance Contracts Repairs			
				EARLY CHILDHOOD EDUCATION	02-Sep-2016 \$ 16,890.00
					Grand Total: \$ 16,890.00
PO Number: 352468		Supplier: BENCHMARK EDUCATION COMPANY	Date PO	9/2/2016	
Fund 09	Fund 09 One-Time Discretionary Funds	Materials & Supplies/Software			
				ADVANCED LEARNING ACADEMY	02-Sep-2016 \$ 70,580.16
					Grand Total: \$ 70,580.16
PO Number: 352469		Supplier: OFFICE DEPOT	Date PO	9/2/2016	
Fund 01	Unrestricted Discretionary Accounts	Office Supplies			
				HUMAN RESOURCES DIVISION	02-Sep-2016 \$ 461.80
					Grand Total: \$ 461.80
PO Number: 352470		Supplier: ELITE SHEET METAL, INC.	Date PO	9/2/2016	
Fund 01	Ongoing & Major Maintenance Account	Maintenance Contracts Repairs			
				BUILDING SERVICES	02-Sep-2016 \$ 3,094.50
					Grand Total: \$ 3,094.50
PO Number: 352471		Supplier: WESTERN PSYCHOLOGICAL SERVICES	Date PO	9/2/2016	
Fund 01	Special Education	Materials & Supplies/Software			
				SPEECH & LANGUAGE	02-Sep-2016 \$ 311.85
					Grand Total: \$ 311.85
PO Number: 352472		Supplier: ELITE SHEET METAL, INC.	Date PO	9/2/2016	
Fund 01	Ongoing & Major Maintenance Account	Maintenance Contracts Repairs			
				BUILDING SERVICES	02-Sep-2016 \$ 1,235.00
					Grand Total: \$ 1,235.00
PO Number: 352473		Supplier: ELITE SHEET METAL, INC.	Date PO	9/2/2016	
Fund 01	Ongoing & Major Maintenance Account	Maintenance Contracts Repairs			
				BUILDING SERVICES	02-Sep-2016 \$ 300.00
					Grand Total: \$ 300.00
PO Number: 352474		Supplier: LARGE PRINT MEDIA, INC.	Date PO	9/2/2016	
Fund 01	Special Education	Materials & Supplies/Software			
				SPECIAL EDUCATION	02-Sep-2016 \$ 166.21
					Grand Total: \$ 166.21
PO Number: 352475		Supplier: LEONARD CHAIDEZ TREE SERVICE	Date PO	9/2/2016	
Fund 01	Unrestricted Discretionary Accounts	Maintenance Contracts Repairs			
				BUILDING SERVICES	02-Sep-2016 \$ 990.00
					Grand Total: \$ 990.00

PO Number: 352476		Supplier: OFFICE DEPOT	Date PO	9/2/2016	
Fund 01	21st Century ASSETS (roll-up 4124)	Materials & Supplies/Software			02-Sep-2016 \$ 645.95
					Grand Total: \$ 645.95
PO Number: 352477		Supplier: OFFICE DEPOT	Date PO	9/2/2016	
Fund 01	Unrestricted Discretionary Accounts	Office Supplies			02-Sep-2016 \$ 952.89
					Grand Total: \$ 952.89
PO Number: 352478		Supplier: PEARSON ED, INC.	Date PO	9/2/2016	
Fund 09	Fund 09 One-Time Discretionary Funds	Materials & Supplies/Software			02-Sep-2016 \$ 7,746.74
					Grand Total: \$ 7,746.74
PO Number: 352479		Supplier: OFFICE DEPOT	Date PO	9/2/2016	
Fund 01	Unrestricted Discretionary Accounts	Office Supplies Food			02-Sep-2016 \$ 767.08
					Grand Total: \$ 767.08
PO Number: 352480		Supplier: OFFICE DEPOT	Date PO	9/2/2016	
Fund 01	Special Ed: Workability I LEA	Office Supplies			02-Sep-2016 \$ 775.75
					Grand Total: \$ 775.75
PO Number: 352481		Supplier: USA PRESORT, INC. dba INFOCON	Date PO	9/2/2016	
Fund 01	Special Education	Materials & Supplies/Software			02-Sep-2016 \$ 2,105.72
					Grand Total: \$ 2,105.72
PO Number: 352482		Supplier: APPLE, INC.	Date PO	9/2/2016	
Fund 01	One-Time Discretionary Funds	Materials & Supplies/Software			02-Sep-2016 \$ 5,551.20
					Grand Total: \$ 5,551.20
PO Number: 352483		Supplier: CDW GOVERNMENT, INC.	Date PO	9/2/2016	
Fund 01	One-Time Discretionary Funds	Non-Capitalized Equipment			02-Sep-2016 \$ 1,567.68
					Grand Total: \$ 1,567.68
PO Number: 352484		Supplier: ASSET GENIE, INC. dba AG PARTS WORLDWIDE	Date PO	9/2/2016	
		Created: 1:24:59 PM			
Fund 01	Unrestricted Discretionary Accounts	Materials & Supplies/Software			02-Sep-2016 \$ 660.96
					Grand Total: \$ 660.96
PO Number: 352485		Supplier: CDW GOVERNMENT, INC.	Date PO	9/2/2016	
Fund 01	Special Education	Non-Capitalized Equipment			02-Sep-2016 \$ 1,726.92
					Grand Total: \$ 1,726.92
PO Number: 352486		Supplier: DIGITAL NETWORKS GROUP, INC.	Date PO	9/2/2016	
Fund 01	Unrestricted Discretionary Accounts	Non-Capitalized Equipment			02-Sep-2016 \$ 1,714.07
					Grand Total: \$ 1,714.07

PO Number: 352487		Supplier: DELL MARKETING L.P.		Date PO	9/2/2016		
Fund 01	30-R2002-653 Before and After School Learning & Safe Neighborhood Partnerships	Non-Capitalized Equipment	AFTER SCHOOL PROGRAMS		02-Sep-2016	\$	1,953.62
				Grand Total:	\$	1,953.62	
PO Number: 352488		Supplier: PLAYERS CHOICE		Date PO	9/2/2016		
Fund 01	Unrestricted Discretionary Accounts	Materials & Supplies/Software	SANTA ANA HIGH SCHOOL		02-Sep-2016	\$	2,369.00
				Grand Total:	\$	2,369.00	
PO Number: 352489		Supplier: OFFICE DEPOT		Date PO	9/2/2016		
Fund 01	Unrestricted Discretionary Accounts	Materials & Supplies/Software	VILLA FUNDAMENTAL INTERMEDIATE SCHOOL		02-Sep-2016	\$	7.99
				Grand Total:	\$	7.99	
PO Number: 352490		Supplier: OFFICE DEPOT		Date PO	9/2/2016		
Fund 01	Unrestricted Discretionary Accounts	Office Supplies	GODINEZ FUNDAMENTAL HIGH SCHOOL		02-Sep-2016	\$	1,877.23
				Grand Total:	\$	1,877.23	
PO Number: 352491		Supplier: OFFICE DEPOT		Date PO	9/2/2016		
Fund 01	Unrestricted Discretionary Accounts	Materials & Supplies/Software	GODINEZ FUNDAMENTAL HIGH SCHOOL		02-Sep-2016	\$	101.52
				Grand Total:	\$	101.52	
PO Number: 352492		Supplier: PEARSON ED, INC.		Date PO	9/2/2016		
Fund 01	Lottery: Instructional Materials	Textbooks	STATE TEXTBOOKS		02-Sep-2016	\$	2,573.80
				Grand Total:	\$	2,573.80	
PO Number: 352493		Supplier: BLACK BIRD FIRE PROTECTION		Date PO	9/2/2016		
Fund 01	Ongoing & Major Maintenance Account	Maintenance Contracts Repairs	BUILDING SERVICES		02-Sep-2016	\$	471.96
				Grand Total:	\$	471.96	
PO Number: 352494		Supplier: NEW HORIZONS CONTRACTING, INC.		Date PO	9/2/2016		
Fund 01	Ongoing & Major Maintenance Account	Maintenance Contracts Repairs	BUILDING SERVICES		02-Sep-2016	\$	3,250.00
				Grand Total:	\$	3,250.00	
PO Number: 352495		Supplier: ALLSTAR PAVING COMPANY, INC.		Date PO	9/2/2016		
Fund 01	Ongoing & Major Maintenance Account	Maintenance Contracts Repairs	BUILDING SERVICES		02-Sep-2016	\$	2,756.00
				Grand Total:	\$	2,756.00	
PO Number: 352496		Supplier: ALLSTAR PAVING COMPANY, INC.		Date PO	9/2/2016		
Fund 01	Ongoing & Major Maintenance Account	Maintenance Contracts Repairs	BUILDING SERVICES		02-Sep-2016	\$	1,968.00
				Grand Total:	\$	1,968.00	
PO Number: 352497		Supplier: SUPER DUPER PUBLICATIONS		Date PO	9/6/2016		
Fund 01	Medi-Cal Billing Option	Materials & Supplies/Software	SPEECH & LANGUAGE		06-Sep-2016	\$	271.71
				Grand Total:	\$	271.71	

PO Number: 352498		Supplier: SCHOOL OUTFITTERS, LLC	Date PO	9/6/2016		
Fund 01	Unrestricted Discretionary Accounts	Materials & Supplies/Software		CENTURY HIGH SCHOOL	06-Sep-2016	\$ 2,183.87
					Grand Total:	\$ 2,183.87
PO Number: 352499		Supplier: ART SUPPLY WAREHOUSE	Date PO	9/6/2016		
Fund 01	Unrestricted Discretionary Accounts	Materials & Supplies/Software		CENTURY HIGH SCHOOL	06-Sep-2016	\$ 719.15
					Grand Total:	\$ 719.15
PO Number: 352500		Supplier: OFFICE DEPOT	Date PO	9/6/2016		
Fund 01	Unrestricted Discretionary Accounts	Office Supplies		GREENVILLE FUNDAMENTAL ELEMENTARY SCHOOL	06-Sep-2016	\$ 25.25
					Grand Total:	\$ 25.25
PO Number: 352501		Supplier: OFFICE DEPOT	Date PO	9/6/2016		
Fund 01	Unrestricted Discretionary Accounts	Materials & Supplies/Software		CENTURY HIGH SCHOOL	06-Sep-2016	\$ 258.34
					Grand Total:	\$ 258.34
PO Number: 352502		Supplier: BLICK ART MATERIALS dba DICK BLICK COMPANY	Date PO	9/6/2016		
			Created:	8:10:09 AM		
Fund 01	Unrestricted Discretionary Accounts	Materials & Supplies/Software		CENTURY HIGH SCHOOL	06-Sep-2016	\$ 1,806.53
					Grand Total:	\$ 1,806.53
PO Number: 352503		Supplier: PROFESSIONAL PLUMBING & DRAIN CLEANING, INC.	Date PO	9/6/2016		
			Created:	8:13:06 AM		
Fund 01	Ongoing & Major Maintenance Account	Maintenance Contracts Repairs		BUILDING SERVICES	06-Sep-2016	\$ 2,230.00
					Grand Total:	\$ 2,230.00
PO Number: 352504		Supplier: OFFICE DEPOT	Date PO	9/6/2016		
Fund 01	30-R2002-653 Before and After School Learning & Safe Neighborhood Partnerships	Materials & Supplies/Software		KING ELEMENTARY SCHOOL	06-Sep-2016	\$ 119.04
					Grand Total:	\$ 119.04
PO Number: 352505		Supplier: OFFICE DEPOT	Date PO	9/6/2016		
Fund 01	Global Business Academy [0190] VHS	Materials & Supplies/Software		VALLEY HIGH SCHOOL	06-Sep-2016	\$ 870.48
					Grand Total:	\$ 870.48
PO Number: 352506		Supplier: TRUWEST, INC.	Date PO	9/6/2016		
Fund 01	Unrestricted Discretionary Accounts	Materials & Supplies/Software		SADDLEBACK HIGH SCHOOL	06-Sep-2016	\$ 233.28
					Grand Total:	\$ 233.28
PO Number: 352507		Supplier: OFFICE DEPOT	Date PO	9/6/2016		
Fund 01	Unrestricted Discretionary Accounts	Materials & Supplies/Software		TAFT ELEMENTARY SCHOOL	06-Sep-2016	\$ 51.60
					Grand Total:	\$ 51.60
PO Number: 352508		Supplier: OC TRANSIT, INC.	Date PO	9/6/2016		
Fund 01	Pupil Transportation (7230/7240)	Sub-Agreements Transportation		TRANSPORTATION DEPARTMENT	06-Sep-2016	\$ 1,234,200.00
					Grand Total:	\$ 1,234,200.00

PO Number: 352509			Supplier: BSN SPORTS	Date PO	9/6/2016		
Fund 01	Ongoing & Major Maintenance Account		Maintenance Contracts Repairs			BUILDING SERVICES	06-Sep-2016 \$ 3,685.80
							Grand Total: \$ 3,685.80
PO Number: 352510			Supplier: OFFICE DEPOT	Date PO	9/6/2016		
Fund 01	Special Education		Materials & Supplies/Software			Taft Elementary School	06-Sep-2016 \$ 259.61
							Grand Total: \$ 259.61
PO Number: 352511			Supplier: OFFICE DEPOT	Date PO	9/6/2016		
Fund 13	Child Nutrition: School Programs		Office Supplies			NUTRITION SERVICES	06-Sep-2016 \$ 877.50
							Grand Total: \$ 877.50
PO Number: 352512			Supplier: ALLSTAR PAVING COMPANY, INC.	Date PO	9/6/2016		
Fund 01	Ongoing & Major Maintenance Account		Maintenance Contracts Repairs			BUILDING SERVICES	06-Sep-2016 \$ 4,640.00
							Grand Total: \$ 4,640.00
PO Number: 352513			Supplier: OFFICE DEPOT	Date PO	9/6/2016		
Fund 01	Special Education		Office Supplies			SPEECH & LANGUAGE	06-Sep-2016 \$ 95.03
							Grand Total: \$ 95.03
PO Number: 352514			Supplier: OFFICE DEPOT	Date PO	9/6/2016		
Fund 01	Special Education		Office Supplies			SPEECH & LANGUAGE	06-Sep-2016 \$ 112.30
							Grand Total: \$ 112.30
PO Number: 352515			Supplier: PRB CONSTRUCTION	Date PO	9/6/2016		
Fund 01	Ongoing & Major Maintenance Account		Maintenance Contracts Repairs			BUILDING SERVICES	06-Sep-2016 \$ 1,000.00
							Grand Total: \$ 1,000.00
PO Number: 352516			Supplier: OFFICE DEPOT	Date PO	9/6/2016		
Fund 01	Unrestricted Discretionary Accounts		Materials & Supplies/Software			ROOSEVELT ELEMENTARY SCHOOL	06-Sep-2016 \$ 268.22
							Grand Total: \$ 268.22
PO Number: 352517			Supplier: PRB CONSTRUCTION	Date PO	9/6/2016		
Fund 01	Ongoing & Major Maintenance Account		Maintenance Contracts Repairs			BUILDING SERVICES	06-Sep-2016 \$ 1,500.00
							Grand Total: \$ 1,500.00
PO Number: 352518			Supplier: OFFICE DEPOT	Date PO	9/6/2016		
Fund 01	LCFF-Supplemental/Concentration		Office Supplies			EDUCATIONAL SERVICES DIVISION	06-Sep-2016 \$ 343.32
							Grand Total: \$ 343.32
PO Number: 352519			Supplier: OFFICE DEPOT	Date PO	9/6/2016		
Fund 01	Unrestricted Discretionary Accounts		Materials & Supplies/Software			CENTURY HIGH SCHOOL	06-Sep-2016 \$ 1,033.47
							Grand Total: \$ 1,033.47

PO Number: 352520		Supplier: PRB CONSTRUCTION	Date PO	9/6/2016		
Fund 01	Ongoing & Major Maintenance Account	Maintenance Contracts Repairs	BUILDING SERVICES		06-Sep-2016	\$ 1,700.00
					Grand Total:	\$ 1,700.00
PO Number: 352521		Supplier: ELITE SHEET METAL, INC.	Date PO	9/6/2016		
Fund 01	Ongoing & Major Maintenance Account	Maintenance Contracts Repairs	BUILDING SERVICES		06-Sep-2016	\$ 1,189.86
					Grand Total:	\$ 1,189.86
PO Number: 352522		Supplier: OFFICE DEPOT	Date PO	9/6/2016		
Fund 01	Unrestricted Discretionary Accounts	Materials & Supplies/Software	LINCOLN ELEMENTARY SCHOOL		06-Sep-2016	\$ 1,441.52
					Grand Total:	\$ 1,441.52
PO Number: 352523		Supplier: ART SUPPLY WAREHOUSE	Date PO	9/6/2016		
Fund 01	Unrestricted Discretionary Accounts	Materials & Supplies/Software	MENDEZ FUNDAMENTAL INTERMEDIATE SCHOOL		06-Sep-2016	\$ 348.95
					Grand Total:	\$ 348.95
PO Number: 352524		Supplier: OFFICE DEPOT	Date PO	9/6/2016		
Fund 01	21st Century ASSETS (roll-up 4124)	Materials & Supplies/Software	GODINEZ FUNDAMENTAL HIGH SCHOOL		06-Sep-2016	\$ 444.66
					Grand Total:	\$ 444.66
PO Number: 352525		Supplier: LAKESHORE LEARNING MATERIALS	Date PO	9/6/2016		
Fund 01	IASA:Title I Basic Grants Low-Income and Neglected, Part A	Materials & Supplies/Software	KENNEDY ELEMENTARY SCHOOL		06-Sep-2016	\$ 2,010.20
					Grand Total:	\$ 2,010.20
PO Number: 352526		Supplier: OFFICE DEPOT	Date PO	9/6/2016		
Fund 01	Unrestricted Discretionary Accounts	Office Supplies	GODINEZ FUNDAMENTAL HIGH SCHOOL		06-Sep-2016	\$ 334.11
					Grand Total:	\$ 334.11
PO Number: 352527		Supplier: LAKESHORE LEARNING MATERIALS	Date PO	9/6/2016		
Fund 01	IASA:Title I Basic Grants Low-Income and Neglected, Part A	Materials & Supplies/Software	HEROES ELEMENTARY SCHOOL		06-Sep-2016	\$ 1,331.75
					Grand Total:	\$ 1,331.75
PO Number: 352528		Supplier: LAKESHORE LEARNING MATERIALS	Date PO	9/6/2016		
Fund 01	Special Ed: IDEA Preschool Grants,	Materials & Supplies/Software	MITCHELL CHILD DEVELOPMENT CENTER		06-Sep-2016	\$ 269.79
					Grand Total:	\$ 269.79
PO Number: 352529		Supplier: OFFICE DEPOT	Date PO	9/6/2016		
Fund 01	IASA:Title I Basic Grants Low-Income and Neglected, Part A	Materials & Supplies/Software	SEPULVEDA ELEMENTARY SCHOOL		06-Sep-2016	\$ 1,071.10
					Grand Total:	\$ 1,071.10
PO Number: 352530		Supplier: SCHOLASTIC BOOK FAIRS	Date PO	9/6/2016		
Fund 01	Fundraiser (Non ASB-PTA Deposits)	Materials & Supplies/Software	HOOVER ELEMENTARY SCHOOL		06-Sep-2016	\$ 2,465.48
					Grand Total:	\$ 2,465.48

PO Number: 352531				Supplier: LAKE SHORE LEARNING MATERIALS	Date PO	9/6/2016	
Fund 01	Special Ed: IDEA Preschool Grants;		Materials & Supplies/Software				MITCHELL CHILD DEVELOPMENT CENTER
							Grand Total: \$ 285.49
PO Number: 352532				Supplier: DISCOUNT SCHOOL SUPPLY	Date PO	9/6/2016	
Fund 01	Unrestricted Discretionary Accounts		Materials & Supplies/Software				LORIN GRISET ACADEMY
							Grand Total: \$ 253.56
PO Number: 352533				Supplier: DEPARTMENT OF SOCIAL SERVICES	Date PO	9/6/2016	
Fund 01	Unrestricted - CalSafe (6091/6092)		Other Contracts (Software Licensing, Physicals, etc)				EARLY CHILDHOOD EDUCATION
							Grand Total: \$ 484.00
PO Number: 352534				Supplier: SCHOOL DATE BOOKS	Date PO	9/6/2016	
Fund 01	Unrestricted Discretionary Accounts		Materials & Supplies/Software				HENINGER ELEMENTARY SCHOOL
							Grand Total: \$ 121.61
PO Number: 352535				Supplier: CIF STATE OFFICE	Date PO	9/6/2016	
Fund 01	Unrestricted Discretionary Accounts		Dues and Memberships				SANTA ANA HIGH SCHOOL
							Grand Total: \$ 1,870.00
PO Number: 352537				FREDDIE S. ESPINOSA dba EL MARIACHI Supplier: ZACATECAS	Date PO Created:	9/6/2016 12:51:23 PM	
Fund 01	Unrestricted Discretionary Accounts		Other Contracts (Software Licensing, Physicals, etc)				CHAVEZ CONTINUATION HIGH SCHOOL
							Grand Total: \$ 495.00
PO Number: 352538				Supplier: MIKE J. MANCE dba STEAMX, LLC	Date PO	9/6/2016	
Fund 01	Ongoing & Major Maintenance Account		Equipment Maintenance Supplies				TRANSPORTATION DEPARTMENT
							Grand Total: \$ 326.49
PO Number: 352539				Supplier: SOUTHLAND INSTRUMENTS, INC.	Date PO	9/6/2016	
Fund 01	IASA:Title I Basic Grants Low-Income and Neglected, Part A		Materials & Supplies/Software				SADDLEBACK HIGH SCHOOL
							Grand Total: \$ 475.00
PO Number: 352540				Supplier: FOOTHILL HIGH SCHOOL	Date PO	9/6/2016	
Fund 01	Unrestricted Discretionary Accounts		Testing Dues & Participation Fees				SADDLEBACK HIGH SCHOOL
							Grand Total: \$ 350.00
PO Number: 352541				Supplier: FOUNTAIN VALLEY HIGH SCHOOL	Date PO	9/6/2016	
Fund 01	Unrestricted Discretionary Accounts		Testing Dues & Participation Fees				SADDLEBACK HIGH SCHOOL
							Grand Total: \$ 400.00
PO Number: 352542				Supplier: WOODBRIDGE HIGH SCHOOL	Date PO	9/6/2016	
Fund 01	Unrestricted Discretionary Accounts		Testing Dues & Participation Fees				SADDLEBACK HIGH SCHOOL
							Grand Total: \$ 360.00

PO Number: 352543		Supplier: DANA RUNNING FOUNDATION	Date PO	9/6/2016		
Fund 01	Unrestricted Discretionary Accounts	Testing Dues & Participation Fees			SADDLEBACK HIGH SCHOOL	06-Sep-2016 \$ 400.00
						Grand Total: \$ 400.00
PO Number: 352544		Supplier: SCHOOL SERVICES OF CALIFORNIA, INC.	Date PO	9/6/2016		
Fund 01	Unrestricted Discretionary Accounts	Dues and Memberships			BUSINESS SERVICES DIVISION	06-Sep-2016 \$ 2,940.00
						Grand Total: \$ 2,940.00
PO Number: 352546		Supplier: OFFICE DEPOT	Date PO	9/6/2016		
Fund 01	Unrestricted Discretionary Accounts	Materials & Supplies/Software			LORIN GRISET ACADEMY	06-Sep-2016 \$ 98.82
						Grand Total: \$ 98.82
PO Number: 352547		Supplier: WAXIE SANITARY SUPPLY	Date PO	9/6/2016		
Fund 01	Unrestricted Discretionary Accounts	Maintenance Contracts Repairs			WAREHOUSE AND DELIVERY	06-Sep-2016 \$ 2,000.00
						Grand Total: \$ 2,000.00
PO Number: 352548		Supplier: PANERA BREAD COMPANY dba PANERA, LLC	Date PO	9/6/2016		
Fund 01	LCFF-Supplemental/Concentration	Other Contracts (F4T, Catering, Uniform Cleaning)			PROFESSIONAL DEVELOPMENT	06-Sep-2016 \$ 1,502.42
						Grand Total: \$ 1,502.42
PO Number: 352549		Supplier: CIF SOUTHERN SECTION	Date PO	9/6/2016		
Fund 01	Unrestricted Discretionary Accounts	Dues and Memberships			SANTA ANA HIGH SCHOOL	06-Sep-2016 \$ 1,110.00
						Grand Total: \$ 1,110.00
PO Number: 352550		Supplier: ANGELICA FERNANDEZ dba PRINTEES	Date PO	9/6/2016		
Fund 01	Unrestricted Discretionary Accounts	Materials & Supplies/Software			CARR INTERMEDIATE SCHOOL	06-Sep-2016 \$ 462.97
						Grand Total: \$ 462.97
PO Number: 352551		Supplier: OFFICE DEPOT	Date PO	9/6/2016		
Fund 01	IASA>Title I Basic Grants Low-Income and Neglected, Part A	Materials & Supplies/Software			JACKSON ELEMENTARY SCHOOL	06-Sep-2016 \$ 257.53
						Grand Total: \$ 257.53
PO Number: 352552		HERNANDEZ MARIACHI HERITAGE SOCIETY dba JOSE HERNANDEZ MARIACHI ACADEMY	Date PO	9/6/2016		
		Created:	1:26:25 PM			
Fund 01	30-R2002-653 Before and After School Learning & Safe Neighborhood Partnerships	Consultants Instructional			AFTER SCHOOL PROGRAMS	06-Sep-2016 \$ 25,000.00
Fund 01	30-R2002-653 Before and After School Learning & Safe Neighborhood Partnerships	Sub-Agreements for Services			AFTER SCHOOL PROGRAMS	06-Sep-2016 \$ 225,888.00
						Grand Total: \$ 250,888.00
PO Number: 352553		Supplier: SANTIAGO HIGH SCHOOL	Date PO	9/6/2016		
Fund 01	Unrestricted Discretionary Accounts	Dues and Memberships			SANTA ANA HIGH SCHOOL	06-Sep-2016 \$ 575.00
						Grand Total: \$ 575.00
PO Number: 352554		Supplier: SCHOLASTIC BOOK CLUBS, INC.	Date PO	9/6/2016		
Fund 01	Unrestricted Discretionary Accounts	Materials & Supplies/Software			ADAMS ELEMENTARY SCHOOL	06-Sep-2016 \$ 3,003.00
						Grand Total: \$ 3,003.00

PO Number: 352555		Supplier: OFFICE DEPOT	Date PO	9/6/2016	
Fund 01	Unrestricted Discretionary Accounts	Materials & Supplies/Software		MADISON ELEMENTARY SCHOOL	06-Sep-2016 \$ 100.94
					Grand Total: \$ 100.94
PO Number: 352556		Supplier: PADRES UNIDOS dba PATRICIA HUERTA	Date PO	9/6/2016	
Fund 01	IASA>Title I Basic Grants Low-Income and Neglected, Part A	Consultants Instructional		ADAMS ELEMENTARY SCHOOL	06-Sep-2016 \$ 5,000.00
					Grand Total: \$ 5,000.00
PO Number: 352557		Supplier: OFFICE DEPOT	Date PO	9/6/2016	
Fund 01	Unrestricted Discretionary Accounts	Office Supplies		SADDLEBACK HIGH SCHOOL	06-Sep-2016 \$ 157.33
					Grand Total: \$ 157.33
PO Number: 352558		Supplier: OFFICE DEPOT	Date PO	9/6/2016	
Fund 01	Special Education	Office Supplies		SPECIAL EDUCATION	06-Sep-2016 \$ 492.86
					Grand Total: \$ 492.86
PO Number: 352559		Supplier: CULVER NEWLIN, INC.	Date PO	9/6/2016	
Fund 01	Unrestricted Discretionary Accounts	Office Supplies		MACARTHUR FUNDAMENTAL INTERMEDIATE SCHOOL	06-Sep-2016 \$ 1,306.26
					Grand Total: \$ 1,306.26
PO Number: 352560		Supplier: SCHOOL HEALTH CORPORATION	Date PO	9/6/2016	
Fund 01	Unrestricted Discretionary Accounts	Health Supplies		LINCOLN ELEMENTARY SCHOOL	06-Sep-2016 \$ 163.37
					Grand Total: \$ 163.37
PO Number: 352561		Supplier: OFFICE DEPOT	Date PO	9/6/2016	
Fund 01	Unrestricted Discretionary Accounts	Office Supplies		ESQUEDA ELEMENTARY SCHOOL	06-Sep-2016 \$ 169.88
					Grand Total: \$ 169.88
PO Number: 352562		Supplier: WALTERS WHOLESALE ELECTRIC	Date PO	9/6/2016	
Fund 40	Fund 40 Special Reserve Fund	Building Improvements		MITCHELL CHILD DEVELOPMENT CENTER	06-Sep-2016 \$ 10,676.89
					Grand Total: \$ 10,676.89
PO Number: 352563		Supplier: CENTER FOR EDUCATION & EMPLOYMENT LAW	Date PO	9/6/2016	
		Created:	2:08:14 PM		
Fund 01	Unrestricted Discretionary Accounts	Materials & Supplies/Software		SEPULVEDA ELEMENTARY SCHOOL	06-Sep-2016 \$ 254.43
					Grand Total: \$ 254.43
PO Number: 352564		Supplier: ULINE SHIPPING SUPPLIES	Date PO	9/6/2016	
Fund 01	Unrestricted Discretionary Accounts	Materials & Supplies/Software		CENTURY HIGH SCHOOL	06-Sep-2016 \$ 66.88
					Grand Total: \$ 66.88
PO Number: 352565		Supplier: CULVER NEWLIN, INC.	Date PO	9/6/2016	
Fund 01	Unrestricted Discretionary Accounts	Office Supplies		VALLEY HIGH SCHOOL	06-Sep-2016 \$ 581.26
					Grand Total: \$ 581.26

PO Number: 352566		Supplier: R.P.P. GROUP, INC. dba SUBWAY 36125		Date PO	9/6/2016		
Fund 01	Fundraiser (Non ASB-PTA Deposits)	Office Supplies Food	JACKSON ELEMENTARY SCHOOL	06-Sep-2016	\$	725.00	
				Grand Total:	\$	725.00	
PO Number: 352567		Supplier: CENTURY HIGH SCHOOL		Date PO	9/6/2016		
Fund 01	Unrestricted Discretionary Accounts	Testing Dues & Participation Fees	SADDLEBACK HIGH SCHOOL	06-Sep-2016	\$	300.00	
				Grand Total:	\$	300.00	
PO Number: 352568		Supplier: GOLD COAST FENCE, INC.		Date PO	9/6/2016		
Fund 01	Ongoing & Major Maintenance Account	Maintenance Contracts Repairs	BUILDING SERVICES	06-Sep-2016	\$	1,665.00	
				Grand Total:	\$	1,665.00	
PO Number: 352569		Supplier: BLICK ART MATERIALS dba DICK BLICK COMPANY		Date PO	9/6/2016		
				Created:	2:32:41 PM		
Fund 01	LCFF-Supplemental/Concentration	Materials & Supplies/Software	VISUAL & PERFORMING ARTS	06-Sep-2016	\$	638.57	
				Grand Total:	\$	638.57	
PO Number: 352570		Supplier: BLICK ART MATERIALS dba DICK BLICK COMPANY		Date PO	9/6/2016		
				Created:	2:37:01 PM		
Fund 01	LCFF-Supplemental/Concentration	Materials & Supplies/Software	VISUAL & PERFORMING ARTS	06-Sep-2016	\$	329.82	
				Grand Total:	\$	329.82	
PO Number: 352571		Supplier: OFFICE DEPOT		Date PO	9/6/2016		
Fund 01	Unrestricted Discretionary Accounts	Materials & Supplies/Software	MARTIN ELEMENTARY SCHOOL	06-Sep-2016	\$	508.68	
				Grand Total:	\$	508.68	
PO Number: 352572		Supplier: SCHOLASTIC ACTION		Date PO	9/6/2016		
Fund 01	IASA:Title I Basic Grants Low-Income and Neglected, Part A	Materials & Supplies/Software	MONTE VISTA ELEMENTARY SCHOOL	06-Sep-2016	\$	2,691.17	
				Grand Total:	\$	2,691.17	
PO Number: 352573		Supplier: VARIDESK, LLC		Date PO	9/6/2016		
Fund 01	Unrestricted Discretionary Accounts	Office Supplies	PUBLICATIONS	06-Sep-2016	\$	459.00	
				Grand Total:	\$	459.00	
PO Number: 352574		Supplier: MUSIC AND ARTS		Date PO	9/6/2016		
Fund 01	Unrestricted Discretionary Accounts	Materials & Supplies/Software	MENDEZ FUNDAMENTAL INTERMEDIATE SCHOOL	06-Sep-2016	\$	577.38	
				Grand Total:	\$	577.38	
PO Number: 352575		Supplier: VARIDESK, LLC		Date PO	9/6/2016		
Fund 01	Unrestricted Discretionary Accounts	Materials & Supplies/Software	JEFFERSON ELEMENTARY SCHOOL	06-Sep-2016	\$	405.00	
				Grand Total:	\$	405.00	
PO Number: 352576		Supplier: KYA SERVICES, LLC		Date PO	9/6/2016		
Fund 01	Ongoing & Major Maintenance Account	Maintenance Contracts Repairs	BUILDING SERVICES	06-Sep-2016	\$	99,995.00	
				Grand Total:	\$	99,995.00	

PO Number: 352577		Supplier: TEACHERS COLLEGE, COLUMBIA UNIVERSITY		Date PO	9/6/2016		
Fund 01	Title II-Part A Improving Teacher Quality	Travel Conference			NONPUBLIC SCHOOLS	06-Sep-2016	\$ 3,300.00
						Grand Total:	\$ 3,300.00
PO Number: 352578		Supplier: VARIDESK, LLC		Date PO	9/6/2016		
Fund 13	Child Nutrition: School Programs	Office Supplies			NUTRITION SERVICES	06-Sep-2016	\$ 4,363.20
						Grand Total:	\$ 4,363.20
PO Number: 352579		Supplier: OFFICE DEPOT		Date PO	9/6/2016		
Fund 01	Unrestricted Discretionary Accounts	Office Supplies			SPURGEON INTERMEDIATE SCHOOL	06-Sep-2016	\$ 369.48
						Grand Total:	\$ 369.48
PO Number: 352580		Supplier: MSI OFFICE FURNITURE, LLC		Date PO	9/6/2016		
Fund 01	Unrestricted Discretionary Accounts	Materials & Supplies/Software			CHAVEZ CONTINUATION HIGH SCHOOL	06-Sep-2016	\$ 570.24
						Grand Total:	\$ 570.24
PO Number: 352581		Supplier: SCHOOL OUTFITTERS, LLC		Date PO	9/6/2016		
Fund 81	Fund 81 Property & Liability	Non-Capitalized Equipment			RISK MANAGEMENT	06-Sep-2016	\$ 10,108.74
Fund 81	Fund 81 Property & Liability	Non-Capitalized Equipment			RISK MANAGEMENT	08-Sep-2016	\$ 175.03
						Grand Total:	\$ 10,283.77
PO Number: 352582		Supplier: COMMLINE, INC.		Date PO	9/6/2016		
Fund 01	Emergency Preparedness and Operations	Maintenance Contracts Repairs			RISK MANAGEMENT	06-Sep-2016	\$ 21,714.00
						Grand Total:	\$ 21,714.00
PO Number: 352583		Supplier: TURNITIN, LLC		Date PO	9/6/2016		
Fund 01	IASA:Title I Basic Grants Low-Income and Neglected, Part A	Other Contracts (Software Licensing, Physicals, etc)			SEGERSTROM HIGH SCHOOL	06-Sep-2016	\$ 7,149.80
						Grand Total:	\$ 7,149.80
Fund 81	Fund 81 Property & Liability	Materials & Supplies/Software			RISK MANAGEMENT	06-Sep-2016	\$ 901.80
						Grand Total:	\$ 901.80
PO Number: 352585		Supplier: CDW GOVERNMENT, INC.		Date PO	9/6/2016		
Fund 01	Unrestricted Discretionary Accounts	Materials & Supplies/Software			DIAMOND ELEMENTARY SCHOOL	06-Sep-2016	\$ 109.84
						Grand Total:	\$ 109.84
PO Number: 352586		Supplier: APPLE, INC.		Date PO	9/6/2016		
Fund 01	Unrestricted Discretionary Accounts	Equipment Maintenance Supplies			TECHNOLOGY INNOVATION SERVICES	06-Sep-2016	\$ 255.96
						Grand Total:	\$ 255.96
PO Number: 352587		Supplier: EDUCATION NORTHWEST		Date PO	9/7/2016		
Fund 01	IASA:Title I Basic Grants Low-Income and Neglected, Part A	Consultants Instructional			VALLEY HIGH SCHOOL	07-Sep-2016	\$ 11,600.00
						Grand Total:	\$ 11,600.00

PO Number: 352588		Supplier: CDW GOVERNMENT, INC.		Date PO	9/7/2016		
Fund 01	Fund 01 General Fund	Publication Inventory	PUBLICATIONS	07-Sep-2016	\$	3,648.60	
				Grand Total:	\$	3,648.60	
PO Number: 352589		Supplier: EAI		Date PO	9/7/2016		
Fund 01	Unrestricted Discretionary Accounts	Materials & Supplies/Software	MACARTHUR FUNDAMENTAL INTERMEDIATE SCHOOL	07-Sep-2016	\$	176.69	
				Grand Total:	\$	176.69	
PO Number: 352590		Supplier: CLASSROOM DIRECT.COM		Date PO	9/7/2016		
Fund 01	Unrestricted Discretionary Accounts	Materials & Supplies/Software	LORIN GRISET ACADEMY	07-Sep-2016	\$	345.08	
				Grand Total:	\$	345.08	
PO Number: 352591		Supplier: VERIZON WIRELESS		Date PO	9/7/2016		
Fund 13	Child Nutrition: School Programs	Materials & Supplies/Software	NUTRITION SERVICES	07-Sep-2016	\$	48.58	
Fund 13	Child Nutrition: School Programs	Office Supplies	NUTRITION SERVICES	07-Sep-2016	\$	536.36	
				Grand Total:	\$	584.94	
PO Number: 352592		Supplier: OFFICE DEPOT		Date PO	9/7/2016		
Fund 01	Unrestricted Discretionary Accounts	Health Supplies	MELENZ FUNDAMENTAL INTERMEDIATE SCHOOL	07-Sep-2016	\$	56.56	
Fund 01	Unrestricted Discretionary Accounts	Office Supplies	MELENZ FUNDAMENTAL INTERMEDIATE SCHOOL	07-Sep-2016	\$	92.30	
				Grand Total:	\$	148.86	
PO Number: 352594		Supplier: STAPLES BUSINESS ADVANTAGE		Date PO	9/7/2016		
Fund 01	IASA:Title I Basic Grants Low-Income and Neglected, Part A	Materials & Supplies/Software	SEPULVEDA ELEMENTARY SCHOOL	07-Sep-2016	\$	95.23	
				Grand Total:	\$	95.23	
PO Number: 352596		Supplier: BLACKBOARD		Date PO	9/7/2016		
Fund 01	Unrestricted Discretionary Accounts	Other Contracts (Software Licensing, Physicals, etc)	TECHNOLOGY INNOVATION SERVICES	07-Sep-2016	\$	500.00	
				Grand Total:	\$	500.00	
PO Number: 352597		Supplier: DURHAM SCHOOL SERVICES, L.P.		Date PO	9/7/2016		
Fund 01	Unrestricted - Regional Occupational Center Prog (ROC/P 6350)	Sub-Agreements Transportation	REGIONAL OCCUPATIONAL PROGRAM	07-Sep-2016	\$	35,000.00	
				Grand Total:	\$	35,000.00	
PO Number: 352598		Supplier: DEMCO		Date PO	9/7/2016		
Fund 01	Unrestricted Discretionary Accounts	Materials & Supplies/Software	ADAMS ELEMENTARY SCHOOL	07-Sep-2016	\$	219.07	
				Grand Total:	\$	219.07	
PO Number: 352599		Supplier: MSI OFFICE FURNITURE, LLC		Date PO	9/7/2016		
Fund 01	Unrestricted Discretionary Accounts	Non-Capitalized Equipment	CHAVEZ CONTINUATION HIGH SCHOOL	07-Sep-2016	\$	3,391.20	
				Grand Total:	\$	3,391.20	
PO Number: 352600		Supplier: EAI		Date PO	9/7/2016		
Fund 01	Unrestricted Discretionary Accounts	Materials & Supplies/Software	MONTE VISTA ELEMENTARY SCHOOL	07-Sep-2016	\$	61.91	
				Grand Total:	\$	61.91	

PO Number: 352601		Supplier: GOVCONNECTION		Date PO 9/7/2016			
Fund 01	Fund 01 General Fund	Publication Inventory	PUBLICATIONS		07-Sep-2016	\$	178.26
Grand Total:						\$	178.26
PO Number: 352602		Supplier: TIME AND ALARM SYSTEMS		Date PO 9/7/2016			
Fund 01	Ongoing & Major Maintenance Account	Electrical/Electronics Building Maintenance Supplies	BUILDING SERVICES		07-Sep-2016	\$	5,844.96
PO Number: 352603		Supplier: NASCO MODESTO dba A DIVISION OF THE ARISTOTLE CORPORATION		Date PO 9/7/2016 Created: 11:48:01 AM		Grand Total: \$ 5,844.96	
Fund 01	IASA:Title I Basic Grants Low-Income and Neglected, Part A	Materials & Supplies/Software	DAVIS ELEMENTARY SCHOOL		07-Sep-2016	\$	767.53
PO Number: 352605		Supplier: ADVANTAGE WEST INVESTMENT ENTERPRISES, INC. dba ADVANTAGE WEST GOVERNMENT PRODUCT SOLUTIONS		Date PO 9/7/2016 Created: 11:53:34 AM		Grand Total: \$ 767.53	
Fund 01	Head Start	Custodial Supplies	CHILD DEVELOPMENT		07-Sep-2016	\$	1,446.76
PO Number: 352606		Supplier: CHILDREN'S HOSPITAL OF ORANGE COUNTY dba CHOC CHILDREN'S		Date PO 9/7/2016 Created: 11:55:05 AM		Grand Total: \$ 1,446.76	
Fund 12	Child Development: CA State Preschool Prog QRIS Block Grant RFA	Consultants Instructional	EARLY CHILDHOOD EDUCATION		07-Sep-2016	\$	22,880.00
PO Number: 352607		Supplier: LAKESHORE LEARNING MATERIALS		Date PO 9/7/2016		Grand Total: \$ 22,880.00	
Fund 01	IASA:Title I Basic Grants Low-Income and Neglected, Part A	Materials & Supplies/Software	FRANKLIN ELEMENTARY SCHOOL		07-Sep-2016	\$	997.81
PO Number: 352608		Supplier: WAXIE SANITARY SUPPLY		Date PO 9/7/2016		Grand Total: \$ 997.81	
Fund 01	Head Start	Custodial Supplies	CHILD DEVELOPMENT		07-Sep-2016	\$	4,577.81
PO Number: 352609		Supplier: OFFICE DEPOT		Date PO 9/7/2016		Grand Total: \$ 4,577.81	
Fund 01	Unrestricted Discretionary Accounts	Office Supplies	VILLA FUNDAMENTAL INTERMEDIATE SCHOOL		07-Sep-2016	\$	136.07
PO Number: 352610		Supplier: OFFICE DEPOT		Date PO 9/7/2016		Grand Total: \$ 136.07	
Fund 01	LCFF-Supplemental/Concentration	Office Supplies	EDUCATIONAL SERVICES DIVISION		07-Sep-2016	\$	55.07
PO Number: 352611		Supplier: DEPARTMENT OF JUSTICE ACCOUNTING OFFICE		Date PO 9/7/2016 Created: 12:26:17 PM		Grand Total: \$ 55.07	
Fund 01	Unrestricted Discretionary Accounts	Fingerprinting DOJ	SCHOOL POLICE SERVICES		07-Sep-2016	\$	70,000.00
Grand Total:						\$	70,000.00

PO Number: 352612		Supplier: OFFICE DEPOT	Date PO	9/7/2016		
Fund 01	IASA:Title I Basic Grants Low-Income and Neglected, Part A	Materials & Supplies/Software			SANTA ANA HIGH SCHOOL	07-Sep-2016 \$ 1,465.21
						Grand Total: \$ 1,465.21
PO Number: 352613		Supplier: OFFICE DEPOT	Date PO	9/7/2016		
Fund 01	LCFF-Supplemental/Concentration	Office Supplies			EDUCATIONAL SERVICES DIVISION	07-Sep-2016 \$ 77.05
						Grand Total: \$ 77.05
PO Number: 352614		Supplier: OFFICE DEPOT	Date PO	9/7/2016		
Fund 01	Unrestricted Discretionary Accounts	Office Supplies			SANTA ANA HIGH SCHOOL	07-Sep-2016 \$ 74.30
						Grand Total: \$ 74.30
PO Number: 352615		Supplier: OFFICE DEPOT	Date PO	9/7/2016		
Fund 01	IASA:Title I Basic Grants Low-Income and Neglected, Part A	Materials & Supplies/Software			MADISON ELEMENTARY SCHOOL	07-Sep-2016 \$ 141.10
						Grand Total: \$ 141.10
PO Number: 352616		Supplier: RITEWAY AUTO PAINT & BODYWORKS	Date PO	9/7/2016		
Fund 01	Unrestricted Discretionary Accounts	Fleet Maintenance Contracts			SCHOOL POLICE SERVICES	07-Sep-2016 \$ 6,000.00
						Grand Total: \$ 6,000.00
PO Number: 352617		Supplier: OFFICE DEPOT	Date PO	9/7/2016		
Fund 01	30-R2002-653 Before and After School Learning & Safe Neighborhood Partnerships	Materials & Supplies/Software			MONTE VISTA ELEMENTARY SCHOOL	07-Sep-2016 \$ 170.18
						Grand Total: \$ 170.18
PO Number: 352618		Supplier: OFFICE DEPOT	Date PO	9/7/2016		
Fund 01	Unrestricted Discretionary Accounts	Materials & Supplies/Software			CENTURY HIGH SCHOOL	07-Sep-2016 \$ 58.24
						Grand Total: \$ 58.24
PO Number: 352619		Supplier: CDCE INCORPORATED	Date PO	9/7/2016		
Fund 01	Unrestricted Discretionary Accounts	Maintenance Contracts Repairs			SCHOOL POLICE SERVICES	07-Sep-2016 \$ 500.00
						Grand Total: \$ 500.00
PO Number: 352620		Supplier: OFFICE DEPOT	Date PO	9/7/2016		
Fund 01	Unrestricted Discretionary Accounts	Materials & Supplies/Software			WALKER ELEMENTARY SCHOOL	07-Sep-2016 \$ 35.16
						Grand Total: \$ 35.16
PO Number: 352621		Supplier: SANTA ANA COLLEGE	Date PO	9/7/2016		
Fund 01	NCLB:Title I, School Improvement Grant QEIA	Materials & Supplies/Software			VALLEY HIGH SCHOOL	07-Sep-2016 \$ 2,600.00
						Grand Total: \$ 2,600.00
PO Number: 352622		Supplier: NINYO & MOORE GEOTECHNICAL & ENVIRONMENTAL SCIENCE CONSULTANTS	Date PO	9/7/2016		
						Created: 1:28:32 PM
Fund 01	Ongoing & Major Maintenance Account	Other Contracts (Software Licensing, Physicals, etc)			BUILDING SERVICES	07-Sep-2016 \$ 10,722.00
						Grand Total: \$ 10,722.00

PO Number: 352623		Supplier: CHEFS' TOYS		Date PO	9/7/2016		
Fund 13	Child Nutrition: School Programs		Other Equipment			SADDLEBACK HIGH SCHOOL	07-Sep-2016 \$ 19,079.88
						Grand Total:	\$ 19,079.88
PO Number: 352624		Supplier: CHEFS' TOYS		Date PO	9/7/2016		
Fund 13	Child Nutrition: School Programs		Other Equipment			NUTRITION SERVICES	07-Sep-2016 \$ 19,079.88
						Grand Total:	\$ 19,079.88
PO Number: 352625		Supplier: CHEFS' TOYS		Date PO	9/7/2016		
Fund 13	Child Nutrition: School Programs		Other Equipment			NUTRITION SERVICES	07-Sep-2016 \$ 28,619.83
						Grand Total:	\$ 28,619.83
PO Number: 352626		Supplier: DIGITAL NETWORKS GROUP, INC.		Date PO	9/7/2016		
Fund 01	LCFF-Supplemental//Concentration		Building Improvements			FACILITIES/GOVERNMENTAL RELATIONS	07-Sep-2016 \$ 125,858.19
						Grand Total:	\$ 125,858.19
PO Number: 352627		Supplier: NEW HORIZONS CONTRACTING, INC.		Date PO	9/7/2016		
Fund 01	Ongoing & Major Maintenance Account		Maintenance Contracts Repairs			BUILDING SERVICES	07-Sep-2016 \$ 2,690.00
						Grand Total:	\$ 2,690.00
PO Number: 352628		Supplier: NEW HORIZONS CONTRACTING, INC.		Date PO	9/7/2016		
Fund 01	Ongoing & Major Maintenance Account		Maintenance Contracts Repairs			BUILDING SERVICES	07-Sep-2016 \$ 2,485.00
						Grand Total:	\$ 2,485.00
PO Number: 352629		Supplier: AMPCO CONTRACTING, INC.		Date PO	9/7/2016		
Fund 40	Emergency Repair Prgm-Williams Case		Building Contractor			REMINGTON ELEMENTARY SCHOOL	07-Sep-2016 \$ 144,269.00
						Grand Total:	\$ 144,269.00
PO Number: 352630		Supplier: GRAINGER		Date PO	9/7/2016		
Fund 13	Child Nutrition: School Programs		Supplies Inventory Used Cafeteria			NUTRITION SERVICES	07-Sep-2016 \$ 1,102.53
						Grand Total:	\$ 1,102.53
PO Number: 352631		Supplier: ILAPAK, INC.		Date PO	9/7/2016		
Fund 13	Child Nutrition: School Programs		Non-Capitalized Equipment			NUTRITION SERVICES	07-Sep-2016 \$ 3,690.00
						Grand Total:	\$ 3,690.00
PO Number: 352632		Supplier: AREY JONES EDUCATIONAL SOLUTIONS		Date PO	9/7/2016		
Fund 01	California Career Pathways Trust		Non-Capitalized Equipment			REGIONAL OCCUPATIONAL PROGRAM	07-Sep-2016 \$ 49,989.64
						Grand Total:	\$ 49,989.64
PO Number: 352633		Supplier: BEYOND THE OFFICE DOOR, LLC		Date PO	9/7/2016		
Fund 01	Unrestricted Discretionary Accounts		Non-Capitalized Equipment			SIERRA PREPARATORY ACADEMY	07-Sep-2016 \$ 6,523.16
						Grand Total:	\$ 6,523.16

PO Number: 352634		Supplier: CDW GOVERNMENT, INC.	Date PO	9/7/2016		
Fund 01	Two-Way Digital ITFS Licensee Revenue	Materials & Supplies/Software	TECHNOLOGY	07-Sep-2016	\$	833.28
				Grand Total:	\$	833.28
PO Number: 352635		Supplier: CDW GOVERNMENT, INC.	Date PO	9/7/2016		
Fund 01	Two-Way Digital ITFS Licensee Revenue	Materials & Supplies/Software	TECHNOLOGY	07-Sep-2016	\$	213.83
				Grand Total:	\$	213.83
PO Number: 352636		Supplier: APPLE, INC.	Date PO	9/7/2016		
Fund 01	LCFF-Supplemental/Concentration	Other Contracts (Software Licensing, Physicals, etc)	EDUCATIONAL SERVICES DIVISION	07-Sep-2016	\$	323.99
				Grand Total:	\$	323.99
PO Number: 352637		Supplier: APPLE, INC.	Date PO	9/7/2016		
Fund 01	Unrestricted Discretionary Accounts	Non-Capitalized Equipment	CENTURY HIGH SCHOOL	07-Sep-2016	\$	1,082.16
				Grand Total:	\$	1,082.16
PO Number: 352638		Supplier: SHMOOP	Date PO	9/7/2016		
Fund 01	Unrestricted Discretionary Accounts	Other Contracts (Software Licensing, Physicals, etc)	CENTURY HIGH SCHOOL	07-Sep-2016	\$	10,000.00
				Grand Total:	\$	10,000.00
PO Number: 352639		Supplier: CDW GOVERNMENT, INC.	Date PO	9/7/2016		
Fund 01	Unrestricted Discretionary Accounts	Materials & Supplies/Software	WASHINGTON ELEMENTARY SCHOOL	07-Sep-2016	\$	24.78
				Grand Total:	\$	24.78
PO Number: 352640		Supplier: B AND H PHOTO VIDEO	Date PO	9/7/2016		
Fund 01	Unrestricted Discretionary Accounts	Non-Capitalized Equipment	COMMUNICATIONS OFFICE	07-Sep-2016	\$	3,454.92
Fund 01	Unrestricted Discretionary Accounts	Office Supplies	COMMUNICATIONS OFFICE	07-Sep-2016	\$	317.08
				Grand Total:	\$	3,772.00
PO Number: 352641		NASCO MODESTO dba A DIVISION OF THE ARISTOTLE CORPORATION	Date PO	9/8/2016		
				Created:	7:17:03 AM	
Fund 01	Unrestricted Discretionary Accounts	Materials & Supplies/Software	MADISON ELEMENTARY SCHOOL	08-Sep-2016	\$	120.92
				Grand Total:	\$	120.92
PO Number: 352642		Supplier: STAPLES BUSINESS ADVANTAGE	Date PO	9/8/2016		
Fund 01	Unrestricted Discretionary Accounts	Materials & Supplies/Software	CENTURY HIGH SCHOOL	08-Sep-2016	\$	65.73
				Grand Total:	\$	65.73
PO Number: 352643		Supplier: HMC ARCHITECTS	Date PO	9/8/2016		
Fund 01	Unrestricted One-time Funds	Building Architect	EDUCATIONAL SERVICES DIVISION	08-Sep-2016	\$	44,260.00
				Grand Total:	\$	44,260.00
PO Number: 352645		Supplier: STAPLES BUSINESS ADVANTAGE	Date PO	9/8/2016		
Fund 01	LCFF-Supplemental/Concentration	Materials & Supplies/Software	EDUCATIONAL SERVICES DIVISION	08-Sep-2016	\$	423.17
				Grand Total:	\$	423.17

PO Number: 352646		Supplier: STAPLES BUSINESS ADVANTAGE		Date PO	9/8/2016		
Fund 01	Unrestricted Discretionary Accounts	Office Supplies			GODINEZ FUNDAMENTAL HIGH SCHOOL	08-Sep-2016	\$ 1,397.58
				Grand Total:			\$ 1,397.58
PO Number: 352647		Supplier: OFFICE DEPOT		Date PO	9/8/2016		
Fund 01	Unrestricted Discretionary Accounts	Office Supplies			HOOVER ELEMENTARY SCHOOL	08-Sep-2016	\$ 99.32
				Grand Total:			\$ 99.32
PO Number: 352648		Supplier: THE MUSIC HOUSE		Date PO	9/8/2016		
Fund 01	Unrestricted Discretionary Accounts	Maintenance Contracts Repairs			MACARTHUR FUNDAMENTAL INTERMEDIATE SCHOOL	08-Sep-2016	\$ 2,000.00
				Grand Total:			\$ 2,000.00
PO Number: 352649		Supplier: MARIA LUZ SANTOS ALBENO dba FIX IT 4 LESS GOLF CARS		Date PO Created:	9/8/2016 10:09:44 AM		
Fund 01	Unrestricted Discretionary Accounts	Maintenance Contracts Repairs			SANTA ANA HIGH SCHOOL	08-Sep-2016	\$ 723.96
				Grand Total:			\$ 723.96
PO Number: 352650		Supplier: E3 DIAGNOSTICS, INC. dba E3 AUDIOMETRICS		Date PO	9/8/2016		
Fund 01	Special Education	Health Supplies			Taft Elementary School	08-Sep-2016	\$ 5,000.00
				Grand Total:			\$ 5,000.00
PO Number: 352651		Supplier: OAKTREE PRODUCTS, INC.		Date PO	9/8/2016		
Fund 01	Special Education	Health Supplies			Taft Elementary School	08-Sep-2016	\$ 5,000.00
				Grand Total:			\$ 5,000.00
PO Number: 352652		Supplier: RIDDELL		Date PO	9/8/2016		
Fund 01	Unrestricted Discretionary Accounts	Maintenance Contracts Repairs			Valley High School	08-Sep-2016	\$ 1,100.00
				Grand Total:			\$ 1,100.00
PO Number: 352653		Supplier: JON K. TAKATA CORPORATION dba RESTORATION MANAGEMENT COMPANY		Date PO Created:	9/8/2016 11:31:16 AM		
Fund 01	Ongoing & Major Maintenance Account	Maintenance Contracts Repairs			BUILDING SERVICES	08-Sep-2016	\$ 25,000.00
				Grand Total:			\$ 25,000.00
PO Number: 352654		Supplier: JON K. TAKATA CORPORATION dba RESTORATION MANAGEMENT COMPANY		Date PO Created:	9/8/2016 11:38:31 AM		
Fund 01	Ongoing & Major Maintenance Account	Maintenance Contracts Repairs			BUILDING SERVICES	08-Sep-2016	\$ 25,000.00
				Grand Total:			\$ 25,000.00
PO Number: 352655		Supplier: DIVISION OF STATE ARCHITECT		Date PO	9/8/2016		
Fund 29	Fund 29 Measure G Series E	Building Fees Office of State Architect			FRANKLIN ELEMENTARY SCHOOL	08-Sep-2016	\$ 93.56
				Grand Total:			\$ 93.56

PO Number: 352656		Supplier: ARROW RESTAURANT EQUIPMENT	Date PO	9/8/2016		
Fund 13	Child Nutrition: School Programs	Non-Capitalized Equipment			CENTURY HIGH SCHOOL	08-Sep-2016 \$ 7,410.10
					Grand Total:	\$ 7,410.10
PO Number: 352657		Supplier: KELLY PAPER COMPANY	Date PO	9/8/2016		
Fund 01	Fund 01 General Fund	Publication Inventory			PUBLICATIONS	08-Sep-2016 \$ 20,354.08
					Grand Total:	\$ 20,354.08
PO Number: 352658		Supplier: ACTION SALES	Date PO	9/8/2016		
Fund 13	Child Nutrition: School Programs	Other Equipment			SPURGEON INTERMEDIATE SCHOOL	08-Sep-2016 \$ 6,700.32
					Grand Total:	\$ 6,700.32
PO Number: 352659		Supplier: CHEFS' TOYS	Date PO	9/8/2016		
Fund 13	Child Nutrition: School Programs	Other Equipment			SPURGEON INTERMEDIATE SCHOOL	08-Sep-2016 \$ 40,703.19
					Grand Total:	\$ 40,703.19
PO Number: 352660		Supplier: ACTION SALES	Date PO	9/8/2016		
Fund 13	Child Nutrition: School Programs	Other Equipment			LATHROP INTERMEDIATE SCHOOL	08-Sep-2016 \$ 6,700.32
					Grand Total:	\$ 6,700.32
PO Number: 352661		Supplier: CHEFS' TOYS	Date PO	9/8/2016		
Fund 13	Child Nutrition: School Programs	Other Equipment			WILLARD INTERMEDIATE SCHOOL	08-Sep-2016 \$ 13,865.17
					Grand Total:	\$ 13,865.17
PO Number: 352662		Supplier: WARD'S NATURAL SCIENCE	Date PO	9/8/2016		
Fund 01	Unrestricted Discretionary Accounts	Materials & Supplies/Software			GODINEZ FUNDAMENTAL HIGH SCHOOL	08-Sep-2016 \$ 1,891.16
Fund 01	Unrestricted Discretionary Accounts	Non-Capitalized Equipment			GODINEZ FUNDAMENTAL HIGH SCHOOL	08-Sep-2016 \$ 1,600.54
					Grand Total:	\$ 3,491.70
PO Number: 352663		Supplier: SCHOOL SPECIALTY/CLASSROOM DIRECT	Date PO	9/8/2016		
Fund 01	IASA:Title I Basic Grants Low-Income and Neglected, Part A	Materials & Supplies/Software			SEPULVEDA ELEMENTARY SCHOOL	08-Sep-2016 \$ 496.91
					Grand Total:	\$ 496.91
PO Number: 352664		Supplier: IT'S ELEMENTARY	Date PO	9/8/2016		
Fund 01	IASA:Title I Basic Grants Low-Income and Neglected, Part A	Materials & Supplies/Software			SEPULVEDA ELEMENTARY SCHOOL	08-Sep-2016 \$ 1,807.92
					Grand Total:	\$ 1,807.92
PO Number: 352666		Supplier: CHEFS' TOYS	Date PO	9/8/2016		
Fund 13	Child Nutrition: School Programs	Other Equipment			SADDLEBACK HIGH SCHOOL	08-Sep-2016 \$ 54,122.20
					Grand Total:	\$ 54,122.20
PO Number: 352667		Supplier: CHEFS' TOYS	Date PO	9/8/2016		
Fund 13	Child Nutrition: School Programs	Other Equipment			NUTRITION SERVICES	08-Sep-2016 \$ 6,674.40
					Grand Total:	\$ 6,674.40

PO Number: 352668		Supplier: CHEFS' TOYS		Date PO	9/8/2016		
Fund 13	Child Nutrition: School Programs	Other Equipment	NUTRITION SERVICES		08-Sep-2016	\$	6,674.40
				Grand Total:	\$	6,674.40	
PO Number: 352669		Supplier: CHEFS' TOYS		Date PO	9/8/2016		
Fund 13	Child Nutrition: School Programs	Other Equipment	MIDDLE COLLEGE HIGH SCHOOL		08-Sep-2016	\$	6,674.40
				Grand Total:	\$	6,674.40	
PO Number: 352670		Supplier: A2Z CONSTRUCT, INC.		Date PO	9/9/2016		
Fund 01	Unrestricted One-time Funds	Building Contractor	EDUCATIONAL SERVICES DIVISION		09-Sep-2016	\$	70,000.00
				Grand Total:	\$	70,000.00	
PO Number: 352671		Supplier: AREY JONES EDUCATIONAL SOLUTIONS		Date PO	9/9/2016		
Fund 13	Child Nutrition: School Programs	Non-Capitalized Equipment	NUTRITION SERVICES		09-Sep-2016	\$	2,758.32
				Grand Total:	\$	2,758.32	
PO Number: 352672		Supplier: WEX BANK, dba WRIGHT EXPRESS FSC		Date PO	9/9/2016		
Fund 01	Ongoing & Major Maintenance Account	Other Supplies Gasoline	BUILDING SERVICES		09-Sep-2016	\$	8,176.81
Fund 01	Unrestricted Discretionary Accounts	Other Supplies Gasoline	FACILITIES/GOVERNMENTAL RELATIONS		09-Sep-2016	\$	500.73
Fund 01	Unrestricted Discretionary Accounts	Other Supplies Gasoline	PURCHASING DEPARTMENT		09-Sep-2016	\$	465.32
Fund 01	Unrestricted Discretionary Accounts	Other Supplies Gasoline	SCHOOL POLICE SERVICES		09-Sep-2016	\$	4,494.80
Fund 01	Unrestricted Discretionary Accounts	Other Supplies Gasoline	TECHNOLOGY INNOVATION SERVICES		09-Sep-2016	\$	470.89
Fund 01	Unrestricted Discretionary Accounts	Other Supplies Gasoline	WAREHOUSE AND DELIVERY		09-Sep-2016	\$	1,660.90
Fund 13	Child Nutrition: School Programs	Other Supplies Gasoline	NUTRITION SERVICES		09-Sep-2016	\$	1,563.04
				Grand Total:	\$	17,332.49	
PO Number: 352673		Supplier: CDW GOVERNMENT, INC.		Date PO	9/9/2016		
Fund 01	Unrestricted Discretionary Accounts	Materials & Supplies/Software	ESQUEDA ELEMENTARY SCHOOL		09-Sep-2016	\$	168.20
				Grand Total:	\$	168.20	
PO Number: 352674		Supplier: LIGHTSPEED		Date PO	9/9/2016		
Fund 01	Unrestricted Discretionary Accounts	Materials & Supplies/Software	ESQUEDA ELEMENTARY SCHOOL		09-Sep-2016	\$	386.64
				Grand Total:	\$	386.64	
PO Number: 352675		Supplier: CDW GOVERNMENT, INC.		Date PO	9/9/2016		
Fund 01	Unrestricted Discretionary Accounts	Materials & Supplies/Software	EDISON ELEMENTARY SCHOOL		09-Sep-2016	\$	234.22
				Grand Total:	\$	234.22	
PO Number: 352676		Supplier: GOVCONNECTION		Date PO	9/9/2016		
Fund 01	Unrestricted Discretionary Accounts	Non-Capitalized Equipment	MENDEZ FUNDAMENTAL INTERMEDIATE SCHOOL		09-Sep-2016	\$	2,520.46
				Grand Total:	\$	2,520.46	
PO Number: 352678		Supplier: ANA JET, LLC		Date PO	9/9/2016		
Fund 01	Global Business Academy [0190] VHS	Materials & Supplies/Software	VALLEY HIGH SCHOOL		09-Sep-2016	\$	1,137.00
				Grand Total:	\$	1,137.00	

PO Number: 352679		Supplier: BUTLER CHEMICALS, INC.	Date PO	9/9/2016		
Fund 01	Unrestricted Discretionary Accounts	Housekeeping Services All Other			VALLEY HIGH SCHOOL	09-Sep-2016 \$ 1,500.00
						Grand Total: \$ 1,500.00
PO Number: 352680		Supplier: AREY JONES EDUCATIONAL SOLUTIONS	Date PO	9/9/2016		
Fund 01	One-Time Discretionary Funds	Non-Capitalized Equipment			KENNEDY ELEMENTARY SCHOOL	09-Sep-2016 \$ 23,982.68
						Grand Total: \$ 23,982.68
PO Number: 352681		Supplier: FRIAR TUX SHOP	Date PO	9/9/2016		
Fund 01	Unrestricted Discretionary Accounts	Materials & Supplies/Software			SEGERSTROM HIGH SCHOOL	09-Sep-2016 \$ 3,000.00
						Grand Total: \$ 3,000.00
PO Number: 352682		Supplier: AREY JONES EDUCATIONAL SOLUTIONS	Date PO	9/9/2016		
Fund 01	Unrestricted Discretionary Accounts	Materials & Supplies/Software			LORIN GRISET ACADEMY	09-Sep-2016 \$ 7,408.57
Fund 01	Unrestricted Discretionary Accounts	Non-Capitalized Equipment			LORIN GRISET ACADEMY	09-Sep-2016 \$ 1,323.00
						Grand Total: \$ 8,731.57
PO Number: 352683		Supplier: AREY JONES EDUCATIONAL SOLUTIONS	Date PO	9/9/2016		
Fund 01	Unrestricted Discretionary Accounts	Non-Capitalized Equipment			CENTURY HIGH SCHOOL	09-Sep-2016 \$ 3,645.00
						Grand Total: \$ 3,645.00
PO Number: 352684		Supplier: AREY JONES EDUCATIONAL SOLUTIONS	Date PO	9/9/2016		
Fund 01	One-Time Discretionary Funds	Non-Capitalized Equipment			JACKSON ELEMENTARY SCHOOL	09-Sep-2016 \$ 1,550.64
						Grand Total: \$ 1,550.64
PO Number: 352685		Supplier: COMMUNICATIONS USA, INC.	Date PO	9/9/2016		
Fund 01	Unrestricted Discretionary Accounts	Non-Capitalized Equipment			CENTURY HIGH SCHOOL	09-Sep-2016 \$ 3,933.04
						Grand Total: \$ 3,933.04
PO Number: 352686		Supplier: GANAHL LUMBER COMPANY	Date PO	9/9/2016		
Fund 01	Unrestricted Discretionary Accounts	Materials & Supplies/Software			SEGERSTROM HIGH SCHOOL	09-Sep-2016 \$ 1,000.00
						Grand Total: \$ 1,000.00
PO Number: 352687		Supplier: ROBERTO ZAVALA dba GALAXY PARTY RENTALS	Date PO	9/9/2016		
		Created:	8:28:07 AM			
Fund 01	Unrestricted Discretionary Accounts	Rental Contracts			SEGERSTROM HIGH SCHOOL	09-Sep-2016 \$ 2,000.00
						Grand Total: \$ 2,000.00
PO Number: 352688		Supplier: YALE CHASE EQUIPMENT AND SERVICES, INC.	Date PO	9/9/2016		
Fund 01	One-Time Discretionary Funds	Non-Capitalized Equipment			MENDEZ FUNDAMENTAL INTERMEDIATE SCHOOL	09-Sep-2016 \$ 7,584.52
						Grand Total: \$ 7,584.52

PO Number: 352689		Supplier: KALTURA, INC.	Date PO	9/9/2016					
Fund 01	LCFF-Supplemental/Concentration		Other Contracts (F4T, Catering, Uniform Cleaning)		TECHNOLOGY INNOVATION SERVICES	09-Sep-2016	\$	50,000.00	
Fund 01	Unrestricted Discretionary Accounts		Other Contracts (F4T, Catering, Uniform Cleaning)		TECHNOLOGY INNOVATION SERVICES	09-Sep-2016	\$	10,601.25	
Fund 01	Unrestricted Discretionary Accounts		Other Contracts (Software Licensing, Physicals, etc)		TECHNOLOGY INNOVATION SERVICES	09-Sep-2016	\$	6,340.00	
PO Number: 352690		Supplier: AT&T	Date PO	9/9/2016					
Fund 01	Unrestricted Discretionary Accounts		Landline/Internet		DISTRICT-WIDE	09-Sep-2016	\$	60,880.71	
PO Number: 352691		Supplier: ARTESIA HIGH SCHOOL	Date PO	9/9/2016					
Fund 01	Unrestricted Discretionary Accounts		Testing Dues & Participation Fees		SADDLEBACK HIGH SCHOOL	09-Sep-2016	\$	400.00	
PO Number: 352692		Supplier: JFK TRANSPORTATION	Date PO	9/9/2016					
Fund 01	Unrestricted One-time Funds		Sub-Agreements Transportation		TRANSPORTATION DEPARTMENT	09-Sep-2016	\$	350,000.00	
PO Number: 352693		Supplier: MUSIC AND ARTS	Date PO	9/9/2016					
Fund 01	Unrestricted Discretionary Accounts		Materials & Supplies/Software		CARR INTERMEDIATE SCHOOL	09-Sep-2016	\$	300.00	
PO Number: 352694		Supplier: TEXTBOOK WAREHOUSE, LLC	Date PO	9/9/2016					
Fund 01	Lottery: Instructional Materials		Textbooks		STATE TEXTBOOKS	09-Sep-2016	\$	8,264.70	
PO Number: 352695		Supplier: OFFICE DEPOT	Date PO	9/9/2016					
Fund 01	Unrestricted Discretionary Accounts		Materials & Supplies/Software		SANTA ANA HIGH SCHOOL	09-Sep-2016	\$	4,943.73	
Fund 01	Unrestricted Discretionary Accounts		Non-Capitalized Equipment		SANTA ANA HIGH SCHOOL	09-Sep-2016	\$	-	
PO Number: 352696		Supplier: TEXTBOOK WAREHOUSE, LLC	Date PO	9/9/2016					
Fund 01	Lottery: Instructional Materials		Textbooks		STATE TEXTBOOKS	09-Sep-2016	\$	707.94	
PO Number: 352697		Supplier: ORANGE COAST LEAGUE	Date PO	9/9/2016					
Fund 01	Unrestricted Discretionary Accounts		Testing Dues & Participation Fees		SADDLEBACK HIGH SCHOOL	09-Sep-2016	\$	2,500.00	
PO Number: 352698		Supplier: FOLLETT SCHOOL SOLUTIONS, INC.	Date PO	9/9/2016					
Fund 01	Lottery: Instructional Materials		Textbooks		STATE TEXTBOOKS	09-Sep-2016	\$	541.60	

PO Number: 352699 Supplier: YORK INSURANCE SERVICES GROUP, INC. - CALIFORNIA Date PO 9/9/2016 Created: 9:37:54 AM

Fund 68	Fund 68 Workers' Compensation	Other Contracts (F4T, Catering, Uniform Cleaning)	RISK MANAGEMENT	09-Sep-2016	\$	45,000.00
				Grand Total:	\$	45,000.00
PO Number: 352700	Supplier: FOLLETT SCHOOL SOLUTIONS, INC.	Date PO 9/9/2016				
Fund 01	Lottery: Instructional Materials	Textbooks	STATE TEXTBOOKS	09-Sep-2016	\$	479.68
				Grand Total:	\$	479.68
PO Number: 352701	Supplier: FOLLETT SCHOOL SOLUTIONS, INC.	Date PO 9/9/2016				
Fund 01	Lottery: Instructional Materials	Textbooks	STATE TEXTBOOKS	09-Sep-2016	\$	1,559.52
				Grand Total:	\$	1,559.52
PO Number: 352702	Supplier: OFFICE DEPOT	Date PO 9/9/2016				
Fund 01	Unrestricted Discretionary Accounts	Materials & Supplies/Software	GARFIELD ELEMENTARY SCHOOL	09-Sep-2016	\$	340.72
				Grand Total:	\$	340.72
PO Number: 352703	Supplier: PARENT INSTITUTE FOR QUALITY EDUCATION	Date PO 9/9/2016				
Fund 01	IASA:Title I Basic Grants Low-Income and Neglected, Part A	Materials & Supplies/Software	WASHINGTON ELEMENTARY SCHOOL	09-Sep-2016	\$	6,000.00
				Grand Total:	\$	6,000.00
PO Number: 352704	Supplier: JOEL LOPEZ	Date PO 9/9/2016				
Fund 01	Title II-Part A Improving Teacher Quality	Other Contracts (Software Licensing, Physicals, etc)	NONPUBLIC SCHOOLS	09-Sep-2016	\$	138.00
				Grand Total:	\$	138.00
PO Number: 352705	Supplier: CALIFORNIA DEPARTMENT OF EDUCATION	Date PO 9/9/2016				
Fund 01	Global Business Academy (0190) VHS	Travel Conference	VALLEY HIGH SCHOOL	09-Sep-2016	\$	324.00
				Grand Total:	\$	324.00
PO Number: 352706	VERIATO, INC. dba FKA SPECTORSOFT CORPORATION	Date PO 9/9/2016 Created: 10:09:30 AM				
Fund 01	Unrestricted Discretionary Accounts	Maintenance Contracts Repairs	TECHNOLOGY INNOVATION SERVICES	09-Sep-2016	\$	432.00
				Grand Total:	\$	432.00
PO Number: 352707	Supplier: FOLLETT SCHOOL SOLUTIONS, INC.	Date PO 9/9/2016				
Fund 01	Lottery: Instructional Materials	Textbooks	STATE TEXTBOOKS	13-Sep-2016	\$	3,397.03
				Grand Total:	\$	3,397.03
PO Number: 352708	Supplier: CURRICULUM ASSOCIATES, INC.	Date PO 9/9/2016				
Fund 01	One-Time Discretionary Funds	Other Contracts (Software Licensing, Physicals, etc)	MONROE ELEMENTARY SCHOOL	09-Sep-2016	\$	8,964.00
				Grand Total:	\$	8,964.00
PO Number: 352709	Supplier: SOUTHWEST STRINGS	Date PO 9/9/2016				
Fund 01	One-Time Discretionary Funds	Non-Capitalized Equipment	EDUCATIONAL SERVICES DIVISION	09-Sep-2016	\$	17,776.80
				Grand Total:	\$	17,776.80

PO Number: 352710		Supplier: OFFICE DEPOT	Date PO	9/9/2016		
Fund 01	Unrestricted Discretionary Accounts	Non-Capitalized Equipment	CENTURY HIGH SCHOOL		09-Sep-2016	\$ 542.15
					Grand Total:	\$ 542.15
PO Number: 352711		Supplier: OFFICE DEPOT	Date PO	9/9/2016		
Fund 01	Unrestricted Discretionary Accounts	Materials & Supplies/Software	MADISON ELEMENTARY SCHOOL		09-Sep-2016	\$ 59.39
					Grand Total:	\$ 59.39
PO Number: 352712		Supplier: OFFICE DEPOT	Date PO	9/9/2016		
Fund 01	Unrestricted Discretionary Accounts	Materials & Supplies/Software	LATHROP INTERMEDIATE SCHOOL		09-Sep-2016	\$ 233.28
					Grand Total:	\$ 233.28
PO Number: 352713		Supplier: OFFICE DEPOT	Date PO	9/9/2016		
Fund 01	Unrestricted Discretionary Accounts	Materials & Supplies/Software	ESQUEDA ELEMENTARY SCHOOL		09-Sep-2016	\$ 70.18
					Grand Total:	\$ 70.18
PO Number: 352714		Supplier: VISTA HIGHER LEARNING	Date PO	9/9/2016		
Fund 01	Lottery: Instructional Materials	Textbooks	STATE TEXTBOOKS		09-Sep-2016	\$ 850.50
					Grand Total:	\$ 850.50
PO Number: 352715		Supplier: OFFICE DEPOT	Date PO	9/9/2016		
Fund 01	Unrestricted Discretionary Accounts	Materials & Supplies/Software	CARVER ELEMENTARY SCHOOL		09-Sep-2016	\$ 107.98
					Grand Total:	\$ 107.98
PO Number: 352717		Supplier: ORANGE COUNTY TAX COLLECTOR	Date PO	9/9/2016		
Fund 01	Unrestricted Discretionary Accounts	Maintenance Contracts Repairs	SCHOOL POLICE SERVICES		09-Sep-2016	\$ 2,760.00
					Grand Total:	\$ 2,760.00
PO Number: 352718		Supplier: OCTA	Date PO	9/9/2016		
Fund 01	Unrestricted Discretionary Accounts	Materials & Supplies/Software	CENTURY HIGH SCHOOL		09-Sep-2016	\$ 2,400.00
					Grand Total:	\$ 2,400.00
PO Number: 352719		Supplier: OFFICE DEPOT	Date PO	9/9/2016		
Fund 01	IASA:Title I Basic Grants Low-Income and Neglected , Part A	Materials & Supplies/Software	HEROES ELEMENTARY SCHOOL		09-Sep-2016	\$ 392.98
					Grand Total:	\$ 392.98
PO Number: 352720		Supplier: COMPETITIVE AQUATIC SUPPLY	Date PO	9/9/2016		
Fund 01	Unrestricted Discretionary Accounts	Materials & Supplies/Software	GODINEZ FUNDAMENTAL HIGH SCHOOL		09-Sep-2016	\$ 138.00
					Grand Total:	\$ 138.00
PO Number: 352721		Supplier: ORANGE COUNTY REGISTER	Date PO	9/9/2016		
Fund 01	Unrestricted Discretionary Accounts	Advertising Expense (news ads)	PUBLICATIONS		09-Sep-2016	\$ 2,000.00
					Grand Total:	\$ 2,000.00

PO Number: 352722		Supplier: R.P.P. GROUP, INC. dba SUBWAY 36125	Date PO	9/9/2016		
Fund 01	Unrestricted Discretionary Accounts	Office Supplies Food	CENTURY HIGH SCHOOL	09-Sep-2016	\$	2,000.00
				Grand Total:	\$	2,000.00
PO Number: 352723		Supplier: NILES BIOLOGICAL	Date PO	9/9/2016		
Fund 01	Unrestricted Discretionary Accounts	Materials & Supplies/Software	K-12 SCHOOL PERFORMANCE AND CULTURE	09-Sep-2016	\$	7,000.00
				Grand Total:	\$	7,000.00
PO Number: 352724		Supplier: REPAIRZOOM, LLC	Date PO	9/9/2016		
Fund 01	Unrestricted Discretionary Accounts	Materials & Supplies/Software	SIERRA PREPARATORY ACADEMY	09-Sep-2016	\$	3,500.00
				Grand Total:	\$	3,500.00
PO Number: 352725		Supplier: MICRO CENTER	Date PO	9/9/2016		
Fund 01	Unrestricted Discretionary Accounts	Materials & Supplies/Software	SIERRA PREPARATORY ACADEMY	09-Sep-2016	\$	3,000.00
				Grand Total:	\$	3,000.00
PO Number: 352726		Supplier: AUSTIN HARDWOOD	Date PO	9/9/2016		
Fund 01	Unrestricted Discretionary Accounts	Materials & Supplies/Software	SIERRA PREPARATORY ACADEMY	09-Sep-2016	\$	3,500.00
				Grand Total:	\$	3,500.00
PO Number: 352727		Supplier: OFFICE DEPOT	Date PO	9/9/2016		
Fund 01	Unrestricted Discretionary Accounts	Materials & Supplies/Software	CENTURY HIGH SCHOOL	09-Sep-2016	\$	57.71
				Grand Total:	\$	57.71
PO Number: 352728		Supplier: ROCKLER WOODWORKING AND HARDWARE	Date PO	9/9/2016		
Fund 01	Unrestricted Discretionary Accounts	Materials & Supplies/Software	SIERRA PREPARATORY ACADEMY	09-Sep-2016	\$	750.00
				Grand Total:	\$	750.00
PO Number: 352729		Supplier: OFFICE DEPOT	Date PO	9/9/2016		
Fund 01	Unrestricted Discretionary Accounts	Office Supplies	CENTURY HIGH SCHOOL	09-Sep-2016	\$	45.10
				Grand Total:	\$	45.10
PO Number: 352730		Supplier: OFFICE DEPOT	Date PO	9/9/2016		
Fund 01	30-R2002-653 Before and After School Learning & Safe Neighborhood Partnerships	Materials & Supplies/Software	KENNEDY ELEMENTARY SCHOOL	09-Sep-2016	\$	144.21
				Grand Total:	\$	144.21
PO Number: 352732		Supplier: OFFICE DEPOT	Date PO	9/9/2016		
Fund 01	Unrestricted - Regional Occupational Center Prog (ROC/P 6350)	Office Supplies	REGIONAL OCCUPATIONAL PROGRAM	09-Sep-2016	\$	290.64
				Grand Total:	\$	290.64
PO Number: 352733		Supplier: SIERRA SCHOOL EQUIPMENT COMPANY	Date PO	9/9/2016		
Fund 01	Unrestricted Discretionary Accounts	Non-Capitalized Equipment	MUIR FUNDAMENTAL ELEMENTARY SCHOOL	09-Sep-2016	\$	1,771.20
				Grand Total:	\$	1,771.20

PO Number: 352734		Supplier: OFFICE DEPOT	Date PO	9/9/2016		
Fund 01	Unrestricted Discretionary Accounts	Materials & Supplies/Software			CENTURY HIGH SCHOOL	09-Sep-2016 \$ 122.82
						Grand Total: \$ 122.82
PO Number: 352735		Supplier: OFFICE DEPOT	Date PO	9/9/2016		
Fund 01	LCFF-Supplemental/Concentration	Office Supplies			EDUCATIONAL SERVICES DIVISION	09-Sep-2016 \$ 35.03
						Grand Total: \$ 35.03
PO Number: 352736		Supplier: OFFICE DEPOT	Date PO	9/9/2016		
Fund 01	Unrestricted Discretionary Accounts	Materials & Supplies/Software			CENTURY HIGH SCHOOL	09-Sep-2016 \$ 60.87
						Grand Total: \$ 60.87
PO Number: 352737		Supplier: OFFICE DEPOT	Date PO	9/9/2016		
Fund 01	Unrestricted Discretionary Accounts	Materials & Supplies/Software			HENINGER ELEMENTARY SCHOOL	09-Sep-2016 \$ 4,219.34
						Grand Total: \$ 4,219.34
PO Number: 352738		Supplier: FOLLETT SCHOOL SOLUTIONS, INC.	Date PO	9/9/2016		
Fund 01	Lottery: Instructional Materials	Textbooks			STATE TEXTBOOKS	09-Sep-2016 \$ 404.35
						Grand Total: \$ 404.35
PO Number: 352739		Supplier: OFFICE DEPOT	Date PO	9/9/2016		
Fund 01	AVID-OCDE Destination Graduation+High Schls	Materials & Supplies/Software			SEGERSTROM HIGH SCHOOL	09-Sep-2016 \$ 474.40
						Grand Total: \$ 474.40
PO Number: 352740		Supplier: OFFICE DEPOT	Date PO	9/9/2016		
Fund 01	Unrestricted Discretionary Accounts	Materials & Supplies/Software			CENTURY HIGH SCHOOL	09-Sep-2016 \$ 264.01
						Grand Total: \$ 264.01
PO Number: 352741		Supplier: TEXTBOOK WAREHOUSE, LLC	Date PO	9/9/2016		
Fund 01	Lottery: Instructional Materials	Textbooks			STATE TEXTBOOKS	09-Sep-2016 \$ 4,384.80
						Grand Total: \$ 4,384.80
PO Number: 352742		Supplier: ACADEMIC THERAPY	Date PO	9/9/2016		
Fund 01	Special Education	Materials & Supplies/Software			SPEECH & LANGUAGE	09-Sep-2016 \$ 592.81
						Grand Total: \$ 592.81
PO Number: 352743		Supplier: CULVER NEWLIN, INC.	Date PO	9/9/2016		
Fund 01	Unrestricted Discretionary Accounts	Non-Capitalized Equipment			ESQUEDA ELEMENTARY SCHOOL	09-Sep-2016 \$ 18,229.05
						Grand Total: \$ 18,229.05
PO Number: 352744		Supplier: SUPER DUPER PUBLICATIONS	Date PO	9/9/2016		
Fund 01	Special Education	Materials & Supplies/Software			SPEECH & LANGUAGE	09-Sep-2016 \$ 1,063.54
						Grand Total: \$ 1,063.54

PO Number: 352745		Supplier: ORIENTAL TRADING COMPANY, INC.	Date PO	9/9/2016		
Fund 01	30-R2002-653 Before and After School Learning & Safe Neighborhood Partnerships	Materials & Supplies/Software			EDISON ELEMENTARY SCHOOL	
					Grand Total:	\$ 312.96
PO Number: 352746		Supplier: DELL MARKETING L.P.	Date PO	9/9/2016		
Fund 01	Unrestricted Discretionary Accounts	Non-Capitalized Equipment			SANTA ANA HIGH SCHOOL	
					Grand Total:	\$ 1,108.31
PO Number: 352747		Supplier: APPLE, INC.	Date PO	9/9/2016		
Fund 01	Head Start	Office Supplies			CHILD DEVELOPMENT	
					Grand Total:	\$ 803.52
PO Number: 352748		Supplier: MIND RESEARCH INSTITUTE	Date PO	9/9/2016		
Fund 01	LCFF-Supplemental/Concentration	Other Contracts (Software Licensing, Physicals, etc)			TECHNOLOGY	
					Grand Total:	\$ 2,320.00
PO Number: 352749		Supplier: THE LIBRARY STORE, INC.	Date PO	9/9/2016		
Fund 01	One-Time Discretionary Funds	Non-Capitalized Equipment			GODINEZ FUNDAMENTAL HIGH SCHOOL	
Fund 01	Unrestricted Discretionary Accounts	Non-Capitalized Equipment			GODINEZ FUNDAMENTAL HIGH SCHOOL	
					Grand Total:	\$ 2,641.18
PO Number: 352750		Supplier: DEMCO	Date PO	9/9/2016		
Fund 01	Unrestricted Discretionary Accounts	Materials & Supplies/Software			Taft Elementary School	
					Grand Total:	\$ 99.36
PO Number: 352751		Supplier: WOODWIND AND BRASSWIND	Date PO	9/9/2016		
Fund 01	Unrestricted Discretionary Accounts	Materials & Supplies/Software			ESQUEDA ELEMENTARY SCHOOL	
					Grand Total:	\$ 1,112.40
PO Number: 352752		Supplier: NO EXCUSES UNIVERSITY	Date PO	9/9/2016		
Fund 01	IASA>Title I Basic Grants Low-Income and Neglected, Part A	Materials & Supplies/Software			JACKSON ELEMENTARY SCHOOL	
					Grand Total:	\$ 621.13
PO Number: 352753		Supplier: DIGITAL NETWORKS GROUP, INC.	Date PO	9/9/2016		
Fund 01	LCFF-Supplemental/Concentration	Building Improvements			FACILITIES/GOVERNMENTAL RELATIONS	
					Grand Total:	\$ 12,304.68
PO Number: 352754		Supplier: DIGITAL NETWORKS GROUP, INC.	Date PO	9/9/2016		
Fund 01	LCFF-Supplemental/Concentration	Building Improvements			FACILITIES/GOVERNMENTAL RELATIONS	
					Grand Total:	\$ 1,437.48
PO Number: 352755		Supplier: DIGITAL NETWORKS GROUP, INC.	Date PO	9/9/2016		
Fund 01	LCFF-Supplemental/Concentration	Building Improvements			FACILITIES/GOVERNMENTAL RELATIONS	
					Grand Total:	\$ 1,598.92

PO Number: 352756		Supplier: DIGITAL NETWORKS GROUP, INC.	Date PO	9/9/2016		
Fund 01	LCFF-Supplemental/Concentration	Building Improvements			FACILITIES/GOVERNMENTAL RELATIONS	09-Sep-2016 \$ 1,821.76
					Grand Total:	\$ 1,821.76
PO Number: 352757		Supplier: DIGITAL NETWORKS GROUP, INC.	Date PO	9/9/2016		
Fund 01	LCFF-Supplemental/Concentration	Building Improvements			FACILITIES/GOVERNMENTAL RELATIONS	09-Sep-2016 \$ 3,541.32
					Grand Total:	\$ 3,541.32
PO Number: 352758		Supplier: DIGITAL NETWORKS GROUP, INC.	Date PO	9/9/2016		
Fund 01	LCFF-Supplemental/Concentration	Building Improvements			FACILITIES/GOVERNMENTAL RELATIONS	09-Sep-2016 \$ 8,614.45
					Grand Total:	\$ 8,614.45
PO Number: 352759		Supplier: DIGITAL NETWORKS GROUP, INC.	Date PO	9/9/2016		
Fund 01	LCFF-Supplemental/Concentration	Building Improvements			FACILITIES/GOVERNMENTAL RELATIONS	09-Sep-2016 \$ 3,373.41
					Grand Total:	\$ 3,373.41
PO Number: 352760		Supplier: DIGITAL NETWORKS GROUP, INC.	Date PO	9/9/2016		
Fund 01	LCFF-Supplemental/Concentration	Building Improvements			FACILITIES/GOVERNMENTAL RELATIONS	09-Sep-2016 \$ 29,469.85
					Grand Total:	\$ 29,469.85
PO Number: 352761		Supplier: DIGITAL NETWORKS GROUP, INC.	Date PO	9/9/2016		
Fund 01	LCFF-Supplemental/Concentration	Building Improvements			FACILITIES/GOVERNMENTAL RELATIONS	09-Sep-2016 \$ 32,333.80
					Grand Total:	\$ 32,333.80
PO Number: 352762		Supplier: DAVE BANG ASSOCIATES, INC.	Date PO	9/9/2016		
Fund 01	Unrestricted Discretionary Accounts	Non-Capitalized Equipment			WASHINGTON ELEMENTARY SCHOOL	09-Sep-2016 \$ 2,076.52
Fund 01	Unrestricted Discretionary Accounts	Non-Capitalized Equipment			WASHINGTON ELEMENTARY SCHOOL	13-Sep-2016 \$ 710.00
					Grand Total:	\$ 2,786.52
PO Number: 352763		Supplier: DAVE BANG ASSOCIATES, INC.	Date PO	9/9/2016		
Fund 01	Unrestricted Discretionary Accounts	Non-Capitalized Equipment			MUIR FUNDAMENTAL ELEMENTARY SCHOOL	09-Sep-2016 \$ 1,742.03
					Grand Total:	\$ 1,742.03
PO Number: 352764		Supplier: G A SYSTEMS	Date PO	9/13/2016		
Fund 13	Child Nutrition: School Programs	Supplies Inventory Used Cafeteria			NUTRITION SERVICES	13-Sep-2016 \$ 293.00
					Grand Total:	\$ 293.00
PO Number: 352765		Supplier: ARROW RESTAURANT EQUIPMENT	Date PO	9/13/2016		
Fund 13	Child Nutrition: School Programs	Non-Capitalized Equipment			SANTA ANA HIGH SCHOOL	13-Sep-2016 \$ 6,215.38
					Grand Total:	\$ 6,215.38
PO Number: 352766		Supplier: BSN SPORTS	Date PO	9/13/2016		
Fund 01	Unrestricted Discretionary Accounts	Materials & Supplies/Software			SANTA ANA HIGH SCHOOL	13-Sep-2016 \$ 15,000.00
					Grand Total:	\$ 15,000.00

PO Number: 352767		Supplier: BSN SPORTS	Date PO	9/13/2016		
Fund 01	Unrestricted Discretionary Accounts	Materials & Supplies/Software			SANTA ANA HIGH SCHOOL	13-Sep-2016 \$ 10,000.00
						Grand Total: \$ 10,000.00
PO Number: 352768		Supplier: SOUTHWEST SCHOOL AND OFFICE SUPPLY	Date PO	9/13/2016		
Fund 01	IASA:Title I Basic Grants Low-Income and Neglected, Part A	Materials & Supplies/Software			JACKSON ELEMENTARY SCHOOL	13-Sep-2016 \$ 223.98
						Grand Total: \$ 223.98
PO Number: 352769		Supplier: NATIONAL CONSTRUCTION RENTAL, INC.	Date PO	9/13/2016		
Fund 01	Unrestricted One-time Funds	Rental Contracts			GRADUATION	13-Sep-2016 \$ 7,000.00
						Grand Total: \$ 7,000.00
PO Number: 352770		Supplier: SPORTS PAGE SOCCER WAREHOUSE	Date PO	9/13/2016		
Fund 01	Unrestricted Discretionary Accounts	Materials & Supplies/Software			SEGERSTROM HIGH SCHOOL	13-Sep-2016 \$ 2,207.25
						Grand Total: \$ 2,207.25
PO Number: 352771		Supplier: CDW GOVERNMENT, INC.	Date PO	9/13/2016		
Fund 01	LCFF-Supplemental/Concentration	Materials & Supplies/Software			REACH ACADEMY	13-Sep-2016 \$ 1,983.74
						Grand Total: \$ 1,983.74
PO Number: 352772		Supplier: CDW GOVERNMENT, INC.	Date PO	9/13/2016		
Fund 01	IASA:Title I Basic Grants Low-Income and Neglected, Part A	Materials & Supplies/Software			JACKSON ELEMENTARY SCHOOL	13-Sep-2016 \$ 501.03
						Grand Total: \$ 501.03
PO Number: 352773		Supplier: THERAPRO	Date PO	9/13/2016		
Fund 01	Special Education	Materials & Supplies/Software			SPECIAL EDUCATION	13-Sep-2016 \$ 4,642.60
						Grand Total: \$ 4,642.60
PO Number: 352774		Supplier: SCHOOL NURSE SUPPLY, INC.	Date PO	9/13/2016		
Fund 01	Unrestricted Discretionary Accounts	Materials & Supplies/Software			VALLEY HIGH SCHOOL	13-Sep-2016 \$ 528.73
						Grand Total: \$ 528.73
PO Number: 352775		Supplier: OFFICE DEPOT	Date PO	9/13/2016		
Fund 01	30-R2002-653 Before and After School Learning & Safe Neighborhood Partnerships	Materials & Supplies/Software			MONTE VISTA ELEMENTARY SCHOOL	13-Sep-2016 \$ 153.91
						Grand Total: \$ 153.91
PO Number: 352776		Supplier: FOLLETT SCHOOL SOLUTIONS, INC.	Date PO	9/13/2016		
Fund 01	Lottery: Instructional Materials	Textbooks			STATE TEXTBOOKS	13-Sep-2016 \$ 230.04
						Grand Total: \$ 230.04
PO Number: 352777		Supplier: OFFICE DEPOT	Date PO	9/13/2016		
Fund 01	IASA:Title I Basic Grants Low-Income and Neglected, Part A	Materials & Supplies/Software			MCFADDEN INTERMEDIATE SCHOOL	13-Sep-2016 \$ 798.67
Fund 01	Unrestricted Discretionary Accounts	Office Supplies			MCFADDEN INTERMEDIATE SCHOOL	13-Sep-2016 \$ 335.41
						Grand Total: \$ 1,134.08

PO Number: 352778		Supplier: SCHOOL NURSE SUPPLY, INC.	Date PO	9/13/2016		
Fund 01	Unrestricted Discretionary Accounts	Health Supplies			SEPULVEDA ELEMENTARY SCHOOL	13-Sep-2016 \$ 140.88
					Grand Total:	\$ 140.88
PO Number: 352779		Supplier: FOLLETT SCHOOL SOLUTIONS, INC.	Date PO	9/13/2016		
Fund 01	Lottery: Instructional Materials	Textbooks			STATE TEXTBOOKS	13-Sep-2016 \$ 502.52
					Grand Total:	\$ 502.52
PO Number: 352780		Supplier: FOLLETT SCHOOL SOLUTIONS, INC.	Date PO	9/13/2016		
Fund 01	Lottery: Instructional Materials	Textbooks			STATE TEXTBOOKS	13-Sep-2016 \$ 1,479.06
					Grand Total:	\$ 1,479.06
PO Number: 352781		Supplier: ACTION SALES	Date PO	9/13/2016		
Fund 13	Child Nutrition: School Programs	Non-Capitalized Equipment			SANTA ANA HIGH SCHOOL	13-Sep-2016 \$ 9,761.04
					Grand Total:	\$ 9,761.04
PO Number: 352783		Supplier: WARE GROUP	Date PO	9/13/2016		
Fund 01	IASA:Title I Basic Grants Low-Income and Neglected, Part A	Other Contracts (Software Licensing, Physicals, etc)			MACARTHUR FUNDAMENTAL INTERMEDIATE SCHOOL	13-Sep-2016 \$ 9,072.00
					Grand Total:	\$ 9,072.00
PO Number: 352784		Supplier: CDW GOVERNMENT, INC.	Date PO	9/13/2016		
Fund 01	Unrestricted Discretionary Accounts	Non-Capitalized Equipment			SEGERSTROM HIGH SCHOOL	13-Sep-2016 \$ 1,032.11
					Grand Total:	\$ 1,032.11
PO Number: 352786		Supplier: OFFICE DEPOT	Date PO	9/13/2016		
Fund 13	Child Nutrition: School Programs	Office Supplies			NUTRITION SERVICES	13-Sep-2016 \$ 207.14
					Grand Total:	\$ 207.14
PO Number: 352787		Supplier: PROJECT LEAD THE WAY, INC.	Date PO	9/13/2016		
Fund 01	Unrestricted - Regional Occupational Center Prog (ROC/P 6350)	Materials & Supplies/Software			REGIONAL OCCUPATIONAL PROGRAM	13-Sep-2016 \$ 2,116.80
					Grand Total:	\$ 2,116.80
PO Number: 352788		Supplier: GOPHER	Date PO	9/13/2016		
Fund 01	IASA:Title I Basic Grants Low-Income and Neglected, Part A	Materials & Supplies/Software			HEROES ELEMENTARY SCHOOL	13-Sep-2016 \$ 355.08
					Grand Total:	\$ 355.08
PO Number: 352789		Supplier: ULINE SHIPPING SUPPLIES	Date PO	9/13/2016		
Fund 01	Unrestricted Discretionary Accounts	Materials & Supplies/Software			CENTURY HIGH SCHOOL	13-Sep-2016 \$ 75.30
					Grand Total:	\$ 75.30
PO Number: 352791		Supplier: STAPLES BUSINESS ADVANTAGE	Date PO	9/13/2016		
Fund 01	Unrestricted Discretionary Accounts	Materials & Supplies/Software			CENTURY HIGH SCHOOL	13-Sep-2016 \$ 55.37
					Grand Total:	\$ 55.37

PO Number: 352792		Supplier: FOLLETT SCHOOL SOLUTIONS, INC.		Date PO	9/13/2016		
Fund 01	Lottery: Instructional Materials	Textbooks			STATE TEXTBOOKS	13-Sep-2016	\$ 224.64
					Grand Total:	\$	224.64
PO Number: 352793		Supplier: CENTER FOR MATH AND TEACHING, INC.		Date PO	9/13/2016		
Fund 01	IASA:Title I Basic Grants Low-Income and Neglected, Part A	Materials & Supplies/Software			MACARTHUR FUNDAMENTAL INTERMEDIATE SCHOOL	13-Sep-2016	\$ 201.96
					Grand Total:	\$	201.96
PO Number: 352794		Supplier: CHEFS' TOYS		Date PO	9/13/2016		
Fund 13	Child Nutrition: School Programs	Other Equipment			SANTA ANA HIGH SCHOOL	13-Sep-2016	\$ 9,539.94
					Grand Total:	\$	9,539.94
PO Number: 352795		Supplier: LAKESHORE LEARNING MATERIALS		Date PO	9/13/2016		
Fund 01	Special Ed: IDEA Preschool Grants,	Materials & Supplies/Software			MITCHELL CHILD DEVELOPMENT CENTER	13-Sep-2016	\$ 198.21
					Grand Total:	\$	198.21
PO Number: 352796		Supplier: LAKESHORE LEARNING MATERIALS		Date PO	9/13/2016		
Fund 01	Special Education	Materials & Supplies/Software			TAFT ELEMENTARY SCHOOL	13-Sep-2016	\$ 388.80
					Grand Total:	\$	388.80
PO Number: 352797		Supplier: DIGITAL NETWORKS GROUP, INC.		Date PO	9/13/2016		
Fund 01	Unrestricted Discretionary Accounts	Non-Capitalized Equipment			CHAVEZ CONTINUATION HIGH SCHOOL	13-Sep-2016	\$ 3,740.53
					Grand Total:	\$	3,740.53
PO Number: 352798		Supplier: ALGY		Date PO	9/13/2016		
Fund 01	Unrestricted Discretionary Accounts	Materials & Supplies/Software			VALLEY HIGH SCHOOL	13-Sep-2016	\$ 2,439.25
					Grand Total:	\$	2,439.25
PO Number: 352799		Supplier: STANBURY UNIFORMS, INC.		Date PO	9/13/2016		
Fund 01	Unrestricted Discretionary Accounts	Materials & Supplies/Software			VALLEY HIGH SCHOOL	13-Sep-2016	\$ 8,318.16
					Grand Total:	\$	8,318.16
PO Number: 352800		Supplier: CDW GOVERNMENT, INC.		Date PO	9/13/2016		
Fund 01	Unrestricted Discretionary Accounts	Office Supplies			WASHINGTON ELEMENTARY SCHOOL	13-Sep-2016	\$ 127.23
					Grand Total:	\$	127.23
PO Number: 352801		Supplier: VIRCO, INC.		Date PO	9/13/2016		
Fund 01	Ore-Time Discretionary Funds	Materials & Supplies/Software			WILSON ELEMENTARY SCHOOL	13-Sep-2016	\$ 8,813.44
					Grand Total:	\$	8,813.44
PO Number: 352802		Supplier: H I SOLUTIONS, INC.		Date PO	9/13/2016		
Fund 01	Ongoing & Major Maintenance Account	Electrical/Electronics Building Maintenance Supplies			BUILDING SERVICES	13-Sep-2016	\$ 600.00
					Grand Total:	\$	600.00

PO Number: 352803		Supplier: ARROW RESTAURANT EQUIPMENT		Date PO	9/13/2016		
Fund 13	Child Nutrition: School Programs		Non-Capitalized Equipment		NUTRITION SERVICES	13-Sep-2016	\$ 8,713.22
				Grand Total:			\$ 8,713.22

AGENDA ITEM BACKUP SHEET
September 27, 2016

Board Meeting

TITLE: **Ratification of Expenditure Summary and Warrants Issued Over \$25,000 for the Period of August 24, 2016 through September 13, 2016**

ITEM: **Consent**

SUBMITTED BY: **Tina Douglas, Assistant Superintendent, Business Services**

PREPARED BY: **Dawn Piatek, Director of Accounting and Payroll**

BACKGROUND INFORMATION:

Warrants are payments of expenditures previously approved through prior Board action.

RATIONALE:

The purpose of this agenda item is to seek Board ratification of the Expenditure Summary Report and Detailed Warrant Listing Report of all payments over \$25,000 on a bi-monthly basis.

ITEM SUMMARY:

- Snapshot of all warrants issued for period of August 24, 2016 through September 13, 2016.
- All expenditures were previously approved through prior Board action.
- Board Policy 3300
- Required by Ed. Code 17604

The Expenditure Summary Report consists of all warrants created during the period of August 24, 2016 through September 13, 2016. The Detailed Warrant Listing Report of expenditures \$25,000 and over is also included. Expenditures are Board approved through prior Purchase Order Agenda submissions. The warrants listed reflect payments against these Purchase Orders.

LCAP Goal 3.10: Support the enhancement of school climate through smooth operations and processes.

FUNDING:

Not Applicable

RECOMMENDATION:

Ratify Expenditure Summary and Warrants issued over \$25,000 for the period of August 24, 2016 through September 13, 2016.

TD:jg:dp:mm



Santa Ana Unified School District

Stefanie P. Phillips, Ed.D., Superintendent

Date: September 13, 2016
To: Stefanie P. Phillips, Ed.D., Superintendent
From: Tina Douglas, Assistant Superintendent, Business Services
Subject: Expenditures Summary: From 24-AUG-2016 through 13-SEP-2016

Fund 01 General Fund	\$5,721,023.12
Fund 09 Charter School Fund	\$45,651.93
Fund 12 Child Development	\$17,035.25
Fund 13 Cafeteria Fund	\$760,661.83
Fund 14 Deferred Maintenance Fund	\$60,675.76
Fund 25 Capital Facilities Fund	\$18,997.39
Fund 29 Measure G	\$7,654.00
Fund 40 Special Reserve Fund	\$720,854.60
Fund 68 Workers' Compensation	\$177,264.85
Fund 69 Health & Welfare	\$6,657,785.00
Fund 81 Property & Liability	\$66,452.14
Total Expenditures:	\$14,254,055.87

Prepared by: Dawn Piatek, Director, Accounting and Payroll

1601 East Chestnut Avenue, Santa Ana, CA 92701-6322, (714) 558-5501

BOARD OF EDUCATION

John Palacio, President • Rob Richardson, Vice President
Valerie Amezcua, Clerk • José Alfredo Hernández, J.D., Member • Cecilia "Ceci" Iglesias, Member

SAUSD Board of Education Warrant Listing

August 24, 2016

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<u>Check #</u>	<u>Vendor</u>	<u>Location</u>	<u>Amount</u>
Fund 01 General Fund			
84225452	SHI INTERNATIONAL CORP. Unrestricted Discretionary Accounts	TECHNOLOGY INNOVATION SERVICES	\$199,152.40
84225317	SOUTHERN CALIFORNIA EDISON Unrestricted Discretionary Accounts	DISTRICTWIDE	\$36,105.63
84225327	FOLLETT SCHOOL SOLUTIONS, INC. Lottery: Instructional Materials	STATE TEXTBOOKS	\$55,352.66
84225329	HENRY T. NICHOLAS EDUCATION FOUNDATION DBA NICHOLAS NAC (Nicholas Academic Center)	K-12 SCHOOL PERFORMANCE AND CULTURE	\$120,000.00
84225330	KERN COUNTY SUPERINTENDENT OF SCHOOLS Unrestricted Discretionary Accounts	BUSINESS SERVICES DIVISION	\$29,000.00
84225331	ORANGE COUNTY DEPARTMENT OF EDUCATION Fund 01 General Fund	CASH ACCOUNT	\$34,761.00
84225340	U S BANK - CAL CARD 21st Century ASSETS (roll-up 4124) 30-R2002-653 Before and After School Learning & Safe Neighborhood Partnerships Donations (Miscellaneous)	SANTA ANA HIGH SCHOOL VALLEY HIGH SCHOOL AFTER SCHOOL PROGRAMS THORPE FUNDAMENTAL ELEMENTARY SCHOOL AFTER SCHOOL PROGRAMS CENTURY HIGH SCHOOL ESQUEDA ELEMENTARY SCHOOL GARFIELD ELEMENTARY SCHOOL HEROES ELEMENTARY SCHOOL LINCOLN ELEMENTARY SCHOOL MARTIN ELEMENTARY SCHOOL MONTE VISTA ELEMENTARY SCHOOL	\$153,688.36

SAUSD Board of Education Warrant Listing

August 24, 2016

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<u>Check #</u>	<u>Vendor</u>	<u>Location</u>	<u>Amount</u>
		VALLEY HIGH SCHOOL	
	Fundraiser (Non ASB-PTA Deposits)	HEROES ELEMENTARY SCHOOL	
		MADISON ELEMENTARY SCHOOL	
	Gear Up IV (RSCC Fiscal Agent)	K-12 SCHOOL PERFORMANCE AND CULTURE	
		VALLEY HIGH SCHOOL	
	Head Start	CHILD DEVELOPMENT	
	IASA: Title I Basic Grants Low-Income and Neglected, Part A	CARVER ELEMENTARY SCHOOL	
		DIAMOND ELEMENTARY SCHOOL	
		ENGLISH LEARNER PROGRAMS & STUDENT ACHIEVEMENT	
		ESQUEDA ELEMENTARY SCHOOL	
		GARFIELD ELEMENTARY SCHOOL	
		GODINEZ FUNDAMENTAL HIGH SCHOOL	
		GREENVILLE FUNDAMENTAL ELEMENTARY SCHOOL	
		HENINGER ELEMENTARY SCHOOL	
		KENNEDY ELEMENTARY SCHOOL	
		LORIN GRISET ACADEMY	
		MACARTHUR FUNDAMENTAL INTERMEDIATE SCHOOL	
		MADISON ELEMENTARY SCHOOL	
		MARTIN ELEMENTARY SCHOOL	
		MIDDLE COLLEGE HIGH SCHOOL	
		MONROE ELEMENTARY SCHOOL	
		MONTE VISTA ELEMENTARY SCHOOL	
		PIO PICO ELEMENTARY SCHOOL	
		ROMERO-CRUZ ELEMENTARY SCHOOL	
		SADDLEBACK HIGH SCHOOL	
		SEGERSTROM HIGH SCHOOL	
		STUDENT ACHIEVEMENT	

SAUSD Board of Education Warrant Listing

August 24, 2016

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<u>Check #</u>	<u>Vendor</u>	<u>Location</u>	<u>Amount</u>
		WILLARD INTERMEDIATE SCHOOL	
	LCFF-Supplemental/Concentration	EDUCATIONAL SERVICES DIVISION	
		K-12 TEACHING AND LEARNING	
		PROFESSIONAL DEVELOPMENT	
	Lottery: Instructional Materials	STATE TEXTBOOKS	
	NCLB: Title II, Part B, CA Mathematics and Science Partnerships (CaMSP)	K-12 TEACHING AND LEARNING	
	NCLB: Title I, School Improvement Grant QEIA	VALLEY HIGH SCHOOL	
	Ongoing & Major Maintenance Account	BUILDING SERVICES	
		TRANSPORTATION DEPARTMENT	
	S.D. Bechtel, Jr. Foundation	STAFF DEVELOPMENT	
	Saturday Attendance Recovery Program (WIN)	MADISON ELEMENTARY SCHOOL	
		MONTE VISTA ELEMENTARY SCHOOL	
	Special Education	SPECIAL EDUCATION	
	Title III Limited English Proficiency LEP Student Program	ENGLISH LEARNER PROGRAMS & STUDENT ACHIEVEMENT	
	Title II-Part A Improving Teacher Quality	STAFF DEVELOPMENT	
	Two-Way Digital ITFS Licensee Revenue	TECHNOLOGY	
	Unrestricted - Regional Occupational Center Program (ROC/P 6350)	REGIONAL OCCUPATIONAL PROGRAM	
	Unrestricted Discretionary Accounts	21ST CENTURY LEARNING	
		ADAMS ELEMENTARY SCHOOL	
		BOARD OF EDUCATION	
		BUILDING SERVICES	
		BUSINESS SERVICES DIVISION	
		CENTURY HIGH SCHOOL	
		CHAVEZ CONTINUATION HIGH SCHOOL	
		COMMUNICATIONS OFFICE	
		COMMUNITY RELATIONS	
		DISTRICTWIDE	

SAUSD Board of Education Warrant Listing

August 24, 2016

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Location

Amount

EDUCATIONAL SERVICES DIVISION

FACILITIES/GOVERNMENTAL RELATIONS

FREMONT ELEMENTARY SCHOOL

GARFIELD ELEMENTARY SCHOOL

GREENVILLE FUNDAMENTAL ELEMENTARY SCHOOL

HUMAN RESOURCES DIVISION

K-12 SCHOOL PERFORMANCE AND CULTURE

K-12 TEACHING AND LEARNING

LINCOLN ELEMENTARY SCHOOL

LORIN GRISET ACADEMY

LOWELL ELEMENTARY SCHOOL

MCFADDEN INTERMEDIATE SCHOOL

MIDDLE COLLEGE HIGH SCHOOL

MONROE ELEMENTARY SCHOOL

PUBLICATIONS

PUPIL SUPPORT SERVICES

REACH ACADEMY

RESEARCH AND EVALUATION

ROMERO-CRUZ ELEMENTARY SCHOOL

ROOSEVELT ELEMENTARY SCHOOL

SANTA ANA HIGH SCHOOL

SANTIAGO ELEMENTARY SCHOOL

SCHOOL POLICE SERVICES

SEGERSTROM HIGH SCHOOL

SEPULVEDA ELEMENTARY SCHOOL

SIERRA PREPARATORY ACADEMY

STAFF DEVELOPMENT

SAUSD Board of Education Warrant Listing

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<u>Check #</u>	<u>Vendor</u>	<u>Location</u>	<u>Amount</u>
		SUPERINTENDENT'S OFFICE	
		TECHNOLOGY INNOVATION SERVICES	
		THORPE FUNDAMENTAL ELEMENTARY SCHOOL	
		VALLEY HIGH SCHOOL	
		VILLA FUNDAMENTAL INTERMEDIATE SCHOOL	
		VISUAL & PERFORMING ARTS	
		WAREHOUSE AND DELIVERY	
		WASHINGTON ELEMENTARY SCHOOL	
84225362	ADVANTAGE WEST INVESTMENT ENTERPRISES, INC. dba ADVANTAGE		\$62,570.56
	Fund 01 General Fund	ACCOUNTING DEPARTMENT	
	Unrestricted Discretionary Accounts	BUILDING SERVICES	
84225314	FOLLETT SCHOOL SOLUTIONS, INC.		\$226,537.09
	LCFF-Supplemental/Concentration	TECHNOLOGY	
	Lottery: Instructional Materials	STATE TEXTBOOKS	
84225430	INTERIOR MANAGEMENT, INC.		\$29,677.22
	Fund 01 General Fund	ACCOUNTING DEPARTMENT	
	Ongoing & Major Maintenance Account	BUILDING SERVICES	
	Unrestricted Discretionary Accounts	ESQUEDA ELEMENTARY SCHOOL	
84225457	THE DEVEREUX FOUNDATION dba DEVEREUX TEXAS TREATMENT		\$28,568.64
	Special Ed: Mental Health Services	SPECIAL EDUCATION	
	Special Education	SPECIAL EDUCATION	
84225463	APPLE, INC.		\$25,292.17
	LCFF-Supplemental/Concentration	EDUCATIONAL SERVICES DIVISION	
		REACH ACADEMY	
		VISUAL & PERFORMING ARTS	
	One-Time Discretionary Funds	LOWELL ELEMENTARY SCHOOL	
	Unrestricted Discretionary Accounts	EDUCATIONAL SERVICES DIVISION	

SAUSD Board of Education Warrant Listing

August 24, 2016

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<u>Check #</u>	<u>Vendor</u>	<u>Location</u>	<u>Amount</u>
		INSTRUCTIONAL MEDIA CENTER	
		K-12 TEACHING AND LEARNING	
84225419	CDW GOVERNMENT, INC.		\$26,359.96
	Unrestricted - Regional Occupational Center Program (ROC/P 6350)	REGIONAL OCCUPATIONAL PROGRAM	
	Unrestricted Discretionary Accounts	TECHNOLOGY INNOVATION SERVICES	

Fund 13 Cafeteria Fund

84225511	A & R WHOLESALE DISTRIBUTORS		\$120,814.36
	Child Nutrition: School Programs	NUTRITION SERVICES	
84225514	CHEFS' TOYS		\$25,984.03
	Child Nutrition: School Programs	NUTRITION SERVICES	
84225524	ILAPAK, INC.		\$67,937.52
	Child Nutrition: School Programs	NUTRITION SERVICES	

Fund 40 Special Reserve Fund

84225545	FAST-TRACK CONSTRUCTION CORPORATION		\$351,254.09
	Emergency Repair Program-Williams Case	SADDLEBACK HIGH SCHOOL	

Fund 68 Workers' Compensation

84225548	SANTA ANA UNIFIED SCHOOL DISTRICT WORKERS' COMPENSATION COMP.		\$62,537.74
	Fund 68 Workers' Compensation	RISK MANAGEMENT	

Fund 69 Health & Welfare

84225550	SANTA ANA UNIFIED SCHOOL DISTRICT		\$339,742.12
	Health & Welfare - Active Employees	DISTRICT EMPLOYEE BENEFITS	
	Health & Welfare - Retired Employees	DISTRICT EMPLOYEE BENEFITS	

Grand Total: **\$1,995,335.55**

SAUSD Board of Education Warrant Listing

August 31, 2016

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<u>Check #</u>	<u>Vendor</u>	<u>Location</u>	<u>Amount</u>
Fund 01 General Fund			
84225658	SCANTRON CORPORATION		\$26,312.15
	Fund 01 General Fund	WAREHOUSE AND DELIVERY	
84225555	SOUTHERN CALIFORNIA EDISON		\$388,343.93
	Head Start	CHILD DEVELOPMENT	
	Unrestricted Discretionary Accounts	DISTRICTWIDE	
84225562	DIGITAL NETWORKS GROUP, INC.		\$50,211.59
	LCFF-Supplemental/Concentration	REACH ACADEMY	
	One-Time Discretionary Funds	REACH ACADEMY	
	Unrestricted Discretionary Accounts	SEGERSTROM HIGH SCHOOL	
84225563	DISCOVERY CUBE ORANGE COUNTY		\$60,000.00
	30-R2002-653 Before and After School Learning & Safe Neighborhood Partnerships	AFTER SCHOOL PROGRAMS	
84225581	SILICON VALLEY MATHEMATICS INITIATIVE, LLC		\$58,026.07
	S.D. Bechtel, Jr. Foundation	STAFF DEVELOPMENT	
84225584	THE EDUCATION TRUST dba - THE EDUCATION TRUST-		\$38,000.00
	Unrestricted Discretionary Accounts	K-12 SCHOOL PERFORMANCE AND CULTURE	
84225590	VERITIV OPERATING COMPANY		\$33,255.60
	Fund 01 General Fund	WAREHOUSE AND DELIVERY	
84225552	SOUTHERN CALIFORNIA EDISON		\$285,036.98
	Head Start	CHILD DEVELOPMENT	
	Unrestricted Discretionary Accounts	DISTRICTWIDE	
84225653	N2Y		\$85,120.00
	Special Education	SPECIAL EDUCATION	

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<u>Check #</u>	<u>Vendor</u>	<u>Location</u>	<u>Amount</u>
84225671	APPLE, INC.		\$32,290.13
	One-Time Discretionary Funds	LINCOLN ELEMENTARY SCHOOL	
	Unrestricted Discretionary Accounts	MENDEZ FUNDAMENTAL INTERMEDIATE SCHOOL	
		SEGERSTROM HIGH SCHOOL	
		SPECIAL PROJECTS/WELLNESS	
84225673	AT&T DATACOMM, INC. dba AT&T DATACOMM		\$32,000.00
	Unrestricted Discretionary Accounts	DISTRICTWIDE	
84225676	CDW GOVERNMENT, INC.		\$29,853.78
	CTE Incentive Grant Program	REGIONAL OCCUPATIONAL PROGRAM	
	IASA: Title I Basic Grants Low-Income and Neglected, Part A	HEROES ELEMENTARY SCHOOL	
	Lottery: Instructional Materials	ALTERNATIVE EDUCATION	
	One-Time Carryover Funds	MENDEZ FUNDAMENTAL INTERMEDIATE SCHOOL	
	Special Education	SPECIAL EDUCATION	
	Unrestricted - Regional Occupational Center Program (ROC/P 6350)	REGIONAL OCCUPATIONAL PROGRAM	
	Unrestricted Discretionary Accounts	GODINEZ FUNDAMENTAL HIGH SCHOOL	
		PUBLICATIONS	
		PURCHASING DEPARTMENT	
		SANTA ANA HIGH SCHOOL	
		TECHNOLOGY INNOVATION SERVICES	
		TELEVISION CENTER	
		VALLEY HIGH SCHOOL	
		VILLA FUNDAMENTAL INTERMEDIATE SCHOOL	
84225635	GOVCONNECTION		\$25,226.64
	One-Time Discretionary Funds	EDUCATIONAL SERVICES DIVISION	

SAUSD Board of Education Warrant Listing

August 31, 2016

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<u>Check #</u>	<u>Vendor</u>	<u>Location</u>	<u>Amount</u>
Fund 13 Cafeteria Fund			
84225718	ICON ENCLOSURES, INC. Child Nutrition: School Programs	NUTRITION SERVICES	\$26,142.70
84225728	REVOLVING CASH FUND Child Nutrition: School Programs	NUTRITION SERVICES	\$33,144.47
Fund 40 Special Reserve Fund			
84225739	PCM3, INC. Emergency Repair Program-Williams Case	CENTURY HIGH SCHOOL DAVIS ELEMENTARY SCHOOL LATHROP INTERMEDIATE SCHOOL MCFADDEN INTERMEDIATE SCHOOL REMINGTON ELEMENTARY SCHOOL SADDLEBACK HIGH SCHOOL SANTA ANA HIGH SCHOOL	\$98,886.08
Fund 68 Workers' Compensation			
84225740	SANTA ANA UNIFIED SCHOOL DISTRICT WORKERS' COMP. Fund 68 Workers' Compensation	RISK MANAGEMENT	\$37,773.36
Fund 81 Property & Liability			
84225744	ADVANCED CHEMICAL TRANSPORT, INC. dba ACT Fund 81 Property & Liability	RISK MANAGEMENT	\$39,040.04
Grand Total:			\$1,378,663.52

SAUSD Board of Education Warrant Listing

September 07, 2016

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<u>Check #</u>	<u>Vendor</u>	<u>Location</u>	<u>Amount</u>
Fund 01 General Fund			
84225756	ANDERSON AIR CONDITIONING, LP California Clean Energy Jobs Act (Prop 39)	VALLEY HIGH SCHOOL	\$74,006.90
84225747	EDWARD B. COLE, SR. ACADEMY Fund 01 General Fund	CASH ACCOUNT	\$85,543.00
84225786	XEROX CORPORATION Unrestricted Discretionary Accounts	DISTRICTWIDE	\$191,738.60
84225780	TASER INTERNATIONAL, INC. Unrestricted One-time Funds	SCHOOL POLICE SERVICES	\$33,249.40
84225777	KYA SERVICES, LLC Ongoing & Major Maintenance Account Unrestricted One-time Funds	BUILDING SERVICES EDUCATIONAL SERVICES DIVISION FACILITIES/GOVERNMENTAL RELATIONS K-12 SCHOOL PERFORMANCE AND CULTURE	\$62,526.39
84225774	FORMASPACE, LP California Career Pathways Trust	REGIONAL OCCUPATIONAL PROGRAM	\$63,339.77
84225824	OC TRANSIT, INC. Pupil Transportation (7230/7240)	TRANSPORTATION DEPARTMENT	\$30,600.00
84225757	CAL PERS SAFETY Fund 01 General Fund	DISTRICT EMPLOYEE BENEFITS	\$45,564.37
84225844	US POSTAL SERVICE Unrestricted Discretionary Accounts	DISTRICTWIDE	\$100,000.00
84225755	VISTA HERITAGE CHARTER MIDDLE SCHOOL Fund 01 General Fund	CASH ACCOUNT	\$34,264.00
84225753	ORANGE COUNTY HIGH SCHOOL OF THE ARTS Fund 01 General Fund	CASH ACCOUNT	\$441,097.00

SAUSD Board of Education Warrant Listing

September 07, 2016

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<u>Check #</u>	<u>Vendor</u>	<u>Location</u>	<u>Amount</u>
84225752	ORANGE COUNTY EDUCATIONAL ARTS ACADEMY Fund 01 General Fund	CASH ACCOUNT	\$123,036.00
84225751	NOVA ACADEMY EARLY COLLEGE HIGH SCHOOL Fund 01 General Fund	CASH ACCOUNT	\$81,282.00
84225750	MAGNOLIA EDUCATIONAL RESEARCH FOUNDATION Fund 01 General Fund	CASH ACCOUNT	\$31,467.00
84225748	EL SOL SCIENCE AND ARTS ACADEMY Fund 01 General Fund	CASH ACCOUNT	\$191,165.00
84225758	CENERGISTIC, INC. Unrestricted Discretionary Accounts	DISTRICTWIDE	\$96,219.00
84225823	NORTHWEST EVALUATION ASSOCIATION LCFF-Supplemental/Concentration	TECHNOLOGY	\$525,921.00

Fund 13 Cafeteria Fund

84225895	A & R WHOLESALE DISTRIBUTORS Child Nutrition: School Programs	NUTRITION SERVICES	\$119,239.31
84225897	A & R WHOLESALE DISTRIBUTORS Child Nutrition: School Programs	NUTRITION SERVICES	\$54,435.69
84225913	LOEWY ENTERPRISES, INC. dba SUNRISE PRODUCE Child Nutrition: School Programs	NUTRITION SERVICES	\$51,570.17
84225914	LOEWY ENTERPRISES, INC. dba SUNRISE PRODUCE Child Nutrition: School Programs	NUTRITION SERVICES	\$26,402.16

Fund 40 Special Reserve Fund

84225936	US AIR CONDITIONING DISTRIBUTORS Emergency Repair Program-Williams Case	SADDLEBACK HIGH SCHOOL	\$36,221.04
84225931	FAST-TRACK CONSTRUCTION CORPORATION Emergency Repair Program-Williams Case	SADDLEBACK HIGH SCHOOL	\$197,465.91

SAUSD Board of Education Warrant Listing

September 07, 2016

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<u>Check #</u>	<u>Vendor</u>	<u>Location</u>	<u>Amount</u>
Fund 68 Workers' Compensation			
84225939	SANTA ANA UNIFIED SCHOOL DISTRICT WORKERS' COMP.		\$74,184.70
	Fund 68 Workers' Compensation	RISK MANAGEMENT	
Fund 69 Health & Welfare			
84225947	VISION SERVICE PLAN		\$38,527.12
	Health & Welfare - Active Employees	DISTRICT EMPLOYEE BENEFITS	
	Health & Welfare - Retired Employees	DISTRICT EMPLOYEE BENEFITS	
84225942	BLUE SHIELD OF CALIFORNIA		\$3,419,200.15
	Health & Welfare - Active Employees	DISTRICT EMPLOYEE BENEFITS	
	Health & Welfare - Retired Employees	DISTRICT EMPLOYEE BENEFITS	
84225943	DELTA DENTAL INSURANCE COMPANY		\$103,428.06
	Health & Welfare - Active Employees	DISTRICT EMPLOYEE BENEFITS	
	Health & Welfare - Retired Employees	DISTRICT EMPLOYEE BENEFITS	
84225944	KAISER FOUNDATION HEALTH PLAN		\$1,707,692.97
	Health & Welfare - Active Employees	DISTRICT EMPLOYEE BENEFITS	
	Health & Welfare - Retired Employees	DISTRICT EMPLOYEE BENEFITS	
84225945	SANTA ANA UNIFIED SCHOOL DISTRICT		\$562,443.19
	Health & Welfare - Active Employees	DISTRICT EMPLOYEE BENEFITS	
	Health & Welfare - Retired Employees	DISTRICT EMPLOYEE BENEFITS	
84225946	THE STANDARD INSURANCE COMPANY		\$31,955.50
	Health & Welfare - Active Employees	DISTRICT EMPLOYEE BENEFITS	
84225941	ALAMEDA COUNTY SCHOOLS INSURANCE (ASCIG)		\$448,446.23
	Health & Welfare - Active Employees	DISTRICT EMPLOYEE BENEFITS	
	Health & Welfare - Retired Employees	DISTRICT EMPLOYEE BENEFITS	

SAUSD Board of Education Warrant Listing

September 07, 2016

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<u>Check #</u>	<u>Vendor</u>	<u>Location</u>	<u>Amount</u>
Fund 81 Property & Liability			
84225949	SANTA ANA UNIFIED SCHOOL DISTRICT		\$26,316.10
	Fund 81 Property & Liability	RISK MANAGEMENT	
Grand Total:			\$9,108,547.73

AGENDA ITEM BACKUP SHEET
September 27, 2016

Board Meeting

TITLE: **Approval of Deductive Change Order No. 1 for Bid Package No. 2905 – Phase 1 Underground Conduit at McFadden Intermediate School Under Emergency Repair Program**

ITEM: **Consent**

SUBMITTED BY: **Orin L. Williams, Assistant Superintendent, Facilities and Governmental Relations**

PREPARED BY: **Andy Putney, Inter Director, Construction**

BACKGROUND INFORMATION:

The purpose of this agenda item is to seek Board approval of Deductive Change Order No. 1 for Bid Package No. 2905 – Phase 1 Underground Conduit at McFadden Intermediate School under the Emergency Repair Program.

ITEM SUMMARY:

At its June 28, 2016 meeting, the Board awarded a contract for Bid Package No. 2905 – Phase 1 Underground Conduit to Ryan Electric, Inc.

RATIONALE:

During the course of construction, changes to the contract occurred, creating a net reduction to the contract.

Project	Bid Package	Original Contract Amount	Deductive Change Order Amount	Revised Total Contract Amount	Contractor
McFadden IS	BP No. 2905 – Phase 1 Underground Conduit	\$124,500.00	(\$26,850.00)	\$97,650.00	Ryan Electric, Inc.
TOTAL SAVINGS:		<u>\$124,500.00</u>	<u>(\$26,850.00)</u>	<u>\$97,650.00</u>	

FUNDING:

Emergency Repair Program: Reduction of \$26,850.00

RECOMMENDATION:

Approve Deductive Change Order No. 1 for Bid Package No. 2905 – Phase 1 Underground Conduit at McFadden Intermediate School under the Emergency Repair Program.

OW:AP:rb

AGENDA ITEM BACKUP SHEET
September 27, 2016

Board Meeting

TITLE: **Acceptance of Completion of Contract for Bid Package No. 2905 – Phase 1 Underground Conduit at McFadden Intermediate School Under Emergency Repair Program**

ITEM: **Consent**

SUBMITTED BY: **Orin L. Williams, Assistant Superintendent, Facilities and Governmental Relations**

PREPARED BY: **Andy Putney, Inter Director, Construction**

BACKGROUND INFORMATION:

The purpose of this agenda item is to seek Board acceptance of completion of a contract for Bid Package No. 2905 – Phase 1 Underground Conduit at McFadden Intermediate School under the Emergency Repair Program.

ITEM SUMMARY:

At its June 28, 2016 meeting, the Board awarded a contract for Bid Package No. 2905 – Phase 1 Underground Conduit to Ryan Electric, Inc.

RATIONALE:

The District has received close-out confirmation from its construction manager and inspector of record stating the work has been completed in accordance with the terms of the contract. Public Contract Code, Sections 9201 through 9203, requires the District to withhold retention from the contract price until final completion and acceptance of the projects.

Project Site	Bid Package	New Contract Amount	5% Retention	Change Order	Contractor
McFadden IS	BP No. 2905 – Phase 1 Underground Conduit	\$97,650.00	\$4,882.50	1	Ryan Electric, Inc.

FUNDING:

Emergency Repair Program: Release Retention of \$4,882.50

RECOMMENDATION:

Accept the September 27, 2016, completion of contract with Ryan Electric, Inc. for Bid Package No. 2905 – Phase 1 Underground Conduit at McFadden Intermediate School under the Emergency Repair Program.

OW:AP:rb

AGENDA ITEM BACKUP SHEET
September 27, 2016

Board Meeting

TITLE: Acceptance of Completion of Contract for Bid Package No. 509 – Buildings G and H at Saddleback High School Under Emergency Repair Program

ITEM: Consent

SUBMITTED BY: Orin L. Williams, Assistant Superintendent, Facilities and Governmental Relations

PREPARED BY: Andy Putney, Inter Director, Construction

BACKGROUND INFORMATION:

The purpose of this agenda item is to seek Board acceptance of completion of a contract for Bid Package No. 509 – Buildings G and H at Saddleback High School under the Emergency Repair Program.

ITEM SUMMARY:

At its June 7, 2016 meeting, the Board awarded a contract for Bid Package No. 509 – Buildings G and H to Fast-Track Construction Corporation.

RATIONALE:

The District has received close-out confirmation from its construction manager and inspector of record stating the work has been completed in accordance with the terms of the contract. Public Contract Code, Sections 9201 through 9203, requires the District to withhold retention from the contract price until final completion and acceptance of the projects.

Project Site	Bid Package	Contract Amount	5% Retention	Change Order	Contractor
Saddleback HS	BP No. 509 – Buildings G and H	\$577,600.00	\$28,880.00	0	Fast-Track Construction Corporation

FUNDING:

Emergency Repair Program: Release Retention of \$28,880.00

RECOMMENDATION:

Accept the September 27, 2016, completion of contract with Fast-Track Construction Corporation for Bid Package No. 509 – Buildings G and H at Saddleback High School under the Emergency Repair Program.

OW:AP:rb

AGENDA ITEM BACKUP SHEET
September 27, 2016

Board Meeting

TITLE: **Approval of Personnel Calendar Including the Transition of Specific Staff Members with such Topics as: Hiring, Promotions, Transfers, Resignations, Retirements, and Leaves**

ITEM: **Consent**

SUBMITTED BY: **Mark A. McKinney, Associate Superintendent, Human Resources**

PREPARED BY: **Mark A. McKinney, Associate Superintendent, Human Resources**

BACKGROUND INFORMATION:

The purpose of this agenda item is to seek Board approval of the Personnel Calendar including the transition of specific staff members with such topics as: hiring, promotions, transfers, resignations, retirements, and leaves.

Contained within the Personnel Calendar are 46 new hires for SAUSD, including:

- Activity Supervisor – 12
- After School Instructional Provider – 2
- Student Support Paraprofessional – Special Education – 2
- Teacher Aide – 1
- Counselor – 1
- NJROTC – 4
- Psychologist – 1
- ROP Teachers – 14
- Speech and Language Pathologist – 1
- Teacher – 8

RATIONALE:

Board approval of the Personnel Calendar is required for all Certificated and Classified personnel reports, non-confidential leaves of absences, and effective dates of resignations and retirements.

FUNDING:

Not Applicable

RECOMMENDATION:

Approve the Personnel Calendar including the transition of specific staff members with such topics as: hiring, promotions, transfers, resignations, retirements, and leaves.


MAM:nr

CERTIFICATED PERSONNEL CALENDAR

Personnel Calendar

Board Meeting - September 27, 2016

LAST NAME	POSITION	SITE	EFF. DATE	END DATE	COMMENTS
NEW HIRES/RE-HIRES 2016-17					
Blair, Maureen	Teacher	Taft	September 12, 2016		New Hire - Emergency 44911
Christensen, Matthew	NJROTC	Saddleback	August 23, 2016		Rehire - NJROTC 44912
Corral, Cynthia	Psychologist	Psychological Services	August 29, 2016		New Hire - Probationary I
Hamilton, Vincent	NJROTC	Saddleback	August 23, 2016		Rehire - NJROTC 44912
Kaushik, Manika	Speech and Language Pathologist		September 12, 2016		New Hire - Probationary I
Lewis, Stacy	Teacher	Special Education	September 13, 2016		New Hire - Temporary 44909
Lopezrevoredo, Mariajose	Counselor	Spurgeon	September 1, 2016		New Hire - Temporary 44909
Lynch, Dennis	Teacher	Saddleback	September 8, 2016		New Hire - Temporary 44909
Nunez, Crystal	Teacher	Villa	August 31, 2016		New Hire - Intern
Oliver, Harry	NJROTC	Santa Ana	August 23, 2016		Rehire - NJROTC 44912
Osseck, Thomas	NJROTC	Santa Ana	August 23, 2016		Rehire - NJROTC 44912
Smith, Savannah	Teacher	Lathrop	August 25, 2016		New Hire - Temporary 44909

Mark A. McKinney, Associate Superintendent, Human Resources

CERTIFICATED PERSONNEL CALENDAR

Personnel Calendar

Board Meeting - September 27, 2016

LAST NAME	POSITION	SITE	EFF. DATE	END DATE	COMMENTS
NEW HIRES/RE-HIRES 2016-17 (Continued)					
Stewart, Ryan	Teacher	Carr	August 29, 2016		New Hire - Probationary I
Stone, Emily	Teacher	Villa	August 31, 2016		New Hire - Temporary 44909
Thahab, Fabiola	Teacher	McArthur	August 23, 2016		New Hire - Probationary I
OFFER OF EMPLOYMENT 2016-17					
Beaman, Francene	Teacher - Art of Animation	ROP	August 23, 2016	June 22, 2017	Rehire - 44910
Curiel, Danny	Teacher - Automotive	ROP	August 23, 2016	June 22, 2017	Rehire - 44910
Erikson, Tom	Teacher - Criminal Justice	ROP	August 23, 2016	June 22, 2017	Rehire - 44910
Fe, Helen	Teacher - Medical Assistant	ROP	August 23, 2016	June 22, 2017	Rehire - 44910
Garcia, Jose M.	Teacher - Art of Graphic Design	ROP	August 23, 2016	June 22, 2017	Rehire - 44910
Garcia, Saul	Teacher - Automotive	ROP	August 23, 2016	June 22, 2017	Rehire - 44910
Holland, Cynthia	Teacher - Computer Technology	ROP	August 23, 2016	June 22, 2017	Rehire - 44910

Mark A. McKinney, Associate Superintendent, Human Resources

CERTIFICATED PERSONNEL CALENDAR

Personnel Calendar

Board Meeting - September 27, 2016

LAST NAME	POSITION	SITE	EFF. DATE	END DATE	COMMENTS
OFFER OF EMPLOYMENT 2016-17 (Continued)					
Heremans, Tiffany	Teacher - Culinary Arts	ROP	August 23, 2016	June 22, 2017	Rehire - 44910
Nusbickel, Thomas	Teacher - Engineering	ROP	August 23, 2016	June 22, 2017	Rehire - 44910
Ramirez, Steven	Teacher - Art of Graphic Design	ROP	August 23, 2016	June 22, 2017	Rehire - 44910
Rich, Christine	Teacher - Computer Technology	ROP	August 23, 2016	June 22, 2017	Rehire - 44910
Russo, Joseph	Teacher - Art of Digital Photography	ROP	August 23, 2016	June 22, 2017	Rehire - 44910
Vu, Minh T.	Teacher - Engineering	ROP	August 23, 2016	June 22, 2017	Rehire - 44910
REASSIGNMENT 2016-17					
	Teacher - Technology Certification	ROP	August 23, 2016	June 22, 2017	From Assistant Principal at Valley to ROP Teacher at ROP
ABSENCE (3 to 20 duty days) - Without Pay with Benefits					
Murgolo, Kimberly	Teacher	Lorin Grisot	September 7, 2016	October 4, 2016	Family Responsibilities

Mark A. McKinney, Associate Superintendent, Human Resources

Personnel Calendar

Board Meeting - September 27, 2016

[illegible]

CLASSIFIED PERSONNEL CALENDAR

Personnel Calendar

Board Meeting - September 27, 2016

NAME	POSITION	SITE	EFF. DATE	END DATE	SALARY	COMMENTS
RESIGNATIONS						
Flickinger, Heather	Licensed Vocational Nurse	Health Svcs./Sp. Ed.	August 24, 2016			Personal - 9 months
Grubbs, Margaret	Fd. Svc. Wkr.	Nutrition Svcs.	September 14, 2016			Personal - 2 years, 4 months
Herrera-Gonzalez, Victor	Licensed Vocational Nurse	Greenville	September 5, 2016			Personal - 4 months
Huynh, Jenifer	Preschool Teacher	ECE	September 6, 2016			Personal - 5 years
Gaona, Kelly	After School IP	Lowell	September 2, 2016			Personal - 9 months
Gomez, Sasha	Activity Supervisor	Lincoln	September 13, 2016			Personal - 4 years, 5 months
Sanders, Jermaine	Activity Supervisor	Century	June 24, 2016			Personal - 1 year, 5 months
Nuñez, Crystal	SSP Sp. Ed.	Villa	August 30, 2016			To teach at Villa - 3 years, 7 months
Osorio, Maria	Instr. Asst. Providers	Saddleback	September 21, 2016			Personal - 9 months
Pedroza, Lisbeth	After School IP	Thorpe	September 16, 2016			Personal - 1 year, 11 months
Pedroza, Lisbeth	SSP Sp. Ed.	Jefferson	September 16, 2016			Personal - 1 year, 11 months

CLASSIFIED PERSONNEL CALENDAR

Personnel Calendar

Board Meeting - September 27, 2016

NAME	POSITION	SITE	EFF. DATE	END DATE	SALARY	COMMENTS
RESIGNATIONS (Continuation)						
Serrano, Maria	Head Start Teacher	Child Development	September 16, 2016			Personal - 5 years, 1 month
Terrones Verastegui, Anayancy	Activity Supervisor	Martin	September 9, 2016			Substitute Teacher - Personal - 1 year
ABSENCES (3 to 20 duty days) - Without Pay						
Gordon, Jasmine	SSP Sp. Ed. Autism	Esqueda	September 6, 2016	September 16, 2016		Personal
Pulido-Wycoff, Anna	Paraprofessional	Mitchell	September 9, 2016	December 9, 2016		Personal
Zavala, Cecilia	Licensed Vocational Nurse	Davis	August 24, 2016	September 20, 2016		Personal
LEAVES (21 duty days or more) - Without pay						
Torres, Lizbeth	Ed. Research Data Support Specialist	Research & Evaluation	September 22, 2016	September 21, 2017		Personal
Ramirez, Gabriel	Autism Paraprofessional	Special Ed.	September 26, 2016	December 9, 2016		Personal

CLASSIFIED PERSONNEL CALENDAR

Personnel Calendar

Board Meeting - September 27, 2016

NAME	POSITION	SITE	EFF. DATE	END DATE	SALARY	COMMENTS
MILITARY LEAVE						
Dominguez, Robert	Storekeeper	Fairview Warehouse	September 9, 2016			
RECLASSIFICATION (Change in Job Title Only)						
Montes, Ignacio	Printing Technician I	Publications	July 27, 2016		30/6	From Offset Printer
NEW HIRES						
Alvarado Soto, Erick	Activity Supervisor	Madison	September 15, 2016		10/1	
Castillo, Griselda	Activity Supervisor	Lincoln	September 15, 2016		10/1	
Evans, Daniel	Activity Supervisor	Segerstrom	September 15, 2016		10/1	
Garcia, Elizabeth	SSP Sp. Ed.	Saddleback	August 29, 2016		19/1	Probationary
Garcia, Jocelyn	After School IP	Valley	September 15, 2016		10/1	Probationary
Garcia, Stacy	Activity Supervisor	Valley	September 15, 2016		10/1	
Gonzalez Robles, Maria	Activity Supervisor	Fremont	September 15, 2016		10/1	
Goris, Jessica	Teacher Aide	ECE	September 12, 2016		10/1	Probationary
Hinojosa, Guadalupe	Activity Supervisor	Godinez	September 15, 2016		10/1	
Koontz, Cassandra	After School IP	After School Programs	August 29, 2016		16/1	Probationary
Leon, Catalina	Activity Supervisor	Godinez	September 15, 2016		10/1	
Liwanag, Kristina	SSP Sp. Ed.	Fremont	August 25, 2016		19/1	Probationary
Molina, Maria	Activity Supervisor	Lincoln	September 15, 2016		10/1	

Mark A. McKinney, Associate Superintendent, Human Resources

CLASSIFIED PERSONNEL CALENDAR

Personnel Calendar

Board Meeting - September 27, 2016

NAME	POSITION	SITE	EFF. DATE	END DATE	SALARY	COMMENTS
NEW HIRES (Continuation)						
Nordstrom, Katherine	Library Media Tech.	Fremont	September 13, 2016		25/1	Probationary
Pineda Santiago, Karen	Activity Supervisor	Lowell	September 15, 2016		10/1	
Ramirez, Maria	Activity Supervisor	Godinez	September 15, 2016		10/1	
Romero, Amanda	Activity Supervisor	Greenville	September 15, 2016		10/1	
Zepeda, Mercedes	Activity Supervisor	Fremont	September 15, 2016		10/1	
PROMOTIONAL APPOINTMENTS						
Barriga, Matilda	Sch. Off. Mgr. HS	Valley	September 7, 2016		From 24/6 to 31/4	From School Office Asst. Sec.
Ngo, Kathleen	Account Technician	Nutrition Svcs.	September 28, 2016		From 26/3 to 31/1	From Fiscal Assistant I
REASSIGNMENTS						
Alvarez, Marisela	Activity Supervisor	Hoover	August 24, 2016		10/1	From Remington
Banuelos, Yolanda	Site Clerk	Saddleback	August 11, 2016		24/6	From Remington
Breucop, Elena	Autism Paraprofessional	Hoover	August 24, 2016		24/6 + Bil.	From Remington

CLASSIFIED PERSONNEL CALENDAR

Personnel Calendar

Board Meeting - September 27, 2016

NAME	POSITION	SITE	EFF. DATE	END DATE	SALARY	COMMENTS
REASSIGNMENTS (Continuation)						
Davis, John	Custodian	Bldg. Svcs.	September 9, 2016		From 28/5 + Diff. to 23/6 + Diff.	Failed Probation/From Rv. Ld. Custodian
Godinez-Ruiz, Imelda	Sch. Off. Mgr. Elem.	Santiago	August 1, 2016		28/6 + Diff.	From Remington
Gonzalez, Leticia	Sr. Fd. Svc. Wrk.	Willard	August 24, 2016		13/6	From Segerstrom
Hernandez, Victoria	Activity Supervisor	Advanced Learning Academy	August 24, 2016		10/1	From Remington
Herrera, Brenda	Sch. Off. Asst. Elem.	Human Resources	August 11, 2016		24/6 + Bil.	From Remington
Lopez, Claudia	Attendance Tech.	Santa Ana	August 1, 2016		24/6 + Bil.	Correction of date
Lopez, Sandra	Fd. Svc. Wrk.	Segerstrom	August 24, 2016		11/6	From Saddleback
Martinez, Mario	After School IP	Villa	August 24, 2016		16/1	From Itinerant
Martinez, Vanessa	Fd. Svc. Spvr. Elem.	Romero-Cruz	August 24, 2016		15/3	From Nutrition Svcs.
Mendoza, Berenice	Sr. Fd. Svc. Wrk.	Segerstrom	August 24, 2016		13/3	From Saddleback
Paz, Adolfo	Plant Custodian Elem.	Bldg. Svcs.	July 1, 2016		28/6	From Remington

CLASSIFIED PERSONNEL CALENDAR

Personnel Calendar

Board Meeting - September 27, 2016

NAME	POSITION	SITE	EFF. DATE	END DATE	SALARY	COMMENTS
REASSIGNMENTS (Continuation)						
Perez, Maria C.	Sr. Fd. Svc. Wrk.	MacArthur	August 24, 2016		13/6	From Segerstrom
Ramirez, Armida	Activity Supervisor Autism	Garfield	August 24, 2016		10/1	From Remington
Rosales, Mireya	Paraprofessional Autism	Hoover	August 24, 2016		24/6	From Remington
Sanchez, Faviola	Paraprofessional	Hoover	August 24, 2016		24/6	From Remington
Sanchez, Maria Elena	Activity Supervisor	Advanced Learning Academy	August 24, 2016		10/1	From Remington
Sanchez, Maria	Instr. Asst. Sev. Dis.	Santa Ana	August 24, 2016		20/6	From Segerstrom
Sanchez Trillas, Veronica	Instr. Asst. Computer	Jefferson	August 24, 2016		26/6	From Remington
Varela, Betty	Autism Paraprofessional	Hoover	August 24, 2016		24/6	From Remington
Vasquez, Alysia	Autism Paraprofessional	Martin	August 24, 2016		24/4	From Itinerant
Yamaguchi, Yumi	Library Media Tech.	Advanced Learning Academy	August 24, 2016		25/4	From Remington
Yepez, Josefina	Activity Supervisor	Hoover	August 24, 2016		10/1	From Remington

CLASSIFIED PERSONNEL CALENDAR

Personnel Calendar

Board Meeting - September 27, 2016

NAME	POSITION	SITE	EFF. DATE	END DATE	SALARY	COMMENTS
SALARY ADJUSTMENT						
Portugal, Tommy	Mgr I Building Svcs.	Bldg. Svcs.	August 18, 2016	December 30, 2016	Level 22/7	
ADJUSTMENT OF WORKING ASSIGNMENT						
Cuevas, Virginia	Library Media Tech.	Spurgeon	August 24, 2016		25/6	From 6 hours to 8 hours
TEMPORARY ASSIGNMENTS						
Acosta, Erica	Admin. Secretary HR	Bldg. Svcs.	September 14, 2016	September 30, 2016	31/6	
Aguilar, Humberto	Plant Custodian Elem	Bldg. Svcs.	June 17, 2016	June 30, 2016	28/4	
Aguilar, Humberto	Plant Custodian Elem	Bldg. Svcs.	July 18, 2016	September 16, 2016	28/4	
Aguilar, Josue	Plant Custodian Elem	Bldg. Svcs.	June 13, 2016	June 17, 2016	28/5	
Benavidez, Jaime	Plant Custodian Int.	Bldg. Svcs.	August 1, 2016	August 17, 2016	32/5	
Carranza, Eric	Maint. Wkr. II	Bldg. Svcs.	September 1, 2016	September 30, 2016	30/3	
Cortez, Jesus	Lead Custodian	Bldg. Svcs.	July 25, 2016	August 9, 2016	28/4	
Espino, Hugo	Lead Custodian	Bldg. Svcs.	July 18, 2016	July 22, 2016	28/5	
Gonzalez, Maria	Site Coordinator	After School Programs	August 24, 2016	September 14, 2016	\$25	
Hernandez, Patricia	Interpreter/Translator Sp. Ed.	Special Ed. After School Programs	August 29, 2016	September 9, 2016	32/4	
Hernandez, Yesenia	Site Coordinator	After School Programs	August 24, 2016	August 26, 2016	\$25	
Hill, Donald	Rv. Ld. Custodian	Bldg. Svcs.	July 18, 2016	September 30, 2016	28/5	

CLASSIFIED PERSONNEL CALENDAR

Personnel Calendar

Board Meeting - September 27, 2016

NAME	POSITION	SITE	EFF. DATE	END DATE	SALARY	COMMENTS
TEMPORARY ASSIGNMENTS (Continuation)						
Huerta, Raul	Site Coordinator	After School Programs	September 7, 2016	September 16, 2016	\$25	
Martinez Garcia, Alberto	Lead Custodian	Bldg. Svcs.	June 10, 2016	June 28, 2016	28/1	
Moreno Alba, Tomas	Carpenter	Bldg. Svcs.	September 1, 2016	September 30, 2016	34/5	
Nieto, Cesar	Rv. Ld. Custodian	Bldg. Svcs.	July 18, 2016	September 30, 2016	28/5 + Diff.	
		K12				
Olivarez, Maritza	Executive Secretary	Teaching & Learning	September 7, 2016	October 31, 2016	33/4 + Conf.	
Pantoja, Angel	Ath. Fld. Grndskpr.	Bldg. Svcs.	September 13, 2016	September 22, 2016	25/6	
Pedroza, Lisbeth	Site Coordinator	After School Programs	August 24, 2016	September 2, 2016	\$25	
Plaza, Leonor	Admin. Secretary	Deputy Supts. Office	September 7, 2016	October 31, 2016	30/6	
Quintero Rodelo, Roberto	Maint. Wkr. II	Bldg. Svcs.	September 1, 2016	September 30, 2016	30/5	
Ramirez, Amarilis	Sch. Off. Mgr. Elem.	Heninger	June 16, 2016	June 30, 2016	28/5 + Bil.	
Rodriguez, Steven	Plant Custodian Elem	Bldg. Svcs.	July 18, 2016	August 5, 2016	28/1	
Salgado, Dennis	Plant Custodian HS	Bldg. Svcs.	June 1, 2016	June 10, 2016	35/2	
Torres, Margarito	Lead Custodian	Bldg. Svcs.	May 11, 2016	June 20, 2016	28/5 + Diff.	
Ulloa Lopez, Marco	Rv. Ld. Custodian	Bldg. Svcs.	May 27, 2016	June 6, 2016	28/1	
BILINGUAL COMPENSATION						
Nguyen, Nhonkiet	School Police Officer	School Police	September 1, 2016			

Mark A. McKinney, Associate Superintendent, Human Resources

CLASSIFIED PERSONNEL CALENDAR

Personnel Calendar

Board Meeting - September 27, 2016

NAME	POSITION	SITE	EFF. DATE	END DATE	SALARY	COMMENTS
HOURLY APPOINTMENTS						
Aguilar, Eduardo	Instructional Provider	Carr	August 24, 2016		16/1	
Alarcon Munoz, Javier	Instructional Provider	Santa Ana High	September 1, 2016		16/1	
Barrales, Erick	Instructional Provider	Sierra	September 1, 2016		16/1	
Briseño, Adrian	Instructional Provider	Valley	September 1, 2016		16/1	
De Leon, Allison	Instructional Provider	Segerstrom	September 1, 2016		16/1	
Lizarraga-Ochoa,						
Ricardo	Instructional Provider	Godinez	August 31, 2016		16/1	
Quijada, Olivia	Instructional Provider	Lorin Grisct	September 1, 2016		16/1	
SUBSTITUTES						
Herrera, Ivette	Clerical		August 26, 2016		20/1	
Rodriguez, Liliana	SSP Sp. Ed.		August 26, 2016		19/1	
Sewell, Kristina	Instr. Asst.		August 26, 2016		19/1	
Torres, Elizabeth	Clerical		August 26, 2016		20/1	
ATHLETIC SPECIALIST						
Castrejon, Jose	Intramural Sport		September 15, 2016		\$22.25	

AGENDA ITEM BACKUP SHEET
September 27, 2016

Board Meeting

TITLE: Enrollment and Attendance

ITEM: Presentation

SUBMITTED BY: Tina Douglas, Assistant Superintendent, Business Services

PREPARED BY: Sonia Llamas, Ed.D., LCSW, Director, School Climate

BACKGROUND INFORMATION:

The purpose of this agenda item is to present to the Board information on the District's enrollment and attendance.

RATIONALE:

This presentation will present data and the action plan about the importance of enrollment and attendance as it applies to the District.

FUNDING:

Not Applicable

RECOMMENDATION:

For informational purposes.



2016-17 ENROLLMENT REPORT

SEPTEMBER 27, 2016

Tina Douglas, Assistant Superintendent, Business Services

Importance of Enrollment

- Key to Finances
- Staffing Levels
- Multi-year Projections
- ADA

Enrollment Projections

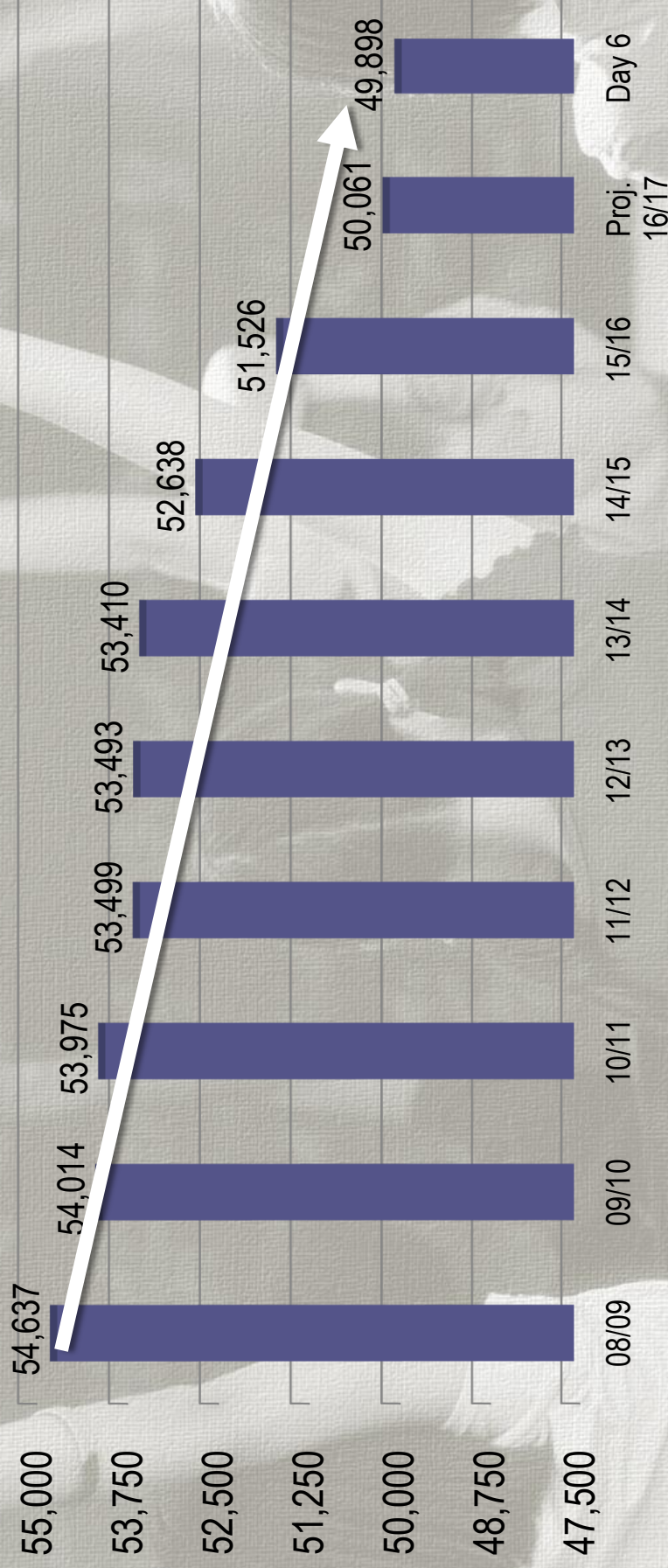
3

- **2016/17 Projection = 50,061**
- **Day 6 Enrollment = 49,898**
- **September 6th Enrollment = 49,978**
- **Decline from projection = (83)**
- **October 5, 2015 = CBEDS Day (Official count)**

ENROLLMENT DECLINES

4

SAUSD Historical & Projected Student Enrollment



What are we doing?

- **Student Recruitment and Retention Committee**
- **Telling Our Story**
- **Attendance Recovery**

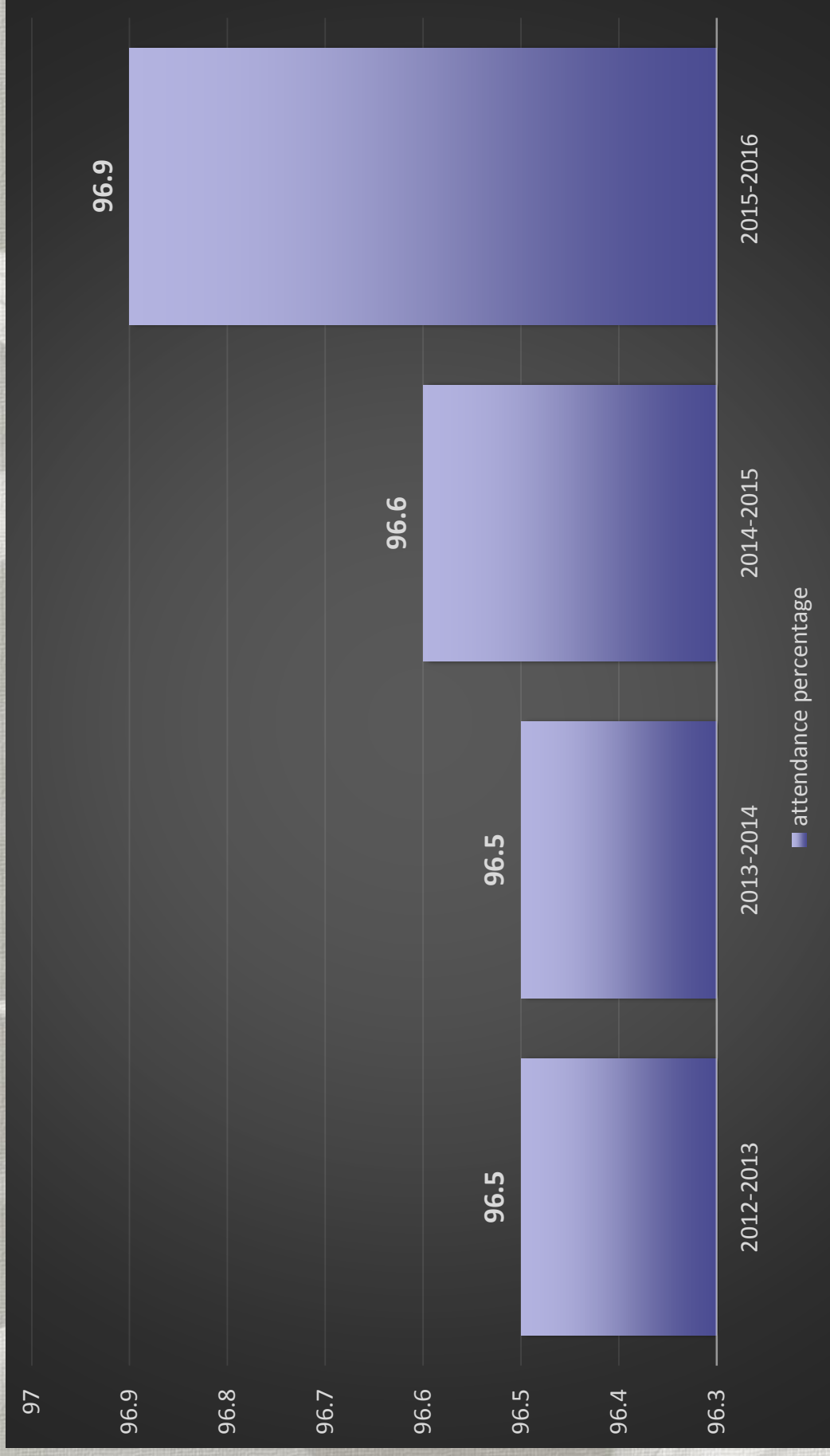


2016-17 ATTENDANCE REPORT

SEPTEMBER 27, 2016

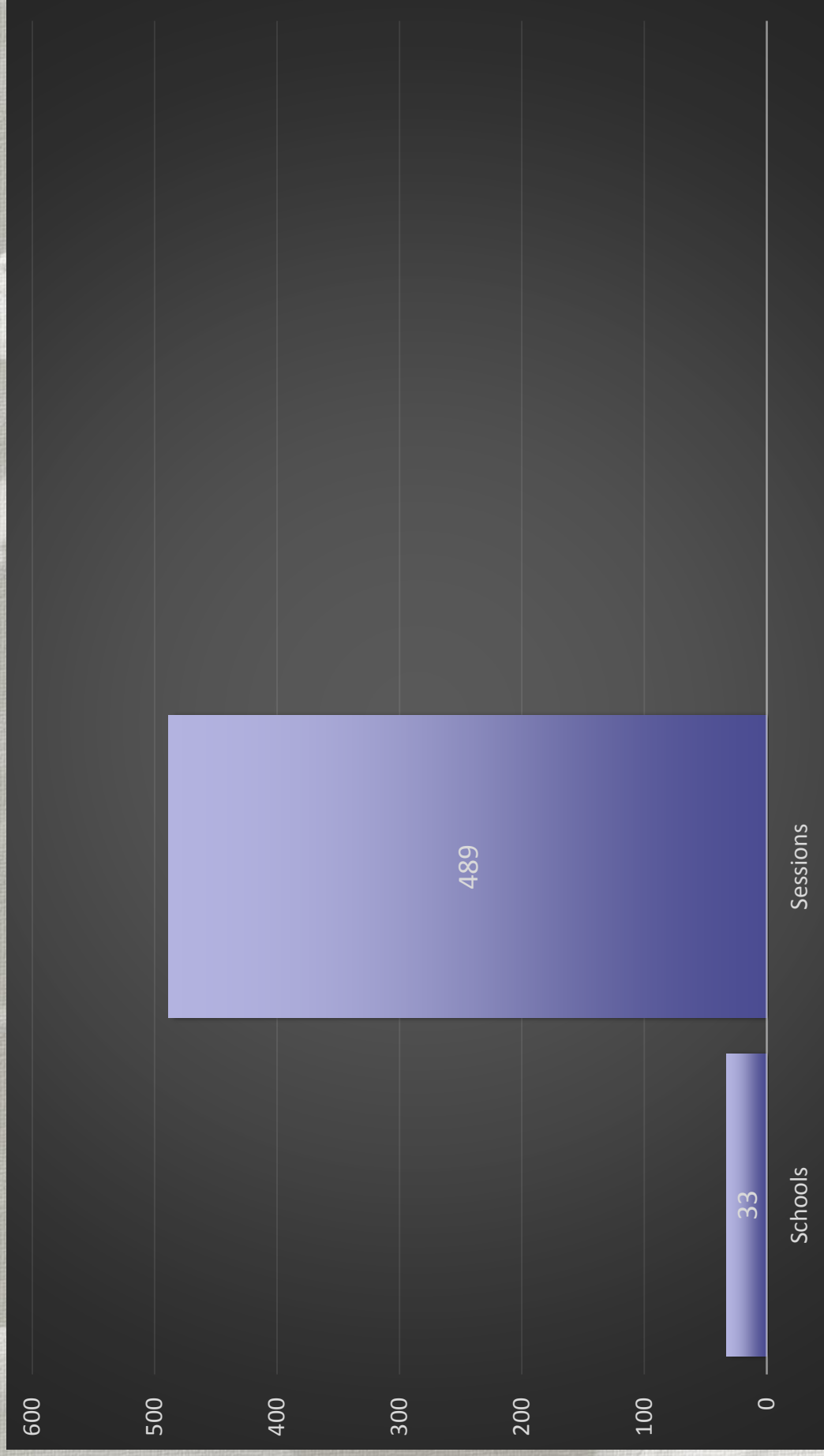
Sonia Llamas, Director, School Climate

Attendance Percentage



2015-2016

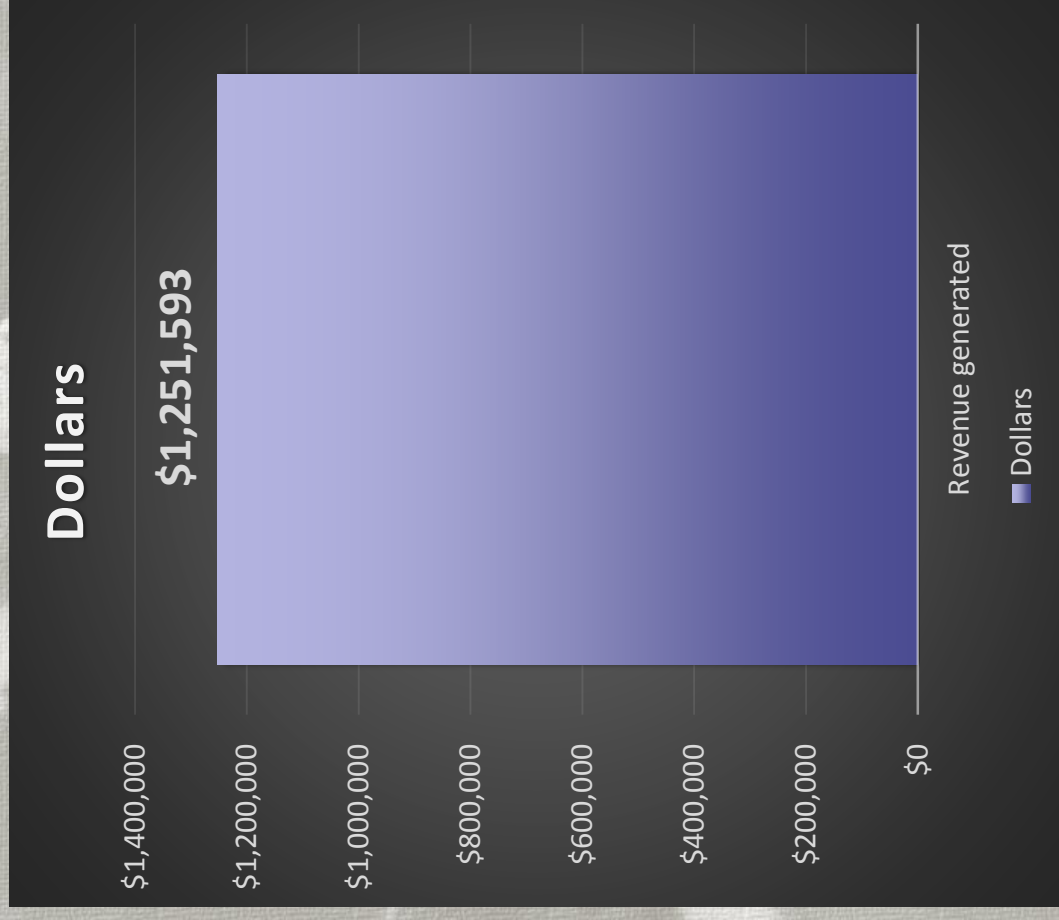
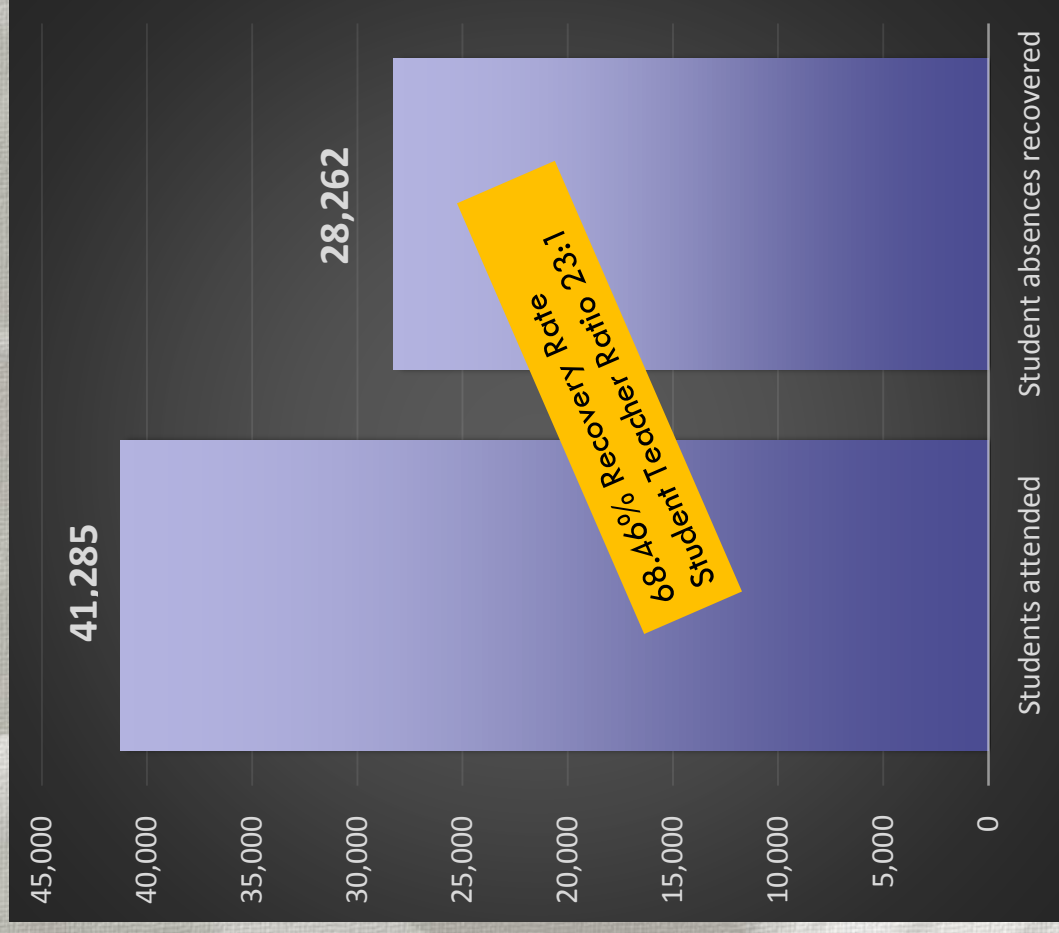
**W.I.N. : What I Need
Saturday Attendance Recovery Program**



2015-2016

W.I.N.: What I Need

Saturday Attendance Recovery Program



2016-2017 - W.I.N. Action Plan

- **37 POTENTIAL SESSIONS**
- **13 POTENTIAL BONUS SESSIONS**
- **48 SCHOOLS ON BOARD THIS YEAR INCLUDING
ALL IS AND HS**
- **10/15/2016 KICKOFF**

AGENDA ITEM BACKUP SHEET
September 27, 2016

Board Meeting

TITLE: Summer Enrichment Program Update

ITEM: Presentation

SUBMITTED BY: David Haglund, Ed.D., Deputy Superintendent, CAO, Educational Services

PREPARED BY: David Haglund, Ed.D., Deputy Superintendent, CAO, Educational Services

BACKGROUND INFORMATION:

The purpose of this agenda item is to present the Board an update on the Summer Enrichment Program.

ITEM SUMMARY:

- Presented for information

RATIONALE:

Information presented will show how 18,000 students had multiple opportunities for summer enrichment programs for Kindergarten through grade 12 students including AP Boot Camps, Intermediate Bridge Programs, Extended School Year Program for student for disabilities, Engage 360, High School Credit Recovery, and Teacher Enrichment Program Proposals.

FUNDING:

Not Applicable

RECOMMENDATION:

Presented for information.

SUMMER ENRICHMENT PROGRAM UPDATE

SAUSD BOARD OF EDUCATION MEETING SEPTEMBER 27, 2016

DR. NADIA HILLMAN, EXECUTIVE DIRECTOR ELEMENTARY EDUCATION

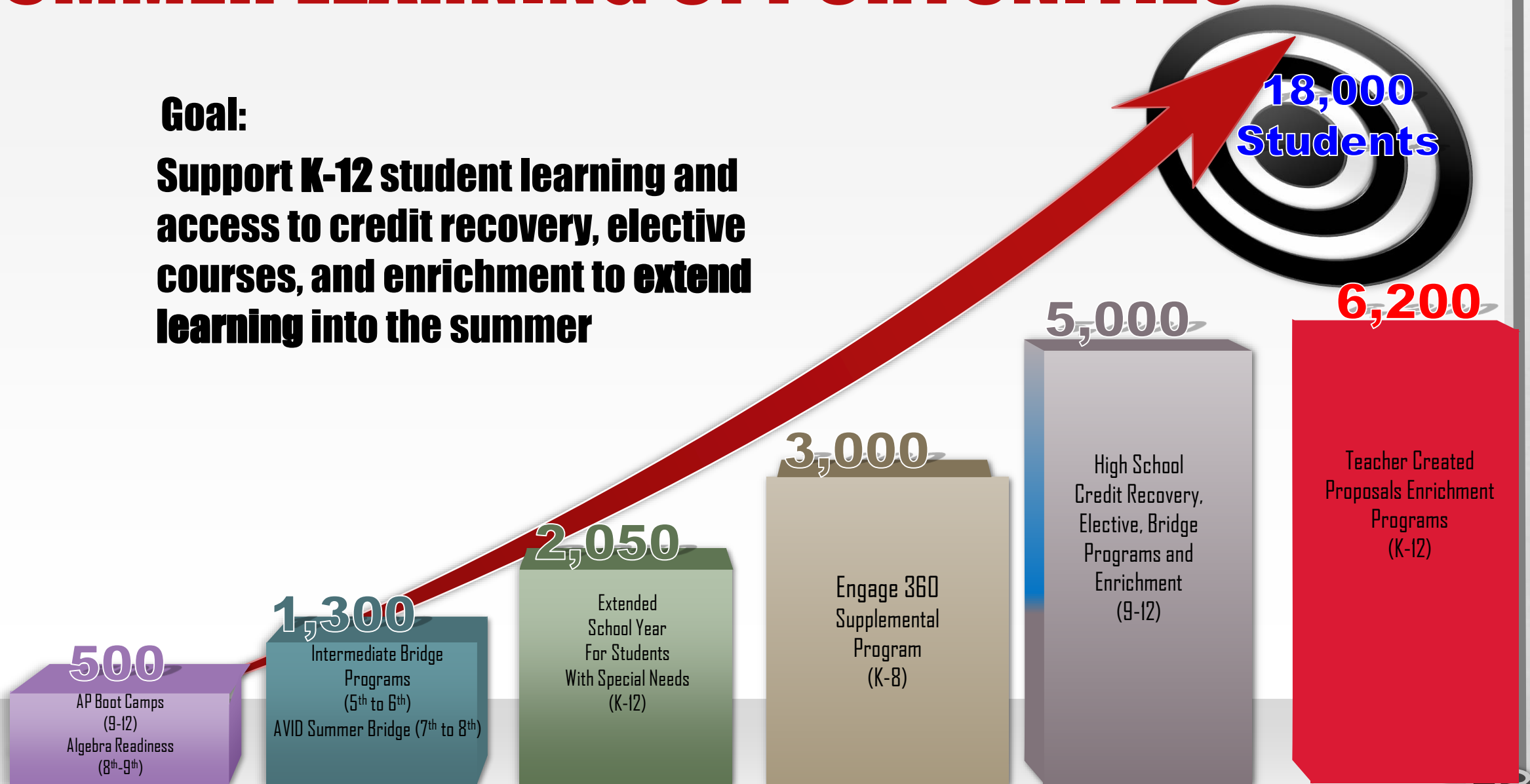
6



SUMMER LEARNING OPPORTUNITIES

Goal:

Support K-12 student learning and access to credit recovery, elective courses, and enrichment to extend learning into the summer



SUMMER ENRICHMENT PROGRAM

**UNIQUELY DEVELOPED BY SAUSD TEACHERS
FOR K-12 STUDENTS:**

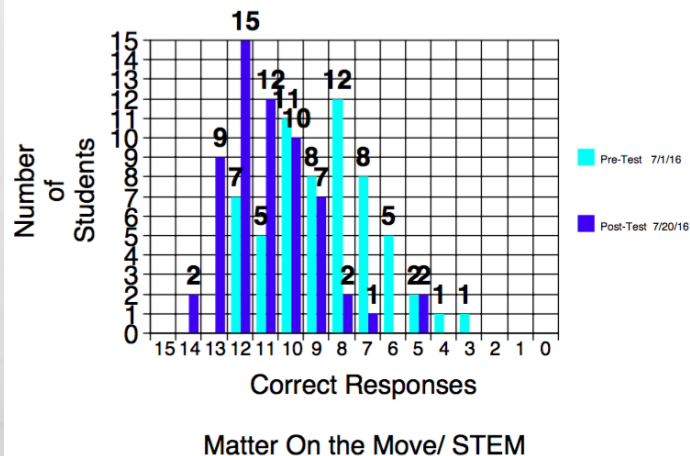
- **ENGAGING**
- **INTERACTIVE**
- **ACCELERATE LEARNING**



IMPACT ON LEARNING

Pre and post test to measure student growth.

Pre-Test and Post-Test Summer Enrichment Program

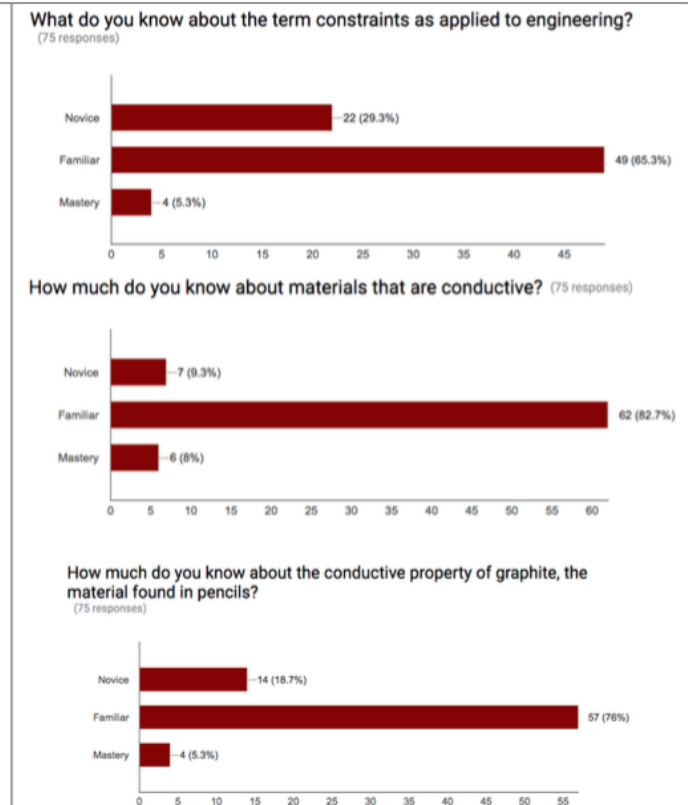
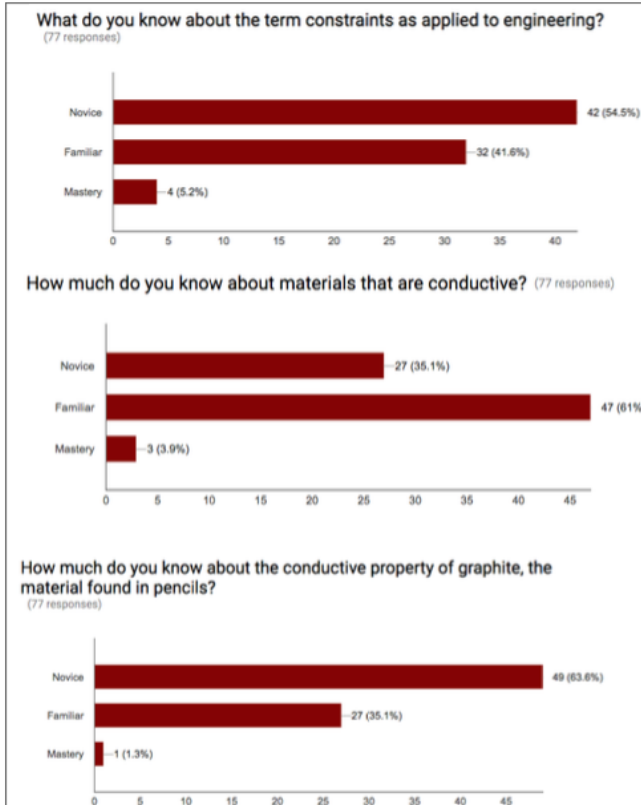


STEAM Maker Camp Villa Fundamental Summer 2016

Pre-Survey Data

Post-Survey Data

Sound Maker Week



ELEMENTARY HIGHLIGHTS



SECONDARY HIGHLIGHTS



MULTI-GRADE HIGHLIGHTS



THANK YOU!

AGENDA ITEM BACKUP SHEET
September 27, 2016

Board Meeting

TITLE: **Appointment of SAUSD Deputy Superintendent, Operations, Chief Business Official and Approval of Employment Agreement**

ITEM: **Action**

SUBMITTED BY: **Stefanie P. Phillips, Ed.D., Superintendent**

BACKGROUND INFORMATION:

The purpose of this agenda item is to seek appointment of a Deputy Superintendent, Operations, Chief Business Official and approval of an employment agreement.

RATIONALE:

Negotiations are ongoing with the Deputy Superintendent, Operations, Chief Business Official candidate; legal counsel will report on the status of those negotiations. If completed, the Board will be presented with a written employment agreement for its approval.

RECOMMENDATION:

Approve employment of Deputy Superintendent, Operations, Chief Business Official and approval of employment agreement with SAUSD.

AGENDA ITEM BACKUP SHEET
September 27, 2016

Board Meeting

TITLE: **Authorization to Award a Contract for Bid Package No. 1907 – Phase 2 Classroom Building Replacement and Addition at Remington Elementary School Under Emergency Repair Program**

ITEM: **Action**

SUBMITTED BY: **Tina Douglas, Assistant Superintendent, Business Services**

PREPARED BY: **Orin L. Williams, Assistant Superintendent, Facilities and Governmental Relations**
Jonathan Geiszler, Director, Purchasing and Stores
Andy Putney, Interim Director, Construction

BACKGROUND INFORMATION:

Submitted for Board consideration is the staff recommendation for approval to award a contract for Bid Package No. 1907 – Phase 2 Classroom Building Replacement and Addition at Remington Elementary School under the Emergency Repair Program.

RATIONALE:

Legal advertisement of notice calling for bids was placed in the *Orange County Reporter* on July 22, and July 29, 2016. On August 5, 2016, staff received and opened three bids. AMG & Associates, Inc. represents the lowest responsive, responsible bidder. An augmentation is also required from Redevelopment funds to fully fund the project and avoid returning the ERP funds to the State. AMG & Associates, Inc. has not contracted with the District for services previously, but has been vetted through the prequalification process.

ITEM SUMMARY:

- Bid Amount: \$5,837,000.00
- Contract Start: October 4, 2016
- Contract End: March 1, 2017
- Utilization of State Emergency Repair Program Funds
- Contractor selection is in compliance with Board Policy 3311(a) - Bids and Public Contract Code Sections 22030-22045.

Contractor	Bid Amount
AMG & Associates, Inc.	\$5,837,000.00
Plyco Corporation	\$7,597,000.00
Roadway Engineering	\$7,927,500.00

LCAP Goal 3.4: Support school and district operations to create welcoming and productive school environments.

FUNDING:

Emergency Repair Program and Redevelopment Funds: \$5,837,000

RECOMMENDATION:

Authorize staff to award a contract to AMG & Associates for Bid Package No. 1907 – Phase 2 Classroom Building Replacement and Addition at Remington Elementary School under the Emergency Repair Program.

AGENDA ITEM BACKUP SHEET
September 27, 2016

Board Meeting

TITLE: **Authorization to Award a Contract for Bid Package No. 2905 – Phase 2 Classroom Building Replacement and Addition at McFadden Intermediate School Under Emergency Repair Program**

ITEM: **Action**

SUBMITTED BY: **Tina Douglas, Assistant Superintendent, Business Services**

PREPARED BY: **Orin L. Williams, Assistant Superintendent, Facilities and Governmental Relations**
Jonathan Geiszler, Director, Purchasing and Stores
Andy Putney, Interim Director, Construction

BACKGROUND INFORMATION:

Submitted for Board consideration is the staff recommendation for approval to award a contract for Bid Package No. 2905 – Phase 2 Classroom Building Replacement and Addition at McFadden Intermediate School under the Emergency Repair Program (ERP).

RATIONALE:

Legal advertisement of notice calling for bids was placed in the *Orange County Reporter* on July 22, and July 29, 2016. On August 16, 2016, staff received and opened two bids. Roadway Engineering represents the lowest responsive, responsible bidder. An augmentation is also required from Redevelopment funds to fully fund the project and avoid returning the ERP funds to the State. Roadway Engineering has not contracted with the District for services previously, but has been vetted through the prequalification process.

ITEM SUMMARY:

- Bid Amount: \$5,732,000.00
- Contract Start: October 4, 2016
- Contract End: March 1, 2017
- Utilization of State Emergency Repair Program Funds
- Contractor selection is in compliance with Board Policy 3311(a) - Bids and Public Contract Code Sections 22030-22045.

Contractor	Bid Amount
Roadway Engineering	\$5,732,000.00
Plyco Corporation	\$6,142,000.00

LCAP Goal 3.4: Support school and district operations to create welcoming and productive school environments.

FUNDING:

Emergency Repair Program and Redevelopment Funds: \$5,732,000

RECOMMENDATION:

Authorize staff to award a contract to Roadway Engineering for Bid Package No. 2905 – Phase 2 Classroom Building Replacement and Addition at McFadden Intermediate School under the Emergency Repair Program.

AGENDA ITEM BACKUP SHEET
September 27, 2016

Board Meeting

TITLE: **Authorization to Award a Contract for Bid Package No. 1 – 5K LED Lighting Phase 1 at Chavez, Godinez, Lorin Grisct, Saddleback, and Segerstrom High Schools**

ITEM: **Action**

SUBMITTED BY: **Tina Douglas, Assistant Superintendent, Business Services**

PREPARED BY: **Orin L. Williams, Assistant Superintendent, Facilities and Governmental Relations**
Jonathan Geiszler, Director, Purchasing and Stores
Dale McCurry, Energy Manager

BACKGROUND INFORMATION:

Submitted for Board consideration is the staff recommendation for approval to award a contract for Bid Package No. 1 – 5K LED Lighting Phase 1 at Chavez, Godinez, Lorin Grisct, Saddleback, and Segerstrom High Schools.

RATIONALE:

To conserve funds, antiquated lighting will be replaced with efficient LED Lighting. Legal advertisement of notice calling for bids was placed in the *Orange County Reporter* on July 22, and July 29, 2016. On August 2, 2016, a mandatory job walk was held at the school with nine contractors attending. On August 18, 2016, staff received and opened one bid. ReGreen, Inc. represents the lowest responsive, responsible bidder. ReGreen, Inc. has contracted with the District for services recently.

ITEM SUMMARY:

- Bid Amount: \$623,980.50
- Contract Start: October 31, 2016
- Contract End: February 17, 2017
- Utilization of Proposition 39 Funds
- Contractor selection is in compliance with Board Policy 3311(a) - Bids and Public Contract Code Sections 22030-22045.

Two bidders commented to SAUSD staff that because ReGreen (the apparent low bidder) was bidding the project, they would not participate because they were unable to compete with them successfully on previous project bids. In checking ReGreen's references, Tustin Unified School District has used ReGreen on two bids this past year. Both were overseen by the Division of Industrial Relations, and were completed on time and with no change orders. Tustin Unified staff also provided copies of their notice of completion and prevailing wage information which indicates that all wages were legally paid. Staff also reached out to OC/LA Building Trades representative and the International Brotherhood of Electrical Workers (IBEW) concerning this vendor. Our local area IBEW representative stated they had no knowledge of any problems with this contractor meeting prevailing wage requirements. In our post-bid meeting with the vendor,

staff verified the contractor will be using the specified materials. Based on our staff research, we can find no factual grounds to disqualify ReGreen.

Contractor	Bid Amount
ReGreen, Inc.	\$623,980.50

LCAP Goal 3.3: Establish processes that support maintaining current facilities (school safety and maintenance).

FUNDING:

Proposition 39 Funds: \$623,980.50

RECOMMENDATION:

Authorize staff to award a contract to ReGreen, Inc. for Bid Package No. 1 – 5K LED Lighting Phase 1 at Chavez, Godinez, Lorin Griset, Saddleback, and Segerstrom High Schools.